

## VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

**October 4, 2016 – 7:00PM**

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:07PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Frank Madaras, Ellen Leahy, Lucy Santorsola, Mike Latoria; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Director of Police – Robert O'Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Village Attorney – Chuck Hervas; Village Engineering Consultant – Aaron Fundich; Community Development Intern – Chris Strom.
- Absent: Finance Director – Julie Ciesla.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** Mr. Seth Lewis of 29W571 Sunnydale Ct., Bartlett, Illinois, introduced himself to the Board and audience as a candidate for the Illinois 23<sup>rd</sup> Senate District.
- Minutes:**  
(August 23, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Special Village Board Meeting minutes of August 23, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve said minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- Minutes:**  
(September 20, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Village Board Meeting minutes of September 20, 2016 as presented. Hearing none, Trustee Latoria made a motion to approve said minutes; Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.
- President's Comments:**  
(ILEAP Accreditation) Mayor Pruyn introduced Oakbrook Police Chief James Kruger who presented Director of Police, Bob O'Connor, with an ILEAP (Illinois Law Enforcement Accreditation Program) accreditation plaque. He stated the accreditation shows that the Itasca Police Department follows their own procedures through third-party analysis. The standard for this accreditation is set by peers and Illinois police chiefs set the bar very high. Mr. O'Connor accepted the plaque on behalf of Itasca Police Department and thanked former Deputy Chief Dean Myles, Deputy Chiefs John Matuga and Barry Kauther and his entire staff for their efforts in achieving this award. He also thanked Chief Kruger and the Illinois Chiefs of Police. Mayor Pruyn congratulated Director O'Connor and Itasca Police Department.

(Recognition of Sergeant Michael Paup)

Mayor Pruyn recognized Sergeant Michael Paup for 25 years of service. He stated that Sergeant Paup was unable to attend the meeting as he was currently attending evening law school classes. Director of Police, Bob O'Connor, would present the 25-year plaque to Sergeant Paup.

(Recognition of Shelley Cirincione)

Mayor Pruyn also recognized Shelley Cirincione for 25 years of service. Mayor Pruyn presented Shelley Cirincione, Administrative Assistant in the community Development Department, with a plaque recognizing her 25 years of dedication and commitment as a Village of Itasca employee.

**Recess:**

Mayor Pruyn called for a recess at 7:16PM to enjoy refreshments and congratulate Shelley Cirincione on her 25 years of employment with the Village of Itasca and members of Itasca Police Department for their ILEAP accreditation award.

**Reconvene:**

Mayor Pruyn reconvened the Village Board Meeting at 7:39PM.

**President's Comments:**  
(Reminder of Charity Craft Beer Tasting)

Mayor Pruyn reminded everyone of the upcoming 5th Annual Charity Craft Beer Tasting scheduled for Friday, October 7<sup>th</sup> from 6-9PM at the Itasca Holiday Inn. He stated that proceeds from the event are donated to local charities.

**Community Development Committee:**

Trustee Latoria, Chairperson  
(New Business License Application – 1201 Norwood Avenue - Cooking Skills Academy)

Trustee Latoria initiated discussion and possible action concerning a New Business License Application for Cooking Skills Academy, a provider of cooking demonstrations and classes for private and corporate events, at 1201 Norwood Avenue inside Design First, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion to approve the aforementioned New Business License Application; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

(New Business License – 1371 Industrial Drive - Quick Fix Pro)

Trustee Latoria initiated discussion and possible action concerning a New Business License Application for Quick Fix Pro, a car repair company, at 1371 Industrial Avenue, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion to approve the aforementioned New Business License Application; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

(New Business License – 1349 W. Bryn Mawr Avenue - FPM LLC)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for FPM LLC, a producer of heat treated steel fasteners, at 1349 W. Bryn Mawr Avenue, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion to approve the aforementioned New Business License Application; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

- Administration Committee:** Trustee Santorsola reminded everyone of the upcoming Intergovernmental Committee Meeting scheduled for Monday, October 17, 2016 at 5:45PM.  
Trustee Santorsola, Chairperson  
(Intergovernmental Committee Meeting – October 17, 2016)
- Environment Committee:** Trustee Leahy reported that on Saturday, November 5, 2016 the Village would sponsor a pumpkin recycling at the Itasca Water Park. In addition, a kitchen grease recycling event was scheduled the weekend after Thanksgiving. Trustee Leahy also reported that Christmas light recycling collection will occur in the month of December.  
Trustee Leahy, Chairperson  
(Pumpkin Recycling – November 5<sup>th</sup>; Kitchen Grease Recycling event; Christmas Light Recycling collection)
- Finance Committee:** Trustee Hower asked Village Clerk Craven to present the Clerk's Report for August 2016.  
Trustee Hower, Chairperson  
(Clerk's Report – August 2016)
- Public Safety Committee:** Trustee Madaras congratulated Director of Police Bob O'Connor and Itasca Police Department on achieving ILEAP accreditation.  
Trustee Madaras, Chairperson  
(ILEAP accreditation)
- Public Works/Infrastructure Committee:** Trustee Aiani presented Resolution #907-16, "A Resolution Authorizing Task Order 16-R460.01 Between the Village of Itasca and Robinson Engineering, Ltd. for Services Related to Construction Engineering for Pierce Road Sidewalk Installation." Hearing no objections, Trustee Aiani made a motion to approve Resolution #907-16; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.  
Trustee Aiani, Chairperson  
(Resolution #907-16)
- Consent Agenda:** Mayor Pruyn asked for a motion to approve the Consent Agenda items "a" through "g". Trustee Hower made a motion to approve items "a" through "g" on the consent agenda; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.
- a) Approval of Resolution #898-16, "A Resolution Authorizing Execution of an Agreement between the Village of Itasca and Zagster, Inc. Concerning a Bicycle Rental Program"
  - b) Approval of Resolution #899-16, "A Resolution Adopting a New Community Development Organizational Chart."
  - c) Approval of Resolution #900-16, "A Resolution to Accept Changing the Title of Human Resources/Risk Management Coordinator to Human Resources Manager and Updating the Administration Department Organizational Chart."
  - d) Approval of Voucher dated September 6, 2016
  - e) Approval of Resolution #906-16, "A Resolution Authorizing Task Order 12-426 Between the Village of Itasca and Robinson Engineering, Ltd. for Services Related to Design Engineering for Rohlwing Road

(West) Reservoir Rehabilitation"

- f) Approval of Ordinance #1818-16, "An Ordinance Amending Chapters 110 and 155 of the Itasca Municipal Code and Chapter 3 and 13 of the Itasca Zoning Ordinance"
- g) Approval for Releasing Executive Session Minutes

**Voucher:**  
(October 4, 2016)

Trustee Hower made a motion to approve the voucher dated October 4, 2016 in the amount of \$105,470.72; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

**Department Heads:**

Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

**Adjournment:**

Trustee Madaras made a motion to adjourn the Village Board meeting at 7:47PM; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

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Minutes by: Melody J. Craven, Village Clerk