

## **VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES**

### **July 19, 2016 – Immediately Following Village Board Meeting**

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:31 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Ellen Leahy, Lucy Santorsola, Michael Latoria, and Frank Madaras; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Itasca Fire Protection District Director of Fire Protection – Leigh Fabbri; Village Engineering Consultant – Scott Marquardt; Community Development Intern – Chris Strom.
- Absent: Public Works Director – Ross Hitchcock; Village Engineering Consultant – Aaron Fundich.
- Pledge of Allegiance:** Recited at the preceding Village Board Meeting.
- Audience Participation:** None.
- Minutes:**  
(June 7, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of June 7, 2016 as presented. Hearing none, Trustee Hower made a motion to approve said minutes; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.
- Minutes:**  
(June 21, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of June 21, 2016 as presented. Hearing none, Trustee Hower made a motion to approve said minutes; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.
- Minutes:**  
(July 5, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of July 5, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve said minutes; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:** Mayor Pruyn had no report.

**Community Development  
Committee:**

Trustee Latoria, Chairperson  
(Itasca Country Club request for  
relief from Building Code re:  
proposed deck construction)

Trustee Latoria presented discussion and possible action concerning Relief from Building Code for 400 E. Orchard Street (Itasca Country Club). Community Development Director Nancy Hill briefed the Board that on June 21, 2016 the issue was tabled. Since then, the petitioners from the Itasca Country Club met with Community Development staff and they are now in agreement with staff after discussing various concerns. She explained the petitioner's request is a relief from the Building Code for the installation of a new deck around the pool and snack stand. Ms. Hill further explained that staff is recommending the deck flooring of the Itasca Country Club's proposed deck construction be allowed to be of combustible materials.

Trustee Santorsola asked why the Village is recommending combustible materials. Itasca Fire Protection District (IFPD) Director of Fire Prevention Leigh Fabbri answered that certain items are allowed under International Building Code (IBC) regulations and our local amendments to this code. Mr. Fabbri explained the combustible construction will only be allowed for Building Permits #25100 and #25112, be only for the deck's surface, railing, and guard materials, and ensured that non-combustible or fire-retardant treated materials will be used for the deck's framing including columns, joists, rafters, and roof decking.

Trustee Santorsola asked if these same considerations and exceptions would be made for any other commercial request.

Trustee Santorsola explained she would like to go on record stating she was not in favor of making combustible materials exceptions for economic reasons due to her safety concerns for patrons.

Mayor Pruyn stated that if Leigh Fabbri was "okay" with the exception he was "okay" with it as well. Trustee Latoria agreed with Leigh Fabbri's recommendation.

Hearing no further objections, Trustee Latoria made a motion to recommend approval of Relief from Building Code for 400 E. Orchard Street (Itasca Country Club); Trustee Leahy seconded the motion. Motion carried by majority voice vote; Trustee Santorsola opposed.

(Zagster bike sharing program  
proposal)

Trustee Latoria presented discussion and possible action concerning entering into a contract with Zagster for a bike sharing program. Ms. Nancy Hill reminded everyone that the Village Board talked about this company and project about a year ago in developing a bike share program. It was further included in the FY 2016/2017 budget. Ms. Hill explained she has been in negotiations with Zagster with a two (2) year contract. She recommended having fifteen (15) bikes at three (3) different locations with a few extra bike slots for returning bikes. The three locations would be Hamilton Lakes near

Westin Hotel, Spring Lake near Holiday Inn, and Downtown Itasca at the Metra Station. The Village Attorney had reviewed the contract.

Further discussion ensued on the Zagster bike share program. The maintenance and insurance of the bicycles was brought up; Ms. Hill explained that Zagster would be in charge of maintenance and is equipped with enterprise insurance and is thus protected from liability. Discussion ensued over whether or not entering into a one (1) year contract would be more reasonable. There was Board consensus with wanting to pursue the two (2) year contract.

