



Village of Itasca  
Committee of the Whole Regular Meeting  
Tuesday, July 20, 2021  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 8:33 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Kathy Linsner, Trustee Frank Madaras, Trustee Patrick Powers.

ABSENT: None.

Others Present: Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Public Works Director Mike Subers, Village Administrator Carie Anne Ergo, Deputy Clerk Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – July 6, 2021**

Trustee Gavanese moved to approve the Committee of the Whole Meeting Minutes for Tuesday, July 6, 2021. Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**5. President's Comments**

Mayor Pruyn had no comments.

**6. Community Development Committee Report**

Chair: Trustee Vacant, Co-Chair: Trustee Gavanese  
Trustee Gavanese had no report.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Vacant

**a. Elgin O'Hare Western Access Illinois Tollway Contracts – Final Village Cost**

Trustee Aiani introduced the Final Village Cost of Elgin O'Hare Western Access (EOWA) Illinois Tollway Construction Contracts I-13-4601 Illinois Route 390 from

Meacham Road/Medinah Road to Rohlwing Road (Illinois Route 53), I-13-4607 Illinois Route 390 at the I-290 Interchange, and I-13-4621 Hamilton Lakes Drive, Park Boulevard, East Pierce Road, and Ketter Drive Improvements.

- b. Elgin O'Hare Western Access Illinois Tollway Contracts – Final Village Cost**  
Trustee Aiani introduced the Final Village Cost of Elgin O'Hare Western Access (EOWA) Illinois Tollway Construction Contracts I-13-4600 Rohlwing Road (Illinois Route 53) from West Thorndale Avenue to Hamilton Parkway and I-13-4606 Westbound I-290 to Illinois Route 390 and Park Boulevard Relocation.
- c. Elgin O'Hare Western Access Illinois Tollway Contract – Final Village Cost**  
Trustee Aiani introduced the Final Village Cost of Elgin O'Hare Western Access (EOWA) Illinois Tollway Construction Contract I-13-4629 Illinois Route 390 West of Park Boulevard to East of Arlington Heights Road.
- d. Elgin O'Hare Western Access Illinois Tollway Contract – Agreement**  
Trustee Aiani introduced the Intergovernmental Agreement between the Illinois State Toll Highway Authority, the Illinois Department of Transportation, the County of DuPage, the Village of Itasca, and the Addison Township Highway Department Regarding Elgin O'Hare Western Access (EOWA) Illinois Tollway Construction Contract I-13-4629 Illinois Route 390 West of Park Boulevard to East of Arlington Heights Road.

Trustee Aiani moved to approve Agenda Items 7.a., 7.b., 7.c., and 7.d. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

Trustee Aiani moved for a Closed Session following Old Business pursuant to the requirements of the Illinois Open Meetings Act under Exemption 5 ILCS 120/2 (c) to consider:

(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body;

(11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or when the public body finds an action is probable or imminent;

(21) discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.

Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Liquor License Ordinance – Number of Liquor Licenses**

Trustee Madaras moved to recommend approval of updating Section 112.20 – Number of Licenses of the Liquor License Ordinance to reduce Class A Liquor Licenses from seven to six and Class C-1 Liquor Licenses from one to zero to eliminate liquor licenses for Touch of Spice and Itasca Brewing Company. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**b. Utility Billing Staff Augmentation – Amendment 1**

Trustee Madaras moved to recommend approval of Amendment 1 to the Baecore Group, Inc. contract for Utility Billing staff augmentation to hire a contractor to assist with moving utility billing data to the new Enterprise Resource Program (ERP) and Enterprise Asset Management (EAM) software systems. Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

**10. Department Head Reports**

**Police Department**

Director of Police O'Connor was absent; no report.

**Public Works Department**

Public Works Director Subers reported General Services Superintendent Brian Yarbrough and Wastewater Treatment Lead Operator Jason Almeroth graduated from the three-year Illinois Public Service Institute (IPSI) learning leadership development, service excellence, and improving supervisor skills.

**Engineering Services**

Village Engineer Wesolowski reported the Street Resurfacing and DECO Street Lighting Projects are wrapping up.

**Administrative Services Department**

Administrative Services Manager Spencer reported interviewing candidates for the Community Development Director position and working on the audit.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo had no report.

**12. Old Business**

No Old Business.

**13. New Business**

Trustee Gavaness requested the Itasca Country Club fence be included on the Committee of the Whole Meeting Agenda on Tuesday, August 17, 2021. Trustee Aiani requested staff obtain a quote to move the fence to the other side of the fence posts.

Mayor Pruyn called for a recess at 8:57 p.m.

**14. Closed Session**

Mayor Pruyn called to order the Closed Session at 9:07 p.m.  
Mayor Pruyn adjourned the Closed Session at 9:30 p.m.

Mayor Pruyn reconvened the meeting at 9:30 p.m.

**15. Adjournment**

Trustee Gavaness moved to adjourn the Committee of the Whole Meeting at 9:31 p.m.  
Trustee Madaras seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavaness, Leahy, Linsner, Madaras, Powers.

No – None.

Absent – None.

**MOTION APPROVED.**

Submitted this 20th day of July 2021.

  
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Jody A. Conidi, Village Clerk