



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, September 18, 2018
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order / Roll Call

The September 18, 2018 regular meeting of the Committee of the Whole was called to order at 8:47 p.m. by Mayor Pruyn.

PRESENT: Mayor Jeff Pruyn, Trustee Marty Hower, Trustee Jeff Aiani, Trustee Mike Latoria, Trustee Lucy Santorsola.

ABSENT: Trustee Ellen Leahy, Trustee Frank Madaras.

Others Present: Safety Directory Bob O'Connor, Community Development Director Nancy Hill, Village Engineering Consultant Mark Wesolowski, Village Engineering Consultant Aaron Fundich, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No audience participation.

4. Meeting Minutes

4A. Committee of the Whole Meeting Minutes – September 4, 2018

Trustee Latoria moved to approve the Committee of the Whole meeting minutes of September 4, 2018; Trustee Hower seconded. Motion carried by unanimous voice vote.

5. President's Comments

No comments.

6. Community Development Committee – Trustee Latoria, Chair

6A. St. Peter the Apostle Church Dynamic Display Sign

Trustee Latoria presented Ordinance 1891-18, "An Ordinance Granting Variances for Signage at 524 North Rush Street (St. Peter the Apostle Church)". The Plan Commission conducted a public hearing on August 15, 2018 and approved the variance relief with recommendations. Trustee Latoria moved to recommend approval of Ordinance 1891-18 approving a dynamic display sign for St. Peter the Apostle Church; Trustee Hower seconded. Motion carried by unanimous voice vote.

7. Administration Committee – Trustee Santorsola, Chair

7A. Perfect Cleaning Service, Inc. Contract Extension

Trustee Santorsola presented “2018 Agreement Between Village of Itasca and Perfect Cleaning Services, Inc.” to extend end date of the June 1, 2017 to May 31, 2018 contract for janitorial services to May 31, 2019. Trustee Santorsola moved to recommend approval of extending the Perfect Cleaning Services, Inc. contract through May 31, 2019 for \$3,457.00 per month; Trustee Latoria seconded. Motion carried by unanimous voice vote.

8. Environmental Committee – Trustee Leahy, Chair

No report.

9. Finance Committee – Trustee Hower, Chair

No report.

10. Public Safety Committee – Trustee Madaras, Chair

No report.

11. Public Works/Infrastructure Committee – Trustee Aiani, Chair

11A. Wastewater Treatment Plant Improvements

Trustee Aiani presented 2018 Wastewater Treatment Plant Improvements Payment Estimate #6 in the amount of \$709,836.52 to J.J. Henderson & Son for work performed. Trustee Aiani moved to recommend approval Payment Estimate #6 to J.J. Henderson & Son for work performed; Trustee Latoria seconded. Motion carried by unanimous voice vote.

Trustee Aiani moved for a Closed Session at the end of the Committee of the Whole Meeting to discuss probable or imminent litigation and the performance and possible discipline of a specific employee; Trustee Latoria seconded. Motion carried by unanimous voice vote.

12. Department Head Reports

Safety Director O’Connor reported meeting with Itasca School District 10 Superintendent Craig Benes to review the new school safety plan; School District 10 is implementing a driver’s license scanning system to permit entry to school buildings; National Safety Council and the Police Department is hosting Surviving an Active Shooter at Village Hall on Thursday, September 27, 2018; Amtrak Police and Operation Lifesaver is holding Operation Clear Track on Tuesday, September 25, 2018; residents have requested Slow Down Children at Play signs; 3,000 lbs. of food was raised at the Subaru of America/ Village of Itasca Drive Out Hunger event September 12, 2018.

Community Development Director Hill reported the Plan Commission will be meeting Wednesday, September 19, 2018 and Historical Commission meets Thursday, September 20, 2018 with both agendas having one item to discuss.

Village Engineer Wesolowski reported the Village Hall front entrance renovation at is in progress, the excavation of the Nature Center path will be completed this week with concrete pouring the week of September 17, 2108; grinding of the Police Department parking lot will be Wednesday, September 19, 2018; and the paving of the area at the Food Pantry, 335 West Center Street, is still to be completed.

Public Works Director Hitchcock reported the chain-link fence at the Food Pantry, 336 West Center Street, was removed; a portion of the old boardwalk was repaired; and the Wastewater Treatment Plant Decanter #4 is operating without problems.

Village Attorney Hervas had no report.

Village Clerk Conidi had no report.

13. Village Administrator Report

Village Administrator Ergo reported the Food Pantry requested a permit to compost. The Village Board agreed to a temporary compost trial with specific dates and the condition the compost is not near surrounding residential properties and the compost has a lid.

Administrator Ergo reported a resident inquired about erecting a bird mew on their property. The Village Board did not support residential bird mews.

Administrator Ergo reported Mayor Pruyn is presenting State of the Village at the GOA Regional Business Association luncheon on Tuesday, September 25, 2018; and employee evaluations are complete.

14. Closed Session


Mayor Pruyn called for a recess at 9:14 p.m. to reconvene into Closed Session.

The Committee of the Whole Meeting reconvened from Closed Session at 10:13 p.m.

15. Adjournment

Trustee Latoria moved to adjourn the Committee of the Whole Meeting at 10:14 p.m.; Trustee Aiani seconded. Motion carried by unanimous voice vote.

Submitted this 18th day of September 2018:



Jody A. Conidi, Village Clerk

