



COMMITTEE OF THE WHOLE

MEETING AGENDA

March 21, 2023

This meeting will convene immediately following the Village Board Meeting, which begins at 7 p.m.

Meetings can be watch on the [Village's YouTube Channel](#)

Questions regarding meeting participation should be directed to the Deputy Clerk at deputyclerk@itasca.com or (630) 228-5623.

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Presentation of Meeting Minutes
 - a. Committee of the Whole – March 7, 2023

Documents:

[20230307 COW Minutes.pdf](#)
4. President's Comments
5. Community Development Committee
Chair Trustee Gavanis; Co-Chair Trustee Leahy

6. Capital & Infrastructure Committee

Chair Trustee Aiani; Co-Chair Trustee Madaras

7. Finance & Operations Committee

Chair Trustee Powers; Co-Chair Trustee Daly

8. Intergovernmental Committee

Chair Trustee Leahy; Co-Chair Trustee Aiani

9. Department Head Reports

10. Village Administrator Report

11. Old Business

12. New Business

13. Audience Participation

Documents:

[Rules For Public Comment - 081222.Pdf](#)

14. Closed Session

15. Adjournment



Village of Itasca
Committee of the Whole Regular Meeting
Tuesday, March 7, 2023
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:22 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Brendan Daly, Trustee Dino Gavanos.

REMOTE: Trustee Ellen Leahy, Trustee Frank Madaras, Trustee Patrick Powers.

ABSENT: None.

Others Present: Director of Police Bob O'Connor, Public Works Director Mike Subers, Village Engineering Consultant Mark Wesolowski, Deputy Clerk Deanne Curelo, Finance Director Jennifer Ramsay, Community Development Director Vijay Gadde, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Meeting Minutes

a. Committee of the Whole Meeting Minutes – February 21, 2023

Trustee Daly moved to approve the Committee of the Whole Meeting Minutes for Tuesday, February 21, 2023. Trustee Gavanos seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanos, Leahy, Madaras, Powers.

No – None.

Absent – None.

MOTION APPROVED.

Trustee Leahy departed at 7:23 p.m.

4. President's Comments

Mayor Pruyn thanked staff for supporting the family of Bennett Taft, a student at Peacock Middle School who passed away unexpectedly.

5. Community Development Committee Report

Chair: Trustee Gavanos, Co-Chair: Trustee Leahy

a. 532 West North Street – Pool Variances

Trustee Gavanos moved to recommend approval of Side-Yard Setback and Lot Coverage Variances requested by petitioner and owner Joseph and Francamaria

Tomaselli for the construction of a pool at 532 West North Street (PC 23-001). The Village Board consented to engineering review of the plans, and approved the petitioner to install a 2' or 3' walkway. Staff did not find a hardship existed based on the size or shape of the property. Trustee Aiani seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

b. 1100 North Prospect Avenue – Fence Variance

Trustee Gavanese moved to recommend approval of a Fence Height Variance requested by Village of Itasca for the construction of a fence at 1100 North Prospect Avenue (PC 23-003). Trustee Daly seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

6. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Madaras

a. Water Tower Fencing Project – Low Bid Acceptance

Trustee Aiani moved to recommend approval of accepting the low bid from Action Fence Contractors, Inc. for the Water Tower Fencing Project, Bid #2023-02, for \$113,850.00. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

b. Food Pantry Roofing Project – Low Bid Acceptance

Trustee Aiani moved to recommend approval of accepting the low bid from Tecta America Illinois Roofing, LLC for the Food Pantry Roofing Project, Bid #2023-03, for \$39,995.00. Trustee Daly seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

7. Finance and Operations Committee Report

Chair: Trustee Powers, Co-Chair: Vacant

a. Village Municipal Code – Video Gaming License

Trustee Powers moved to recommend approval of amending Section 119.03 and 119.05 of the Village Municipal Code regarding Video Gaming License Fees and General Provisions. Trustee Aiani seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

8. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

No Intergovernmental Committee Report.

9. Department Head Reports

Police Department

Safety Director O'Connor reported Public Works staff demoed the Police Department's locker rooms to save construction costs; an officer will be representing the department at the memorial for fallen Chicago Police Officer Andres Mauricio Vasquez Lasso; and a conference call with DuPage County has been scheduled to discuss how departments can further protect municipalities from hazards, as well as how to respond to one.

Public Works Department

Public Works Director Subers reported summer intern positions are posted; and a new rain barrel program is being advertised for residents who purchase up to three rain barrels and receive a cost reimbursement of 50%.

