

VILLAGE OF ITASCA

PUBLIC WORKS/INFRASTRUCTURE COMMITTEE - MEETING MINUTES

February 2, 2016 – 6:00PM

- Call to Order:** Chairperson Jeff Aiani called the meeting to order at 6:03PM.
- Roll Call:** Present: Mayor Jeff Pruyn; Trustees – Jeff Aiani, Marty Hower, Mike Latoria, Frank Madaras, Lucy Santorsola.
- Also present: Village Administrator – Evan Teich; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; Deputy Village Clerk – Jacob Lawrence; Village Engineering Consultants – Aaron Fundich, Al Stefan.
- Discussion:**
(2016-2021 Draft Capital Improvement Plan)
- Trustee and Chairperson Jeff Aiani explained that the purpose of the current Public Works/Infrastructure Committee meeting was to discuss the 2016-2021 draft Capital Improvement Plan.
- Conversation ensued over the project plan, its timeline, funding sources, and core projects. The bottom line for many of the core projects is that they cannot be self-funded.
- Chairperson Aiani provided a breakdown of the projects sheets and announced that the goal of the meeting was to adopt the plan for continuity's sake. Members present provided direction on how to group the project sheets.
- The Mayor asked about the deficit and funding shortfall of \$422,000. Chairperson Aiani stated that this idea of the meeting was to not adopt the specifics of the plan, but rather discuss the philosophy of how to approach the problem.
- Mr. Aaron Fundich discussed 2015 and 2016 projects – water main replacements in particular – and stated that the Committee needed to think about the revenue side of the projects.
- Mayor Pruyn discussed revenue enhancements and how soon the Committee should be thinking about implementing them and what types of revenue enhancements should be up for debate.
- Mayor: At some point, if we want CIP we have to talk revenue enhancements. How soon? That's up for debate. What kind of revenues are we talking?
- Mr. Evan Teich discussed that some revenues are within the Board's control, and it's a matter of immediacy; others require referendum, which is not immediate; and the other type of

enhancement is bonding.

Discussion ensued over funding sources. If not other funding enhancements, then Rider-38 is an option.

Mr. Evan Teich asked what information does the Board need from staff to make a decision on items or projects to go in a different direction. The Village can wait for the State or could do Rider-28.

Discussion ensued over the projected five-year deficit and prioritization of projects.

Mr. Ross Hitchcock stated that as we move closer to the budget process, the project costs and budget numbers will get tighter.

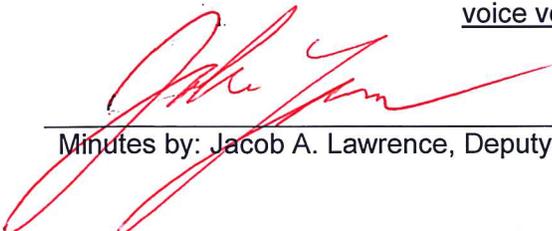
Trustee Lucy Santorsola asked is there was anything time-sensitive in the project sheets and if they were ranked in any particular order. Mr. Ross Hitchcock responded that prioritization is based on year and constructability.

Ms. Julie Ciesla discussed the budget process; in particular, she stated that the Village forecasts based on assumptions and our easiest route to close the revenue gap is to do a non-home-rule sales tax, and that will cover steady flow of capital. She insisted that the Committee prioritize threats in the case of imminent threats and to manage the message to voters.

Chairperson Aiani concluded that the Committee liked the format of the draft CIP, that the Committee is charged with trying to find the extra \$422,000, and will in the next Committee meetings rank projects by priority.

Adjournment:

Chairperson Aiani made a motion to adjourn the Public Works/Infrastructure Committee meeting at 6:55PM; Trustee Latoria seconded the motion. Motion carried by a unanimous voice vote.



Minutes by: Jacob A. Lawrence, Deputy Village Clerk