



Village of Itasca
Committee of the Whole Regular Meeting
Tuesday, May 4, 2021
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:47 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy,
Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner,
Trustee Pat Powers.

ABSENT: None.

Others Present: Director of Police Bob O'Connor, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Public Works Director Mike Subers, Special Events Coordinator Dan Kampanowski, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Deputy Clerk Deanne Curelo, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – April 20, 2021

Trustee Aiani moved to approve the Committee of the Whole Meeting Minutes for Tuesday, April 20, 2021. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

5. President's Comments

a. Oktoberfest 2021 – Bands and Stage Equipment Contracts

Trustee Powers moved to recommend approval of a contract for four bands in the amount of \$4,900.00 and a contract for stage lighting and sound in the amount of \$7,000.00 for Oktoberfest 2021. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

6. Community Development Committee Report

Chair: Vacant, Co-Chair: Trustee Gavanese

a. Detached Garage Variance – 413 North Walnut Street

Trustee Gavanese moved to recommend approval of PC 21-003, 413 North Walnut Street, Variances for Detached Garage. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

b. Fence Height Variance – 604 North Catalpa Avenue

Trustee Gavanese moved to recommend approval of PC 21-004, 604 North Catalpa Avenue, Variances for Fence Height. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

c. Fence Height Variance – 312 South Cherry Street

Trustee Gavanese moved to recommend approval of PC 21-005, 312 South Cherry Street, Variances for Fence Height. Trustee Madaras seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Linsner, Madaras, Powers.

No – Trustee Leahy.

Absent – None.

MOTION APPROVED.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Vacant

a. Invasive Species Removal – Riverwalk & Springbrook Nature Center Pathways

Trustee Aiani moved to recommend approval of a three-year maintenance agreement with Pizzo & Associates to remove invasive species along the Riverwalk and Springbrook Nature Center pathways in the amount of \$8,850.00 per year or \$26,550.00 per full contract. Trustee Powers seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

b. ITEP Pedestrian Improvements – Pay Request

Trustee Aiani moved to recommend approval of a pay request from Illinois Department of Transportation (IDOT) for the Illinois Transportation Enhancement Program (ITEP) Pedestrian Improvements (Contract 61G14) in the amount of \$135,127.80. Trustee Madaras seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

c. Arlington Heights Roadway Reconstruction – Pay Request

Trustee Aiani moved to recommend approval of a pay request from IDOT for the Arlington Heights Roadway Reconstruction (Contract 61F51) in the amount of \$196,276.94. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

Trustee Aiani reported the Springbrook Nature Center Dedication and Arbor Day Celebration on Saturday, May 1, 2021 featured seven tree and two bench dedications, and new interactive displays in the Nature Center building were opened to the public.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. 2021-2022 Health, Dental, Life, and Vision Insurance – Contract Renewal

Trustee Madaras moved to recommend approval of the 2021 health, dental, life, and vision insurance policies for Village and Library employees through the Intergovernmental Personnel Benefit Cooperative (IPBC) to renew July 1, 2021. Trustee Powers seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

b. 2021-2022 Liquor License Fees – 50% Fee Reduction

Trustee Madaras moved to recommend approval of a 50% fee reduction for 2021-2022 liquor license fees to assist restaurants and breweries impacted by COVID-19. Trustee Linsner seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy had no report.

10. Department Head Reports

Police Department

Director of Police O'Connor thanked Trustee Powers for donating a new heavy-duty Fellowes shredder for the records department; and reported during an evacuation of the area near Baker Street for a natural gas leak on Sunday, May 2, 2021, officers discovered a woman in dire straits and provided immediate assistance.

Community Development Department

Village Administrator Ergo reported contacting restaurants and breweries about the U.S. Small Business Administration's (SBA) Restaurant Revitalization Program and Itasca Bucks expiration date extension from April 30, 2021 to December 31, 2021; and the department received 132 permit applications in April 2021 with a 3.5-day permit issuance rate.

Administrative Services Department

Administrative Services Manager Spencer reported the Interim Community Development Director D'Onofrio started Monday, May 3, 2021; preparing for the 2021-2022 fiscal budget; and a Finance Committee Workshop is scheduled for Tuesday, May 11, 2021.

Engineering Services

Village Engineer Wesolowski had no report.

Public Works Department

Public Works Director Subers reported bird watchers flocked to the wetlands to view some rare birds that fly annually to the Arctic Circle from South America to the Arctic Circle; the Green Day event is Saturday, May 8, 2021, 8:00 a.m. – 12:00 p.m.; and muskrats at Happy Acres have been creating sink holes.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi had no report.

11. Village Administrator Report

Village Administrator Ergo reported the Memorial Day Parade will be on Monday, May 31, 2021 with an extended parade route for social distancing. For summer concerts, the Park District has scheduled six, another six to eight are being planned for weekday nights, restaurants and venues are booking weekend bands, and the Lions Club is planning two concert weekends on July 9-10 and August 6-7, 2021. The Village Board will decide by mid-May if participants are allowed on the grounds of the Fourth of July fireworks show based on if the State has approved the Bridge to Phase 5.

Village Administrator Ergo reported IT Director Dan Corcoran's last day is May 14, 2021; plans to livestream meetings will be postponed; staff are surveying comparable

municipalities for IT solutions and investigating an intergovernmental agreement for shared IT services; and a Springfield bill may further reduce the amount of income tax municipalities receive with the original percentage of 10% having previously been reduced to 6%.

12. Old Business

No Old Business.

13. New Business

No New Business.

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Madaras moved to adjourn the Committee of the Whole Meeting at 9:38 p.m.
Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanis, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

Submitted this 4th day of May 2021.



Jody A. Conidi Village Clerk