



Village of Itasca  
Committee of the Whole Regular Meeting  
Tuesday, July 11, 2023  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:54 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Brendan Daly, Trustee Dino Gavanese, Trustee Frank Madaras, Trustee Patrick Powers.

ABSENT: Trustee Ellen Leahy.

Others Present: Director of Police Bob O'Connor, Public Works Utilities Superintendent Brandon Hansen, Village Engineering Consultant Steve Zehner, Village Engineering Consultant Mark Wesolowski, Finance Director Jennifer Ramsay, Community Development Director Vijay Gadde, Village Administrator Carie Anne Ergo, Assistant to the Village Administrator Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – June 20, 2023**

Trustee Daly moved to approve the Committee of the Whole Meeting Minutes for Tuesday, June 20, 2023. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

**4. President's Comments**

No President Comments.

**5. Community Development Committee Report**

Chair: Trustee Gavanese, Co-Chair: Trustee Leahy  
No Community Development Committee Report.

**6. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Madaras

**a. SBR Aeration Study – Agreement**

Trustee Aiani moved to recommend approval of Robinson Engineering Task Order 23-R0490 and Stanley Consulting, Inc. Agreement for the SBR Aeration

Study in the not-to-exceed amount of \$34,905.00 to evaluate the aeration/mixing systems in the waste activated sludge (WAS) and sequencing batch reactors (SBR) basins at the Wastewater Treatment Plant (WWTP). Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

**b. SBR Influent Channel Evaluation – Agreement**

Trustee Aiani moved to recommend approval of Robinson Engineering Task Order 23-R0491 and Stanley Consulting, Inc. Agreement for the SBR Influent Channel Evaluation in the not-to-exceed amount of \$32,513.00 to evaluate cracking along the concrete SBR Influent Channel at the WWTP originally noted in 2015. Trustee Powers seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

**c. 2023 Street Maintenance Program – Low Bid Acceptance**

Trustee Aiani moved to recommend approval of accepting the low bid from Schroeder Asphalt Services, Inc. for the 2023 Street Maintenance Program in the amount of \$654,202.89. Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

Trustee Aiani moved for a Closed Session following Agenda Item 13. Audience Participation pursuant to the requirements of the Illinois Open Meetings Act under Exemption 5 ILCS 120/2 (c) to discuss:

(11) litigation or when the public body finds that an action is probable or imminent.

Trustee Gavanese seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

**7. Finance and Operations Committee Report**

Chair: Trustee Powers, Co-Chair: Trustee Daly.

**a. Fiscal Year 2024 Appropriation Ordinance – Approval**

Trustee Powers moved to recommend approval of Ordinance 2078-23, "Annual Appropriation Ordinance, Village of Itasca" to make sums of money for corporate purposes for the current fiscal year beginning the first day of May 2023 and ending the thirtieth day of April 2024. Trustee Gavanes seconded.

**Roll Call:**

Aye – Trustees Aiani, Gavanes, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

Abstain – Trustee Daly.

**MOTION APPROVED.**

**b. Surplus Village Vehicles and Equipment – Disposal Approval**

Trustee Powers moved to recommend approval of an ordinance for the disposal of 11 surplus Village vehicles and equipment by Obenauf Auction Services, Inc. Trustee Daly seconded.

**Roll Call:**

Aye – Trustees Aiani, Daly, Gavanes, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

**8. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

**a. Wesley G. Usher Memorial Park – Master Plan**

Agenda Item 8.a. Wesley G. Usher Memorial Park – Master Plan was moved to Agenda Item 10. Village Administrator Report.

**9. Department Head Reports**

**Police Department**

Safety Director O'Connor reported after an incident occurred at the Itasca Park District the person involved praised the responding police officer for their response to the incident, providing options for moving forward, and compassion toward those involved; Ice Cream with the Cops and Firemen was held today in Wesley G. Usher Memorial Park; Cop Card signing opportunities are being held in neighborhoods; all officers are now wearing body worn cameras; 89 pounds of collected medications was turned into DuPage County; and a detective who began an investigation of a small offense grew the investigation into a large case requiring secret service police, search warrants, the arrest of two offenders, the seizure of bank accounts, and more than \$16,000.00 in seized funds going to the police department.

**Public Works Department**



Public Works Utilities Superintendent Hansen reported Public Works just completed two large back-to-back special events with full staff participation.

**Engineering Services**

Engineering Consultant Wesolowski reported the Roadway and Infrastructure Project – Phase 2 is currently reconstructing North Elm and North Oak Streets and is now working along North Street by F.E. Peacock Middle School.

**Administration**

Assistant to the Village Administrator Curelo reported the fall 2023 issue of The Village News will be mailed at the end of August 2023.

**Community Development Department**

Community Development Director Gadde reported the roof at 1549 Glenlake collapsed Sunday, July 2, 2023, due to a large amount of rainwater and the drains on the roof being blocked; and a new Administrative Assistant will begin on Monday, July 17, 2023 and new Planning and Zoning Coordinator on Tuesday, August 1, 2023.

**Finance Department**

Finance Director Ramsay reported the Employee Summer BBQ on Thursday, July 20, 2023, will be hosted the Village Hall staff.

**10. Village Administrator Report**

Village Administrator Ergo reported the Fourth of July Event was the largest held since 2008, with 3,300 vehicles parked onsite; the Police Commission is discussing lateral transfers of certified police officers; staff is working with the Park District on initial modernization concepts of the Wesley G. Usher Memorial Park including a modern gazebo-type structure and gathering public feedback; the Plan Commission approved the NTT Data Centers plan for a third building and an electric substation with conditions on ComEd's distribution of power; and the Coalition to Stop CPKC (Canadian Pacific Kansas City) is meeting Thursday, July 13, 2023, with representatives from CPKC and first responders to discuss first responder issues.

**Village Attorney**

No Village Attorney Report.

**Village Clerk**

No Village Clerk Report.

**11. Old Business**

Village Administrator Ergo reported since Kean's Bakery closed on Sunday, July 2, 2023, three parties have expressed interest in the property; and Fulla Beans is hiring and training staff with the anticipation of opening at the end of July 2023.

**12. New Business**

No New Business.

**13. Audience Participation**

No Audience Participation.

Mayor Pruyn called for a recess at 8:50 p.m.

**14. Closed Session**

Mayor Pruyn called to order the Closed Session at 8:58 p.m.  
Mayor Pruyn adjourned the Closed Session at 9:14 p.m.

Mayor Pruyn reconvened the Committee of the Whole Meeting at 9:14 p.m.

**15. Adjournment**

Trustee Daly moved to adjourn the Committee of the Whole Meeting at 9:14 p.m.  
Trustee Aiani seconded.

**Roll Call:**

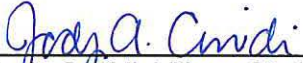
Aye – Trustees Aiani, Daly, Gavanese, Madaras, Powers.

No – None.

Absent – Trustee Leahy.

**MOTION APPROVED.**

Submitted this 11th day of July 2023.

  
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Jody A. Conidi, Village Clerk