

VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES

January 3, 2017 – Immediately Following Village Board Meeting

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:25PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Frank Madaras, Mike Latoria, Ellen Leahy, Lucy Santorsola; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Director of Police – Robert O'Connor; Director of Public Works – Ross Hitchcock; Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Village Attorney – Chuck Hervas; Village Engineering Consultant – Mark Wesolowski; Community Development Intern – Christopher Strom.
- Absent: None.
- Pledge of Allegiance:** Recited at the preceding Village Board Meeting.
- Audience Participation:** Former long-time resident, John Sonin, complimented the Village Board on the Village being much quieter (referencing airplane noise, etc.). He has been living in Alaska for several years now and comes back a couple of times a year to visit family.
- Minutes:**
(December 20, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of December 20, 2016 as presented. Hearing none, Trustee Hower made a motion to approve said minutes; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.
- President's Comments:** Mayor received a phone call from a Daily Herald reporter asking for comment on the fact that the First Midwest Bank was moving out of Itasca and relocating to Chicago. First Midwest Bank has approximately 300 employees.
- Mayor Pruyn stated that, in response to some residential complaints, next year we will be more thorough in getting accurate information about garbage pick-up dates relative to holidays.
- Community Development Committee:**
Trustee Latoria, Chairperson
(Ordinance #1836-17) Trustee Latoria presented discussion and possible action concerning Ordinance #1836-17, "An Ordinance Granting Variances for 1100 N. Arlington Heights Rd. (Captive Resources)." Petitioner was present in the audience. Hearing no objections, Trustee Latoria made a motion to recommend approval of Ordinance #1836-17; Trustee Madaras seconded the motion. Motion carried by a unanimous voice

Administration Committee: Trustee Santorsola, Chairperson	Trustee Santorsola had no report.
Environment Committee: Trustee Leahy, Chairperson	Trustee Leahy had no report.
Public Safety Committee: Trustee Madaras, Chairperson	Trustee Madaras had no report.
Public Works/Infrastructure Committee: Trustee Aiani, Chairperson	Trustee Aiani provided a recap of a Public Works/Infrastructure Committee. Trustee Aiani presented discussion and possible action concerning Hamilton Lakes Watermain Cost Sharing Agreement. Discussion ensued on the particulars of said agreement.
Finance Committee: Trustee Hower, Chairperson (Various Financial Policies)	Trustee Hower presented discussion and possible action concerning Various Financial Policies. Mayor Pruyn asked Julie Ciesla, Finance Director, to give a brief overview of the financial policies as listed in the Table of Contents. He reminded the Board and audience these documents are a living document and not set in stone. Discussion ensued over a budget management policy, revenue policies, expenditures policy, purchasing policy, debt policy, capital improvement policies, capital asset policies, and accounting, auditing and financial reporting policy, investment policies, and Village services policies. Ms. Ciesla stated a purchasing policy and whistle blower policy/fraud protection policy will be brought forward to the Board in the near future.
Department Heads:	Director of Police Robert O'Connor reported the Police Department received a call from Mrs. Spalo at 431 Oak Street who wanted to honor Sergeant Tim Mace for his recent assistance. They made a donation to the Itasca Food Pantry in his honor. Mr. O'Connor also reported a recent attempted burglary in the Clover Ridge subdivision and a recent DUI involving alcohol, drugs, and firearms. Community Development Nancy Hill reported staff has been working with DuPage County staff to set up a meeting with Mrs. Rugg in regards to her request at last month's Board meeting. The Nature Center Walks Project is working its way through the DuPage County approval process. Village Engineering Consultant Mark Wesolowski reported a road closure on eastbound and westbound Thorndale Avenue on Saturday, January 7 th . Public Works Director Ross Hitchcock had no report.

Finance Director Julie Ciesla reported the Clerk's Reports for October and December 2016 will be included in the next meeting's agenda packet. In addition, Capital Improvement Plan projects will be coming forward for approval in the near future. Ms. Ciesla also reported she is working with Jake Lawrence on the Village website to make certain the Village is meeting transparency requirements.

Village Administrator Evan Teich reported on various operational affairs including a partial switch to in-house resolution and ordinance writing. For example, he cited Deputy Village Clerk Jake Lawrence's preparation of Resolution #921-17, "A Resolution Authorizing Execution of Amendment No. 8 to the HR Green Professional Services Agreement."

Village Clerk Melody Craven had no report.

Village Attorney Charles Hervas had no report.

Adjournment:

Trustee Madaras made a motion to adjourn the Committee of the Whole Meeting at 8:20PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk