

VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES

May 10, 2016 – Immediately Following Village Board Meeting

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:44 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, Ellen Leahy, Lucy Santorsola; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; HR/Risk Management Coordinator – Cristina White; Village Engineering Consultant – Aaron Fundich.
- Absent: Community Development Director – Nancy Hill.
- Pledge of Allegiance:** Recited at the preceding Village Board meeting.
- Audience Participation:** None.
- Minutes:** Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of (April 19, 2016) April 19, 2016 as presented. Hearing none, Trustee Leahy made a motion to approve said minutes; Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:** Mayor Pruyn reported that he and Village Administrator, Evan (Springfield Drive Down – May 3, 2016) Teich, travelled down to Springfield on May 3 and were successful in meeting with legislators including Governor Bruce Rauner, Senate President John Cullerton and Senator Tom Cullerton. They learned that the approval of the budget was currently being held up in the House of Representatives. It is uncertain when the budget would be passed. Mayor Pruyn reported that Representative Crespo introduced the bill to bury the power lines, but shortly thereafter the bill was assigned to the Rules Committee,
- (ONCC) Mayor Pruyn reported that on May 6, 2016 ONCC (O’Hare Noise and Compatibility Commission) held a vote regarding the runway rotational plan. He reported that the plan passed 45 to 5. The five towns that voted against it were Palatine, Hoffman Estates, Rolling Meadows, DesPlaines and Arlington Heights which are not impacted as much as other communities.
- (SOC Meeting – May 10, 2016) Mayor Pruyn reported that he attended a SOC (Suburban O’Hare Committee) meeting earlier in the day. He stated that the main topic of discussion at that meeting was the next steps

to be taken following JDA's (JDA Aviation Solutions) initial investigation and analysis of issues relating to the O'Hare noise problem and recommendation of various actions and procedures. A proposal in the amount of \$161,000.00 had been submitted by JDA. All of the members of SOC were asked to go back to their Boards and discuss how much each community would be willing to contribute. Mayor Pruyne stated that he and Mr. Teich would be recommending a contribution in the amount of \$20,000.00 toward the proposed fee and the issue would be on the Village Board Meeting agenda of May 17, 2016 for discussion and possible action. He further stated that \$50,000.00 had been budgeted, but they were recommending only \$20,000.00 be contributed at this time.

Community Development Committee:

Trustee Latoria, Chairperson
(750 Expressway Drive – Amcor)

Trustee Latoria initiated discussion concerning a request for a variance and special use permit for Amcor located at 750 Expressway Drive. The request is to allow outdoor storage and was unanimously recommended for approval by the Plan Commission. Mr. Grant Goodrich of Amcor was in the audience to answer any questions. Hearing no objections, Trustee Latoria made a motion to recommend approval of the request from Amcor as stated; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

Administration Committee:

Trustee Santorsola, Chairperson
(Health Insurance Renewal and Addition of HMO Plan)

(Village's General Package Liability Insurance)

Trustee Santorsola initiated discussion and possible action concerning the Village's health insurance renewal. Ms. Cristina White, HR/Risk Management Coordinator, stated that a discussion regarding adding an HMO plan was had at the April 26, 2016 Administration Committee Meeting and she was looking for possible Board approval on the matter. Additionally, she reminded the Board that the current health insurance proposal, which had been discussed several meetings prior to this meeting, was at 8.3% increase; the proposal for dental insurance was a 1.5% decrease over the present premium. Open enrollment meetings were scheduled for May 17 for a July 1, 2016 renewal. In response to a question from Trustee Madaras, Ms. White stated that the benefit and structure of the life insurance policy would not change, but would be administered by Standard Insurance Company versus Metlife. Hearing no further questions or objections, Trustee Santorsola made a motion to recommend approval to accept the current health insurance proposal and the addition of an HMO plan.

Environmental Committee:

Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:

Trustee Hower, Chairperson

Trustee Hower had no report.

Public Safety Committee:

Trustee Madaras, Chairperson

Trustee Madaras had no report.

**Public Works/Infrastructure
Committee:**

Trustee Aiani, Chairperson
(Safe Routes to School project)

Trustee Aiani reported that IDOT very recently discovered and informed the Village that there was a problem with the "Safe Routes to School" project, which had been in process for seven or eight years, in that one of intersections was located too close to the railroad tracks. Additionally the cost of the project had gone up approximately \$300,000.00. Items "a" and "b" on the agenda were related to this project. Trustee Aiani asked Mr. Aaron Fundich, Village Engineering Consultant, to give the Board further explanation. Mr. Fundich stated that item "a" refers to a joint agreement to divide the cost of the project between IDOT and the Village of Itasca. Item "b" was an MFT (Motor Fuel Tax) resolution that would ultimately commit the Village to appropriate the funds necessary to cover the local match for the project. Mr. Fundich stated that this project was very complex in that all of the funding sources involved. When the project first started, the total cost was estimated at approximately \$890,000.00. There are five different entities involved in funding it. The Village obtained a \$250,000.00 "Safe Routes to School Grant" for the project; Illinois Department of Transportation (IDOT) committed a certain amount of money toward a couple of the intersections within IDOT's jurisdiction (i.e. at Catalpa Avenue and at the I-290 bridge location); Federal STP (Surface Transportation Program) funds awarded to the Village years ago and managed by DuPage Mayors & Managers Conference (DMMC). The Village's local match was estimated at \$110,000.00. Of that amount, Itasca Park District agreed to cover 100% of the local match for the Rush Street intersection. At Catalpa Avenue, Itasca Park District agreed to split the local match with the Village. Therefore, the Village's share was estimated at \$60,000.00 and the Park District's share was estimated at \$109,000.00. Just recently the Village was informed by IDOT that there was a problem with the design at the Walnut Street/Irving Park Road intersection in that there was a standard requiring the stop bar to be 75 feet from the railroad tracks. Mr. Fundich stated that this was not possible for the right turn lane from southbound Walnut onto westbound Irving Park Road. Several traffic modifications would need to be made in order for IDOT to approve the design of the intersection as part of the "Safe Routes to School" project. Mr. Fundich reported that he and Mr. Ross Hitchcock, Director of Public Works, had a conference with T.Y. Lin (the design engineer for this project). The message that was given to IDOT was that the Village would need to be granted a variance for the project in order to retain the Walnut Street/Irving Park Road intersection as part of the project. The current estimated total construction cost for the project went up from approximately \$890,000.00 to approximately \$1.25 Million. Many of the outside funding sources were capped at not-to-exceed dollar amounts, so most of the remaining amount would fall on the Village and the Park District. Mr. Fundich stated that the Village was successful in convincing DMMC to allocate an additional ~\$100,000.00 from their original number. The overall local match for the Village of Itasca and Itasca Park District has

increased from ~\$110,000.00 to ~\$375,000.00. He reminded everyone that during meetings in January and February 2016 regarding the Capital Improvement Plan, it was identified that there were increased costs for this project and the total local match was budgeted at ~\$330,000.00. Mr. Fundich reported that he and staff met with Ms. Maryfran Leno, Executive Director of Itasca Park District, and asked for their consideration in increasing their contribution toward the project. Another meeting would be had in the near future once the Park District Board has had a chance to discuss the issue. The consensus of the Board and staff was that, if IDOT denies the variance, the Village would not pay to upgrade IDOT's traffic signals and the Walnut/Irving Park intersection would be deleted from the scope of the project. A bid letting by IDOT was anticipated to occur in July 2016. IDOT's decision with regard to IDOT's decision to grant a variance was expected by the end of May.

Mr. Fundich stated that there would be one additional item added to the agenda on May 17, 2016 with reference to the "Safe Routes to School" project which would be a construction engineering agreement.

