



Village of Itasca  
Board of Trustees Regular Meeting Minutes  
Tuesday, July 24, 2018  
7:00 p.m.  
Itasca Municipal Complex, Board of Trustees Room

**1. Call to Order**

The July 24, 2018 regular meeting of the Village Board of Trustees was called to order at 7:06 p.m. by Mayor Pruyn.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Marty Hower, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Mike Latoria, Trustee Lucy Santorsola.

ABSENT: Trustee Frank Madaras.

Others Present: Safety Directory Bob O'Connor, Community Development Director Nancy Hill, Senior Planner Shannon Malik Jarmusz, Village Engineering Consultant Aaron Fundich, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Mayor Pruyn led the Pledge of Allegiance.

**3. Audience Participation**

Mike Galvin, 120 East North Street, responded to a letter from the Village regarding a common interest pipe beneath the house on their property and requested the Village share costs of lining the pipe as a temporary solution to allow the property owner to tear down and rebuild the house for the Village to avoid a lawsuit from the property owner.

**4. Meeting Minutes**

**4A. Village Board of Trustees Meeting Minutes of July 10, 2018**

Trustee Leahy moved to approve the Board of Trustees Meeting minutes of July 10, 2018; Trustee Santorsola seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

**5A.** Mayor Pruyn presented Resolution 1051-18, "A Resolution Ratifying a Master Power Supply Agreement for the Provision of Electricity Supply and Related Services for the Village of Itasca's Electricity Aggregation Program". Bid opening was Monday, July 23, 2018 with low bid submitted by the current supplier. Trustee Hower moved to approve Resolution 1051-18; Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.

No – None.

Absent – Trustee Madaras.

**MOTION CARRIED.**

**6. Community Development Committee – Trustee Latoria, Chair**

- 6A.** Trustee Latoria presented a Zoning Certificate Request for Deli Time, LLC, 150 Pierce Road, Suite 105. Deli Time will sell breakfast and lunch items, and provide catering within the building.
- 6B.** Trustee Latoria presented a Zoning Certificate Request for Just Wheels and Tires Co./TSW, 1150 Glenlake Avenue. Just Wheels and Tires designs and engineers specialized car and SUV alloy wheel options, and this location will be a warehouse and distribution facility.
- 6C.** Trustee Latoria presented a Zoning Certificate Request for Michaels on Main Café, 2 Pierce Place, Suite 120. Michaels on Main Café will provide deli and café services within the building.

Trustee Latoria moved to approve the three Zoning Certificate Requests for Deli Time, LLC, Just Wheels and Tires Co./TSW, and Michaels on Main Café; Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.

No – None.

Absent – Trustee Madaras.

**MOTION CARRIED.**

- 6D.** Trustee Latoria presented Ordinance 1889-18, “PC18-008, Bridge Industrial Acquisitions, LLC, petitioner, with CBS Radio East, LLC, property owner, located at the southeast corner of Rohlwing Road and Devon Avenue”. A development agreement has been drafted and outstanding negotiation topics are overhead utilities, development traffic on Nerge Road, maintenance of certain public improvements, internal pedestrian circulation, bike paths along Devon Avenue and Rohlwing Road, Shorewood Development Group, LLC, construction schedule, rezoning expiration, development agreement schedule, and gateway signage. Staff recommends the Board approve an ordinance approving rezoning, preliminary planned development by special use, variances, a preliminary plat of subdivision, and a class I side plan for southeast corner of Route 53 (Rohlwing Road) and Devon Avenue. Community Development Director Hill explained two ordinances were provided to the Board for review due to time constraints the property seller and the differences dealt with entitlements. Trustee Latoria moved to approve Ordinance 1889-18, Version B; Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.

No – None.

Absent – Trustee Madaras.

**MOTION CARRIED.**

- 6E. Trustee Latoria presented a Refund Order of Cash Performance/Road Bond for Permit 25161 to Fredrick Quinn Corp for new construction at 551 North Rush Street as recommended by the Community Development Department.
- 6F. Trustee Latoria presented a Refund Order of Cash Performance/Road Bond for Permit 27567 to Fredrick Quinn Corp for site work at 551 North Rush Street as recommended by the Community Development Department.

Trustee Latoria moved to approve Refund Order of Cash Performance/Road Bond Permit 25161 and 27567; Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.

No – None.

Absent – Trustee Madaras.

**MOTION CARRIED.**

- 7. **Administration Committee – Trustee Santorsola, Chair**  
No report.
- 8. **Environmental Committee – Trustee Leahy, Chair**  
No report.
- 9. **Finance Committee – Trustee Hower, Chair**

9A. Trustee Hower presented Ordinance 1886-18, “Annual Appropriation Ordinance for the Village of Itasca”. Trustee Hower moved to approve Ordinance 1886-18; Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.

No – None.

Absent – Trustee Madaras.

**MOTION CARRIED.**

- 10. **Public Safety Committee – Trustee Madaras, Chair**  
No report; Trustee Madaras absent.
- 11. **Public Works/Infrastructure Committee – Trustee Aiani, Chair**  
No report.
- 12. **Consent Agenda**

14A. Resolution 1047-18, “Proposal for Tent Contract with Marquee”

14B. Ordinance 1887-18, “Adopting a Fee Schedule for Small Cell Applications Consistent with the Small Wireless Facilities Deployment Act (Public Act 100-0585)”

- 14C. Zoning Certificate Request, National Kwikmetal Service, LLC, 900 Hollywood Avenue
- 14D. Zoning Certificate Request, Shree Jagnath, Inc. Convenience Store, 1 Pierce Place, Suite 275
- 14E. Zoning Certificate Request, ANM Express, Inc., 1371 Industrial Drive, Unit N
- 14F. Resolution 997-17, "Nature Center Trails Improvement – Boardwalk – Payment Estimate #2 and Final
- 14G. 2018 Arlington Heights Road STP Phase II Design Engineering Services Task Order 16-R0459.02 (Resolution 1042-18)
- 14H. 2018 Payment 2 – Partial for Centrifuge Dewatering Equipment (WWTP Improvements)
- 14I. Local Limits Study 2018, Task Order 18-R0682 (Resolution 1038-18)
- 14J. Village Hall Entrance Improvements, Task Order 18-R0745 (Resolution 1045-18)

Trustee Leahy moved to approve the Consent Agenda; Trustee Latoria seconded.

**Roll Call:**  
Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.  
No – None.  
Absent – Trustee Madaras.  
**MOTION CARRIED.**

**13. Voucher of July 24, 2018**

Trustee Hower moved to approve a voucher dated July 24, 2018 in the amount of \$1,267,210.54; Trustee Leahy seconded.

**Roll Call:**  
Aye – Trustees Hower, Leahy, Aiani, Latoria, Santorsola.  
No – None.  
Absent – Trustee Madaras.  
**MOTION CARRIED.**

**14. Department Heads**

Mayor Pruyn will hear Department Head reports at the Committee of the Whole Meeting immediately following the Village Board Meeting.

**15. Village Administrator Report**

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board Meeting.

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**16. Closed Session**

No Closed Session.

**17. Adjournment**

Trustee Latoria moved to adjourn the Village Board of Trustees Meeting of July 24, 2018 at 7:40 p.m.; Trustee Santorsola seconded. Motion carried by unanimous voice vote.

Submitted this 24th day of July 2018:

  
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Jody A. Conidi, Village Clerk

