

Itasca Board of Fire and Police Commissioners
Meeting Minutes
April 10, 2023

Call to Order: The meeting was called to order at 4:30 pm.

Roll Call: Chairman Ken Machynia, Commissioner Mike Blackburn,
Commissioner Jeff Craven, Recording Secretary Heidi Zambrano

I. Approval of minutes

- Minutes from the Jan 10, 2023 meeting were reviewed. Mr. Blackburn motioned to approve the minutes. Mr. Craven seconded the motion. All were in favor. Motion approved.
- Minutes from the February 20, 2023 meeting were reviewed. Mr. Blackburn motioned to approve the minutes pending roll-call amendment. Mr. Craven seconded the motion. All were in favor. Motion approved
- Minutes from the March 13, 2023 meeting were reviewed. Mr. Machynia motioned to approve the minutes. Mr. Craven seconded the motion. All were in favor. Motion approved

II. Invoices presented for Commission Review

- COPs & FIRE Personnel Testing eligibility list- \$450. Mr. Blackburn motioned to approve the payment. Mr. Craven seconded. All were in favor. Motion approved.

III. New Officer Hiring

- Candidate Shriver was nonresponsive to repeated attempts for background. Mr Machynia motioned to disqualify Candidate Shriver. Mr Craven seconded the motion. All were in favor. Motion approved.
- The results from Candidate Gruskovak Polygraph test were reviewed. Mr. Machynia made a motion to approve Candidate Gruskovak for hire as a Village of Itasca Police Officer contingent upon passing the physical and medical exam, pending Village Boards' budget approval for New Officer. Mr. Blackburn seconded the motion. All were in favor. Motion approved.

IV. Polygraph and Background Process

- A discussion was held regarding adding the Polygraph to the Background check, to speed up the hiring process. Mr. Machynia approved adding Polygraph to the Background check, Mr. Craven brought up a conversation with Village Administrator Ergo questioning moving forward without Village Board approval of an open position. No motion was made.

V. Next Scheduled Meeting – Monday, May 8, 2023 at 4:30 pm.

VI. Adjournment – Mr. Machynia motioned to adjourn at 5:13 pm. Mr. Blackburn seconded. All were in favor. Motion Approved.