

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

May 2, 2017 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 7:05 PM.
- Roll Call:** Present: Mayor Jeff Pruyn; Trustees – Lucy Santorsola, Mike Latoria, Marty Hower, Jeff Aiani, Frank Madaras, Ellen Leahy; Village Clerk – Jody Conidi.
- Also present: Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Deputy Chief – Barry Kauther; Village Attorney – Chuck Hervas; Village Engineering Consultants – Mark Wesolowski and Al Stefan; Village Deputy Clerk – Jake Lawrence.
- Absent: None.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** (Bloomingdale Youth Football & Cheerleading Program) Jim Esposito, 838 Clover Ridge Lane, representing Bloomingdale Youth Football & Cheerleading Program appeared before the board. The program wants to increase enrollment from Itasca and requested permission to erect signs in more visible locations for a couple of days through registration which is scheduled for Saturday, May 6, 2017. Mayor Pruyn asked Mr. Esposito to provide his contact information to Ms. Nancy Hill, Community Development Director.
- Karen Rugg, 122 W. George Street, thanked Mayor Pruyn for coming out to look at the flooding occurring on her property. Excess mulch that is damming up the natural ravine on the east side of her property. What will be done from the forest preserve to her property which is an ongoing problem. Mayor Pruyn stated that the Carey's have complied with all Village requirements. Lastly she asked what the Village was going to be done regarding the illegal dump at the back of the Carey's property (located directly west of her property since February.) What does "temporary occupancy" mean? Why do the Carey's have "temporary occupancy. Ms. Hill stated that there may be some outstanding issues, but it is safe to occupy the building. Mrs. Rugg asked if, through FOIA, could she get a more specific answer to the question? Mrs. Rugg asked what kind of perks go with having a "temporary occupancy" permit? She asked what was the benefit. Mayor responded that the applicant is able to occupy the home sooner. She asked if there was a tax benefit? She asked if there was a difference in how the property is taxed if there is a "temporary" or a "complete" occupancy. Mrs. Rugg stated that Ms. Nancy Hill stated there was no designation that there is to be swales on the sideyards of the building to the west of her. She would like to see that clarified.

Minutes: (Village Board Minutes of April 18, 2017)	Mayor Pruyn presented the Village Board Minutes of April 18, 2017. Hearing no objections, Trustee Latoria made a motion to approve; Trustee Leahy seconded. <u>Motion carried by a unanimous voice vote.</u>
President's Comments: (Reminder of the Shape of Itasca)	Mayor Pruyn reminded the audience of the Shape of Itasca event at the Itasca Holiday Inn on Monday, May 8 at 7:00 p.m.
(Reminder of Memorial Day Parade)	Mayor Pruyn reminded the audience of the Memorial Day Parade on Monday, May 29 at 9:30 a.m. Mayor asked the Trustees to let Jody or Melody know if they were planning to march.
(Ordinance #1843-17)	Mayor Pruyn presented discussion and possible action concerning Ordinance #1843-17, "An Ordinance Decreasing the Number of Class A Liquor Licenses from Six to Five (Surrender of Bella Amore Café)." Hearing no objections, Trustee Aiani made a motion to approve Ordinance #1843-17; Trustee Latoria seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. <u>Motion carried</u>
(Proclamation for Village Clerk)	Mayor Pruyn read the Proclamation for the Village Clerk. The board thanked Clerk Craven for her years of service and Mayor Pruyn presented Clerk Craven with the proclamation, a plaque and a gift.
(Oath of Office – Village President Jeffery Pruyn)	The Oath of Office for Village President Jeffery Pruyn was administered Village Attorney, Chuck Hervas. He was sworn in for a 4-year term expiring May 4, 2021.
(Oath of Office – Village Clerk Jody Conidi)	The Oath of Office for Village Clerk Jody Conidi was administered. She was sworn in for a 4-year term expiring May 4, 2021.
(Oath of Office – Village Trustee Mike Latoria)	The Oath of Office for Village Trustee Mike Latoria was administered. He was sworn in for a 4-year term expiring May 4, 2021.
(Oath of Office – Village Trustee Jeff Aiani)	The Oath of Office for Village Trustee Jeff Aiani was administered. He was sworn in for a 4-year term expiring May 4, 2021.
Madaras Arrived	Trustee Madaras joined the meeting at 7:32 p.m.
(Oath of Office – Village Trustee Frank Madaras)	The Oath of Office for Village Trustee Frank Madaras was administered. He was sworn in for a 4-year term expiring May 4, 2021.
Recess	Mayor Pruyn called a recess at 7:34 p.m.
Reconvene	Mayor Pruyn reconvened the Village Board meeting at 8:02 p.m.

