

## VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

**March 15, 2016 – 7:00PM**

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:09PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, Ellen Leahy, Lucy Santorsola; Deputy Village Clerk – Jacob Lawrence.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; Village Engineering Consultant – Aaron Fundich; Community Development Intern – Christopher Strom.
- Absent: Village Clerk – Melody Craven.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** None.
- Minutes:** Mayor Pruyn asked if there were any questions or corrections regarding or corrections to the Village Board Meeting minutes of March 1, 2016 as presented. Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.  
(March 1, 2016)
- President’s Comments:** Mayor Pruyn reported on the oath of office for Probationary Patrol Officer Anders Langlo. Officer Langlo and family were present in the audience. Mayor Pruyn administered the oath of office to Officer Langlo. Family and group pictures proceeded. Mayor Pruyn asked the Board for a short recess in order for celebration.  
(Oath of Office for Anders Langlo)
- Recess:** The Village Board recessed at 7:15PM.
- Reconvene:** The Village Board reconvened at 7:30PM.
- President’s Comments:** Mayor Pruyn reported on the recent ONCC sub-committee “Fly Quiet” proposals. The original plan was to have 2/3rds of the members of ONCC vote for the proposal that would favor Itasca; the vote fell short a vote or two. A block of voters from the southern towns voted against it. The Mayor assured the audience it was only a recommending body.  
(ONCC “Fly Quiet” Vote)
- (Call for Special Village Board Meeting on March 22<sup>nd</sup>) Mayor Pruyn called for a Special Village Board meeting on March 22<sup>nd</sup> at Holiday to discuss ComEd’s proposed West Central Reliability Project. Trustee Madaras made the motion; Trustee Leahy seconded. Motion carried by a unanimous voice vote.

(Appointment of Jody Conidi to Police Commission)

Mayor Pruyn called for an appointment of Ms. Jody Conidi to Police Commission to Fill an Unexpired 3-year term (term will expire April 30, 2017).

(Appointment of William Kolf to Police Pension Board)

Mayor Pruyn called for an appointment of Mr. William Kolf to Police Pension Board for a 2-year term (term will expire April 30, 2018).

(Re-Appointment of Timothy Ivers to Police Pension Board)

Mayor Pruyn called for a re-appointment of Mr. Timothy Ivers to Police Pension Board to Fill an Unexpired 2-year term (term will expire April 30, 2017).

**Community Development Committee:**

Trustee Latoria, Chairperson  
(New Business Application for Systematic Screen Printing, LLC – 1625 Norwood Ave.)

Trustee Latoria presented discussion and possible action concerning a new business application request for Systematic Screen Printing, LLC to operate a manufacturing company at 1625 Norwood Avenue as recommended by the Community Development Department. Hearing no objection, Trustee Latoria made a motion to approve the new business application; Trustee Madaras seconded. Motion carried by a unanimous voice vote.

(New Business Application for Systematic Screen Printing, LLC – 1625 Norwood Ave.)

Trustee Latoria presented discussion and possible action concerning a new business application request for LiveVoice, LLC, a telephone answering service to be located at 963 W. Hawthorne Drive as recommended by the Community Development Department. Hearing no objection, Trustee Latoria made a motion to approve the new business application; Trustee Leahy seconded. Motion carried by a unanimous voice vote.

(Refund Order of Cash Performance Bond – Permit #22150)

Discussion and possible action concerning a Refund Order of Cash Performance/road Bond for Permit No. 23611 to Ketan Patel in the amount of \$1,000 for single family construction at 768 N. Willow Street as recommended by the Community Development Department. Hearing no objection, Trustee Latoria made a motion to approve the new business application; Trustee Hower seconded. Motion carried by a unanimous voice vote.

**Administration Committee:**  
Trustee Santorsola, Chairperson  
(Action to Join the Intergovernmental Personnel Benefit Cooperative)

Trustee Santorsola presented discussion and possible action to join the Intergovernmental Personnel Benefit Cooperative (IPBC). Mrs. Cristina White, Human Resource/Risk Coordinator, presented the Board with an informational packet on the cooperative. David Cook, Executive Director of the IPBC, then gave a presentation on the cooperative. His presentation ranged from the history of the IPBC, a list of their benefits, and what the Village has to gain from joining. Ms. White has met with employer groups, met with union leaders, and they at face-value have no issue with the change. Trustee Latoria expressed concern that it sounded too good to be true. Mr. Cook responded that in a pool the Village's risk is together and you are a larger group with more bargaining power and a louder voice. In the pool, the Village receives discounts and

special contractual language. It is shared services at its finest. There was consensus from the Board this was a good idea.

