

Itasca Board of Fire and Police Commissioners
Meeting Minutes
June 8, 2021

Call to Order: The meeting was called to order at 5:37 pm.

Roll Call: Chairman Ken Machynia, Commissioner Mike Blackburn,
Commissioner Jeff Craven, Recording Secretary Cindy Sliwinski

I. Approval of minutes

- Minutes from the 5/11/21 meeting were reviewed. Mr. Blackburn motioned to approve the minutes. Mr. Craven seconded the motion. All were in favor. Motion approved.

II. Invoices presented for Commission Review

- Police Consultants Inc - \$325.00 for Multiple Interview Assessments Police Sergeant. Mr. Blackburn motioned to approve payment. Mr. Craven seconded. All were in favor. Motion Approved.

III. Rules and Regulations Review

- Rules and Regulations were sent to Attorney Hervas for review 4/29/12. The commission has not received response to date.
- Mr. Machynia motioned to strike verbiage in Chapter VII, Section 2 "All promotional candidates must possess a bachelor's degree in their related field of employment." Mr. Blackburn seconded. All were in favor. Motion approved.
- Mr. Craven motioned to rename Chapter VII, Section 9 as "Preliminary Score". Mr. Blackburn seconded. All were in favor. Motion approved.
- Ms. Sliwinski to send changes in Rules and Regulations to Attorney Hervas for review.

IV. Sergeants Test

- Written test scores, oral interview scores, chief's points, sergeants' points, and service point were tabulated to determine officer total initial eligibility scores.
- The Initial Eligibility Register will be published based on rank of scores.
- A letter regarding military preference points requests will be sent out to the officers.
- Mr. Machynia motioned to publish the initial eligibility list as recorded. Mr. Craven seconded. All were in favor. Motion Approved.

V. New Officer Hiring

- Mr. Machynia motioned to schedule Oral Interview Assessments for Tuesday, 7/13/21 at 6pm and 7pm. Location to be the Village Hall downstairs conference room or Police Department roll call room. Mr. Craven seconded. All were in favor. Motion Approved.

- During the officer written test on June 5, the PCI representative mentioned there is no succession plan for Dave Christenson. Mr. Machynia suggested all three commissioners go to the IFPC conference in the fall to talk to potential new vendors.

VI. Next Regular Meeting – Tuesday, July 13, 2021 at 5:30 pm.

VII. Adjournment – Mr. Craven motioned to adjourn at 7:05pm. Mr. Blackburn seconded. All were in favor. Motion Approved.