



Village of Itasca  
Committee of the Whole Regular Meeting  
Tuesday, July 6, 2021  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 8:00 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Patrick Powers.

ABSENT: Trustee Ellen Leahy, Trustee Kathy Linsner.

Others Present: Director of Police Bob O'Connor, Public Works Director Mike Subers, Village Engineering Consultant Mark Wesolowski, Administrative Services Manager Jessica Spencer, Village Administrator Carie Anne Ergo, Deputy Clerk Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

Resident Megan Sheridan, 308 South Rush Street, stated attendance was for any questions related to the Greater Itasca Food Pantry.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – June 15, 2021**

Trustee Powers moved to approve the Committee of the Whole Meeting Minutes for Tuesday, June 15, 2021. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

**5. President's Comments**

Mayor Pruyn reported

**a. Economic Development Incentive Agreement – Bridge Point Itasca Tenant**

Village Board consensus was for staff to prepare an Economic Development Incentive Agreement for Choose DuPage to present at negotiations to a potential Bridge Point Itasca tenant with projections of \$15 million in sales tax over a 10-year lease. A draft of the agreement will be presented at the Village Board of Trustees Meeting on Tuesday, July 20, 2021.

**6. Community Development Committee Report**

Chair: Trustee Vacant, Co-Chair: Trustee Gavanos

**a. MEI Systems Development – Subdivision Plats and Concept Plan Amendment**

Trustee Gavanos moved to recommend approval of PC 21-006 for the Preliminary and Final Plat of Subdivision and Amendment to the Chancellery at Hamilton Lakes Concept Plan at 200 Pierce Road (proposed address) by Petitioners MEI Systems on behalf of Hamilton Lakes. Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanos, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

**b. Lot Coverage Variance, Special Use, Class I Site Plan – 210 North Willow Street/336 West Center Street**

Trustee Gavanos moved to recommend approval of PC 21-008 for Lot Coverage Variance, Special Use, and Class I Site Plan to construct a shed, 210 North Willow Street/336 West Center Street, by Petitioner and Owner Village of Itasca on behalf of the Greater Itasca Food Pantry. Trustee Aiani seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanos, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Vacant

**a. Local State Maintained Traffic Signals – Master Agreement**

Trustee Aiani moved to recommend approval of renewing the existing ten (10) year Master (Intergovernmental) Agreement between the Village and Illinois Department of Transportation (IDOT) for the shared costs of local state maintained traffic signals for the period July 1, 2021 to June 30, 2031 with IDOT or a contractor performing emergency repairs and preventative maintenance then invoicing the Village based on the agreed to percent allocation. Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanos, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

**b. Center Street and Walnut Street Intersection – Compliance Improvements**

Trustee Aiani reported a site distance analysis performed at the intersection of Center Street and Walnut Street indicated the intersection did not comply with IDOT site distance criteria. The Village Board will need to either eliminate parking spaces

on Walnut Street, change the intersection to a four-way stop, lower the speed limit on Walnut Street, or decide to not make any changes. The board agreed to table the item for 6 weeks in order for staff to gather data.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Board of Fire & Police Commissioners – Compensation Amendment**

Trustee Madaras moved to recommend approval of Ordinance 1984-21, "An Ordinance Amending Section 32.02 of the Village of Itasca Municipal Code on Training Requirements for Police Commissioners to Receive Compensation" to allow the Village Administrator and Director of Police to hire alternative trainers for Police Commissioners. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

**b. Annual Appropriation Ordinance – Fiscal Year 2021-2022**

Trustee Madaras moved to recommend approval of Ordinance 1983-21, "An Ordinance Making Appropriation of Sums of Money for Corporate Purposes for the Current Fiscal Year Beginning on the First Day of May 2021 and Ending on the Thirtieth Day of April 2022 for the Village of Itasca, DuPage County, Illinois." Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Aiani had no report.

**10. Department Head Reports**

**Police Department**

Director of Police O'Connor reported staff trained with the Roselle Police Department for active shooter training for Lake Park High School; the department is holding additional active shooter training in the Hamilton Lake complex; officers are attending the ItascaFest event this weekend; and staff responded to a serious matter at the Westin Hotel.

**Public Works Department**

Public Works Director Subers reported Wings and Talons assisted when a Red Tail Hawk got stuck in sludge at the Wastewater Treatment Plant; a truck was sent to Burr Ridge for three days to assist with cleanup from the June 20, 2021 tornado; and new lights are being installed on Bryn Mawr Avenue.

**Engineering Services**

Village Engineer Wesolowski reported the Street Light and Street Resurfacing Projects are moving forward with control cabinets installed, poles being installed in the next few weeks, manhole adjustments being made this week, and final paving due next week.

**Administrative Services Department**

Administrative Services Manager Spencer reported the Finance Assistant position has been posted; and the Enterprise Resource Planning (ERP) program will go live this fall.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported attending a meeting with U.S. Senator Tammy Duckworth regarding the distribution of the second round of CARES Act funding directly to the State of Illinois for any municipalities with populations under 50,000 and the need for those municipalities to form a committee to obtain those funds from the State.

**12. Old Business**

No Old Business.

**13. New Business**

Trustee Gavanos reported sidewalks need installed on the east side of Catalpa Street south of the train tracks and a pile of blacktop on the west side needs cleaned up.

Mayor Pruyn reported boards covering a utility project hole at Walnut Street and Center Street have collapsed into the hole and need replaced.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Gavanos moved to adjourn the Committee of the Whole Meeting at 9:06 p.m. Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanos, Madaras, Powers.

No – None.

Absent – Trustees Leahy, Linsner.

**MOTION APPROVED.**

Submitted this 6th day of July 2021.

  
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Jody A. Conidi, Village Clerk