



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, March 3, 2020  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:17 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner.

ABSENT: Trustee Frank Madaras, Trustee Mike Latoria.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – February 18, 2020**

Trustee Leahy moved to approve the Committee of the Whole Meeting Minutes of February 18, 2020. Trustee Linsner seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn had no comments.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese  
Trustee Gavanese had no report.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

**a. Elm Street Storm Sewer – Update**

Trustee Aiani provided an update on the Elm Street Storm Sewer project.

Trustee Latoria arrived at 7:19 p.m.

Trustee Aiani reported the Elm Street Storm Sewer project is going out for bid this week. The completion date for infrastructure, curb, and gutters is November 20, 2020 with restoration completed by December 15, 2020, or spring 2021 due to project size. Homeowner consensus to abandon the common interest drain tile is needed by fall 2020 to move connections from the common interest drain tile to the new storm sewer.

Trustee Madaras arrived at 7:27 p.m.

Trustee Aiani moved for a closed session meeting following the Village Administrator Report for the discussion of pending litigation. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Scottish Festival and Highland Games – Memorandum Amendment**

Trustee Madaras moved to recommend approval of an amendment to the Memorandum of Understanding Between the Illinois Saint Andrew Society and the Village of Itasca for the Scottish Festival and Highland Games to be held at Hamilton Lakes on June 19-20, 2020. The original Memorandum of Amendment outlined festival responsibilities for 2015, 2016, and 2017 with amendments made for 2018 and 2019. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported Stop the Bleed Kits were provided to Itasca School District 10 and school staff are being trained on how to use the kits until first responders arrive; and new protocols have been implemented for officers responding to potential coronavirus calls.

**Community Development Department**

Community Development Director Malik Jarmusz was absent.

**Engineering Services**

Village Engineer Wesolowski reported no report.

**Public Works Department**

Public Works Director Hitchcock reported the Ardmore Avenue Watertower is draining.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported the 2017 waste and recycling contract was for three years with a two-year extension and Republic Services is honoring the current negotiated price for the two-year extension; a part-time maintenance position, full-time finance position, and a 12-hour per week contracted accounting person are needed to replace current and future vacancies; the DuPage Health Department is meeting with municipal managers on Thursday, March 5, 2020 to discuss the coronavirus; and Starbucks management is not responding to calls or email in regards to Starbucks' move nor has Starbucks notified the landlord of the move.

Mayor Pruyn called for a recess at 7:48 p.m.

**12. Closed Session**


Mayor Pruyn called to order the Closed Session at 7:54 p.m.  
Mayor Pruyn adjourned the Closed Session at 8:19 p.m.

Mayor Pruyn reconvened the meeting at 8:19 p.m.

**13. Adjournment**

Trustee Latoria moved to adjourn the Committee of the Whole Regular Meeting at 8:21 p.m. Trustee Madaras seconded. Motion carried by unanimous voice vote.

Submitted this 3rd day of March 2020.

  
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Jody A. Conidi, Village Clerk