



Village of Itasca
Village Board of Trustees Regular Meeting Minutes
Tuesday, July 21, 2020
7:00 p.m.
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Village Board of Trustees Regular Meeting at 7:07 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Frank Madaras.

Others Present: Director of Police Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Steve Zehner, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Mayor Pruyn led the Pledge of Allegiance.

3. Audience Participation

No Audience Participation.

4. Public Hearing – Annual Appropriation Ordinance

Mayor Pruyn opened the Public Hearing for the Annual Appropriation Ordinance. Trustee Gavanese moved to close the Public Hearing. Trustee Latoria seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

5. Meeting Minutes

a. Village Board of Trustees Meeting Minutes – July 7, 2020

Trustee Gavanese moved to approve the Village Board of Trustees Meeting Minutes of July 7, 2020. Trustee Latoria seconded. Motion carried by unanimous voice vote.

6. Presentations

No Presentations.

7. President Comments

Mayor Pruyn had no comments.

8. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

a. Itasca Bucks Program

Trustee Latoria moved to approve Resolution 1221-20, "A resolution Authorizing Itasca Bucks Program Extension to Support Local Restaurants and Residents". As of July 6, 2020, reimbursement requests were \$27,965.00 and total sales were \$105,453.96. Staff recommended extending the program through December 31, 2020 by issuing a second round of \$50.00 in Itasca Bucks to each household. Trustee Leahy suggested making some Itasca Bucks be more valuable during certain hours and to provide heaters when weather turns cold in the fall. Mayor Pruyn supported any ideas to assist the participating restaurants. Village Administrator Ergo reported supporting any requests for closing streets to increase restaurant patronage and expanding the number of outdoor seating allowed. Trustee Latoria suggested opening Usher Park on the weekends for arts and crafts vendors and food trucks. Village Administrator Ergo will investigate if there is interest in perhaps Orchard Street. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent -- Trustee Madaras.

MOTION APPROVED.

9. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

Trustee Aiani had no report. Trustee Aiani reported

10. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. Personnel Manual – 2020 Revisions

Trustee Linsner moved to approve revisions to the Personnel Manual as recommended by staff to meet compliance with the Workplace Transparency Act. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

b. Fiscal Year 2020-2021 Budget – Final Approval

Trustee Leahy moved to approve the Fiscal Year 2020-2021 Budget. Administrative Services Manager Spencer reported adding an Irving Park Road Electrical Line Burial revenue and expense line in the amount of \$45,000.00 to the budget per Village Board consensus. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

Mayor Pruyn left the meeting at 7:34 p.m.

c. Annual Appropriation Ordinance

Trustee Gavanese moved to approve Ordinance 1939-20, "Annual Appropriation Ordinance, Village of Itasca, DuPage County, Illinois". Trustee Leahy stated appreciation to current and former trustees of the Village Board who had the foresight to have reserved funds for a time of need. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

11. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

12. Consent Agenda

- a. Ordinance 1940-20 regarding PC 20-002, 500 Park Boulevard, Wall Sign Variances
- b. Ordinance 1941-20 regarding PC 20-003, 1431 Harmony Court, Outdoor Storage Special Use
- c. Ordinance 1942-20 regarding PC 20-004, 308 West Irving Park Road, Dynamic Signs Variance
- d. Resolution 1218-20 to Award Rohlwing Road Water Main Lining Project to Fer-Pal Construction
- e. 2019 Ardmore and Prospect Avenue Elevated Tanks Painting Payment 12 and Final
- f. Resolution 1220-20 regarding Renewing a Contract with GovTemps USA, LLC for the Provision of Human Resources Support Services

Trustee Leahy moved to approve the Consent Agenda. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

13. Payment of Bills – July 21, 2020

Trustee Linsner moved to approve the payment of bills through July 21, 2020 in the amount of \$621,536.27. Trustee Latoria seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner.

No – None.

Absent – Trustee Madaras.

MOTION APPROVED.

14. Department Head Reports

Mayor Pruyn will hear Department Head Reports at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

15. Village Administrator Report

Mayor Pruyn will hear the Village Administrator Report at the Committee of the Whole Meeting immediately following the Village Board of Trustees Meeting

16. Old Business

Village Administrator Ergo reported staff recommended cancelling Oktoberfest.

Mayor Pruyn rejoined the meeting at 7:39 p.m.

Village Administrator Ergo reported the Oktoberfest budget was \$47,900.00 without salaries. The Village Board discussed alternative formats, larger open air locations, and extending the event hours to promote social distancing. Mayor Puryn recommended cancelling Oktoberfest and regrouping on alternatives for a smaller Oktoberfest event. Trustee Latoria moved to cancel Oktoberfest. Trustee Linsner seconded. Motion carried by unanimous voice vote.

17. New Business

No Old Business.

18. Closed Session

No Closed Session.

19. Adjournment

Trustee Gavanis moved to adjourn the Village Board of Trustees Regular Meeting at 7:52 p.m. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 21st day of July 2020.



Jody A. Conidi, Village Clerk