

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

September 6, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:00PM.
- Roll Call:** Present: Trustees – Frank Madaras, Marty Hower, Jeff Aiani, Lucy Santorsola, Michael Latoria, Ellen Leahy.
- Also present: Village Administrator – Evan Teich; Village Attorney – Charles Hervas; Community Development Director – Nancy Hill; Village Engineering Consultant – Aaron Fundich; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; Chief of Police – Robert O’Connor; Deputy Village Clerk – Jacob Lawrence; Community Development Intern – Chris Strom.
- Absent: Village Clerk – Melody Craven.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** Ken Patel of Frontier Liquors asked if the Board would be open to a proposed bar adjacent to his business. The proposed bar would be approximately 1400 square feet, would have multiple video gambling machines, and would be open until only 10 or 11pm. There was Board consensus that they would be open to the idea.
- Minutes:**
(August 9, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Special Village Board Meeting minutes of August 9, 2016 as presented. Hearing none, Trustee Latoria made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- Minutes:**
(August 16, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of August 16, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:**
(Appointment of Dino Gavanese to the Police Pension Board) Mayor Pruyn presented discussion and possible action concerning the appointment of Dino Gavanese to the Police Pension Board for a 2-year term expiring on September 6th, 2018. Trustee Santorsola made a motion for the stated; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.
- (Oath of Office - Dino Gavanese) Mayor Pruyn administered the Oath of Office for Dino Gavanese to the Police Pension Board.

(Proclamation for Zachery Ziemek)

Mayor Pruyn read the Proclamation for Zachery Ziemek, lifelong Itasca resident and award-winning athlete. The Proclamation recognized Zachery Ziemek for his athletic accomplishments and for competing in the 2016 Rio de Janeiro World Olympic Games. Zachery Ziemek and his family were in attendance.

(Reminder for Oktoberfest and NFL Kickoff)

Mayor Pruyn reminded the audience that Itasca's Oktoberfest Business Appreciation Night was scheduled for Thursday, September 8th. Oktoberfest would be open to the public on Friday and Saturday, September 9th and 10th. The NFL Kick-Off (a/k/a Itasca's Largest Tailgate) was scheduled for Sunday, September 11th; food and beer would be sold by Itasca Lions Club.

Recess:

Mayor Pruyn called for a recess at 7:22PM to celebrate the appointment of Dino Gavanis and the accomplishments of Zachery Ziemek.

Reconvene:

The Village Board reconvened at 7:32PM.

Community Development Committee:

Trustee Latoria, Chairperson
(New Business License Application – Millennia Products Group)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for Millennia Products Group, a metal products producer, at 1428 Norwood Avenue, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion for the stated; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

(New Business License Application – Relay Express Inc.)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for Relay Express Inc., a local delivery/courier service, at 1550 W. Bryn Mawr Avenue, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion for the stated; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

Administration Committee:

Trustee Santorsola, Chairperson
(Recap of Intergovernmental Committee Meeting)

Trustee Santorsola reported on the last Intergovernmental Committee meeting on August 22nd, 2016. The Itasca Park District reported Governor released funding for two projects: the bird sanctuary and dog park. However, one restriction for the dog park project is that it must be built within two years. The Park District also reported the waterpark closed on September 5th. Trustee Santorsola reported on various upcoming events, including the Springbrook celebration on September 24th, a living history event at the Historic Train Depot on October 24th, and the Kelly Miller Circus event on September 14th. The Itasca School District 10 reported on the ratification of a three-year teacher contract in June. The Superintendent is sticking with a CPI contract, creating positive adjustments for younger teachers in order to be more competitive with surrounding communities. School District 10 also reported that the new website is progressing and will be available this fall, the budget is balanced and healthy, there is a

new bussing company, and a more robust special education program. The Fire District reported on possible restructuring. In addition, the Fire District reported that they will be going to referendum in Spring; they need additional funds for operations. Trustee Santorsola reported that the next Intergovernmental Committee meeting will be on October 17th at 5:45PM.

Environmental Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:
Trustee Hower, Chairperson
(Ordinance #1815-16)

Trustee Hower presented discussion and possible action concerning Ordinance #1815-16, "An Ordinance Amending Chapter 54 of the Itasca Municipal Code to Establish Water and Sewer Rates for Non-Resident Users." Village Administrator Evan Teich noted that during the water rate ordinances earlier in the year, staff removed the out-of-district rate from 200% to 100%, but it was the Board's intent to move it to 150%. This rate increase does not apply to anyone currently, but several circumstances may exist where residential or commercial units may tap in and have this applied to them. Hearing no objections, Trustee Hower made a motion to approve Ordinance #1815-16; Trustee Aiani seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Clerk's Report for July 2016)

Trustee Hower presented the Clerk's Report for July 2016. The grand total for all funds totaled \$2,104,159.50.

Public Safety Committee:
Trustee Madaras, Chairperson
(Resolution #896-16)

Trustee Madaras presented discussion and possible action concerning Resolution #896-16, "A Resolution Creating the Position of Director of Police." Hearing no objections, Trustee Madaras made a motion to approve Resolution #896-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #902-16)

Trustee Madaras presented discussion and possible action concerning Resolution #902-16, "A Resolution Adopting a New Police Department Organizational Chart." Hearing no objections, Trustee Madaras made a motion to approve Resolution #902-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #903-16)

Trustee Madaras presented discussion and possible action concerning Resolution #903-16, "A Resolution Waiving the Formal Bidding Requirements for Office Furniture for the Police Department from Business Office Systems." Chief Robert O'Connor noted the Police Department would like to go with the BOS bid and not pursue further bids because we have done business with BOS before and their quote is significantly the

cheaper of the two obtained already for comparable and matching furniture line to what is already in the police station. Hearing no objections, Trustee Madaras made a motion to approve Resolution #903-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Public Works/Infrastructure Committee:

Trustee Aiani, Chairperson
(Resolution #895-16)

Trustee Aiani presented discussion and possible action concerning Resolution #895-16, "A Resolution Authorizing Execution of an Intergovernmental Agreement between the City of Wood Dale and the Village of Itasca regarding Reconstruction and Maintenance of Mill Road." Hearing no objections, Trustee Aiani made a motion to approve Resolution #895-16; Trustee Hower seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #897-16)

Trustee Aiani presented discussion and possible action concerning Resolution #897-16, "A Resolution Accepting the Low Bid from United Septic for Sanitary Sewer Closed Circuit Televising Inspection and Cleaning." Director of Public Works Ross Hitchcock commended Superintendent Mike Subers on his work with this project and the Intergovernmental Agreement with the City of Wood Dale. Hearing no objections, Trustee Aiani made a motion to approve Resolution #897-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Consent Agenda:

Trustee Leahy made a motion to approve items "a" through "c" on the Consent Agenda as follows; Trustee Santorsola seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

- a. Approval of Resolution #898-16, "A Resolution Authorizing Execution of an Agreement between the Village of Itasca and Zagster, Inc. concerning a Bicycle Rental Program"
- b. Approval of Resolution #899-16, "A Resolution Adopting a New Community Development Organizational Chart"
- c. Approval of Resolution #900-16, "A Resolution Changing the Title of Human Resources/Risk Management Coordinator to Human Resources Manager"

Voucher:

Trustee Hower made a motion to approve the voucher dated September 6, 2016 in the amount of \$566,945.22; Trustee Leahy seconded. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Department Heads: Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment: Trustee Hower made a motion to adjourn the Village Board meeting at 8:00 PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Jacob A. Lawrence, Deputy Village Clerk