

# VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES

## January 9, 2018 – Immediately Following Village Board Meeting

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:27 p.m.
- Roll Call:** Present: Mayor Jeff Pruyn; Trustees – Marty Hower, Ellen Leahy, Jeff Aiani, Frank Madaras, Mike Latoria, Lucy Santorsola; Village Clerk – Jody Conidi.
- Also present:  
Community Development Director – Nancy Hill; Safety Director – Robert O'Connor; Village Administrator – Carie Anne Ergo; Public Works Director – Ross Hitchcock; Village Engineering Consultants – Mark Wesolowski and Jake Wellbank; and Village Attorney – Chuck Hervas.
- Absent: None.
- Pledge of Allegiance:** Recited at the preceding Village Board Meeting.
- Audience Participation:** No audience participation.
- Minutes:** (Committee of the Whole Minutes of December 19, 2017) The December 19, 2017 Committee of the Whole minutes will be reviewed at the next meeting.
- President's Comments:** Mayor Pruyn had no report.
- Community Development Committee:** Trustee Latoria presented discussion and possible action concerning Ordinance #1874-18, "An Ordinance Granting Variances for 120 East North Avenue (Groleau & Galvin)" (PC 17-014). The variances are to reduce required front yard setback from 30' to 25' and corner side yard setback from 15' to 10.5'; and permit a deck as an allowable encroachment in the corner side yard. The Plan Commission held a public hearing on December 20, 2017 and recommended unanimous approval based on conditions. Hearing no objections, Trustee Latoria made a motion to recommend for approval Ordinance #1874-18; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- (Ordinance #1875-18) Trustee Latoria presented discussion and possible action concerning Ordinance #1875-18, "An Ordinance Granting Approval for a Special Use Permit for 1400 Norwood Avenue (Elite Athlete Sports Training)" (PC 17-015) for a baseball training facilities with healthy food bar and drinks. Hearing no objections, Trustee Latoria made a motion to recommend for approval Ordinance #1875-18; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

**Administration Committee:**  
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

**Environment Committee:**  
Trustee Leahy, Chairperson  
(Branding and Marketing Design Services)

Trustee Leahy presented discussion and possible action concerning a proposal for branding and marketing design services. The Branding Committee has interviewed three firms and requested proposals from two firms. Mauge Marketing Phase I and II of the proposal is within the budget. Hearing no objections, Trustee Leahy made a motion to recommend Mauge Marketing proceed with phase I and II of the proposal; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

**Finance Committee:**  
Trustee Hower, Chairperson

Trustee Hower had no report.

**Public Safety Committee:**  
Trustee Madaras, Chairperson

Trustee Madaras had no report.

**Public Works/Infrastructure Committee:**  
Trustee Aiani, Chairperson

Trustee Aiani had no report.

**Department Heads:**  
(Director of Safety Report)  
(Warming Center)

Safety Director Robert O'Connor reported the Police Department was open as a warming center during the cold weather and eight people utilized the warming center.

(Shoplifting Arrests)

Director O'Connor reported individuals were arrested at the Walgreens last week for shoplifting over the counter products.

(Extended Stay Calls)

Director O'Connor reported the Police Department continues to respond to many types of calls at the Extended Stay and he will be contacting corporate about the calls.

(Community Development Report)  
(Chief Inspector Position)

Community Development Director Nancy Hill reported the department is advertising again for the vacant chief inspector position.

(Commission Minutes)

Director Hill reported the current Plan Commission and Historical Commission meeting minutes are posted online.

(Zoning Map)

Director Hill reported an updated zoning map will be coming before the board for review. Adoption of the map needs to take place by March 31, 2018.

(Plan Commission Meeting)

Director Hill report the regular Plan Commission meeting on January 17, 2018 will be held at the Holiday Inn due to anticipated community interest regarding the Pulte Homes proposal being listed on the agenda.

(Engineering Consultant Report)

Engineering Consultant Mark Wesolowski had no report.

(Public Works Report)  
(Spring Brook Nature Center  
Boardwalk)

Director of Public Works Ross Hitchcock reported a  
preconstruction meeting for the Spring Brook Nature Center  
boardwalk was held.

(Wastewater Treatment Plant)

Director Hitchcock reporting meeting with Hendersen  
regarding construction on the Wastewater Treatment Plant.

(Village Administrator Report)

Village Administrator Carie Anne Ergo reported village offices  
will be closed on January 15, 2018 for Martin Luther King, Jr.  
Day, but staff will be on-site for a staff in-service day that will  
include sexual harassment training. Elected officials are  
invited to attend the session or watch online training.

(Village Clerk Report)

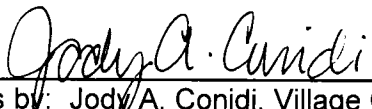
Village Clerk Jody Conidi had no report.

(Village Attorney Report)

Village Attorney Chuck Hervas had no report.

**Adjournment:**

Trustee Madaras made a motion to adjourn the Committee of  
the Whole Meeting at 7:54 p.m.; Trustee Santorsola  
seconded the motion. Motion carried by a unanimous voice  
vote.



Minutes by: Jody A. Conidi, Village Clerk

