

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

July 19, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:05 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Ellen Leahy, Lucy Santorsola, Michael Latoria; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Itasca Fire Protection District Director of Fire Protection – Leigh Fabbri; Village Engineering Consultant – Scott Marquardt; Community Development Intern – Chris Strom.
- Absent: Trustee – Frank Madaras; Public Works Director – Ross Hitchcock; Village Engineering Consultant – Aaron Fundich.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** None.
- Late Arrival:** Trustee Frank Madaras arrived at 7:07PM.
- Minutes:**
(June 7, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of June 7, 2016 as presented. Hearing none, Trustee Leahy made a motion to approve the minutes; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.
- Minutes:**
(June 21, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of June 21, 2016 as presented. Due to several revisions needed, the minutes were tabled until next meeting.
- Minutes:**
(July 5, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of July 5, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve the minutes; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:**
(ItascaFest) Mayor Pruyn thanked Village staff and the Itasca Lions Club for a successful ItascaFest. He thanked Chief O’Connor and his staff and gave kudos to the Public Works Department.
- (BASSET Training) Mayor Pruyn presented discussion on the State of Illinois’ Beverage Alcohol Sellers and Servers Education and Training (BASSET) program. He explained that since the Village Board serves alcohol at Oktoberfest, they would need to attend a

BASSET training.

(Special Village Board meeting) The Mayor suggested calling for a Special Village Board meeting on Tuesday, August 9th, 2016 at 6:30PM for the purpose of conducting BASSET training. Trustee Leahy made the aforementioned motion; Trustee Hower seconded. Motion carried by a unanimous voice vote.

(Itasca Night Out reminder) Mayor Pruyn reminded everyone Itasca Night Out was scheduled for Tuesday, August 2nd and that the Village Board meeting starts at 7:30PM. In addition, "Hawaiian Shirt Night" at the Village Board will be on August 16th, 2016.

Community Development Committee:

Trustee Latoria, Chairperson

Trustee Latoria had no report.

Administration Committee:

Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

Environmental Committee:

Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:

Trustee Hower, Chairperson
(Ordinance #1809-16)

Trustee Hower presented discussion and possible action concerning Ordinance #1809-16, "Annual Appropriation Ordinance for the Village of Itasca." Hearing no objections, Trustee Hower made a motion to approve Ordinance #1809-16 as presented; Trustee Madaras seconded the motion. **Roll Call Vote:** Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #883-16)

Trustee Hower presented discussion and possible action concerning Resolution #883-16, "A Resolution Authorizing Acceptance of a Proposal of Insurance for Underground Storage Tank Liability from Arthur J. Gallagher & Co." Finance Director Julie Ciesla stated the Village operates twelve (12) storage tanks throughout the Village. Ms. Ciesla listed the schedule of covered storage tanks in a memorandum provided to the Board: Holiday Inn Pumping Station (AST, ID#2, 500 gallon), West Pump House (AST, ID#3, 250 gallon), PAS 25-A (AST, ID#4, 250 gallon), Itasca Public Works (AST, unleaded, 2,500 gallon), Itasca Public Works (AST, diesel, 2,500 gallon), Itasca Public Works (AST, used oil, 500 gallon), Spring Lake (AST, ID#5, 100 gallon), Admin/PW Garage (AST, ID#9, 300 gallon), W.W.T.P (AST, ID#10, 1,700 gallon), R.P.S. (AST, ID#8, 450 gallon), Sony (AST, ID#7, 130 gallon), Park Place (AST, ID#6, 140 gallon). Hearing no objections, Trustee Hower made a motion to approve Resolution #883-16 as presented; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras had no report.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson

Trustee Aiani had no report.

Consent Agenda:

Trustee Santorsola asked that Item "A" from the consent agenda (Approval of Resolution #881-16) be pulled from the consent agenda and voted on separately. There was consensus from the Board.

Trustee Leahy made a motion to approve items "b" through "e" on the consent agenda; Trustee Hower seconded the motion.

Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

- b. Approval of Resolution #885-16, "A Resolution Authorizing Execution of an Engineering Agreement for Pavement Maintenance"
- c. Approval of Resolution #887-16, "A Resolution Authorizing Task Order 16-RO460 between the Village of Itasca and Robinson Engineering for Services related to Pierce Road Sidewalk Extension"
- d. Approval of Resolution #886-16, "A Resolution Authorizing Task Order 16-RO459 between the Village of Itasca and Robinson Engineering for Services related to Arlington Heights Road Improvements"
- e. Approval of Resolution #882-16, "A Resolution Accepting a Proposal from Midwest Meter for Water System Leak Detection Equipment"

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson
(Resolution #881-16; originally listed as item "a" on the Consent Agenda)

Trustee Aiani presented item "a" from the consent agenda, the Approval of Resolution #881-16, "A Resolution Authorizing Approval of an Agreement for Cost Participation for Tollway Contract I-13-4629, Illinois Route 390 from Park Boulevard to Arlington Heights Road." Trustee Santorsola stated she did not approve of this resolution. Hearing no objections, Trustee Leahy made a motion to approve the aforementioned approval of the resolution; Trustee Hower seconded the motion. **Roll Call Vote:** Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria; Nays – Trustee Santorsola; Absent – None; Abstain – None. Motion carried.

Voucher:

Trustee Hower made a motion to approve the voucher dated July 5, 2016 in the amount of \$550,058.06; Trustee Santorsola seconded. **Roll Call Vote:** Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Department Heads: Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment: Trustee Madaras made a motion to adjourn the Village Board meeting at 7:31 PM; Trustee Leahy seconded the motion.
Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk