



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, May 5, 2020  
Immediately Following the Village Board of Trustees Meeting  
Via Zoom Video Communications

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:20 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanas, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner.

ABSENT: Trustee Mike Latoria.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Administrative Services Manager Jessica Spencer, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Deputy Clerk Deane Curelo, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

Deputy Clerk Curelo read comments submitted by DuPage County Public Works Director Nicholas Kottmeyer thanking the Village Board for the opportunity to comment on the proposed Intergovernmental Agreement for the Nordic Wastewater Treatment Plant, fully supporting the agreement, and appreciation for staff's professionalism through the process.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – April 21, 2020**

Trustee Linsner moved to approve the Committee of the Whole Meeting Minutes of April 21, 2020. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn had no comments.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanas

**a. Nordic Wastewater Treatment Plant – Intergovernmental Agreement**

Trustee Madaras moved to recommend approval of Resolution 1205-20, "A Resolution Approving an Intergovernmental Agreement with DuPage County Concerning the Nordic Wastewater Treatment Plant". Community Development Director Malik Jarmusz reported site plans were approved in June 2019, and DuPage County will review perform inspections based on Village codes and the Village will provide final approvals resulting in cost savings for DuPage County and reduced Village staff time and expenses. Trustee Linsner seconded. Motion carried by unanimous voice vote.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

- a. **2019-2020 Cured in Place Pipelining Program – Payment 1 and Final**  
Trustee Aiani moved to recommend approval of Payment 1 and Final in the amount of \$54,680.20 to Insituform Technologies, LLC for the 2019-2020 Cured in Place Pipelining Program. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- b. **2019 Ardmore and Prospect Avenue Elevated Tanks Painting Program – Payment 11**  
Trustee Aiani moved to recommend approval of Payment 11 in the amount of \$95,830.02 to Jetco, Ltd. for the 2019 Ardmore and Prospect Avenue Elevated Tanks Painting Program. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

- a. **2020-2021 Health, Dental, and Life Insurance – Contract Renewal**  
Trustee Madaras moved to recommend approval for the renewal of the Village's health, dental, and life insurance policies for 2020-2021 as members of the Intergovernmental Personnel Benefit Cooperative (IPBC) with the addition of VSP vision care and voluntary life and AD&D coverage for employees and family members. The policies are renewable July 1, 2020 with a Blue Cross and Blue Shield of Illinois (BCBSIL) PPO plan rate increase of 4.3% and HMO plan rate increase of 5.1%. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Mayor Pruyn reported a Finance and Operations Meeting is scheduled for Tuesday, May 12, 2020 at 7:00 p.m. to discuss the 2020-2021 Budget.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy reported the taxing bodies continue to hold weekly phone meetings and requested the annual electronics recycling event be rescheduled for later in the year and residents be provided information about other community recycling events.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported Friday, May 1, 2020 police officers responded to a domestic stabbing at the Extended Stay America Hotel and complaint of a large party in the parking lot at Hamilton Lakes Apartments; when responding to complaints of customers refusing to wear protective masks in a business, the manager on duty will first address the customer to comply or vacate, next a police officer will be dispatched to require the customer to comply or vacate, and finally the police officer may follow up with a citation later; there are 80 COVID-19 cases in incorporated and unincorporated Itasca including 27 at Forest View Rehabilitation and Nursing Center; police officers stay outside when responding to an illness but are required to enter when responding to a death; and the Itasca Park District is posting COVID-19 guidelines at tennis courts. Director O'Connor thanked Trustee Linsner for providing a supply of googles, masks, and cleaner for staff.

**Community Development Department**

Community Development Director Malik Jarmusz reported W.S. Darley, 325 Spring Lake Drive, provided N95 masks for staff.

**Administrative Services Department**

Services Manager Jessica Spencer reported any donations to the Itasca Food Pantry received with utility payments are being forwarded to the Food Pantry; Jake Sheldon was hired for the Utility Billing/Accounts Receivable position; making changes to Village Hall for when it reopens; the Illinois Municipal League (IML) recommends municipalities reduce budgets by 30%; and the 2020-2021 budget can absorb a 30% reduction.

**Engineering Services**

Village Engineer Wesolowski reported pedestrian improvements along the I-390 corridor are continuing; the Arlington Heights Road construction is waiting of Illinois Department of Transportation (IDOT) approvals; and the Ardmore Avenue elevated water tank is nearing completion in one or two weeks.

**Public Works Department**

Public Works Director Hitchcock reported an Arlington Heights Road construction notice with weekly engineering updates is posted online; and Metra is redoing the train platform.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported IML released budget reduction predictions of zero to 30% and the reductions were applied to the 2020-2021 budget based on budget item.

Trustee Latoria joined the meeting at 8:15 p.m.

**12. Old Business**

No Old Business.

**13. New Business**

Mayor Pruyn reported DuPage County passed an ordinance waiving penalties for delayed real estate tax payments if residents affected by COVID-19 complete a waiver application and the waiver is approved.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 8:18 p.m. Trustee Linsner seconded. Motion carried by unanimous voice vote.

Submitted this 5th day of May 2020.



Jody A. Conidi, Village Clerk