

VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES

September 20, 2016 – Immediately Following Village Board Meeting

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:39PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, Ellen Leahy, Lucy Santorsola.
- Also present: Village Administrator – Evan Teich; Director of Police – Robert O'Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Director of Finance – Julie Ciesla; Village Attorney – Chuck Hervas; Village Engineering Consultant – Aaron Fundich; Deputy Village Clerk – Jacob Lawrence; Community Development Intern – Christopher Strom.
- Absent: None.
- Pledge of Allegiance:** Recited at the preceding Village Board Meeting.
- Audience Participation:** None.
- Minutes:**
(August 16, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of September 6, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve said minutes; Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.
- President's Comments:**
(Call for Executive Session) Mayor Pruyn called for an Executive Session to discuss collective bargaining issues and the release of Executive Session minutes. Trustee Santorsola made a motion as such; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.
- (Coffee with the Mayor) Mayor Pruyn reminded the audience the "Coffee with the Mayor" event was scheduled for Saturday morning, September 24th.
- Community Development Committee:**
Trustee Latoria, Chairperson
(Ordinance #1818-16) Trustee Latoria presented Ordinance #1818-16, "An Ordinance Amending Chapters 110 and 155 of the Itasca Municipal Code and Chapter 3 and 13 of the Itasca Zoning Ordinance." Community Development Director Nancy Hill explained the goal was to bring the Village's Sign Ordinance into compliance with a recent Supreme Court decision, *Reed v. Town of Gilbert*. The Village can no longer dictate what message a sign may or not contain. Thus, the Village's 'content-specific' sign regulations are being eliminated. Ms. Hill noted the Village will

be working towards significant changes to the Sign Ordinance. Hearing no objections, Trustee Latoria made a motion to recommend approval of Ordinance #1818-16; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Administration Committee:
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

Environment Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:
Trustee Hower, Chairperson

Trustee Hower had no report.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras had no report.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson
(Public Works/Infrastructure Committee Meeting)

Trustee Aiani called for a Public Works/Infrastructure Committee Meeting on Tuesday, October 18th, 2016 at 6:00PM.

(Resolution #906-16)

Trustee Aiani presented Resolution #906-16, "A Resolution Authorizing Task Order 13-426 between the Village of Itasca and Robinson Engineering, Ltd. for Services Related to Design Engineering for Rohlwing Road (West) Reservoir Rehabilitation." Hearing no objections, Trustee Aiani made a motion to approve Resolution #906-16; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

Department Heads:

Director of Police Chief O'Connor had no report.

Community Development Director Nancy Hill reported on upcoming Plan Commission items. The Westin Hotel is seeking a Class I Site Plan Change for a patio addition; A&E Custom Homes is seeking a Class I Site Plan Change for an addition; and Gift of Hope and Titan Electric are seeking a Plat of Subdivision, a Class I Site Plan Change for elimination of land banked parking and minor building addition, and a Class I Site Plan Change for surface parking lot expansion. Ms. Hill reported also on Historic Commission activities. There will be a new historical sign installed on Maple Street near the Metra train station to document a house that used to be where the parking lot is now. Additionally, a publication called "Milking and Dairying in Itasca" by Gerald Danzer has been published. Ms. Hill also recognized a staff member, Shelley Cirincione, on celebrating her 28th year working in Itasca.

Community Development Intern Chris Strom had no report.

Village Engineering Consultant Aaron Fundich had no report.

Public Works Director Ross Hitchcock reported a Public Works staff member, Chris Weber, has announced his retirement after 37 years of service.

Finance Director Julie Ciesla reported she will be presenting to the Board in October a list of financial policies and then hopefully investment policies shortly after. She also reported the Finance Department is still working with Harris to find a resolution with the financial software SmartFusion.

Finance Director Julie Ciesla presented the 2015 4th Quarter Financial Report as well as the 2016 1st Quarter Financial Report.

Early Departure: Trustee Aiani left at 8:02PM.

Department Heads: Village Administrator Evan Teich congratulated Ms. Ciesla on her hard work with the quarterly reports. He also thanked everyone involved with Oktoberfest Business Appreciation night. Mr. Teich informed the audience he would be out of the office beginning the following afternoon.

Deputy Clerk Jacob Lawrence had no report.

Village Attorney Charles Hervas had no report.

Recess: Mayor Pruyn called for a recess at 8:25PM before going into Executive Session.

Executive Session: Executive Session was called to order at 8:34PM.

Reconvene: The Village Board reconvened at 8:53PM.

Adjournment: Trustee Latoria made a motion to adjourn the Committee of the Whole Meeting at 8:55PM; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Jacob A. Lawrence, Deputy Village Clerk