Trustee Aiani stated that item "a" and "b" (as follows: would be tabled until the May 17, 2016 Village Board Meeting agenda:

(Agreement between Village of Itasca and IDOT – Pedestrian Improvements on portion of Arlington Heights Road and Irving Park Road)

a. Discussion and possible action concerning Approval of an Agreement between the Village of Itasca and the Illinois Department of Transportation (IDOT) for Construction of Pedestrian Improvements on a Portion of Arlington Heights Road and Irving Park Road.

(IDOT Contract for Construction of Pedestrian Improvements at 5 Intersections on Irving Park Road from I-290 Bridge to Rush Street)

b. Discussion and possible action concerning Approval of an Illinois Department of Transportation Contract for Construction of Pedestrian Improvements at Five (5) Intersections on Irving Park Road from the I-290 Bridge to Rush Street.

(HR Green, Inc. – Professional Services Agreement Amendment No. 7)

Trustee Aiani initiated discussion and possible action concerning approval of the HR Green, Inc. Professional Services Agreement Amendment No. 7 concerning Elgin O'Hare Western Access Internal/External Meetings and Plan Review. Mr. Aiani stated that this is another 6-month extension to the agreement from May 1 through October, 2016 in the amount of \$44,727.00. Hearing no objection, Trustee Aiani made a motion to recommend approval of the 6-month extension of the HR Green Agreement Amendment No. 7 as stated in the not-to-exceed amount of \$45,000.00; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

(Maple Street Bridge Phase III – Amendment #1 to Engineering Contract)

Trustee Aiani initiated discussion and possible action concerning Approval of a Request for Amendment #1 to the Maple Street Bridge Phase III Engineering Contract. He stated

that the project experienced several delays including difficulties with the installation of the cofferdam, excessive rain, etc. Mr. Hitchcock stated that HR Green was the engineer pre-approved by IDOT for this project as it was their project. IDOT was to pay 80% of the total cost of the project including the additional engineering fees based on hours worked. It was proposed that the Village pay the additional \$15,000.00 in engineering fees and IDOT would reimburse the Village for 80%. IDOT found all delays justifiable and approved all delays. Following a brief discussion and hearing no objections, Trustee Aiani made a motion to recommend approval of Amendment #1 to the Maple Street Bridge Phase III Engineering Contract as stated; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

(Rock Salt bid acceptance through DuPage County bid letting – Compass Materials American, Inc.)

Trustee Aiani initiated discussion and possible action concerning Acceptance of a Low Bid from Compass Materials American, Inc.'s for Bulk Rock Salt. Mr. Hitchcock stated that the Village of Itasca was once again participating with DuPage County's bulk rock salt bidding process. DuPage County opened bids on April 30, 2016. Four qualified companies submitted bids. The low bid was provided by Compass Materials American, Inc. with an amount of \$56.35 per ton. DuPage County accepted the bid and would be recommending awarding the bid to Compass Materials American, Inc. to the DuPage County Board on May 17, 2016. Following a brief discussion and hearing no objection, Trustee Aiani made a motion to recommend approval of the Village's acceptance of the bid from Compass Materials American, Inc. as stated; Trustee Leahy seconded the motion. Motion carried by unanimous voice vote.

(Special Village Board Meeting – May 31, 2016 at 6:00 pm)

Trustee Aiani proposed a Special Village Board Meeting for Tuesday, May 31, 2016 with an Executive Session to update the Board on the Wastewater Treatment Plant. Discussion ensued with regard to availability of the Mayor and Trustees and whether May 24, 2016 would be preferable. The consensus was to schedule the meeting on May 31. Mayor Pruyn stated he would have to depart the meeting early to attend the 8th Grade Graduation of Peacock Middle School. Hearing no objections, Trustee Aiani made a motion to hold a Special Village Board Meeting on Tuesday, May 31, 2016 at 6:00 pm with an Executive Session to discuss the Wastewater Treatment Plant; Trustee Hower seconded the motion. Motion carried by unanimous voice vote.

Department Heads:

Chief O'Connor, Chief of Itasca Police Department, reported that with the multitude of accidents which have occurred along the IL Rte. 390 (Thorndale Avenue) currently under construction, Itasca Police Department has increased education and enforcement. Information and reminders to be cautious in that area was posted on Itasca Police Department's Facebook page and has received 1200 "likes". Chief O'Connor stated that over 100 citations and 50 warning tickets had been

written since April 25. There had been approximately 18 crashes including one fatality. Four or five DUI's had been issued as well. He reported that his department had contacted various entities with suggestions regarding timing of the traffic signals, longer green arrows, etc. Chief O'Connor reported that the Police Department had begun outdoor roll calls for morning and afternoon shifts and will continue them for the next few months in various places around the Village. They will be more visible to the public and citizens would have an opportunity to talk to the officers (i.e. Washington Park, Nature Center, Depot Museum, Itasca Waterpark, Franzen Park, Metra train station, Hyatt Place parking lot, Colonial Village Apartments, etc.) Mayor Pruyn asked Chief O'Connor to keep the Board posted on any reactions to the outdoor roll calls stating that the idea came from DuPage Mayors and Managers. Chief O'Connor would provide a schedule of the outdoor roll calls to the Village Board and possibly put it on the Village website and Facebook. Lastly he reported that he had the opportunity to represent Itasca Police Department and participate in the Illinois Special Olympics held at North Central College In Naperville.

Nancy Hill, Community Development Director, was absent.

Scott Marquardt, Engineering Consultant from HR Green, stated that the lack of pavement markings along the IL Rte. 390 was brought to the attention of the Tollway Authority by all of the communities along the roadway.

Aaron Fundich, Village Consulting Engineer from Robinson Engineering, had no report.

Ross Hitchcock, Director of Public Works, reported that the Public Works employees were assisting the Itasca Community Library with their outdoor lighting. The library was buying the material and Public Works was installing them.

Julie Ciesla, Finance Director, reported that she would be meeting with Mayor Pruyn and Trustee Hower on Thursday, May 12 to go over the budget cuts proposed by staff. She thanked her fellow department heads for their innovative ideas to help balance the budget. Ms. Ciesla reported that she had a meeting with the auditors regarding the upcoming the annual audit. She stated in the near future she would begin working on financial policies and internal controls which sometime go hand in hand and sometime are separate. Ms. Ciesla stated that with the passage of Resolution #861 "A Resolution Authorizing Installation of Remote Deposit with Itasca Bank & Trust Company," staff will be receiving a training session and that will soon be up and running. She stated that there have been issues with the current time keeping system and she was looking into a payroll clock. Ms. Ciesla stated that she would be helping with the financial aspects of the health insurance changeover to IPBC (Intergovernmental Personnel Benefit Cooperative) effective July 1. The Health & Wellness

Committee has been very active. The "Lunch 'n Learn" cooking demonstration held in April was very well attended. A "Fitness Walk and Run Club" was organized for May to September and has several participants from every department. These activities encourage employees to be healthier which will likely have a positive impact on health insurance costs for the Village.

Evan Teich, Village Administrator, reported that he and Village staff met with ComEd recently and discussed undergrounding the proposed power lines along the newly constructed IL Rte. 390 corridor. They estimated the cost to be approximately \$370 Million; approximately 6 ½ times the cost of installing the lines overhead. ComEd would not likely file before September. Mr. Teich reported the word around town was that IDOT and the FAA had ruled that poles could not be put at the west end of the Schaumburg Airport, but now it was being said that the ICC (Illinois Commerce Commission) could overrule and the FAA would have to challenge that.

Melody Craven, Village Clerk, had no report.

Chuck Hervas, Village Attorney, reported that the previous week the Appellate ruled in favor of the Village of Itasca in the Hancock case regarding obtaining lifetime benefits through PSEBA (Public Safety Employee Benefits Act). An appeal could be made to the Illinois Supreme Court within 35 days from May 2. He stated that all of the legal fees were paid through the Village's insurance company. Mr. Hervas would keep the Board apprised.

Adjournment:

Trustee Latoria made a motion to adjourn the Committee of the Whole Meeting at 8:50 PM; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk