



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, May 1, 2018  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order / Roll Call**

The May 1, 2018 regular meeting of the Committee of the Whole was called to order at 7:35 p.m. by Mayor Pruyn.

PRESENT: Mayor Jeff Pruyn, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Lucy Santorsola.

ABSENT: Trustee Marty Hower, Trustee Mike Latoria.

Others Present: Safety Directory Bob O'Connor, Community Development Director Nancy Hill, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No audience participation.

**4. Meeting Minutes**

**4A. Committee of the Whole Meeting Minutes of April 17, 2018**

Trustee Leahy moved to approve the Committee of the Whole meeting minutes of April 17, 2018; Trustee Santorsola seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

**5A. Library Integrated Network Consortium**

Mayor Pruyn presented discussion and possible action regarding recognizing the dissolution of the Library Integrated Network Consortium (LINC) and accepting ownership of the Itasca Community Library's portion of LINC's Illinois Municipal Retirement Fund (IMRF) assets and liabilities. LINC's IMRF plan is currently 112.16% funded and has eight participating members. The Itasca Community Library will join a larger consortium called System Wide Automated Network (SWAN) to provide patrons greater access to materials and reduce long-term costs. Community Library Director Tuki Sathaye reported the new SWAN is now active. Trustee Santorsola moved to recommend recognizing the dissolution of LINC and accepting LINC's IMRF assets and liabilities; Trustee Madaras seconded. Motion carried by majority voice vote.

**5B. Springfield Update**

Mayor Pruyn reported attending the DuPage Mayors and Managers Conference Springfield Drive Down on April 25 – 26, 2018 and receiving \$10,000 in unclaimed property from State Treasurer Michael Frerichs.

Mayor Pruyn also reported the Arbor Day Celebration and Tree Dedication on Saturday, April 28, 2018 had full attendance and 13 tree dedications.

**6. Community Development Committee – Trustee Latoria, Chair**

**6A. Variances for 241 Bonnie Brae Avenue**

Mayor Pruyn presented discussion and possible action concerning an Ordinance granting variances for 241 Bonnie Brae Avenue for the Mark and Sharon Martella Residence. Community Development Director Hill reported the Plan Commission recommended the project unanimously with conditions outlined in the staff report. Trustee Madaras moved to recommend approval of an Ordinance granting variances for 241 Bonnie Brae Avenue; Trustee Leahy seconded. Motion carried by unanimous voice vote.

**6B. Zoning Certificate Request for 680 Baker Drive**

Mayor Pruyn presented discussion and possible action concerning a Zoning Certificate Request for 680 Baker Drive for Solberg Fabrication Industries, LLC. Solberg Manufacturing Operations Manager Jim Tomlinson reported Solberg Fabrication was created to produce metal fabrication for Solberg's vacuum filter tanks and the new business will be located in the original Solberg Manufacturing building from 1979. Trustee Leahy moved to recommend approval of a Zoning Certificate Request for 680 Baker Drive; Trustee Santorsola seconded. Motion carried by unanimous voice vote.

**6C. Zoning Certificate Request for 801 West Bryn Mawr Avenue**

Mayor Pruyn presented discussion and possible action concerning a Zoning Certificate Request for 801 West Bryn Mawr Avenue for United Business Mail, Inc. United Business Mail Vice President of Operations Todd Gardner reported the business receives, sorts and commingles mail sent to the U.S. Postal Service with projected job growth from 170 to 400. Trustee Leahy moved to recommend approval of a Zoning Certificate Request for 801 West Bryn Mawr Avenue; Trustee Santorsola seconded. Motion carried by unanimous voice vote.

**7. Administration Committee – Trustee Santorsola, Chair**

No report.

**8. Environmental Committee – Trustee Ellen Leahy, Chair**

No report.

**9. Finance Committee – Trustee Hower, Chair**

**9A. 2018-2019 Budget**

Mayor Pruyn presented discussion and possible action concerning approval of the 2018-2019 Budget and reported the budget is balanced and nearly ready to be approved. The Village Board discussed budgeting pension liability, police department staffing and services, and long term budget planning for all village staffing.

**10. Public Safety Committee – Trustee Madaras, Chair**

No report.

**11. Public Works/Infrastructure Committee – Trustee Aiani, Chair**

No report.

**12. Department Head Reports**

Safety Director O'Connor reported assisting Wood Dale Police Department with an armed and barricaded civilian in a residence, and DuPage County Sheriff by apprehending a burglary suspect after a break in at a Nordic Park residence.

Community Development Director Hill reported the Plan and Historical Commissions have items to discuss on their May 2018 agendas, and the proposed Pulte Townhomes Development will be on the Tuesday, May 15, 2018 Committee of the Whole agenda.

Village Engineer Mark Wesolowski reported the Nature Center Boardwalk Project will be completed by the week of May 7, 2018.

Public Works Director Hitchcock reported the corner of Center and Willow Streets will be excavated on Friday, May 4, 2018, and Brian Yarbrough and Jason Almeroth completed the first year of a three-year Illinois Public Service Institute (IPSI) certificate program.

Village Attorney Hervas had no report.

Village Clerk Conidi had no report.

**13. Village Administrator Reports**

Village Administrator Ergo reported department managers took part in an exercise on management style, Human Resources is actively interviewing for the building supervisor and deputy clerk positions, actively working with the Lombard Village Manager on a bill in Springfield, met the new deputy director of the Chicago Metropolitan Agency for Planning (CMAP) with thoughts for a downtown Itasca plan, and met with Mayor Pruyn and ComEd regarding two programs the Village is interested in pursuing.

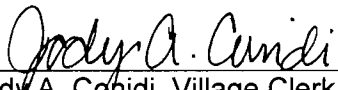
**14. Closed Session**

No closed session.

**15. Adjournment**

Trustee Leahy moved to adjourn the Committee of the Whole Meeting at 8:38 p.m.;  
Trustee Madaras seconded. Motion carried by unanimous voice vote.

Submitted this 1st day of May 2018:



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Jody A. Candi, Village Clerk