

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

January 19, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:09PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, and Lucy Santorsola; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Chief of Police – Robert O'Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Village Engineering Consultant – Al Stefan; Village Attorney – Chuck Hervas.
- Absent: Trustee Ellen Leahy
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** None.
- Late Arrival:** Trustee Latoria arrived at 7:20PM.
- Minutes:**
(January 5, 2016) Mayor Pruyn asked if there were any questions regarding or corrections to the Village Board Meeting minutes of January 5, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve said minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- President's Comments:**
(Fourth of July 2016 Event Budget) Mayor Pruyn presented discussion and possible action concerning 4th of July 2016 event budget. Mr. Rick Staback of Hamilton Partners presented a proposed budget for the 2016 event. This will be the 19th Fourth of July event that the Village has hosted. This year Hamilton Lakes Drive is complete and the new Piedmont parking lot is complete which will both be very beneficial to this year's event. Hamilton Parkway is not yet dedicated, so Hamilton Partners will need the assistance of IDOT in obtaining any necessary road closures.
- Mr. Staback requested \$77,000 in cash for the budget in addition to fire, police and public works assistance. Hamilton Partners has historically been a large cash contributor to the event. In total Hamilton Partners contributed approximately \$50,000 to \$55,000 in hard costs and soft costs. This year the goal is being scaled back to normalcy. Mr. Staback reported that Hamilton Partners signed "Maggie Speaks" again for this year and said that this group had been very popular in the past with those that attended. The proposed budget is similar to the 2014 budget (per Mayor Pruyn and Trustee Hower).

The contract for fireworks is written so that, should it rain and the fireworks show is cancelled, the Village would only be responsible for 30% of the \$77,000.

Mayor Pruyn thanked Mr. Staback and Hamilton Partners for their contribution toward the event.

Trustee Santorsola made a motion to approve the 2016 Fourth of July budget as proposed by Hamilton Partners; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Aiani, Madaras, Latoria, Hower, and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

(Holiday Inn – Billboard Usage Penalty)

Mayor Pruyn presented discussion and possible action regarding agreement with Holiday Inn related to billboard usage penalty. Mayor Pruyn and Evan Teich have been negotiating with the current general manager. Holiday Inn has offered \$15,000 in penalties to solve the penalty issue. Mayor Pruyn and Mr. Teich recommend that the Board accept this offer.

A representative of the billboard company contacted Village Attorney Chuck Hervas and asked for the agreement between Holiday Inn and the Village of Itasca.

Trustee Hower made a motion to accept the \$15,000 to settle the billboard usage penalty; Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Aiani, Madaras, Latoria, Hower, and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Mayor Pruyn presented discussion regarding SOC (Suburban O'Hare Commission) funding for the consultant, JDA Aviation Technology Solutions, for the next phase of work related to the proposed O'Hare Fly Quiet program.

(Suburban O'Hare Commission)

The SOC (Suburban O'Hare Commission) approved a contract and hired JDA Aviation Technology Solutions to model the Fly Quiet alternatives at a cost of \$130,000. Mayor Pruyn previously pledged \$15,000 toward. Mayor asked the Board to allocate an additional \$25,000 in this year's budget toward assist in the funding of these studies. Mayor asked Mr. Teich to put \$50,000 in next year's budget. There is another proposed contract forthcoming at an additional cost of \$130,000, but it had not yet been approved. The 11 communities participating in SOC are interested in continuing the studies. Mayor Pruyn stated that SOC's only expense currently is JDA Aviation Technology Solutions and their attorney.

Community Development Committee:

Trustee Latoria, Chairperson
(New Business Application Request – 900 N. Arlington Heights Rd., Suite 36)

Trustee Latoria presented discussion and possible action concerning a New Business Application Request for V&V Enterprises Inc., DBA Bluegrace ORD, a transportation company to be located at 900 N. Arlington Heights Rd., Suite 36. Hearing no objections, Trustee Latoria made a motion to approve the New Business Application for V&V Enterprises Inc.; Trustee Madaras seconded the motion. Motion approved by unanimous voice vote.

Administration Committee:

Trustee Santorsola, Chairperson
(Itasca M.A.R.K.E.T. Event – Special Event Insurance Policy)

Trustee Santorsola presented discussion and possible action concerning obtaining a special event insurance policy for the Itasca M.A.R.K.E.T. event. Trustee Santorsola referred to a memorandum to the Board from Cristina White, HR/Risk Management Coordinator. Ms. White was present. Ms. White noted that if a vendor is serving liquor, then they would be required to obtain a separate liquor liability insurance policy.

Ms. White stated that the Village could purchase a special event insurance policy at a cost of \$1,000 to help cover outside vendors that do not have liability insurance or have difficulty obtaining coverage as it is cost prohibitive. There was consensus of the Board that this could be one possible option for the Itasca M.A.R.K.E.T. event.

