

VILLAGE OF ITASCA COMMITTEE OF THE WHOLE MEETING MINUTES

March 15, 2016 – Immediately Following Village Board Meeting

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 8:17PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, Ellen Leahy, Lucy Santorsola; Deputy Village Clerk – Jacob Lawrence.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; Village Engineering Consultant – Aaron Fundich; Community Development Intern – Christopher Strom.
- Absent: Village Clerk – Melody Craven.
- Pledge of Allegiance:** Recited at the preceding Village Board meeting.
- Audience Participation:** None.
- Minutes:** Mayor Pruyn asked if there were any questions regarding or corrections to the Committee of the Whole Meeting minutes of (March 1, 2016) as presented. Hearing none, Trustee Leahy made a motion to approve said minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:** Mayor Pruyn had no report.
- Community Development Committee:** Trustee Latoria presented discussion and possible action regarding the significance of a U.S. Supreme Court case Reed v. Town of Gilbert, AZ relating to sign regulations. Ms. Nancy Hill reported on this court case. She stated there are certain steps the Village should take in light of the Reed decision:
1. Community Development staff, with the assistance of the Village Attorney, is reviewing the Village’s sign regulations, Zoning Ordinance, and Code of Ordinances to identify any regulations that are content-based. This would include any regulations that are based on the content or subject of the message, the person and/or group delivering the message, or an event(s) taking place. All temporary signs and signs that are exempt from permitting requirements should also be identified. The number of exceptions from permitting and separate categories for signs should be reduced, eliminating as many of both as possible.

2. Once identified, new or amended regulations will be drafted by staff and the Village Attorney to be as content-neutral as possible, while accepting that, if the regulations are not entirely content-neutral, there will be some legal risk that could otherwise be avoided. The Village Attorney strongly suggests these revisions be made by the end of this summer.

No action on the part of the Village Board is required at this time. In the near future, staff will formally propose text amendments to the Zoning Ordinance to address necessary changes to our sign regulations. Text amendments require review by the Plan Commission during a public hearing and approval by the Village Board. Public notice of the public hearing is required.

The Village Board asked staff to address dynamic display signs, and we will also include language in the proposed text amendments to allow them in certain zoning districts with restrictions on size and percentage of total sign area (so that they are similar to the McDonalds and Crawford Supply signs in square footage and look)

Administration Committee:
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

Environmental Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:
Trustee Hower, Chairperson

Trustee Hower had no report.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras had no report.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson
(Safe Routes to School Construction Engineering Contract)

Trustee Aiani presented discussion concerning the construction engineering contract for the Safe Routes to School project. Mr. Aaron Fundich stated that this project started a long time ago and the Village is ready to take it into the engineering phase. The contract is coming to the Village soon.

(Robinson Engineering Task Order 16-R300)

Trustee Aiani presented discussion concerning Robinson Engineering Task Order 16-R300 for a sanitary sewer flow monitoring project. He thanked staff for their continued due diligence. The Village of Itasca has approximately 80-90 miles of water mains and sewer lines; this infrastructure has to be televised and inspected in order to be vigilant. The task order is not to exceed \$24,000. Trustee Aiani made a motion to recommend approval of Task Order 16-R300; Trustee Hower seconded. Motion carried by a unanimous voice vote.

(TruGreen Agreement for Emerald Ash Borer)

Trustee Aiani presented discussion concerning ongoing emerald ash borer infestation for selected ash trees throughout the Village. He stated that there is a declining tree population in

the Village. Combating the infestation is an ongoing process that must be maintained. TruGreen holds firm on their price for the last five to six years. Trustee Aiani made a motion to recommend approval of TruGreen as the vendor of choice for the emerald ash borer infestation; Trustee Hower seconded. Motion carried by a unanimous voice vote.

The presentation by Stanley Consulting regarding the Wastewater Treatment Plant Update was tabled until the next meeting.

Department Heads:

Chief O'Connor has no report.

Ms. Nancy Hill reported on the new Community Development Intern, Christopher Strom. He will be working on the economic development and comprehensive plan.

Ms. Hill reported that Community Development staff has been talking to a developer about a townhouse project north of Medinah Woods, something that came up in developer proposed a narrow loop street, and the feedback we've given them was the Board would like the standard street widths due to experiences on Bay Drive with narrower right of ways. Mayor Pruyn stated that we should stick to our regulations.

Mr. Aaron Fundich, Village Engineer Consultant, reported that between now and the second week of April we plan on obtaining bids for the WWTP centrifuge.

Mr. Ross Hitchcock, Public Works Director, reported that Public Works Department staff members, John Jackson and Brandon Hansen obtained their seat water license.

Ms. Julie Ciesla, Finance Director, reported that in April there will be quarterly and monthly budget reports. She reported that she is reviewing a remote deposit system via the Itasca Bank. The accounting services contract is also under review. In addition, the Village is reviewing a new overall time-keeping system.

Mr. Evan Teich, Village Administrator, thanked Nancy for putting together the letter for the meeting (March 22nd). It's a large undertaking. Thanks to Dan Corcoran for securing the room at Holiday Inn. Mr. Teich stated that the general gist was that ComEd has been getting a lot of pressure from many sources requesting they work with us. We confirmed that ComEd has taken a step back, so they're not going to file imminently. In putting together the meeting Tuesday it's going to be a typical meeting but with questions and answers.

Executive Session:

Executive Session was called to order at 8:51PM.

Reconvene: Mayor Pruyn reconvened the regular Committee of the Whole meeting at 9:06PM.

Adjournment: Trustee Aiani made a motion to adjourn the Committee of the Whole Meeting at 9:07PM; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Jacob Lawrence, Deputy Village Clerk