

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

September 20, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:03PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Frank Madaras, Ellen Leahy, Lucy Santorsola.
- Also present: Village Administrator – Evan Teich; Chief of Police – Robert O'Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Director of Finance – Julie Ciesla; Village Attorney – Chuck Hervas; Village Engineering Consultant – Aaron Fundich; Deputy Village Clerk – Jacob Lawrence.
- Absent: Trustee Mike Latoria
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** None.
- Consent Agenda:** Mayor Pruyn asked to move the consent agenda forward. Mayor Pruyn then asked for a motion to approve items “a” through “j”. Trustee Hower made a motion to approve items “a” through “j” on the consent agenda; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, and Santorsola; Nays – None; Absent – Trustee Latoria; Abstain – None. Motion carried.
- a) Approval of a New Business License Application for Millennia Products Group, a metal products producer, at 1428 Norwood Avenue, as recommended by the Community Development Department
 - b) Approval of a New Business License Application for Relay Express, Inc., a local delivery/courier service, at 1550 W. Bryn Mawr Avenue, as recommended by the Community Development Department
 - c) Approval of Ordinance #1815-16, "An Ordinance Amending Chapter 54 of the Itasca Municipal Code to Establish Water and Sewer Rates for Non-Resident Users"
 - d) Approval of Resolution #895-16, "A Resolution Authorizing Execution of an Intergovernmental Agreement between the City of Wood Dale and the Village of Itasca regarding Reconstruction and Maintenance of Mill Road"
 - e) Approval of Resolution #896-16, "A Resolution Creating the Position of Director of Police"
 - f) Approval of Resolution #897-16, "A Resolution

Accepting the Low Bid from United Septic for Sanitary Sewer Closed Circuit Televising Inspection and Cleaning"

- g) Approval of Resolution #901-16, "A Resolution Authorizing Execution of the Acknowledgement and Consent of the Expiration of Facility Agreements between the Village of Itasca and H.P. - Itasca Land, L.L.C. (270 Windsor Drive)"
- h) Approval of Resolution #902-16, "A Resolution Adopting a New Police Department Organizational Chart"
- i) Approval of Resolution #903-16, "A Resolution Waiving the Formal Bidding Requirements for Office Furniture for the Police Department from Business Office Systems"
- j) Approval of the Appointment of Dino Gavanese to the Police Pension Board for a 2-Year Term

Minutes:
(September 6, 2016)

Mayor Pruyn asked if there were any questions regarding or corrections to the Village Board Meeting minutes of September 6, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve said minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

President's Comments:
(Retirement of Chief of Police Robert O'Connor & Appointment of Mr. Robert O'Connor to Director of Police)

Mayor Pruyn initiated discussion and possible action concerning the appointment of Mr. Robert O'Connor to the position of Director of Police following a very brief retirement as the Chief of Police. Trustee Madaras made a motion to appoint Mr. Robert O'Connor as such; Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.

Recess:

A short recess followed celebrating Mr. Robert O'Connor's retirement as Chief of Police and subsequent appointment as Director of Police at 7:11PM.

Reconvene:

The Village Board reconvened at 7:30PM.

President's Comments:
(Community Planning Month Proclamation)

Mayor Pruyn presented the Proclamation for Community Planning Month honoring all professional and citizen planners for their work upholding community standards.

(Recap of Oktoberfest)

Mayor Pruyn thanked Village staff, especially Nancy Hill, Dan Corcoran, Dan Kamponowski, Evan Teich, Public Works staff, and Police Department staff for their large role in making Oktoberfest a success.

(Reminder of Craft Beer Tasting)

Mayor Pruyn reminded the audience of the 5th Annual Charity Craft Beer Tasting on October 7th from 6-9PM at the Itasca Holiday Inn.

**Community Development
Committee:**

Trustee Latoria, Chairperson
(Ordinance #1814-16)

Mayor Pruyn presented discussion and possible action concerning Ordinance #1814-16, "An Ordinance Granting Variances for 900 N. Arlington Heights Road (Arlington Thorndale, LLC)." Hearing no objections, Trustee Aiani made a motion to approve Ordinance #1814-16; Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, and Santorsola; Nays – None; Absent – Trustee Latoria; Abstain – None. Motion carried.

Trustee Madaras asked to combine items "b" through "i" listed on the agenda into one motion. There was Board consensus. Therefore, Trustee Madaras made a motion to approve items "b" through "i"; Trustee Aiani seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, and Santorsola; Nays – None; Absent – Trustee Latoria; Abstain – None. Motion carried.

- b) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22075 to MJ & B Contractors for New Construction of a Single Family Home at 723 Maxwell Ct. as recommended by the Community Development Department
- c) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #21789 to Nina Lill for Residential Remodel & Addition at 909 Greenview as recommended by the Community Development Department
- d) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22211 to G.A. Johnson & Son for Commercial Interior Alterations at 100 Park Blvd. as recommended by the Community Development Department
- e) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22277 to Canon USA for a Parking Lot Expansion at 100 Park Blvd. as recommended by the Community Development Department
- f) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22949 to Nitti Development for New Construction of a Single Family Home at 403 W. North St. as recommended by the Community Development Department
- g) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23282 to MJ & B Contractors for New Construction of a Single Family Home at 721 Maxwell Ct. as recommended by the Community Development Department
- h) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23290 to JK Remodeling & Painting for Residential Remodel & Addition at 806 E. Irving Park Rd. as

recommended by the Community Development Department

- i) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23329 to Buchanan Energy for Commercial New Construction at 1400 N. Arlington Heights Rd. as recommended by the Community Development Department
- j) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23853 to Buchanan Energy for Commercial New Construction at 1400 N. Arlington Heights Rd. as recommended by the Community Development Department
- k) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #24181 to Cindy DiSilvestro for New Construction of a Single Family Home at 530 Country Club Ln. as recommended by the Community Development Department
- l) Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #24824 to Franklin Properties for New Construction of a Single Family Home at 240 S. Oak St. as recommended by the Community Development Department

Administration Committee:
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

Environment Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:
Trustee Hower, Chairperson

Trustee Hower had no report.

Public Safety Committee:
Trustee Madaras, Chairperson
(Ordinance #1817-16)

Trustee Madaras presented discussion and possible action concerning Ordinance #1817-16, "An Ordinance Amending Chapter 33 of the Itasca Code of Ordinances to Add Director of Police Position." Hearing no objections, Trustee Madaras made a motion to approve Ordinance #1817-16; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, and Santorsola; Nays – None; Absent – Trustee Latoria; Abstain – None. Motion carried.

Late Arrival:

Trustee Mike Latoria arrived late at 7:33PM.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson
(Resolution #904-16)

Trustee Aiani presented discussion and possible action concerning Resolution #904-16, "A Resolution Accepting the Low Bid from Select Construction of Elgin for the 2016 Downtown Brick Paver Maintenance Project." Hearing no objections, Trustee Aiani made a motion to approve Resolution #904-16; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None.

Motion carried.

(Resolution #906-16)

Trustee Aiani presented discussion and possible action concerning Resolution #906-16, "A Resolution Accepting the Low Bid from Triggie Construction, Inc. for the Pierce Road Sidewalk Project." Hearing no objections, Trustee Aiani made a motion to approve Resolution #906-16; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Voucher:
(September 20, 2016)

Trustee Hower made a motion to approve the voucher dated September 20, 2016 in the amount of \$689,660.15; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Department Heads:

Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment:

Trustee Madaras made a motion to adjourn the Village Board meeting at 8:12PM; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Jacob A. Lawrence, Deputy Village Clerk