

Itasca Board of Fire and Police Commissioners
Meeting Minutes
May 8, 2023

Call to Order: The meeting was called to order at 4:30 pm.

Roll Call: Chairman Ken Machynia, Commissioner Jeff Craven, Commissioner Mike Blackburn, Deputy Chief Mace, Recording Secretary Heidi Zambrano

I. Approval of minutes

- Minutes from April 10, 2023 were reviewed. Mr. Machynia motioned to approve the minutes. Mr. Craven seconded the motion. All were in favor. Motion approved.

II. Approval of Invoices

- C.O.P.S. AND F.I.R.E. Polygraph invoice for John Gruskovak - \$175.00 Mr. Craven motioned to approve the payment. Mr. Blackburn seconded the motion. All in favor.

III. New Officer Hiring

- **Candidate 4: Villareal** - Investigations was notified that Candidate Villareal has accepted employment with another department. Motion made to remove from list by Mr. Craven, Mr. Machynia seconded. All were in favor. Motion approved.
- **Candidate 7: Ritter** - Investigations was notified that Candidate Ritter has accepted employment with another department. Motion made to remove from list by Mr. Craven, Mr. Machynia seconded. All were in favor. Motion approved.
- **Candidate 8: Lewis** - Investigations was notified that Candidate Lewis has accepted employment with another department. Motion made to remove from list by Mr. Craven, Mr. Machynia seconded. All were in favor. motion approved.
- **Candidate 9: Leonard** - Investigations was notified that Candidate Leonard has accepted employment with another department. Motion made to remove from list by Mr. Craven, Mr. Machynia seconded. All were in favor. Motion approved.
- **Candidate 12: Robert Schacherbauger** was nonresponsive to repeated attempts for background. Mr. Blackburn motioned to disqualify Candidate Schacherbauger, Mr. Craven seconded. All were in favor Motion approved.
- **Candidate 14: Nicholas Menard** - Investigations was notified that Candidate Menard no longer wanted to be on the list, as he has moved out of the State. Motion made to remove from the list by Mr. Craven, Mr. Machynia seconded. All were in favor. Motion approved.
- **Candidate 5: Gonzalez** background information reviewed. Mr. Craven motioned to disqualify Candidate Gonzalez as result of failing background check. Mr. Blackburn seconded the motion. All were in favor. Motion Approved
- **Candidate 6: Molina** background information reviewed. Mr. Blackburn motioned to disqualify Candidate Molina as result of failing background check. Mr. Craven seconded the motion. All were in favor. Motion Approved

- **Candidate 10: Guzman** background information reviewed. Mr. Craven motioned to disqualify Candidate Guzman as result of failing background check. Mr. Blackburn seconded the motion. All were in favor. Motion Approved
- **Candidate 11: Zumpano** background information reviewed. Mr. Blackburn motioned to disqualify Candidate Zumpano as result of failing background check. Mr. Craven seconded the motion. Motion Approved
- **Candidate 13: Marchese** background information reviewed. Mr. Blackburn motioned to disqualify Candidate Marchese as result of failing background check. Mr. Craven seconded the motion. All were in favor. Motion Approved
- The Current Police Eligibility List has been exhausted. Mr. Craven motioned to contact COPS and FIRE to start the hiring process and posting on the Blueline. The background check to include Polygraphs. Motion seconded by Mr. Blackburn. All were in favor, Motion was approved.
- Mr. Machynia to provide Lake Park contact for testing location.

IV. Lateral Transfers

- Discussion was had with Deputy Chief Mace on Lateral Transfers as another option for Hire. Chuck Hervas and Deputy Chief to look further into Lateral Transfers.

V. Police Department Matters

- May be losing Officer Zurek to Evanston PD
- Officer Knoll has been out with a knee injury since June 2022.
- Officer Stevens has been out with a head injury since January 2023, return date TBD

VI. Next Regular Meeting – June 5, 2023 at 4:30 pm.

VII. Adjournment – Mr. Craven motioned to adjourn at 6:08pm. Mr. Blackburn seconded. All were in favor. Motion Approved.