



Village of Itasca  
Committee of the Whole Regular Meeting Minutes  
Tuesday, February 4, 2020  
Immediately Following the Village Board of Trustees Meeting  
Itasca Municipal Complex, Board of Trustees Room

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**1. Call to Order**

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:15 p.m.

**Roll Call**

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: Trustee Frank Madaras.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

**2. Pledge of Allegiance**

Recited at the preceding Village Board Meeting.

**3. Audience Participation**

No Audience Participation.

**4. Meeting Minutes**

**a. Committee of the Whole Meeting Minutes – January 21, 2020**

Trustee Gavanese moved to approve the Committee of the Whole Meeting Minutes of January 21, 2020. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**5. President's Comments**

Mayor Pruyn had no comments.

**6. Community Development Committee Report**

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

**a. Dynamic Sign Variances – 308 West Irving Park Road**

Trustee Latoria moved to recommend approval of variances to dynamic sign regulations for Itasca Bank and Trust Co., 308 West Irving Park Road. The Plan Commission conducted a public hearing on January 15, 2020 and recommended approval with conditions (PC 20-001).

Trustee Madaras arrived at 7:23 p.m.

Trustee Gavanese seconded. Motion carried by unanimous voice vote.

The Village Board will review criteria for dynamic signs at the Community Development Committee Meeting on Tuesday, February 11, 2020.

**7. Capital and Infrastructure Committee Report**

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

**a. 2020 Wastewater Treatment Plant Additional Work – Payment 1**

Trustee Aiani moved to recommend approval of Payment 1 in the amount of \$63,843.90 to J.J. Henderson & Son, Inc. for work performed on 2020 Wastewater Treatment Plant Additional Work. Trustee Madaras seconded. Motion carried by unanimous voice vote.

**b. 2019 Ardmore and Prospect Elevated Tanks Painting Program – Payment 9**

Trustee Aiani moved to recommend approval of Payment 9 in the amount of \$33,386.40 to Jetco, Inc. for 2019 Ardmore and Prospect Avenue Elevated Tank Painting Program. Trustee Leahy seconded. Motion carried by unanimous voice vote.

**c. 2020 Cured in Place Pipelining Program – Bid Award**

Trustee Aiani moved to recommend approval of awarding the bid in the amount of \$67,603.00 to Insituform Technologies, USA for the 2020 Cured in Place Pipelining Program. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

**d. 2019-2020 Manhole Rehabilitation Program – Bid Award**

Trustee Aiani moved to recommend rejecting all bids for the 2019-2020 Manhole Rehabilitation Program due to bids being higher than budgeted. The project will be rebid or specs changed and rolled into next fiscal year for a more encompassing project. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

Executive session following meeting to discuss pending litigation.

**8. Finance and Operations Committee Report**

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

**a. Northern Illinois Municipal Electric Cooperative – 2020 Participation**

Trustee Madaras moved to recommend approval of continued participation into the Northern Illinois Municipal Electric Cooperative (NIMEC) to benefit from competitive bids from electric suppliers. The Village has been a member since 2006. Trustee Gavanese seconded. Motion carried by unanimous voice vote.

**9. Intergovernmental Committee Report**

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy had no report.

**10. Department Head Reports**

**Police Department**

Safety Director O'Connor reported 20th Century Fox is filming scenes of the TV series neXt at One Pierce Place next weekend; the Lutheran Church of Saint Luke had a break-in during a meeting on Monday, February 3, 2020; staff participated in Principal for the Day on Thursday, January 30, 2020; a security review with the Village Board will be scheduled; and a child abuse case is being investigated.

**Community Development Department**

Community Development Director Malik Jarmusz reported new permit tracking procedures rolled out last week with checklists for residential projects; staff are scheduling time at the counter with residents to review checklists when applications are submitted; the contract with SAFEbuilt has been a year now; inspections are continuing to be outsourced; and multiple applications are being streamlined into one application.

**Engineering Services**

Village Engineer Wesolowski reported the Elm Street Storm Sewer Project plans will be ready this week, bids go out the end of February 2020, and an informational meeting is being scheduled for residents.

**Public Works Department**

Public Works Director Hitchcock reported Building Maintenance Specialist Wayne Mankowski is leaving in March 2020 and an advertisement for the position has been posted.

**Village Attorney**

Village Attorney Hervas had no report.

**Village Clerk**

Village Clerk Conidi had no report.

**11. Village Administrator Report**

Village Administrator Ergo reported monitoring current Springfield bills and a legislative update will be sent this week.

Mayor Pruyne called for a recess at 8:00 p.m.

**12. Closed Session**

Mayor Pruyne called to order the Closed Session at 8:04 p.m.  
Mayor Pruyne adjourned the Closed Session at 8:25 p.m.

Mayor Pruyne reconvened the meeting at 8:25 p.m.

**13. Adjournment**

Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 8:25 p.m. Trustee Gavanis seconded. Motion carried by unanimous voice vote.

Submitted this 4th day of February 2020.

  
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Jody A. Conidi, Village Clerk