

VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES

May 17, 2016 – Immediately Following Village Board Meeting

- Call to Order:** Trustee Aiani elected as President Pro-Tem at the preceding Village Board Meeting called the meeting to order at 8:33 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, Ellen Leahy, Lucy Santorsola; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; HR/Risk Management Coordinator – Cristina White; Village Engineering Consultant – Aaron Fundich.
- Absent: Mayor Jeff Pruyn.
- Pledge of Allegiance:** Recited at the preceding Village Board meeting.
- Audience Participation:** None.
- President’s Comments:** Mayor Pruyn was absent and there was no report.
- Community Development Committee:** Trustee Latoria had no report.
Trustee Latoria, Chairperson
- Administration Committee:** Trustee Santorsola had no report.
Trustee Santorsola, Chairperson
- Environmental Committee:** Trustee Leahy had no report.
Trustee Leahy, Chairperson
- Finance Committee:** Trustee Hower had no report.
Trustee Hower, Chairperson
- Public Safety Committee:** Trustee Madaras had no report.
Trustee Madaras, Chairperson
- Public Works/Infrastructure Committee:** Trustee Aiani had no report.
Trustee Aiani, Chairperson
- Department Heads:** Chief O’Connor, Chief of Itasca Police Department, reported that Itasca Police Department would be participating with Wood Dale Police Department in the Annual “Cop on Top” event (a fundraiser benefiting Special Olympics) at Dunkin’ Donuts located at Prospect and Irving Park Road on Friday, May 20. Saturday, June 4 Itasca Police Department will conduct a child

safety seat inspection event. There would be three (3) certified child car seat installers. It will be advertised on the Village website. Chief O'Connor reported that he recently spoke with the Captain of the Illinois State Police who informed him that a resolution would be passed relative to the area at I-290 and Illinois Route 19 naming it after a State Trooper that was killed in the area about 30 years ago. Chief O'Connor was working that day when the officer was struck by a car with intent and killed. Chief O'Connor stated that there were pickets at the old Truffles Grove property on Rohlwing Road due to non-union workers on the job. There were no issues. On Sunday morning, May 15 at 2:00 am Itasca Police Officers responded to AIT in Itasca, a freight forwarding company, stating that a semi was making its way onto the roadway at a high rate of speed. The police responded and the truck was doing upwards of 70 mph. Approximately \$300,000.00 worth of electronics was taken from AIT. The truck drove toward the responding officer who managed to get out of the way. The Sergeant on call that evening called off the pursuit for the safety of the officer and other motorists. The truck was abandoned in Schaumburg on Martingale and the contents were recovered. He commended the police officer and Sergeant for how the matter was handled.

Nancy Hill, Community Development Director, reported that there were two items on the Plan Commission agenda for May 18, 2016. 1) Variation request for floor area ratio at 300 S. Walnut Street for a building addition to a single family home. A floor area variation request was required, but the owner did not get the variation. 2) Proposed townhome development north of Medinah Woods subdivision on Rohlwing Road – Plan Commission would be having a preliminary workshop in order to get some informal feedback. Notices were sent out, but some re-notification may need to be done. On Thursday evening, May 19 a Historical Commission Meeting was scheduled – they would be reviewing an application for 405 E. Center Street for an addition. Ms. Hill reported that members of her staff and Mr. Fred Maier, Environmental Services Coordinator, met with IEPA and the meeting appeared to go well. She and a representative from Robinson Engineering attended a mandatory training required by DuPage County to better understand the DuPage County Stormwater Ordinance. It may result in some changes in how building permits area processed to insure more checks and balances enforcing stemware ordinances regarding decks, sheds and fences. Lastly Ms. Hill reported she would be attending the ICSC (International Council of Shopping Centers) in Las Vegas the following week. She had several meetings scheduled with hotel recruiters, etc.

Aaron Fundich, Village Consulting Engineer from Robinson Engineering, stated he would be working with Public Works and bringing recommendations for street improvements in the near future.

Ross Hitchcock, Director of Public Works, stated, in response to questions that came up at the Shape of Itasca, the pedestrian signs installed near Starbucks is offset to enable traffic to get around parked cars. Secondly the streetlight change out to LED – ComEd is in the process of switching their lights out and they have several throughout the Village which should provide more illumination. The Village had chosen induction lighting for their lights as it was cheaper, longer lasting and less maintenance. When the decorative lights need replacement, they are replaced with LED. Public Works sold eight obsolete items on Obenauf Auction for \$5,800.00. Lastly the Village had a request from School District #20 to test schools for lead in the water. Public Works performed the tests which were paid for by the School District. The tests came back negative for lead and copper.

Julie Ciesla, Finance Director, thanked everyone for listening and being so helpful during the budget process. She would start working on the appropriation ordinance. Also she would be working on financial policies. Ms. Ciesla stated she would also start building models for long term financial decisions. She and Shirley Collins, Payroll/Accounts Payable Clerk, attended a demonstration by Paylocity for a new time keeping system. Public Works' time clock is not currently working. Lastly Ms. Ciesla stated that she would be helping Evan Teich during the transition of Cristina White, HR/Risk Management Coordinator leaving.

Evan Teich, Village Administrator, reported there will be a pilot program for the runway rotation plan for the next 6 months. The SOC (Suburban O'Hare Commission) asked member communities to contribute toward the next phase of JDA's analysis and expertise and other SOC expenses. Mr. Teich asked for the Board's consensus to contribute \$20,000. Trustee Latoria made a motion for the Village of Itasca to contribute \$20,000.00 toward these expenses; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Madaras, Latoria and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried. Mr. Teich reported that the garbage with Republic Services would expire in 2017. He recommended that the Board discuss what changes should be made over the next few months. "Coffee With the Mayor" was scheduled for Saturday, June 4, 2016. Mr. Teich stated the search for a new HR/Risk Management Coordinator would begin May 18, 2016.

Melody Craven, Village Clerk, had no report.

Chuck Hervas, Village Attorney, reported that the lawsuit filed against the property owner and the Village was dismissed. The court will allow them to re-file under a different theory within 28 days.

Adjournment:

Trustee Madaras made a motion to adjourn the Committee of the Whole Meeting at 8:49 PM; Trustee Latoria seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk