



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, March 19, 2019  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order / Roll Call**

The Tuesday, March 19, 2019 regular meeting of the Committee of the Whole was called to order at 7:38 p.m. by Mayor Pruyn.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Jeff Aiani, Trustee Marty Hower, Trustee Mike Latoria, Trustee Ellen Leahy, Trustee Frank Madaras, Trustee Lucy Santorsola.

ABSENT: None.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**5A. Committee of the Whole Meeting Minutes – March 5, 2019**

Trustee Leahy moved to approve the Committee of the Whole meeting minutes of March 5, 2019. Trustee Latoria seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

No President Comments.

**6. Community Development Committee – Trustee Latoria, Chair**

**6A. Variance, Rezoning and Subdivision – 504 East Division Street**

Trustee Latoria moved to recommend approval of Ordinance 1908-19 for the rezoning from R-1 Single-Family Residence District to R-2 Single-Family Residence District, a lot depth variance, and a two lot subdivision to accommodate an additional single-family home for 504 East Division Street, owners Jeffery and Christine Hofstetter. Plan Commission approved recommendation at a public hearing on February 26, 2019. The existing garage would be torn down and rebuilt 10 feet north to accommodate the new larger lot to the south of the existing house. Trustee Leahy does not support rezoning lots from R-1 to R-2 but will support request because houses on the other side of the street are R-2. Petitioner has no issues with Plan Commission recommendations. Trustee Aiani seconded. Motion carried by unanimous voice vote.

- 6B. Site Plan and Variances – 407-411 Pierce Road/Pierce Place Condominiums**  
Trustee Latoria moved to recommend approval of Ordinance 1909-19 for rear yard variance, two-way drive aisle width variance, and class 1 Site Plan Review to reducing density from 15 condominium units to eight townhome units for 407-411 Pierce Road, known as Pierce Place Condominiums, owner Landmark Custom Homes. Plan Commission approved recommendation at a public hearing on February 26, 2019. The new plan has a reduction in density with 23 townhomes instead of 30 condominiums. Trustee Leahy seconded. Motion carried by unanimous voice vote.
- 6C. Variance – 331 North Rush Street**  
Trustee Latoria moved to recommend approval of Ordinance 1910-19 for a variance to build a second driveway with access to Rush Street for 331 North Rush Street, owner Mario Presta. Plan Commission approved recommendation at a public hearing on February 26, 2019. Petitioner has no issues with Plan Commission recommendations. Trustee Madaras seconded. Motion carried by unanimous voice vote.
- 6D. Bridge Development Partners – Development Agreement Draft**  
Trustee Latoria introduced a draft of Resolution 1110-19 for Bridge Development Partners Draft Development Agreement, Section of Route 53 and Devon Avenue, owner Bridge Development Partners. Staff recommends approval of the Draft Development Agreement. Community Development Director Malik Jarmusz reported demolition permits were issued the previous week, each party's obligations will be provided at the next Committee of the Whole meeting, and parties are negotiating construction schedule. Village Administrator Ergo reported underground infrastructure needs to be completed before construction of the large buildings begins and Elk Grove Village provided a cost to offset concerns on the stress of increased traffic on their roadway system that will be in a separate Intergovernmental Agreement between the Village and Elk Grove Village.
- 6E. Small Wireless Facilities**  
Trustee Latoria introduced Ordinance 1911-19, "An Ordinance Amending Title V (Public Works) of the Code of Itasca to Add a New Chapter 57 (Small Wireless Facilities) Relative to the Permitting, Regulation, and Deployment of Small Wireless Facilities; Ordinance 1912-19, "An Ordinance Amending Various Sections of the Itasca Zoning Ordinance Relative to Small Wireless Facilities", and Other Documents Related to the Regulation and Deployment of Small Wireless Facilities. Plan Commission approved recommendation on December 19, 2018. Village Administrator Ergo reported application fees for a small cell wireless item installation is \$1,000.00 for a new pole or \$600.00 on existing infrastructure and for multiple installations the fee is \$350.00 per facilities/antenna. The annual fee is \$200.00 per small cell wireless item. The Village has 60 days from the submission of an application to award permit.

**6F. Safebuilt Professional Building Services Contract Update**

Trustee Latoria moved to recommend approval of Resolution 111-19 amending the Safebuilt Professional Building Services Contract to account for the resignation of Chief Building Inspector Mike DeLillo effective Friday, April 5, 2019. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7. Administration Committee – Trustee Santorsola, Chair**

**7A. Oktoberfest – Bands and Stage Equipment**

Trustee Santorsola recommended approval of Resolution 1106-19, "A resolution Authorizing Execution of Agreements with KCM Productions for Sound and Light and Talent for the Oktoberfest Celebration" with sound and light production not to exceed \$7,000.00 and talent not to exceed \$4,875.00. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7B. Virtual Server and Physical Server**

Trustee Santorsola recommended approval of Resolution 1106-19, "A Resolution Authorizing Execution of an Agreement with Enhanced Networks for 2019 Virtual Host Replacement" for a cost not to exceed \$50,044.40. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**7C. Fiber Internet Connection Vendor**

Trustee Santorsola recommended approval of Resolution 1108-19, "A Resolution Authorizing Execution of an Agreement with AT&T for Fiber Internet Services" for a monthly cost of \$944.00. Trustee Madaras seconded. Motion carried by unanimous voice vote.

**7D. Policy Expenditure of Funds**

Trustee Santorsola recommended approval of Resolution 1105-19, "A Resolution Updating the Policy for the Expenditure of Funds for the Purposes of Reimbursing the Costs of Marketing Hotels and Tourism Related Businesses within the Village of Itasca". Village Administrator Ergo reported Deputy Clerk Deanne Curelo streamlined the process of how hotels apply for funds. Trustee Madaras seconded. Motion carried by unanimous voice vote.

**8. Environmental Committee – Trustee Leahy, Chair**

No Environmental Committee report.

**9. Finance Committee – Trustee Hower, Chair**

No Finance Committee report.

**10. Public Safety Committee – Trustee Madaras, Chair**

**10A. ACDC Police Dispatching Services**

Trustee Madaras moved to recommend approval of Resolution 1109-19, "A Resolution Authorizing a Three Year Renewal to the Existing Intergovernmental

Agreement with the Village of Addison for Police Dispatching Services with Addison Consolidated Dispatch Center (ACDC)". The current three-year contract is ending and will be renewed for an additional three years at a rate increase of 5.5% per year. Cost is based on projected calls instead of number of sworn officers.

Trustee Aiani departed at 8:47 p.m.

Trustee Santorsola seconded. Motion carried by unanimous voice vote.

**11. Public Works/Infrastructure Committee – Trustee Aiani, Chair**

Trustee Latoria reported the O'Hare Noise Compatibility Commission (ONCC) announced Runway 9C will open in one year and nine months and a new online complaint form is available. Trustee Hower reported the noise level in Itasca hovers above and below the 65 Day/Night Average Sound Level (DNL) limit.

**12. Department Head Reports**

**Police Department** – Safety Director O'Connor reported two individuals were arrested at the Extended Stay for possession of crystal meth and participating in School District 10's Principle for the Day event.

**Community Development Department** – Community Development Director Malik Jarmusz reported the two items on the Plan Commission Meeting Agenda for Wednesday, March 20, 2019 are a request from the John Florina Family for a three lot subdivision of 206 George Street and a special use and variances request from Gullo International Development Corporation for off-site truck and trailer parking although petitioner requested the item be continued to the May 15, 2019 meeting.

**Engineering Services** – Village Engineer Wesolowski reported ComEd will work on the Holiday Inn Lift Station and the Catalpa Street sewer project will begin next week.

**Public Works Department** – Public Works Director Hitchcock reported a valve in the Park District Lift Station had to be replaced unexpectedly, water will be shut off on Catalpa Street on Thursday, March 21, 2019 to allow the installation of a 24" storm sewer pipe to replace a 90-degree pipe, and Metra will be closing the Rohlwing Road train crossing in September 2019 for scheduled work

**Village Attorney** – Village Attorney Hervas had no report.

**Village Clerk** – Village Clerk Conidi reminded everyone to voted at the Tuesday, April 2, 2019 General

**13. Village Administrator Report**

Village Administrator Ergo reported the Village is seeking a new intern for a one year internship to replace one who left; interviews will be scheduled soon for candidates

applying for the two finance positions; staff are moving into the busy construction season and are all working really hard; the Village contacted Starbucks regional manager to discuss Starbucks potential move; and the DuPage Mayors & Managers Conference (DMMC) annual Springfield Drive Down is Wednesday, May 1, 2019 and Thursday, May 2, 2019.

**14. Closed Session**

No Closed Session.

**15. Adjournment**

Trustee Madaras moved to adjourn the Committee of the Whole Meeting at 9:23 p.m. Trustee Hower seconded. Motion carried by unanimous voice vote.

Submitted this 19th day of March 2019.

  
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Jody A. Condi, Village Clerk