(Recap of the March 7<sup>th</sup> Intergovernmental Committee Meeting)

Trustee Santorsola reported on the Intergovernmental Committee Meeting on Monday, March 7<sup>th</sup>, 2016 at 5:45PM. The Itasca Public Library has had a new “MoneySmart” public awareness program where different organizations come together to teach community financial literacy. The Itasca Park District reported that their swimming pool is opening up on May 28<sup>th</sup>; their Spring Fling at the Nature Center is March 19<sup>th</sup>. In addition the Park District has taken over the little league baseball program. The Shape of Itasca has been scheduled for May 9<sup>th</sup> at 7PM.

(Call for an Administration Meeting on Tuesday, April 5<sup>th</sup> at 6:00PM)

Trustee Santorsola called for an Administration Committee Meeting on Tuesday, April 5<sup>th</sup> at 6:00PM at Village Hall to review the updated Village personnel manual. Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

**Finance Committee:**  
Trustee Hower, Chairperson

Trustee Hower reported that budget meetings will be held on April 4<sup>th</sup>, April 11<sup>th</sup>, April 18<sup>th</sup>, and April 26<sup>th</sup>. These meetings will start with water sewer funds, hotel taxes, debt service funds and general funds, and capital. He stated that draft budgets will be sent out in future packets.

**Environmental Committee:**  
Trustee Leahy, Chairperson  
(Green Day recycling event – May 7, 2016 – Electronics Recycling Proposal)

Trustee Leahy reported that the Green Day recycling event will still occur on May 7<sup>th</sup>.

**Public Safety Committee:**  
Trustee Madaras, Chairperson  
(Promotion of a Patrol Officer to a Sergeant)

Trustee Madaras presented discussion and possible action concerning the promotion of a patrol officer to a sergeant. Hearing no objections, Trustee Madaras motioned for the same; Trustee Leahy seconded. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Fill the vacant Deputy Chief of Administration position)

Trustee Madaras presented discussion and possible action to fill the vacant Deputy Chief of Administration position. Hearing no objections, Trustee Madaras motioned for the same; Trustee Leahy seconded. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Call for Executive Session)

Trustee Madaras motioned to call an executive session to discuss individuals; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

**Public Works/Infrastructure Committee:**  
Trustee Aiani, Chairperson

Trustee Aiani reported on the Tollway Advisory committee meeting last night. Mr. Evan Teach stated that jurisdictional transfer to the road is set for June 30, 2016, and tolls will collect starting on July 5 west of 290. The Tollway’s stance on

Com Ed's polls is neutral. They're contractually obligated to allow something there.

Temporary maintenance facility is at Biesterfield which is a shared IDOT maintenance facility. Lastly, big stumbling block for Tollway because the Canadian Pacific Railroad is not interested in selling or talking about the rail road. No eminent domain on rail roads.

**Consent Agenda:**

Trustee Aiani made a motion to approve items "a" through "c" on the Consent Agenda as follows; Trustee Latoria seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

- a. Approval of Ordinance No. 1797-16, "An Ordinance Adopting the Village of Itasca 2016 Official Zoning Map."
- b. Approval of Resolution No. 847-16, "A Resolution Adopting an Economic Development Plan 2016."
- c. Approval of Resolution No. 848-16, "A Resolution Authorizing Execution of a Cost Participation Letter from the Illinois Tollway Regarding Construction Work on Illinois Route 390 from Arlington Heights Road to Lively Boulevard."

**Voucher:**

Trustee Hower made a motion to move the voucher to the March 22<sup>nd</sup> Special Village Board meeting agenda; Trustee Aiani seconded. Motion carried by a unanimous voice vote.

**Department Heads:**

Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

**Adjournment:**

Trustee Madaras made a motion to adjourn the Village Board meeting at 8:15PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

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Minutes by: Jacob A. Lawrence, Deputy Village Clerk