



Village of Itasca  
Village Board of Trustees Regular Meeting  
Tuesday, July 18, 2023  
7:00 p.m.  
Itasca Municipal Complex, Board of Trustees Room

**1. Call to Order**

Mayor Pruyn called to order the Village Board of Trustees Regular Meeting at 7:03 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Patrick Powers.

ABSENT: Trustee Brendan Daly, Trustee Frank Madaras.

Others Present: Deputy Chief Tim Mace, Village Engineering Consultant Mark Wesolowski, Finance Director Jennifer Ramsay, Community Development Director Vijay Gadde, Village Administrator Carie Anne Ergo, Assistant to the Village Administrator Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Mayor Pruyn led the Pledge of Allegiance.

**3. Public Hearing**

**a. Fiscal Year 2024 Annual Appropriation Ordinance – Public Hearing**

Trustee Aiani moved to open the Public Hearing for the Fiscal Year 2024 Annual Appropriation Ordinance for the Village of Itasca (Ordinance 2078-23). Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Powers.

No – None.

Absent – Trustee Daly, Madaras.

**MOTION APPROVED.**

Mayor Pruyn called for public comments regarding the Fiscal Year 2024 Annual Appropriation Ordinance for the Village of Itasca. No public comments were made.

Trustee Madaras arrived at 7:05 p.m.

Trustee Leahy moved to close the Public Hearing for the Fiscal Year 2024 Annual Appropriation Ordinance for the Village of Itasca. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**4. Meeting Minutes**

**a. Village Board of Trustees Meeting Minutes – July 11, 2023**

Trustee Powers moved to approve the minutes of the Village Board of Trustees Meeting for Tuesday, July 11, 2023. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**5. Presentations**

No Presentations.

**6. President Comments**

No President Comments.

**7. Community Development Committee Report**

Chair: Trustee Gavanese, Co-Chair: Trustee Leahy

**a. Zoning Certificate Request – 102 East Irving Park Road**

Trustee Gavanese moved to approve a Zoning Certificate Request for Fulla Beans and Cream, now known as Fulla Beans, 102 East Irving Park Road, providing café coffee, sandwiches, salads, and shakes. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**8. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Madaras

**a. 432 North Elm Street – Access Easement Grant**

Agenda Item 8.a. 432 North Elm Street – Access Easement Grant will be discussed at the Village Board of Trustees Meeting on Tuesday, August 1, 2023.

**b. Roadway and infrastructure Improvements - Phase 2 – Payment 4**

Trustee Aiani moved to approve Payment 4 in the amount of \$1,213,781.82 to John Neri Construction Company, Inc. for the Roadway and Infrastructure Improvements - Phase 2 project. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**9. Finance and Operations Committee Report**

Chair: Trustee Powers, Co-Chair: Trustee Daly

**a. Fiscal Year 2024 Annual Appropriation Ordinance – Approval**

Trustee Powers moved to approve Ordinance 2078-23, "Annual Appropriation Ordinance, Village of Itasca, An Ordinance Making Appropriation of Sums of Money for Corporate Purposes for the Current Fiscal Year Beginning on the First Day of May, 2023 and Ending on the Thirtieth Day of April, 2024 for the Village of Itasca, DuPage County, Illinois". Trustee Madaras seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**b. Monthly Financial Report – May 2023**

Trustee Powers presented the Monthly Financial Report for May 2023.

**10. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

No Intergovernmental Committee Report.

**11. Consent Agenda**

- a. Resolution 1456-23 – Robinson Engineering Task Order 23-R0490 and Stanley Consulting Inc. Agreement for the SBR Aeration Study in the not-to-exceed amount of \$34,905.00
- b. Resolution 1457-23 – Robinson Engineering Task Order 23-R0491 and Stanley Consulting Inc. Agreement for the SBR Influent Channel Evaluation in the not-to-exceed amount of \$32,513.00
- c. Resolution 1458-23 – Low Bid from Schroeder Asphalt Services, Inc. for the 2023 Street Maintenance Program in the amount of \$654,202.89
- d. Ordinance 2079-23 – Authorization Request for the Disposal of Eleven Surplus Village Vehicles and Equipment

Trustee Gavanese moved to approve the Consent Agenda. Trustee Aiani seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**12. Payment of Bills – July 18, 2023**

Trustee Powers moved to approve the payment of bills through July 18, 2023 in the amount of \$2,811,968.52. Trustee Leahy seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanese, Leahy, Madaras, Powers.

No – None.

Absent – Trustee Daly.

**MOTION APPROVED.**

**13. Department Head Reports**

**Police Department**

Deputy Chief Mace reported a Cook County Sheriff was the victim of a hit & run in the 300 Block of North Elm and the suspect was in custody within a couple of hours; the suspect in a robbery at Ricky Rockets in February 2023 was arrested; and the next Cop Cards signing is Thursday, July 20, 2023, at 2:45 p.m. at Wesley G. Usher Memorial Park.

**Engineering Services**

Engineering Consultant Wesolowski reported updates on the Roadway and Infrastructure - Phase 2 project - curbs were completed on Center Street, curbs and sidewalks were poured in front of F.E. Peacock Middle School, and a contractor struck a gas line on North Street requiring the street to be closed for 24 hours.

**Administration**

Assistant to the Village Administrator Curelo reported a new police video was posted on social media to teach kids how to secure their bikes with a bike lock.

**Community Development Department**

Community Development Director Gadde reported the Plan Commission meeting on Wednesday, July 19, 2023, will finalize new recommendations for downtown zoning; and the Historical Commission meeting on Thursday, July 20, 2023, will review plans for new windows for Itasca Bank & Trust Company building at 410 West Irving Park Road.

**Finance Department**

Finance Director Ramsay reported a new position for Executive Assistant/Deputy Clerk is posted until Friday, August 4, 2023.

**14. Village Administrator Report**

Village Administrator Ergo reported concept plans for the redevelopment of Wesley G. Usher Memorial Park and the modernization of the gazebo structure will be presented to the Village Board on Tuesday, August 1, 2023; and the Village Board meetings on Tuesday 1, 2023 begin at 7:30 p.m. due to National Night Out.

**Village Attorney**

No Village Attorney Report.

**Village Clerk**  
No Village Clerk Report.

**15. Old Business**  
No Old Business.

**16. New Business**  
No New Business.

**17. Audience Participation**  
No Audience Participation.

**18. Closed Session**  
No Closed Session.

**19. Adjournment**  
Trustee Madaras moved to adjourn the Village Board of Trustees Regular Meeting at 7:33 p.m. Trustee Leahy seconded.

<p><b>Roll Call:</b> Aye – Trustees Aiani, Gavaness, Leahy, Madaras, Powers. No – None. Absent – Trustee Daly. <b>MOTION APPROVED.</b></p>
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Submitted this 18th day of July 2023.

  
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Jody A. Conidi, Village Clerk