Hearing no further objections, Trustee Latoria made a motion to recommend entering into a contract with Zagster; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

**Administration Committee:**  
Trustee Santorsola, Chairperson  
(Executive Session)

Trustee Santorsola made a motion to go into Executive Session at the end of the meeting to discuss collective bargaining matters; Trustee Latoria seconded the motion. Motion carried by a unanimous voice vote.

(Resolution #884-16)

Discussion and possible action concerning Resolution #884-16, therefore, would either be voted on after the Executive Session or tabled until the next Village Board meeting.

**Environment Committee:**  
Trustee Leahy, Chairperson

Trustee Leahy had no report.

**Finance Committee:**  
Trustee Hower, Chairperson

Trustee Hower had no report.

**Public Safety Committee:**  
Trustee Madaras, Chairperson

Trustee Madaras was absent.

**Public Works/Infrastructure Committee:**  
Trustee Aiani, Chairperson

Trustee Aiani had no report.

**Department Heads:**

Chief of Police Robert O'Connor reported that a current Itasca resident passed out "thank you" cards for people to fill out and thank law enforcement personnel for their services. There was a very positive response from the community. Chief O'Connor stated that "Ice Cream with Police Officers and Fire Department" event will be held on Wednesday, July 27<sup>th</sup> at 1:00PM in Usher Park. Itasca Bank donated funds for this event. The Subaru car show event on Orchard Street will be held on Wednesday, August 17<sup>th</sup>. Lastly, Itasca Night Out is scheduled for Tuesday, August 2<sup>nd</sup>, 2016.

Community Development Director Nancy Hill reported the social media project "Itasca Means Business" is performing well with over 700 Twitter followers. As an engagement effort, the

Community Development Intern, Chris Strom, visited and shared several Pokémon Go (a popular real-world exploration mobile game) “PokéStops,” or areas within the game earmarked by GPS that coincide with popular real-world landmarks.

Further, she informed the Board the Nature Center land conversion project is officially complete; she received confirmation this week.

There will be three items on the Plan Commission agenda tomorrow, July 20<sup>th</sup>, 2016:

- Itasca School District 10: Variances for the required front yard setback and required minimum distance to the property line for the purpose of constructing an enclosed pad for trash and recycling containers.
- Leann Repta of Itasca Golf LLC DBA Itasca Country Club: Special use amendment to allow for the construction of four paddle ball courts and two pickle ball courts.
- Edip Pektas of Quality Builders of Midwest: Planned development by special use with exceptions for height, lot size, setbacks, road width, signage, driveway width, and lot coverage as well as preliminary plat of subdivision approval and class I site plan approval for the purpose of constructing a 16-unit residential development.

Village Engineering Consultant Scott Marquardt reported the Tollway mowed the grassy area behind the Clover Ridge subdivision.

Community Development Intern Chris Strom had no report.

Finance Director Julie Ciesla reported that a new HR/Benefits Coordinator will be starting on August 2<sup>nd</sup>, 2016. An employee luncheon will be occurring on August 11<sup>th</sup>, 2016.

Village Administrator Evan Teich thanked Julie for her efforts in the last two months for assuming many of the duties following the department of Cristina White, former HR/Benefits Coordinator. Mr. Teich thanked Elk Grove Village for lending us two HR generalists to help with open enrollment and other HR issues

Village Clerk Melody Craven had no report.

Village Attorney Chuck Hervas reported he will be absent August 2<sup>nd</sup>, 2016 and that Yordana Wysocki will be attending the meeting in his place.

- Recess:** Mayor Pruyn called for a recess at 8:18PM before entering into Executive Session.
- Executive Session:** An Executive Session for the purpose of discussing collective bargaining matters was called to order by Mayor Pruyn at 8:26PM.
- Reconvene:** Reconvened back into regular session of Committee of the Whole at 8:46PM.
- Adjournment:** Trustee Santorsola made a motion to adjourn the Committee of the Whole Meeting at 8:47PM; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

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Minutes by: Melody J. Craven, Village Clerk