



Village of Itasca  
Committee of the Whole Regular Meeting  
Tuesday, September 5, 2023  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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1. **Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:26 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Patrick Powers.

ABSENT: Trustee Brendan Daly, Trustee Frank Madaras.

Others Present: Director of Police Bob O'Connor, Public Works Director Mike Subers, Village Engineering Consultant Mark Wesolowski, Finance Director Jennifer Ramsay, Community Development Director Vijay Gadde, Village Administrator Carie Anne Ergo, Assistant to the Village Administrator Deanne Curelo, Village Attorney Yordana Wysocki, Village Clerk Jody Conidi.

2. **Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

3. **Meeting Minutes**

a. **Committee of the Whole Meeting Minutes – August 15, 2023**

Trustee Powers moved to approve the Committee of the Whole Meeting Minutes for Tuesday, August 15, 2023. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Powers.

No – None.

Absent – Trustees Daly, Madaras.

**MOTION APPROVED.**

4. **President's Comments**

No President Comments.

5. **Community Development Committee Report**

Chair: Trustee Gavanese, Co-Chair: Trustee Leahy

a. **1519 East Industrial Drive – Special Use and Class I Site Plan Review**

Trustee Aiani moved to recommend approval of a Special Use for a minor automobile repair business in the M, Limited Manufacturing District and a Class I Site Plan Review requested by petitioner Vitaliy Kaplun for V&M Motorworks, LLC at 1519 East Industrial Drive (PC 23-013). Trustee Leahy seconded.

**Roll Call:**  
Aye – Trustees Aiani, Gavanos, Leahy, Powers.  
No – None.  
Absent – Trustees Daly, Madaras.  
**MOTION APPROVED.**

**6. Capital and Infrastructure Committee Report**  
Chair: Trustee Aiani, Co-Chair: Trustee Madaras

- a. Wastewater Treatment Plant Biosolids Disposal – Contract Amendment**  
Trustee Aiani moved to recommend approval of amending Resolution 1454-23, “A Resolution Accepting a Proposed Contract from Dahm Enterprises, Inc. for Biosolids Hauling”, approved on July 11, 2023, to account for statutory changes to the Prevailing Wage Act requiring the hauling of biosolids from a water treatment plant to work requiring prevailing wage. Trustee Leahy seconded.

**Roll Call:**  
Aye – Trustees Aiani, Gavanos, Leahy, Powers.  
No – None.  
Absent – Trustees Daly, Madaras.  
**MOTION APPROVED.**

- b. Backflow Assembly Database / Testing Notification Maintenance – Subscription**  
Trustee Aiani moved to recommend approval of a five-year subscription agreement with Backflow Solutions, Inc. for an annual fee of \$495.00 to maintain the backflow assembly database and prepare annual testing notifications to testing companies and assembly owners. Trustee Leahy seconded.

**Roll Call:**  
Aye – Trustees Aiani, Gavanos, Leahy, Powers.  
No – None.  
Absent – Trustees Daly, Madaras.  
**MOTION APPROVED.**

**7. Finance and Operations Committee Report**  
Chair: Trustee Powers, Co-Chair: Trustee Daly.

- a. Replacement Copiers – Contract Approval**  
Trustee Powers moved to recommend approval of a 60-month proposal from Braden Business Systems for the replacement of the Administration, Community Development, Police Department, and Police Records copiers for a total estimated cost over the life of the lease and service agreement of \$80,566.00. Trustee Leahy seconded.

**Roll Call:**  
Aye – Trustees Aiani, Gavanos, Leahy, Powers.  
No – None.  
Absent – Trustees Daly, Madaras.  
**MOTION APPROVED.**

**b. Code of Ordinance – Class C-1 Liquor Licenses**

Trustee Powers moved to recommend approval of Ordinance 2082-23, "An Ordinance Amending Chapter 112 of the Itasca Municipal Code: Alcoholic Beverages", to amend Section 112.18 regarding Class C-1 Liquor Licenses to allow for retail sale of alcoholic beverages not manufactured on the premise for consumption off the premises. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanis, Leahy, Powers.

No – None.

Absent – Trustees Daly, Madaras.

**MOTION APPROVED.**

**c. Code of Ordinance – Class C-1 Liquor Licenses**

Trustee Powers moved to recommend approval of Ordinance 2083-23, "An Ordinance Increasing the Number of Class C-1 Liquor Licenses from One to Two (Barleyhaus). Trustee Gavanis seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanis, Leahy, Powers.

No – None.

Absent – Trustees Daly, Madaras.

**MOTION APPROVED.**

**8. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani  
No Intergovernmental Committee Report.

**9. Department Head Reports**

**Police Department**

Safety Director O'Connor reported the Police Department and Fire Protection District 1 are planning an active shooter exercise at Gift of Hope; and Police Officer Keith Endress was invited to throw the first pitch at the inaugural Bennet Taft Memorial Wiffle Ball Tournament on Sunday, September 3, 2023.

**Public Works Department**

Public Works Director Subers reported the new electronic sign was installed at the Municipal Complex; and three test meters for the Advanced Metering Infrastructure (AMI) Project were installed last week to enable staff to perform data testing, an educational video regarding the installation of the meters is being produced, and a second notice regarding the installation of the meters is being mailed.

**Engineering Services**

Engineering Consultant Wesolowski reported the installation of curbs on Division, Oak, and Maple Streets was completed; driveway replacements are continuing; and the last section of sidewalk to be installed on Bloomingdale Road was completed.

**Administration**

Assistant to Village Administrator Curelo reported the fall 2023 issue of The Village News was mailed; an educational video regarding the installation of the new meters will be posted soon; and an education video regarding fall planting is being planned.

**Community Development Department**

Community Development Director Gadde reported Community Development and Public Works staff meet with Stericycle regarding new mandates from the Environmental Protection Agency (EPA).

**Finance Department**

Finance Director Ramsay reported staff are reviewing proposals for the water and sewer rate study and a recommendation will be presented to the Village Board.

**10. Village Administrator Report**

Village Administrator Ergo reported a developer for the unincorporated properties on Marino Court will be seeking annexation and rezoning; the grant application for the renovation of the Wesley G. Usher Memorial Park is due next month; the closing on the Kean's Bakery property is complete and staff are accessing the building; and meeting with DuPage Visitors and Convention Bureau regarding the PGA's Presidents Cup at Medinah Country Club in 2026.

**Village Attorney**

No Village Attorney Report.

**Village Clerk**

No Village Clerk Report.

**11. Old Business**

No Old Business.

**12. New Business**

Trustee Aiani reported Community Development Committee Workshops will be scheduled for Tuesday, September 26, 2023 and Tuesday, October 24, 2023.

**13. Audience Participation**

No Audience Participation.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Powers moved to adjourn the Committee of the Whole Meeting at 8:02 p.m. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanis, Leahy, Powers.

No – None.

Absent – Trustees Daly, Madaras.

**MOTION APPROVED.**

Submitted this 5th day of September 2023.

  
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Jody A. Conidi, Village Clerk