

VILLAGE OF ITASCA

COMMITTEE OF THE WHOLE MEETING AGENDA

July 16, 2019

(Board Room, 2nd Floor)

(This meeting will convene immediately following the Village Board Meeting, which begins at 7 pm)

President: Jeffery J. Pruyn Phone: 630-773-0835

Trustees: Jeff Aiani

Dino Gavanis

Michael J. Latoria

Ellen Leahy

Kathy Linsner

Frank Madaras

Clerk: Jody A. Conidi

Administrator: Carie Anne Ergo

Call to Order; Roll Call

2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Meeting Minutes
 - a. Committee of the Whole – July 2, 2019

Documents:

[20190702 COW MTG MINUTES.PDF](#)

5. President's Comments
6. Community Development Committee
 - Chair Trustee Latoria; Co-Chair Trustee Gavanis
 - a. Discussion and possible action on the preparation of a Resolution of Intent to reimburse TIF eligible costs for the property at the northwest corner of Rohlwing Road and Irving Park Road
7. Capital & Infrastructure Committee
 - Chair Trustee Aiani; Co-Chair Trustee Latoria
8. Finance & Operations Committee
 - Chair Trustee Madaras; Co-Chair Trustee Linsner

9. Intergovernmental Committee
Chair - Trustee Leahy; Co-Chair Trustee Aiani
10. Department Head Reports
11. Village Administrator Report
12. Closed Session
13. Adjournment



Village of Itasca
Committee of the Whole Regular Meeting Minutes
Tuesday, July 2, 2019
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:33 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner.

ABSENT: Trustee Dino Gavanese, Trustee Mike Latoria.

Others Present: Safety Director Bob O'Connor, Community Development Director Shannon Malik Jarmusz, Village Engineering Consultant Mark Wesolowski, Public Works Director Ross Hitchcock, Village Administrator Carie Anne Ergo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – June 18, 2019

Trustee Linsner moved to approve the Committee of the Whole Meeting Minutes of June 18, 2019. Trustee Madaras seconded. Motion carried by unanimous voice vote.

5. President's Comments

No President Comments.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

a. Final Plans – Kiddie Academy Child Care

Trustee Madaras recommended approval of final plans for Kiddie Academy Child Care, 1119 North Prospect Avenue, to amend the existing planned development for Prospect Courtyard office park, operate a child care center, and Class 1 site plan approval to construct a one-story building. The Plan Commission conducted a public hearing on April 17, 2019 that continued to June 19, 2019 and recommended approval with conditions (PC 19-009). Trustee Leahy seconded. Motion carried by unanimous voice vote.

b. Contract – Planning Services

Mayor Pruyn reported the planning services contract with Savoy Consulting Group was extended through December 31, 2019 at a cost of \$105.00 per hour until a new planner is hired and a 30-day notice after transitioning from consultant to full time employee is complete. Community Development Director Malik Jarmusz reported interviews are scheduled for next week.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. Payment – 2019 Manhole Rehabilitation Program

Chair Trustee Aiani recommended approval of Payment #2 and final to National Power Rodding Corp in the amount of \$45,570.40 for the 2019 Manhole Rehabilitation Program. Trustee Madaras seconded. Motion carried by unanimous voice vote.

b. Payment – 2018 Holiday Inn Lift Station Replacement

Chair Trustee Aiani recommended approval of Payment #4 to Martam Construction Corporation in the amount of \$95,398.42 for the 2018 Holiday Inn Lift Station Replacement project. Public Works Director Hitchcock reported work will be completed this week with the removal of the construction fence and final clean up and landscaping completing next week. Trustee Madaras seconded. Motion carried by unanimous voice vote.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner

a. Contract – Media Relations and Communications

Chair Trustee Madaras recommended approval of a contract for media relations and communications with Strategia Consulting LLC for an initial 20 hours at a rate of \$250.00 per hour plus reasonable expenses with Mayor or designee approval of any contract extensions in increments for 20 hours at a rate not to exceed \$250.00 per hour. Trustee Leahy seconded. Motion carried by unanimous voice vote.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani

Trustee Leahy reported an Intergovernmental Committee Meeting was held Monday, June 24, 2019. The Village reported learning about Tax Incentive Financing (TIF) and a proposed Haymarket DuPage would cost taxing bodies \$250,000.00 in hotel taxes. The Park District reported the Recreation Center parking lot is being replaced, and the parking lot and main entrance will not be accessible after Thursday, July 18, 2019. The Community Library is hosting Fine Forgiveness Month in September 2019. The School District is restructuring bonds for tax payer savings, held an evacuation drill with students being moved to offsite locations, and is selling property on Mill Road to the Park District. The Fire District reported the Itasca and Wood Dale board presidents are meeting to discuss more consolidation between the districts and a large scale drill with Metra and multiple other agencies is scheduled for September 2019.

10. Department Head Reports

Police Department

Safety Director O'Connor reported the Police Department is working with Illinois State Police to enhance video of a burglary at Keane's Bakery, 217 North Walnut Street, on Thursday, June 27, 2019; security plans are finalized for the Fourth of July; traffic plans for the 2019 BMW Championship at Medinah Country Club August 13-18, 2019 are finalizing; and police assisted Wood Dale Police Department by arresting an individual who conducted an offense in Wood Dale then fled through Itasca.

Community Development Department

Community Development Director Malik Jarmusz introduced intern Daisy Dose; 16 building applications were submitted Monday, July 1, 2019; Bridge submitted an application for the third building; demo of the tower is on hold; Landmark Homes applied for the first townhome building on Pierce Place; there is interest in the vacant lot west of 900 North Arlington Heights; and the Plan Commission agenda for Wednesday, July 17, 2019 includes Raging Wire's plan resubmittal and Hamilton Lakes signage.

Engineering Services

Village Engineer Wesolowski reported water tower priming is complete, white wash is going on now, and the logo location will be taped out for final approval.

Public Works Department

Public Works Director Hitchcock reported the Public Works garage roof is being replaced; staff is in Fourth of July mode; Pierce Road was closed Monday, July 1, 2019 for the Fourth of July event; and the next event for staff is ItascaFest July 11-14, 2019.

Village Attorney

Village Attorney Hervas had no report.

Village Clerk

Village Clerk Conidi had no report.

11. Village Administrator Report

Village Administrator Ergo reported the human resources consultant will work three days per week in Village Hall and staff are busy with the audit.

12. Closed Session

No Closed Session.

13. Adjournment

Trustee Madaras moved to adjourn the Committee of the Whole Regular Meeting at 7:54 p.m. Trustee Leahy seconded. Motion carried by unanimous voice vote.

Submitted this 2nd day of July 2019.