(Resolution #956-17)	Mayor Pruyn moved Resolution #956-17 to the end of the discussion.
(Resolution #951-17)	Mayor Pruyn presented discussion and possible action concerning Resolution #951-17, "A Resolution Appointing Director Robert O'Connor the Interim Village Administrator for the Village of Itasca." Hearing no objections, Trustee Leahy made a motion to approve Resolution #951-17; Trustee Latoria seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. <u>Motion carried.</u>
(Resolution #952-17)	Mayor Pruyn presented discussion and possible action concerning Resolution #952-17, "A Resolution Appointing Finance Director Julie Ciesla as the Acting Treasurer for the Village of Itasca." Hearing no objections, Trustee Leahy made a motion to approve Resolution #952-17; Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. <u>Motion carried.</u>
(Oath of Office – Acting Village Treasurer Julie Ciesla)	The Oath of Office for Acting Village Treasurer Julie Ciesla was administered. She was sworn in for a 4-year term expiring May 4, 2021.
Community Development Committee: Trustee Latoria, Chairperson	Trustee Latoria had no report.
Administration Committee: Trustee Santorsola, Chairperson (Ordinance #1845-17)	Trustee Santorsola presented discussion and possible action concerning Ordinance #1845-17, "An Ordinance Authorizing Renewal of Aggregation Program for Electrical Load." Prices are live until several days at that level. Mayor Pruyn asked if there were any reason not to act and the response was none. Hearing no objections, Trustee Hower made a motion to approve Ordinance #1845-17; Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. <u>Motion carried.</u>
Environment Committee: Trustee Leahy, Chairperson (Reminder of Green Day Event on Saturday, May 6)	Trustee Leahy reminded the audience of the Green Day event on Saturday, May 6. If someone cannot make Saturday events, batteries can be dropped off during the week..
Finance Committee: Trustee Hower, Chairperson (Resolution #953-17)	Trustee Hower presented discussion and possible action concerning Resolution #953-17, "A Resolution Authorizing the Designation of Signatories with Respect to Banking Transactions." Hearing no objections, Trustee Hower made a motion to approve Resolution #953-17; Trustee Latoria seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. <u>Motion carried.</u>

(Resolution #954-17)

Trustee Hower presented discussion and possible action concerning Resolution #954-17, "A Resolution Authorizing the Designation of Signatories with Respect to Banking Transactions." Hearing no objections, Trustee Hower made a motion to approve Resolution #954-17; Trustee Latoria seconded the motion. **Roll Call Vote:** Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #955-17)

Trustee Hower presented Discussion and possible action concerning Resolution #955-17, "A Resolution Authorizing Execution of a Contract Extension of Accounting Services with McBeath, Fates & Ivers, P.C." The hourly rate increased from \$87 to \$95 because the contract is now a short term contract versus being a long term contract as in the past. Trustee Santorsola inquired about the cost of a fulltime village employee versus the cost of contract. Mayor Pruyn pointed out the contract is for 60 days. Trustee Hower and Santorsola suggested setting a maximum number of hours that will be provided by the accounting company within the 60 days of the contract. Trustee Hower suggested fulfilling the current part-time finance vacancy. Mayor Pruyn stated the the board needs to know where we are going long term. Finance Director ___ was hired to totally take over for Fates. Would like to know the long term plan including a one year and two year plan. Trustee Santorsola added a part-time employee could work for five years and there would not be any benefit expenses other than IMRF. Mayor Pruyn stated he did not disagree and inquired about the long term need for this type of service. Trustee Madaras asked if TYLER was needed for background knowledge of the village or just services. The board agreed both. Hearing no objections, Trustee Hower made a motion to approve Resolution #955-17; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras had no report.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson

Trustee Aiani had no report.

- Consent Agenda:** Mayor Pruyn asked for a motion to approve the Consent Agenda item “a.” Hearing no objections, Trustee Hower made a motion to approve item “a” on the Consent Agenda; Trustee Latoria seconded the motion. **Roll Call Vote:** Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.
- a. Approval of Resolution #957-17, "A Resolution Waiving the Bidding Requirements for the Purchase of Three Squad Vehicles by the Police Department"
- Voucher:** Trustee Aiani made a motion to approve the voucher dated (May 2, 2017) May 2, 2017 in the amount of \$574,717.86; Trustee Latoria seconded the motion. **Roll Call Vote:** Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.
- Executive Session** Mayor Pruyn called the Executive Session to order at 8:32 p.m.
- Reconvene** Mayor Pruyn reconvened the Village Board meeting at 8:37 p.m.
- (Resolution #956-17) Mayor Pruyn presented discussion and possible action concerning Resolution #956-17, "A Resolution Adopting the Severance and Release Agreement with the Village Administrator." Hearing no objections, Trustee Leahy made a motion to approve Resolution #956-17; Trustee Madaras seconded the motion. **Roll Call Vote:** Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.
- Department Heads:** Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.
- Adjournment:** Trustee Madaras made a motion to adjourn the Village Board meeting at 8:39 p.m.; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Jody A. Conidi, Village Clerk