

Itasca Board of Fire and Police Commissioners
Meeting Minutes
January 2, 2018

Call to Order: The meeting was called to order at 6:05 pm.

Roll Call: Chairman Ken Machynia, Commissioner Mike Blackburn,
Recording Secretary Cindy Sliwinski

Unable to Attend: Commissioner Bob Williams

Guests: None

I. Invoices Presented for Commission Review

- No invoices for review

II. New Officer Hiring

- Per Mr. Machynia: Let the minutes reflect that the original Final Eligibility Register was modified solely to reflect the addition of preference points from documents mailed on time but not received until after the due date and when the register was compiled.
- One background (Candidate Fazio) was returned to the commission. It will be reviewed next month. Two additional backgrounds will be returned in February (Ahsell, Miranda).

III. Sergeant Testing January 6, 2018

- Detective Kaltenbach
 1. Per Mr. Machynia: Let the minutes reflect that the Commission is making all necessary accommodations for Detective Kaltenbach to take the sergeants test on or before February 20, 2018.
 2. Police Consultants will provide a letter to be sent to Kaltenbach for signature (attached).
- Documents for merit and efficiency ratings to be created by secretary Sliwinski and emailed to Commissioners for review. Letters should reflect a distribution date of 1/19/18 and a return date of 1/29/18.

IV. Rules and Regulations / New Commission booklet

- Mr. Machynia will ask legal counsel if there is a skeleton document that can be used for the new Commission booklet.

V. New Business

- Secretary Sliwinski to verify if Commissioner Erri received payment for the 12/17/17 meeting.
- Mr. Erri turned in his Commission badge to DC Kauther.
- Mr. Machynia turned in his Commissioner badge.

VI. Next Meeting – Tuesday, February 6, 2018 at 6:00 pm.

VII. Adjournment – Mr. Machynia motioned to adjourn at 7:30pm. Mr. Blackburn seconded. All were in favor. Motion approved.