



COMMITTEE OF THE WHOLE MEETING AGENDA

March 16, 2021

This meeting will convene immediately following the Village Board Meeting, which begins at 7 p.m.

Questions regarding meeting participation should be directed to the Deputy Clerk at deputyclerk@itasca.com or (630) 228-5623.

TO PARTICIPATE BY COMPUTER:

Register for meeting at:

https://us02web.zoom.us/webinar/register/WN_EUNhitzqTpqN3QSzgmYuyQ

After registering, you will receive a confirmation email containing information about joining the webinar.

or

TO PARTICIPATE BY PHONE:

Call: (312) 626-6799

Enter Meeting Id: 892 7860 2222

Enter Participant Id: For this step, press #

or

TO PARTICIPATE IN PERSON:

If you would like to participate in person, registration is required to ensure the meeting does not exceed capacity requirements. Please email your name, telephone number, number of attendees, and the date you wish to attend to deputyclerk@itasca.com.

Submissions should be made no later than 3:00 p.m. on the day of the meeting

1. Call to Order; Roll Call

2. Pledge of Allegiance

3. Audience Participation

4. Presentation of Meeting Minutes

a. Committee of the Whole – March 2, 2021

Documents:

[20210302 COW Minutes.pdf](#)

5. President's Comments

6. Community Development Committee

Chair Trustee Latoria; Co-Chair Trustee Gavanos

7. Capital & Infrastructure Committee

Chair Trustee Aiani; Co-Chair Trustee Latoria

8. Finance & Operations Committee

Chair Trustee Madaras; Co-Chair Trustee Linsner

a. Discussion and possible action regarding Renewal of Liability Insurance Policies

Documents:

[Fin A - Liability Policies Renewal.pdf](#)

9. Intergovernmental Committee

Chair - Trustee Leahy; Co-Chair Trustee Aiani

10. Department Head Reports

11. Village Administrator Report

12. Old Business

13. New Business

14. Closed Session

15. Adjournment



Village of Itasca
Committee of the Whole Regular Meeting
Tuesday, March 2, 2021
Immediately Following the Village Board of Trustees Meeting
Itasca Municipal Complex, Board of Trustees Room

1. Call to Order

Mayor Pruyn called to order the Committee of the Whole Regular Meeting at 7:47 p.m.

Roll Call

PRESENT: Mayor Jeff Pruyn, Trustee Dino Gavanese, Trustee Ellen Leahy, Trustee Jeff Aiani, Trustee Frank Madaras, Trustee Kathy Linsner, Trustee Mike Latoria.

ABSENT: None.

Others Present: Director of Police Bob O'Connor, Village Engineering Consultant Mark Wesolowski, Public Works Director Mike Subers, Village Administrator Carie Anne Ergo, Deputy Clerk Deanne Curelo, Village Attorney Chuck Hervas, Village Clerk Jody Conidi.

2. Pledge of Allegiance

Recited at the preceding Village Board Meeting.

3. Audience Participation

No Audience Participation.

4. Meeting Minutes

a. Committee of the Whole Meeting Minutes – February 16, 2021

Trustee Aiani moved to approve the Committee of the Whole Meeting Minutes for Tuesday, February, 2021. Trustee Madaras seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

5. President's Comments

Mayor Pruyn reported an in-person Coffee with the Mayor will be on Saturday, March 13, 2021 at 9:00 a.m. at Village Hall.

6. Community Development Committee Report

Chair: Trustee Latoria, Co-Chair: Trustee Gavanese

a. Wall and Ground Signs Variance – 351 North Rohlwing Road

Trustee Latoria moved to recommend approval of PC 21-001, Dunkin' Donuts and Baskin Robbins, 351 North Rohlwing Road, Variance for Wall and Ground Signs by Kolbrook Design for owner Amin Habib. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

7. Capital and Infrastructure Committee Report

Chair: Trustee Aiani, Co-Chair: Trustee Latoria

a. State Highways Construction – 2021-2022 Emergency Work

Trustee Aiani moved to recommend approval of a resolution to serve as surety bond for the performance of emergency work in Illinois Department of Transportation right-of-way (IDOT ROW) without permit. Trustee Gavanese seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

b. Elm Street Storm Project – Water Main Replacement

Trustee Aiani moved to recommend approval of Robinson Engineering Task Order 18-R1009.02 for design services for the replacement of 2,700 feet of water main within the Elm Street Storm Sewer Project in the amount not-to-exceed \$84,876.00. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

c. DCEO Street Lighting Project – Design Modification

Trustee Aiani moved to recommend approval of Robinson Engineering Task Order 14-630.01 for the modification of the DCEO (Department of Commerce and Economic Opportunity) Street Lighting Project in the amount not-to-exceed \$31,862.00 to account for the more recent Elm Street Storm Sewer Project and Nicor's Rebuild Illinois Project. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

Trustee Aiani moved for a Closed Session following Old Business pursuant to the requirements of the Illinois Open Meetings Act under Exemption 5 ILCS 120/2 (c) to discuss (5) the purchase or lease of real property for the use of the public body. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

8. Finance and Operations Committee Report

Chair: Trustee Madaras, Co-Chair: Trustee Linsner
Trustee Madaras had no report.

9. Intergovernmental Committee Report

Chair: Trustee Leahy, Co-Chair: Trustee Aiani
Trustee Leahy reported the next Intergovernmental Committee Meeting is on Monday, March 8, 2021 at 5:00 p.m.

10. Department Head Reports

Police Department

Safety Director O'Connor reported multiple catalytic converters were removed from vehicles at the Colonial Village Apartments and the offenders were located after their vehicle got stuck in a snow bank and the passengers provided their real names to a tow truck driver.

Public Works Department

Public Works Director Subers reported Matt Olsen was hired as the new Mechanic; and the Wastewater Treatment Plant has been handling the melt from recent snowfall.

Engineering Services

Village Engineer Wesolowski had no report.

Village Clerk

Village Clerk Conidi had no report.

Village Attorney

Village Attorney Hervas had no report.

11. Village Administrator Report

Village Administrator Ergo reported notifying the Intergovernmental Personnel Benefit Cooperative (IPBC) the Village will renew health and medical benefits through IPBC with a 5% increase; an offer of employment was made for the part-time Human Resources position; the Itasca Bucks Program has generated more than \$122,000.00 in reimbursements and \$489,000.00 in total restaurant spending; and staff are working with the Park District, Community Library, and a provider partner to offer a future COVID-19 vaccination clinic at the Park District for pre-registered seniors.

12. Old Business

No Old Business.

13. New Business

No New Business.

Mayor Pruyn called for a recess at 8:31 p.m.

14. Closed Session

Mayor Pruyn called to order the Closed Session at 8:55 p.m.
Mayor Pruyn adjourned the Closed Session at 9:24 p.m.

Mayor Pruyn reconvened the meeting at 9:24 p.m.

15. Adjournment

Trustee Aiani moved to adjourn the Committee of the Whole Meeting at 9:25 p.m. Trustee Leahy seconded.

Roll Call:

Aye – Trustees Aiani, Gavanese, Latoria, Leahy, Linsner, Madaras.

No – None.

Absent – None.

MOTION APPROVED.

Submitted this 2nd day of March 2021.

Jody A. Conidi, Village Clerk



MEMORANDUM

TO: Village Administrator Ergo

FROM: Jessica Spencer, Administrative Services Manager

DATE: March 6, 2021

SUBJECT: Renewal of Liability Insurance Policies

Introduction

The Village's property and liability insurance policies renew on May 1, 2021. Our renewal for the upcoming fiscal year is estimated to increase about 25% over last year, due to the increases in property claims, social inflation, and ransomware claims throughout the marketplace.

Discussion

In February staff met with representatives from Gallagher to renew the Village's coverage limits. At that time, Gallagher presented several challenges for the new coverage period. While the Village continues to have little to no claims across all lines of coverage for at least six years, the marketplace for insurance has been tested by other members in the past twelve months. Property claims due to extreme weather conditions, social inflation concerns – large auto claims, law enforcement lawsuits, and employment claims – have caused the rates to increase significantly. In addition, carriers are not willing to provide to clients quotes further than 30 days in advance of the term, so the rates provided to staff are estimates based on current trends. Gallagher expects to have more "solid" quotes in early April.

Another challenge to this renewal term is regarding the Village's umbrella policy. Due to no changes of our own, the Village's current carrier, Hudson Insurance Company, is unwilling to extend 10M in coverage as the Village has experienced in the past. At this time, Hudson is only willing to offer 5M, however the premium is still expected to increase as much as 20% over our past term – again, with no claims filed in over six years. Staff directed Gallagher to investigate other carriers and is currently waiting for the results of second quote for coverage.

Fiscal Impact

Based on guidance from Gallagher, staff is anticipating the premium to be as much as \$40,000 more than the last term.

Staff Recommendation

Staff recommends accepting the renewal as Gallagher presents them in early April.