



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, July 10, 2018  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order / Roll Call**

The July 10, 2018 regular meeting of the Committee of the Whole was called to order at 7:21 p.m. by Mayor Pruyn.

PRESENT: Mayor Jeff Pruyn, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Mike Latoria, Trustee Lucy Santorsola.

ABSENT: Trustee Marty Hower.

Others Present: Safety Director Bob O'Connor, Community Development Director Nancy Hill, Senior Planner Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Engineering Consultant Steve Zehner, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No audience participation.

**4. Public Hearing**

**4A. Ordinance 1886-18 "Annual Appropriation Ordinance for the Village of Itasca" Public Hearing**

Mayor Pruyn opened the Public Hearing for Ordinance 1886-18, "Annual Appropriation Ordinance for the Village of Itasca" and called for the public to make comments. No comments were made. Trustee Latoria moved to recommend approval of Ordinance 1886-18; Trustee Leahy seconded. Motion carried by unanimous voice vote.

**5. Meeting Minutes**

**5A. Committee of the Whole Meeting Minutes of June 19, 2018**

Trustee Santorsola moved to approve the Committee of the Whole meeting minutes of June 19, 2018; Trustee Latoria seconded. Motion carried by unanimous voice vote.

**6. President's Comments**

**6A. Marquee Tent Contract Proposal**

Mayor Pruyn presented a proposal from Marquee for a three-year tent contract for Oktoberfest. The Village is only liable to rent a tent if Oktoberfest is held. Trustee Madaras moved to recommend approval of the Marquee Contract; Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7. Community Development Committee – Trustee Latoria, Chair**

- 7A.** Trustee Latoria presented Ordinance 1887-18 “Adopting a Fee Schedule for Small Cell Applications Consistent with the Small Wireless Facilities Deployment Act (Public Act 100-0585)”. Trustee Latoria moved to approve recommendation of Ordinance 1887-18; Trustee Madaras seconded. Motion carried by unanimous voice vote.
- 7B.** Trustee Latoria presented PC18-008, Bridge Industrial Acquisitions, LLC, Petitioner, with CBS Radio East, LLC, Property Owner, located at the southeast corner of Rohlwing Road and Devon Avenue (Ordinance 1889-18). The Plan Commission held a public hearing on June 20, 2018 and approved the plan with conditions. Partner Steve Groetsema of Bridge Development Partners, Inc. made a presentation to the Board highlighting their vision for Bridge Point Itasca with draft renderings of the industrial buildings and elevation options. The current plans are for 741,621 square feet of industrial space on 41.27 acres and 47,457 square feet of retail on 7.26 acres. CEO Louis Schriber of Shorewood Development Group described the retail area including a hotel, breakfast drive-thru, breakfast/lunch drive-thru, urgent care office, and restaurant; and reported a traffic study was completed for area truck traffic and an additional stop light on Rohlwing Road. Mayor Pruyt stated if the Board approved the concept, developers would need to come back to the Board with the hotel partner for approval of the hotel and shared Elk Grove Village’s concern with traffic flow on Nerge Road which Bridge is willing to address. Community Development Director Hill stated petitioner needs approval now on the preliminary plan and to rezone property from B3 to a partial or unlimited manufacturing district. Final plan approval with specific details would be approved at a future meeting. The next steps after preliminary approval include a development agreement outlining the responsibilities of both developers and Village, and to work with developer to outline a schedule. Trustee Latoria moved to approve recommendation of PC18-008; Trustee Madaras seconded. Motion carried by unanimous voice vote.
- 7C.** Trustee Latoria presented a Zoning Certificate Request for National Kwikmetal Service, LLC, 900 Hollywood Avenue. Trustee Latoria moved to approve recommendation of Zoning Certificate Request for National Kwikmetal Service, LLC; Trustee Leahy seconded. Motion carried by unanimous voice vote.
- 7D.** Trustee Latoria presented a Zoning Certificate Request for Shree Jagnath, Inc. Convenience Store, 1 Pierce Place, Suite 275. Trustee Latoria moved to approve recommendation of Zoning Certificate Request for Shree Jagnath, Inc.; Trustee Leahy seconded. Motion carried by unanimous voice vote.
- 7E.** Trustee Latoria presented a Zoning Certificate Request for ANM Express, Inc., 1371 Industrial Drive, Unit N. Trustee Latoria moved to approve recommendation of Zoning Certificate Request for ANM Express, Inc.; Trustee Leahy seconded. Motion carried by unanimous voice vote.

- 8. Administration Committee – Trustee Santorsola, Chair**  
No report.
- 9. Environmental Committee – Trustee Leahy, Chair**  
Trustee Leahy reported a proposal from Hendricksen for new lobby furniture will be presented at the July 24, 2018 Committee of the Whole Meeting.
- 10. Finance Committee – Trustee Hower, Chair**  
No report; Trustee Hower absent.
- 11. Public Safety Committee – Trustee Madaras, Chair**  
No report.
- 12. Public Works/Infrastructure Committee – Trustee Aiani, Chair**
  - 12A.** Trustee Aiani presented Resolution 997-17, “Nature Center Trails Improvement – Boardwalk – Payment Estimate #2 and Final”. The temporary sidewalk to the boardwalk will be replaced with permanent sidewalk. The project was completed under budget. Director Hitchcock will investigate the cost of adding new lights to the project. Trustee Aiani moved to approve recommendation of Resolution 997-17; Trustee Leahy seconded. Motion carried by unanimous voice vote.
  - 12B.** Trustee Aiani presented 2018 Arlington Heights Road STP Phase II Design Engineering Services Task Order 16-R0459-02 (Resolution 1042-18). Trustee Aiani moved to approve recommendation of Task Order 16-R0459.02 no to exceed \$60,000.00 for engineering fees; Trustee seconded. Motion carried by unanimous voice vote.
  - 12C.** Trustee Aiani presented 2018 Payment 2 – Partial for Centrifuge Dewatering Equipment (WWTP Improvements). Trustee Aiani moved to approve recommendation of 2018 Payment 2 in the amount of \$206,000.00; Trustee Leahy seconded. Motion carried by unanimous voice vote.
  - 12D.** Trustee Aiani presented Local Limits Study 2018 – Task Order 18-R0682 (Resolution 1038-18). The study is completed every five years per agreement with the environmental agency for the Waste Water Treatment Plant. Trustee Aiani moved to approve recommendation of Task Order 18-R0682 not to exceed \$26,000.00; Trustee Madaras seconded. Motion carried by unanimous voice vote.
  - 12E.** Trustee Aiani presented Village Hall Entrance Improvements – Task Order 18-R0745 (Resolution 1045-18). Trustee Aiani moved to approve recommendation of Task Order 18-R0745; Trustee Madaras seconded. Motion carried by unanimous voice vote.

The Metra lot resurfacing has been delayed waiting for test results of parking surface debris. The north side of the lot will be completed before beginning work on the south side. Trustee Santorsola reported negative feedback on the length of time the project has taken. Ideas to help relieve commuter frustration were discussed.

Village Engineer Zehner presented the Waste Water Treatment Plant update. A structure was located on the wrong spot of the UV channel and has now been adjusted. Staff uncovered some large amount items related to the UV channels in the range of \$25,000.00 to \$50,000.00; some credits were also uncovered to help reduce the amount.

Village Engineer Zehner reported the Holiday Inn Lift Station project is going well with no cost issues. An abandoned pipe thought to belong to Nicor was discovered and Nicor is researching ownership.

**13. Department Head Reports**

Safety Director O'Connor reported the Police Department worked with the FBI last week regarding an individual at Extended Stay and responded to a garage fire in the 400 block of South Cherry; six kids were discovered on the roof of Franzen Intermediate School; plans are in place for ItascaFest with mutual response set up with surrounding chiefs; an ambulance and fire truck were called to the Seven-11 for an intoxicated woman; and the time for fireworks was moved up due to proximity of lightning strikes.

Community Development Director Hill reported new Chief Building Inspector Michael DeLillo inspected a garage fire in the 400 block of South Cherry; the U.S. Census Bureau's address survey was completed with 400 changes, additions, or deletions with the majority related to the Residences at Hamilton Lakes; and the Historical Commission has one agenda item for July 2018 and the Plan Commission has zero.

Village Engineer Mark Wesolowski had no report.

Public Works Director Hitchcock had no report.

Village Attorney Hervas had no report.

Village Clerk Conidi had no report.

**14. Village Administrator Reports**

No report; Village Administrator Ergo absent.

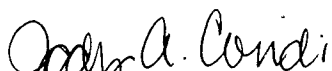
**15. Closed Session**

No closed session.

**16. Adjournment**

Trustee Madaras moved to adjourn the Committee of the Whole Meeting at 8:54 p.m.; Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 10th day of July 2018:

  
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Jody A. Conidi, Village Clerk