

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

August 16, 2016 – 7:30PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:09 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Lucy Santorsola, Frank Madaras, Michael Latoria; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Community Development Director – Nancy Hill; Village Engineering Consultant – Aaron Fundich; Director of Public Works – Ross Hitchcock; Chief of Police – Robert O'Connor; Finance Director – Julie Ciesla; Human Resources Manager – Ioana Ardelean; Village Engineering Consultant (Robinson Engineering) – Aaron Fundich; Chris Strom – Community Development Intern.
- Absent: Trustees – Ellen Leahy; Chief of Police – Robert O'Connor; Finance Director – Julie Ciesla.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** Representatives from Itasca Community Outreach Team (ICOT), Ellen Glatz and Megan Sheridan, addressed the Board to thank the Mayor, Board, Police Department, Fire Department and Public Works for all of their help in making their first “Itasca Family Day” – held Saturday, August 13th – a success. By the end of the event, all food truck vendors had met their quota and run out of food. The organization hopes to hold the event again next year.
- Minutes:**
(August 2, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of August 2, 2016 as presented. Trustee Madaras made a motion to approve the minutes as amended; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:**
(Appointment of Richard Sasso as a Historical Commissioner) Mayor Pruyn presented discussion and possible action concerning the appointment of a Historical Commissioner. Hearing no objections, Trustee Latoria made a motion to approve the appointment of Richard Sasso to the Historic Commission.
- (Oath of Office – Richard Sasso to the Historic Commission) Mayor Pruyn administered the Oath of Office for Richard Sasso to the Historic Commission.
- (Proclamation of Constitution Week) Mayor Pruyn read the proclamation recognizing the 229th anniversary of the Constitution of the United States of America by the Constitution Convention.
- (Call for Special Village Board Meeting) Trustee Madaras called for a Special Village Board Meeting on

Meeting) (New Police Department Accreditation)	Tuesday, August 23 rd at 6:30PM. Mayor Puryn congratulated Chief O'Connor and the Itasca Police Department for receiving a letter from the Illinois Law Enforcement Accreditation Program (ILEAP) informing them that the Illinois Law Enforcement Accreditation Council unanimously recognized the Itasca Police Department by awarding accredited status on January 15, 2016. Full accreditation status at the Tier 1 level has been granted by the Council.
(Introduction of Human Resources Manager)	Village Administrator Evan Teich introduced the new Human Resources Manager Ioana Ardelean.
	Recess at 7:20PM
Recess:	The Village Board recessed at 7:20PM.
Reconvene:	The Village Board reconvened at 7:30PM.
Community Development Committee: Trustee Latoria, Chairperson	Trustee Latoria presented discussion and possible action concerning Ordinance #1812-16, "An Ordinance Granting Special Use Permits with Exceptions, Plat of Subdivision and Class I Site Plan for the Vacant Real Estate Immediately North of the Medinah Woods Townhomes (Route 53 Townhomes)." Hearing no objections, Trustee Latoria made a motion to approve Ordinance #1812-16 as presented; Trustee Hower seconded the motion. Roll Call Vote: Ayes- Trustees Latoria, Santorsola, Madaras, Hower; Nays – Trustee Aiani; Absent – Trustee Leahy; Abstain – None. <u>Motion carried.</u>
(Ordinance #1812-16)	
(Ordinance #1813-16)	Trustee Latoria presented discussion and possible action concerning Ordinance #1813-16, "An Ordinance Granting Variances for 730 N. Catalpa (Franzen School)." Community Director Nancy Hill stated that the Plan Commission reviewed this issue at their July 2016 meeting. The Plan Commission recommended approval and staff was pleased with the proposed modifications at the Plan Commission meeting. Hearing no objections, Trustee Latoria made a motion to approve Ordinance #1811-16 as presented; Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. <u>Motion carried.</u>
(New Business License Application – Iron Mountain Information Management)	Trustee Latoria presented discussion and possible action concerning a New Business License Application for Iron Mountain Information Management, LLC, a data storage and management company, at 1400-1410 W. Thorndale Ave., as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion to approve the New Business License Application; Trustee Hower seconded the motion. <u>Motion carried by a unanimous voice</u>

vote.

(New Business License Application – The Hair and Brow Studio)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for The Hair and Brow Studio, a hair salon, at 415 W. Irving Park Rd. in Itasca as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion to approve the New Business License Application; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

Administration Committee:
Trustee Santorsola, Chairperson
(Resolution #891-16)

Trustee Santorsola presented discussion and possible action concerning Resolution #891-16, "A Resolution Revising Section 3 of the Village of Itasca Personnel Manual." Hearing no objections, Trustee Santorsola made a motion to approve Resolution #891-16; Trustee Latoria seconded the motion. **Roll Call Vote:** Ayes – Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Environmental Committee:
Trustee Leahy, Chairperson

Trustee Leahy was absent. Mayor Pruyn reported that Midwestern University provided approximately 22 volunteers to paint the barn on Valley Road and cut a lot of the brush around the barn. Trustee Latoria said the Nature Center is really looking good and reminded everyone of the Friends of Springbrook fundraiser "Spring Fling" scheduled for September 24th.

Finance Committee:
Trustee Hower, Chairperson
(Resolution #893-16)

Trustee Hower presented discussion and possible action concerning Resolution #893-16, "A Resolution Approving Illinois Funds Banking Agreement." Hearing no objections, Trustee Hower made a motion to approve Resolution #893-16; Trustee Latoria seconded the motion. **Roll Call Vote:** Ayes – Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

(Resolution #889-16)

Trustee Hower presented discussion and possible action concerning Resolution #889-16, "A Resolution Appointing an Authorized Agent with Respect to the Illinois Municipal Retirement Fund." Hearing no objections, Trustee Hower made a motion to approve Resolution #889-16; Trustee Santorsola seconded the motion. **Roll Call Vote:** Ayes – Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras had no report.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson

(Resolution #890-16)

Trustee Aiani presented discussion and possible action concerning Resolution #890-16, "A Resolution Accepting the Low Bid from Suburban Concrete, Inc. for the 2016 Concrete Sidewalk Maintenance Program." Hearing no objections, Trustee Aiani made a motion to approve Resolution #890-16; Trustee Santorsola seconded the motion. **Roll Call Vote:** Ayes

– Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

(Resolution #892-16)

Trustee Aiani presented discussion and possible action concerning Resolution #892-16, “A Resolution Accepting the Low Bid from Schroeder Asphalt Services, Inc. for the 2016 Street Resurfacing Program.” Hearing no objections, Trustee Aiani made a motion to approve Resolution #892-16; Trustee Santorsola seconded the motion. **Roll Call Vote:** Ayes – Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Consent Agenda:

There were no items on the consent agenda.

Voucher:

Trustee Hower made a motion to approve the voucher dated August 16, 2016 in the amount of \$570,810.72; Trustee Madaras seconded the motion. **Roll Call Vote:** Ayes – Trustee Aiani, Latoria, Santorsola, Hower, Madaras; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Department Heads:

Mayor Pruyin stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment:

Trustee Hower made a motion to adjourn the Village Board meeting at 7:49 PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk