



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, April 3, 2018  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

The April 3, 2018 regular meeting of the Committee of the Whole was called to order at 7:35 p.m. by Mayor Pruyn.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Marty Hower, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Mike Latoria, Trustee Lucy Santorsola.  
ABSENT: None.

Others Present: Safety Directory Bob O'Connor, Community Development Senior Planner Shannon Malik, Human Resources Manager Ioana Ardelean, Village Engineering Consultant Mark Wesolowski, Village Engineering Consultant Steve Zehner, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No audience participation.

**4. Meeting Minutes**

**4A. Committee of the Whole Meeting Minutes of March 20, 2018**

Trustee Hower moved to approve the Committee of the Whole Meeting Minutes of March 20, 2018; Trustee Santorsola seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

**5A. Resolution 1822-18**

Mayor Pruyn presented discussion and possible action concerning Resolution 1822-18, "A Resolution Authorizing Execution of an Amendment to the Memorandum of Understanding Between the Illinois Saint Andrew Society and the Village of Itasca for the Scottish Festival and Highland Games." Trustee Leahy moved to recommend approval of Resolution 1822-18; Trustee Santorsola seconded. Motion carried by majority voice vote.

**5B. Resolution 1823-18**

Mayor Pruyn presented discussion and possible action concerning Resolution 1823-18, "A Resolution Authorizing an Agreement Between the Village of Itasca and DuPage Convention and Visitors Bureau for the US Bowling Congress

Women's Championship." Village Administrator Ergo reported Eaglewood Resort, Holiday Inn, and Hyatt Place Chicago/Itasca are registered as official hotels for the event. Trustee Leahy moved to recommend approval of Resolution 1823-18; Trustee Madaras seconded. Motion carried by majority voice vote.

**5C. Ordinance 1879-18**

Mayor Pruyn presented discussion and possible action concerning Ordinance 1879-18, "Increasing the Number of Class E Liquor Licenses from Two to Three for Jack's at 1211 West Irving Park Road." Trustee Latoria moved to recommend approval of Ordinance 1879-18; Trustee Leahy seconded. Motion carried by majority voice vote.

**6. Community Development Committee – Trustee Latoria, Chair**

**6A. Ordinance 1880-18**

Trustee Latoria presented discussion and possible action concerning Ordinance 1880-18, "Granting Variances for 260 North Oak Street and 308 West Center Street for Stephen and Eileen Ellenbecker Residence." The Historical Commission and Plan Commission approved the project. Trustee Latoria moved to recommend approval of Ordinance 1880-18; Trustee Hower seconded. Motion carried by unanimous voice vote.

**6B. Ordinance 1881-18**

Trustee Latoria presented discussion and possible action concerning Ordinance 1881-18, "Granting Approval of a Special Use and Variance for 960 Maplewood Drive for Glass Solutions, Inc." Trustee Latoria moved to recommend approval of Ordinance 1881-18; Trustee Madaras seconded. Motion carried by unanimous voice vote.

**6C. Ordinance 1882-18**

Trustee Latoria presented discussion and possible action concerning Ordinance 1882-18, "Granting Variances for a Change in Signage at 950 North Rohlwing Road for 7-Eleven." Justin Lattz of Integrating Signs in Mokena, Illinois appeared to represent 7-Eleven. Only the graphics on the face of the sign are changing and LED is being added for displaying prices at less illumination. Trustee Latoria moved to recommend approval of Ordinance 1882-18; Trustee Madaras seconded. Motion carried by unanimous voice vote.

**7. Administration Committee – Trustee Santorsola, Chair**

**7A. Resolution 1824-18**

Trustee Santorsola presented discussion and possible action concerning Resolution 1824-18, "Authorizing Acceptance of a Proposal of Insurance from Arthur J. Gallagher & Co." Human Resources Manager Ardelean presented a summary of the insurance packet from Arthur J. Gallagher and reported an overall 8.8% premium decrease through competitive bidding. The Board agreed

the insurance packet should include Arthur J. Gallagher be required to hire Village Attorneys Hervas, Condon & Bersani, P.C. to represent the Village if any insurance claims are made against the Village. Manager Ardelean will provide additional information for consideration at the April 17, 2018 Village Board Meeting.

**8. Environmental Committee – Trustee Ellen Leahy, Chair**

Trustee Leahy reported a resident donated 100 trees to the Spring Brook Nature Center, and recommended the Metra train station be cleaned regularly, a broken window be repaired, and garbage cans be added to the station.

**9. Finance Committee – Trustee Hower, Chair**

Trustee Hower moved for Finance Committee Meetings on Tuesday, April 10, 2018 at 6:00 p.m. and Tuesday, April 17, 2018 at 6:00 p.m.; Leahy seconded. Motion carried by unanimous voice vote.

**10. Public Safety Committee – Trustee Madaras, Chair**

No report.

**11. Public Works/Infrastructure Committee – Trustee Aiani, Chair**

**11A. Resolution 1825-18**

Trustee Aiani presented discussion and possible action concerning Resolution 1825-18, "Accepting the Low Bid from Schroeder Asphalt Services, Inc. for the 2018 Pavement Maintenance Program." Public Works Director Hitchcock reported nine bids were received and Schroeder Asphalt, Inc. was the low bidder at \$281,000.91. Trustee Aiani moved to recommend approval of Resolution 1825-18; Trustee Leahy seconded. Motion carried by unanimous voice vote.

**11B. 2018 Sidewalk and Curb Replacement Program**

The 2018 Sidewalk and Curb Replacement Program was not discussed.

**11C. Resolution 1826-18**

Trustee Aiani presented discussion and possible action concerning Resolution 1826-18, "Authorizing Approval of a Permanent Easement Agreement Between the Village of Itasca and the Holiday Inn for the Holiday Inn Lift Station." Trustee Aiani moved to recommend approval of Resolution 1826-18; Trustee Leahy seconded. Motion carried by unanimous voice vote.

**11D. Resolution 1827-18**

Trustee Aiani presented discussion and possible action concerning Resolution 1827-18, "Approval of Temporary Easement Agreement Between the Village of Itasca and the Holiday Inn for the Holiday Inn Lift Station." Trustee Aiani moved to recommend approval of Resolution 1827-18; Trustee Leahy seconded. Motion carried by unanimous voice vote.

**11E. Wastewater Treatment Plant Repairs and Construction Status Update**

Robinson Engineering Managing Director Zehner presented a status update on wastewater treatment plant repairs and construction.

**12. Department Head Reports**

Safety Director O'Connor reported the Police Department conducted tobacco enforcement with all 12 establishments passing inspection, scheduled training for an additional 18 Highland Society staff members for the Highland Games, and responded to a health call in the industrial park requiring hospitalization and a call regarding a suspicious minor in the downtown area.

Community Development Director Hill was absent.

Village Engineer Mark Wesolowski had no report.

Public Works Director Hitchcock had no report.

Village Attorney Hervas had no report.

Village Clerk Conidi had no report.

**13. Village Administrator Reports**

Village Administrator Ergo reported meeting with the Community Library to discuss and assist with the library joining a new consortium; and Itasca 2018 Special Events are in the planning stage.

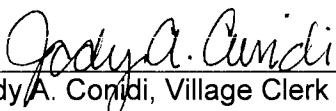
**14. Closed Session**

No closed session.

**15. Adjournment**

Trustee Santorsola moved to adjourn the Committee of the Whole Meeting at 8:21 p.m.; Trustee Madaras seconded. Motion carried by unanimous voice vote.

Submitted this 3rd day of April 2018:

  
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Jody A. Conidi, Village Clerk