Engineering Services

Village Engineer Wesolowski reported a preconstruction meeting is scheduled with Illinois Department of Transportation (IDOT) for the Pierce/Park/Devon Intersection Project; an open house for the Roadway and Infrastructure Improvement Project Phase 2 is Saturday, March 18, 2023 at 9:00 a.m. until 11:00 a.m.; and a preliminary environmental impact hearing for the Roadway and Infrastructure Improvement Project Phases 3 and 4 is Friday, March 17, 2023.

Clerk's Office

No Clerk's Office Report.

Community Development Department

Community Development Director Gadde reported a variance request for 208 North Elm Street was withdrawn and the permit was closed; and meeting with NTT Global Data Centers and Holladay Properties on their current and proposed projects.

Finance Department

Finance Director Ramsay reported property and liability insurance is up for renewal in May 2023; budget discussions will be held in the next few weeks; and Police Records Clerk Heidi Zambrano accepted the position of Police Administrative Assistant.

Village Attorney

No Village Attorney Report.

10. Village Administrator Report

Village Administrator Ergo reported flock camera rates are increasing April 1, 2023 and the quote for installing cameras was based on 2022 rates; and the National Transportation Safety Board (NTSB) is indicating a ruling will be made soon regarding the Canadian Pacific and Kansas City Southern Railroad merger.

11. Old Business

No Old Business.

12. New Business

No New Business.

13. Audience Participation

No Audience Participation.

14. Closed Session

No Closed Session.

15. Adjournment

Trustee Daly moved to adjourn the Committee of the Whole Meeting at 8:01 p.m. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

MOTION APPROVED.

Submitted this 7th day of March 2023.

Jody A. Conidi, Village Clerk



VILLAGE PRESIDENT

JEFFERY J. PRUYN

VILLAGE CLERK

JODY A. CONIDI

VILLAGE ADMINISTRATOR

CARIE ANNE ERGO

VILLAGE TRUSTEES

JEFF AIANI

BRENDAN DALY

DINO GAVANES

ELLEN LEAHY

FRANK J. MADARAS

PATRICK POWERS

RULES FOR PUBLIC COMMENT

It shall be the policy of the Village of Itasca, that any person shall be allowed to address public officials at any board, committee, or commission meeting subject to the Illinois Open Meetings Act. These comments may pertain to items on the agenda or can be more general. The following rules shall apply to all such public comment periods:

Speakers:

- a) Any person wishing to speak during any portion of an open meeting shall sign in before the meeting's starting time, stating their name, resident status, and topic to be discussed. Residents will be called first to speak during public comment time. Failure to identify resident status or topic will not bar a person from speaking.
- b) No person shall be permitted to speak until being recognized by the presiding officer of the meeting. All comments shall be received from the podium and addressed to the presiding officer of the meeting.
- c) Speakers must identify themselves by name and provide whether they are a resident or non-resident of Itasca before their comments. If they choose, speakers may also give their residential address.
- d) Speakers will refrain from repeating testimony and comments that have previously been provided to the governing board. Whenever possible, groups of residents shall consolidate their comments and avoid repetition through the use of representative speakers. It is acceptable for speakers to state that they agree/disagree with previously provided comments and testimony to avoid repetition.
- e) Speakers may not use public comment to harass board or commission members or staff. Public Comment is not for asking questions of officials or staff or engaging in a dialogue or debate. Profanity will not be tolerated.

Time Limits:

- a) The total time for public comment shall be limited to thirty (30 minutes) at the end of each meeting, unless extended by the majority of the board/committee.
- b) All individuals shall be limited to a maximum of 3 minutes each and may speak only once, unless extended by the majority of the board/committee. If more than 10 people sign up for public comment, the 30-minute time period will be allotted evenly.
- c) No speaker may give their allotted minutes to another person.
- d) Time limits shall not apply to Public Hearings.

Responses:

- a) Members of the governing body are not required to answer questions or to otherwise respond to public comments. Comments may be taken under advisement and may be referred to the appropriate staff member for response outside the meeting.

Decorum:

- a) All speakers, and the audience, shall respect the presiding officer's directions in furtherance of maintaining proper order, respect, and decorum during the meeting.
- b) Members of the audience shall refrain from noisy outbursts or other distracting actions such as applauding, cheering, or booing during or at the conclusion of any remarks made by any speaker, staff member, or Village official.
- c) Any person who violates these rules or who otherwise disrupts the order and decorum of the meeting may be removed.