(Intergovernmental Committee Meeting – January 11, 2016)

Trustee Santorsola gave a recap of the last Intergovernmental Committee Meeting of January 11th, 2016. The next Intergovernmental Committee Meeting is Monday, March 7th, 2016 at 5:45PM.

(Executive Session)

Trustee Santorsola made a motion to into Executive Session to discuss the performance of specific employees of the Village at the end of the COW meeting to follow this meeting. Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Environment Committee:

Trustee Leahy, Chairperson

Trustee Leahy was absent; there was no report given.

Finance Committee:

Trustee Hower, Chairperson
(Ordinance #1787-16)

Trustee Hower presented discussion and possible action concerning Ordinance #1787-16 “An Ordinance Abating the Tax Levied in 2015 to Repay Bonds Authorized by Ordinance (Build America Bonds Annual Abatement.” Hearing no objections, Trustee Hower made a motion to approve Ordinance #1787-16; Trustee Latoria seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Aiani, Madaras, Latoria, and Hower; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Public Safety Committee:

Trustee Madaras, Chairperson
(Promotion of Patrol Officer to Sergeant due to a Retirement)

Trustee Madaras presented discussion and possible action directing the Police Commission to promote a patrol officer to the rank of Sergeant to fill a vacancy created by the retirement of Sergeant Scerbicke as recommended by Chief of Police, Robert O’Connor. Chief O’Connor requested that the vacancy be filled immediately. There was consensus to move forward

and this would be put on the February 2, 2016 Village Board Meeting.

Public Works/Infrastructure Committee:

Trustee Aiani, Chairperson
(Earlier Committee Meeting)

Trustee Aiani thanked everyone for coming in early for the 5:30 pm Public Works/Infrastructure Committee Meeting where the 5-year Capital Improvement Plan was discussed as well as Executive Session to discuss pending litigation.

(Pay Request #1 and Final –
A-Lamp Concrete Contractors –
2015 MFT Pavement
Maintenance)

Trustee Aiani presented discussion and possible action for Pay Request #1 and Final due to A-Lamp Concrete Contractors Inc. for work performed on the 2015 MFT Pavement Maintenance Project in the amount of \$47,646.16 as recommended by Robinson Engineering and the Director of Public Works. Hearing no objections, Trustee Aiani made a motion to approve Pay Request #1 and Final due to A-Lamp Concrete Contractors Inc.; Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Aiani, Madaras, Latoria, Hower, and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

(Pay Request #1 and Final –
Davis Concrete Construction –
Quiet Zone Median
Improvements)

Trustee Aiani presented discussion and possible action for Pay Request #1 and Final due to Davis Concrete Construction Co. for work performed on the Quiet Zone Median Improvements in the amount of \$68,759.50 as recommended by Robinson Engineering and the Director of Public Works. Hearing no objections, Trustee Aiani made a motion to approve Pay Request #1 and Final due to A-Lamp Concrete Contractors Inc.; Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Madaras, Aiani, Latoria, Hower, and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

(Public Works/ Infrastructure
Committee Meeting – February 2,
2016 at 6:00PM)

Trustee Aiani made a motion to hold a Public Works/Infrastructure Committee Meeting for Tuesday, February 2, 2016 at 6:00 to discuss the Capital Improvement Program; Trustee Latoria seconded the motion. Motion carried by a unanimous voice vote.

Consent Agenda:

Trustee Hower made a motion to approve the following consent agenda; Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Aiani, Madaras, Latoria and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

A) Approval of Ordinance #1788-16 “An Ordinance Granting Variances for 1640 Glenlake, 1625 Norwood, and 1657 Norwood, All Commonly Known as 1789 Norwood (Fellowes, Inc.) per a request concerning a request from Fellowes, Inc. for an Amendment to Concept Plan and Class I Site Plan as recommended by Itasca Plan Commission (PC 15-027).

B) Approval of Ordinance #1786-16 “An Ordinance Amending the Official List of Exempted Developments from the DuPage County Countywide Stormwater and Floodplain

- Ordinance for the Village of Itasca.”
- C) Approval of Resolution #837-16 “A Resolution Authorizing the Designation of Signatories With Respect to Banking Transactions.”

Voucher:
(January 9, 2016)

Trustee Hower made a motion to approve the voucher dated January 9, 2016 in the amount of \$1,170.00 for Allied Benefits System; Trustee Aiani seconded the motion. Roll Call Vote: Ayes – Trustees Aiani, Madaras, Latoria, Hower, and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

(January 19, 2016)

Trustee Hower made a motion to approve the voucher dated January 19, 2016 in the amount of \$843,790.04; Trustee Aiani seconded the motion. Roll Call Vote: Ayes – Trustees Aiani, Madaras, Latoria, Hower, and Santorsola; Nays – None; Absent – Trustee Leahy; Abstain – None. Motion carried.

Department Heads:

Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment:

Trustee Madaras made a motion to adjourn the Village Board meeting at 8:12PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk