

Village of Itasca

550 W. Irving Park Rd., Itasca, Illinois 60143-2018

Village Board Meeting Agenda

November 3, 2016

7:00 p.m.

President: Jeffery J. Pruy
Trustees: Jeff Aiani
Marty Hower
Michael J. Latoria
Ellen Leahy
Frank J. Madaras
Lucy Santorsola
Clerk: Melody J. Craven
Administrator: Evan Teich

Phone: 630.773.0835
FAX: 630.773.2505

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Village Board Meeting Minutes of October 18th, 2016

Documents:

[20161018 VLG BD MTG MINUTES.PDF](#)

5. President's Comments
6. Community Development Committee
Trustee Latoria, Chairperson
7. Administration Committee
Trustee Santorsola, Chairperson
8. Environmental Committee
Trustee Leahy, Chairperson
9. Finance Committee
Trustee Hower, Chairperson
 - a. Presentation of September 2016 Clerk's Report

Documents:

[SEPT2016CLK.RPT.PDF](#)

10. Public Safety Committee
Trustee Madaras, Chairperson
11. Public Works/Infrastructure Committee

Trustee Aiani, Chairperson

- a. Discussion and possible action concerning Resolution #914-16, "A Resolution Waiving the Formal Bidding Requirements and Accepting a Proposal from Ground Pros Inc. for Snow Plowing Services from Certain Sidewalks"

Documents:

[SIDEWALK SNOW CLEARING MEMO.PDF](#)
[RES 914-16.PDF](#)

- b. Discussion and possible action concerning Resolution #915-16, "A Resolution Accepting the Low Bid from Andritz Separation, Inc. for the Procurement of Centrifuges for the WWTP"

Documents:

[RES 915-16.PDF](#)

12. Consent Agenda

- a. Approval of Ordinance #1825-16, "An Ordinance Granting a Variance for 860 W. Irving Park Road (Holiday Inn - Itasca)"
- b. Approval of Executive Session Minutes (Batch Approved on October 4, 2016)

Documents:

[ES APPROVAL MEMO FOR 20161103 VB.PDF](#)

13. Department Head Reports

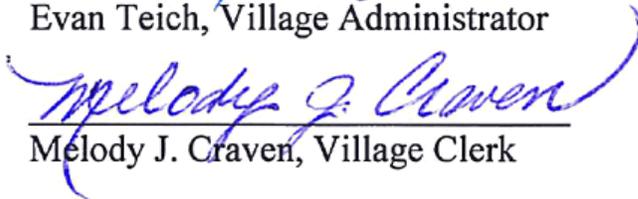
14. Voucher dated November 3rd, 2016

15. Executive Session

16. Adjournment



Evan Teich, Village Administrator



Melody J. Craven, Village Clerk

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

October 18, 2016 – 6:15 PM

- Call to Order:** Mayor Jeff Pruyn called the meeting to order at 6:24PM.
- Roll Call:** Present: Mayor Pruyn; Trustees – Marty Hower, Jeff Aiani, Ellen Leahy, Lucy Santorsola, Mike Latoria; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Director of Police – Robert O'Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; Village Attorney – Chuck Hervas; Village Engineering Consultant – Aaron Fundich; Community Development Intern – Chris Strom.
- Absent: Trustee Madaras.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** None.
- Minutes:** Mayor Pruyn asked if there were any questions regarding or corrections to the Village Board Meeting minutes of October 4, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve said minutes; Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.
(October 4, 2016)
- President's Comments:** Mayor Pruyn thanked everyone for their cooperation in changing the start time of the meeting from 7:00 pm to 6:15 pm. Mayor Pruyn presented discussion and possible action concerning Resolution #911-16, "A Resolution Authorizing the Mayor to Sign and Direct the Village Clerk to Attest a Joint Defense and Confidentiality Agreement." Hearing no objections, Trustee Latoria made a motion to approve Resolution #911-16; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.
(Resolution #911-16)
- Community Development Committee:** Trustee Latoria initiated discussion and possible action concerning Ordinance #1823-16, "An Ordinance Approving a Plat of Subdivision for 425 and 1050 Spring Lake Drive (Gift of Hope & Elmhurst 83, LLC)." Ms. Nancy Hill explained that all items have been worked out between applicants and Village staff regarding easement agreement language based on feedback received at the last Village Board meeting. Hearing no further discussion and no objections, Trustee Latoria made a motion to approve Ordinance #1823-16; Trustee Leahy
Trustee Latoria, Chairperson
(Ordinance #1823-16)

seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.

Administration Committee:
Trustee Santorsola, Chairperson
(Recap Intergovernmental
Committee Meeting – October
17, 2016)

Trustee Santorsola provided a summary of the October 17, 2016 Intergovernmental Committee meeting. The next Intergovernmental Committee Meeting is scheduled for Monday, January 9th, 2017 at 5:45PM.

Environment Committee:
Trustee Leahy, Chairperson
(Tollway LAC Meeting recap)

Trustee Leahy reported she attended the Tollway LAC meeting last evening on October 17, 2016. Trustee Leahy explained that, by the end of 2017, the Elgin O'Hare construction will be finished through Itasca. In addition, two lanes will open on Prospect by mid to end of November and Clover Ridge Drive will be open by the end of the month. Further, Trustee Leahy explained toll revenue is as expected, but there will be large volume of truck traffic. PACE was present at the meeting and reported there will be a meeting on November 9, 2016 regarding potential new bus routes. Trustee Leahy encouraged everyone to attend the next LAC meeting on December 12, 2016.

Finance Committee:
Trustee Hower, Chairperson
(Resolution #910-16)

Trustee Hower initiated discussion and possible action concerning Resolution #910-16, "A Resolution Determining to Levy an Additional Tax for the Public Library Building and Maintenance Fund." Trustee Hower explained the resolution needs to be published since the public has 30 days to file a petition. In the event there is no petition, the Village will pass a resolution regarding the levy. Hearing no further objections, Trustee Hower made a motion to approve Resolution #910-16; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.

Public Safety Committee:
Trustee Madaras, Chairperson
(Call for Executive Session)

Mayor Pruyn asked for a motion to hold an Executive Session toward the end of the meeting to discuss collective bargaining issues. The Village Board meeting would be reconvened afterward in order that discussion of items "a" and "b" below could be discussed and a vote could be taken. Trustee Latoria made a motion to hold an Executive Session to discuss collective bargaining issues; Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.

- a) Discussion and possible action concerning Resolution #912-16, "A Resolution Authorizing the Execution of a Collective Bargaining Agreement between the Village of Itasca and the Illinois Fraternal Order of Police (Patrol Officer)"
- b) Discussion and possible action concerning

Resolution #913-16, "A Resolution Authorizing the Execution of a Collective Bargaining Agreement between the Village of Itasca and the Illinois Fraternal Order of Police

Public Works/Infrastructure Committee:

Trustee Aiani, Chairperson
(Ordinance #1824-16)

Trustee Aiani initiated discussion and possible action concerning Ordinance #1824-16, "An Ordinance Amending Schedule III: Parking between Signs Prohibited of Chapter 78 of the Itasca Code of Ordinances." Hearing no objections, Trustee Aiani made a motion to approve Ordinance #1824-16; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.

(Call for Public Works/Infrastructure Committee Meeting)

Trustee Aiani called for a Public Works/Infrastructure Committee meeting on Monday, October 24, 2016 at 6:00PM to discuss the 5-Year Capital Improvement Plan; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

Consent Agenda:

Mayor Pruyn asked for a motion to approve the Consent Agenda items "a" through "f". Trustee Hower made a motion to approve items "a" through "f" on the consent agenda; Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Madaras; Abstain – None. Motion carried.

- a) Approval of Ordinance #1819-16, "An Ordinance Approving a Class I Site Plan for 400 Park Boulevard (Westin Hotel)"
- b) Approval of Ordinance #1820-16, "An Ordinance Approving a Class I Site Plan for 1325 Ardmore Avenue (APG Holdings)"
- c) Approval of Ordinance #1821-16, "An Ordinance Approving a Class I Site Plan for 425 Spring Lake Drive (Gift of Hope)"
- d) Approval of Ordinance #1822-16, "An Ordinance Approving a Class I Site Plan for 1050 Spring Lake Drive (Titan Electric/Elmhurst 83, LLC)"
- e) Approval of Resolution #908-16, "A Resolution Authorizing Task Order 16-R0569 Between the Village of Itasca and Robinson Engineering, Ltd. for Services related to Design Engineering for the Willow Street Storm Sewer"
- f) Approval of Resolution #909-16, "A Resolution Authorizing Task Order 16-R0570 Between the Village of Itasca and Robinson Engineering, Ltd. for Engineering Services for the North Side Drainage Study"

Voucher:
(October 18, 2016)

Trustee Hower made a motion to approve the voucher dated October 18, 2016 in the amount of \$776,970.29; Trustee Leahy

seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.

Department Heads: Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Recess: Mayor Pruyn called for a recess at 6:40PM to go into Executive Session to discuss collective bargaining.

Executive Session: The Village Board went into Executive Session at 6:40PM.

Reconvened: The Village Board reconvened at 6:44PM.

Public Safety Committee: Trustee Madaras was absent. Mayor Pruyn initiated discussion and possible action concerning Resolution #912-16, "A Resolution Authorizing the Execution of a Collective Bargaining Agreement between the Village of Itasca and the Illinois Fraternal Order of Police (Patrol Officer)." Hearing no objections, Trustee Leahy made a motion to approve Resolution #912-16; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.

(Resolution #913-16) Mayor Pruyn initiated discussion and possible action concerning Resolution #913-16, "A Resolution Authorizing the Execution of a Collective Bargaining Agreement between the Village of Itasca and the Illinois Fraternal Order of Police (Sergeants)." Hearing no objections, Trustee Leahy made a motion to approve Resolution #913-16; Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – Trustee Madaras; Abstain – None. Motion carried.

Adjournment: Trustee Santorsola made a motion to adjourn the Village Board meeting at 6:46PM; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk

CLERK'S REPORT - SEPTEMBER 2016

ACCOUNT #	ACCOUNT DESCRIPTION	TOTAL
01-00-12100	Accounts Receivable	\$73,838.72
01-00-21000	Itasca Community Library - IMRF Owed From Feb. 2016	\$658.70
01-00-21150	Due to the Fire District	\$5,745.00
01-00-25200	Refundable Bonds	\$1,350.00
01-01-30300	Corporate Property Taxes	\$517,780.12
01-01-31000	Income Tax	\$127,345.38
01-01-31300	Sales Tax	\$252,591.15
01-02-31300	Sales Tax - Non Home Rule	\$119,183.09
01-01-31500	Use Tax	\$18,672.35
01-01-31900	Business License	\$802.00
01-01-33500	Simplified Mun. Telecommunication Tax	\$88,034.48
01-01-33600	Cable TV Franchise	\$30,200.50
01-01-33800	Utility Tax - Electricity	\$106,670.77
01-01-33800	Utility Tax - Gas	\$6,140.46
01-01-33900	Food & Beverage Tax	\$31,196.07
01-01-34600	Convenience Fee (For Paying With Credit Card)	\$207.83
01-01-36100	Video Gaming Tax	\$2,966.79
01-01-60301	Npower - Overpayment	\$11.71
01-02-30400	Road & Bridge Taxes	\$100,702.80
01-02-32701	Reserved Parking	\$10,000.00
01-02-32700	Direct Deposit Daily Parking	\$4,101.05
01-02-60100	Sedgwick Claims-FedEx Truck Hit PW Truck in PW Parking Lot	\$2,568.53
01-03-33804	Sign Post for Dedication Plaque	\$20.00
01-03-34300	DuPage County - Shred Event	\$500.00
01-05-32200	Community Development Fines	\$150.00
01-05-32400	Building Permit Fees	\$61,840.00
01-05-32700	Reinspection Fee	\$50.00
01-05-32900	Contractor Registration	\$1,650.00
01-06-34300	State of IL Treas-FY17 Grant for Tobacco Enforcement	\$1,540.00
01-05-34600	Zoning Letter Fee	\$225.00
01-05-34600	Special Use Fee	\$300.00
01-05-64800	Consulting Service	\$1,520.00
01-06-32200	Police Fines	\$1,585.00
01-06-32200	A/R Concepts-Collection of Unpaid Parking Citations	\$489.60
01-06-32300	Police T-Account	\$12,684.63
01-06-32301	Technology Fines	\$1,473.17
01-06-32302	Court Supervision Fees	\$421.03
01-06-32400	Oxcart Permit System - Overweight Permits	\$1,600.00
01-06-34600	Police Reports	\$20.00
01-06-34600	Record Copy Service - Subpoena	\$20.00
01-06-34600	Chiles & Associates - Subpoena Fee	\$25.00
01-06-34600	Bassett Training for Three	\$30.00
01-06-34600	Court Ordered Release of Property	\$10.00
01-06-34600	Registrations for Sex Offenders	\$300.00
01-06-34600	Appriss Inc. - Accident Report Fees Collected	\$110.00
01-06-34800	Admin/Towing and Impound Fees - PD	\$4,400.00
01-06-55202	Thomas Reuters - Reimb for Overpayment	\$11.05
01-06-55204	State of IL Treas-Reimb For Training for Endres & Langlo	\$10,095.70
	GENERAL FUND TOTAL	\$1,601,837.68

CLERK'S REPORT - SEPTEMBER 2016

ACCOUNT #	ACCOUNT DESCRIPTION	TOTAL
10-00-12150	Utility Bills	\$653,599.06
10-00-12150	Automatic Payment for Utility Bills	\$113,763.29
10-01-34600	Convenience Fee (For Paying UB Bill w/Credit Card)	\$115.09
10-01-34600	Backflow Solutions	\$315.00
10-01-35300	Water Meters	\$300.00
10-01-35400	Dep/Ref Hydrant Meter - Water For Construction	\$1,200.00
10-01-35400	Water For Construction	\$60.00
10-01-35800	Flow Test	\$450.00
10-01-35800	Central States Automatic Sprinklers-Hydrant Flow Test	\$150.00
	WATER & SEWER FUND TOTAL	\$769,952.44
12-00-34600	Oktoberfest 2016 Business Appreciation Nite - Tip Jar	\$687.25
12-00-34600	Proceeds from Sale of Oktoberfest 2016 Hats	\$2,062.00
19-00-30900	GO 2008 Bonds	\$291,472.60
21-01-30900	SSA #3 Capital	\$19,586.77
22-01-30900	SSA #3 Debit Service	\$38,867.97
24-00-30900	SSA #4 Capital	\$63,064.75
25-00-30900	SSA #4 Debt Service	\$114,646.76
	GRAND TOTAL ALL FUNDS	\$2,902,178.22



PUBLIC WORKS

411 N Prospect Ave
Itasca, Illinois 60143-1795
Tel: 630-773-2455 Fax: 630-773-9856
www.itasca.com

MEMORANDUM

Date: October 21, 2016

To: Village President
Board of Trustees
Village Administrator

From: Ross Hitchcock, Director of Public Works

RE: 2016/17 Sidewalk Snow Clearing

Public Works clears approximately 3 miles of sidewalk per snow event. One mile of sidewalk is considered safety sensitive areas, i.e... Police Department, Village Hall, Train Depot, Downtown (Walnut & Orchard) these areas are salted. Attached please find a map of all the sidewalks we currently clear with each snow event. The areas marked in red are salted. The areas in green are unsalted and not part of this proposal. The green areas will be cleared by Public Works when time permits.

Because these safety sensitive areas require timely snow removal we have solicited proposal from four qualified vendors. Due to the late request we have received only one proposal for clearing snow from the downtown sidewalks for the 2016/17 season from Ground Pros Inc.

Attached please find the proposal from Ground Pros Inc. This proposal is based on per inch snow fall each event:

1" to 4" - \$1,875.00
4" to 6" - \$2,300 .00
6" to 8" - \$2,725.00

We average 15 snow events per year, estimated \$35,000 for the season. This is not a budgeted item. However, the savings in the PW labor line should cover the cost.

In 2007 we solicited proposals from three qualified vendors for similar services and the pricing is in line. This one year pilot program has been reviewed by Trustee Aiani. I recommend waiving the bid process and accepting Ground Pros Inc.'s Sidewalk Snow Clearing Agreement for the 2016/17 winter season.



Ground Pros Inc.

PER EVENT SNOW CLEARING AGREEMENT

For

Village of Itasca
411 N. Prospect Avenue
Itasca, Illinois

PERIOD OF COVERAGE

This contract shall provide for snow plowing services from November 15th, 2016 through March 15th, 2017, between Village of Itasca, herein referred to as the Owner/Representative, and **Ground Pros Inc.**, herein referred to as the Contractor. Contractor will provide necessary equipment and labor for plowing of snow from all driveways, parking areas and designated sidewalks within the specified property limits when there has been an accumulation of 1 inches or more.

GENERAL SCOPE OF SERVICES

SNOWFALLS LESS THAN 1 INCHES: This service is an additional cost and must be approved in advance by owner/representative; this will be billable as specified under “**ADDITIONAL SNOW CLEARING SERVICES.**” Contractor cannot guarantee effectiveness of Ice Melt products over a .5” accumulation of snow. Snow accumulations over .5” must be plowed in conjunction with ice melt product to achieve best results.

- A. **SNOWFALLS BETWEEN 1 TO 4 INCHES:** For snowfalls between 1 to 4 inches, Contractor will commence snow plowing operations on site no later than 2 hours after snow has stopped to avoid re-plowing the property. It is the intent of Contractor to have all plowing and shoveling operations completed 6 to 8 hours after snow has stopped falling.
- B. **SNOWFALLS OVER 4 INCHES:** When a snowfall occurs in excess of four inches, Contractor will dispatch crews. It is the intent of Contractor to have all plowing and shoveling operations completed 8 to 10 hours after snow has stopped falling. To ensure access and egress to the property, plowing operations will begin at approximately 4 inches of accumulation depending upon duration and severity of the storm. Final clearing will occur when the snowfall has stopped.
- C. **SNOWFALLS IN EXCESS OF 8 INCHES:** Blizzard and/or extreme icing conditions will be handled to the best of the capabilities of the crews and equipment. An event with greater than eight (8) inches of accumulation within any 24 hour period will include an excessive snow fee, which is your base rate (1.0” – 3.99” rate) plus the total hours performed, which will be invoiced at time and material rates as listed under the “**ADDITIONAL SNOW CLEARING SERVICES.**”
- D. **BLOWING, DRIFTING SNOW:** Blowing or drifting snow that occurs after the site has been completely cleared, will be cleared as requested by the Owner/Representative at an additional charge as listed under “**ADDITIONAL SNOW CLEARING SERVICES.**”
- E. **HAZARDOUS CONDITIONS:** It is the responsibility of the Owner/Representative to inform the Contractor of hazardous conditions (i.e. drainage, melting and refreezing snow, black ice). Ice melting compound will be applied at an additional charge as listed under “**ADDITIONAL SNOW CLEARING SERVICES.**”
- F. **HAULING OR REMOVAL OF SNOW:** Contractor will haul or move excess accumulation of snow upon request of Owner/Representative, on a time and materials basis as listed under “**ADDITIONAL SNOW CLEARING SERVICES.**”

Owner/Representative _____ / Contractor _____

“Focused on quality....committed to Care”

SPECIAL CONTINGENCIES

- A. Driveways and parking areas will be plowed by a vehicle. Driveways and parking areas will not be hand shoveled or blown.
- B. Streets and cul-de-sacs will be plowed by Village of Itasca.
- C. **EQUIPMENT:** Contractor warrants that they have available at least the following equipment which they will maintain in good working order for the purpose of fulfilling the above outlined contract:
- D. **PER EVENT DE-ICING:** Contractor will provide necessary equipment and labor for the de-icing of all driveways, parking areas and designated sidewalks within the specified property limits upon request of owner/representative. Owner/Representative agrees to pay for the de-icing as follows:

	<u>Lots</u>	<u>Walks</u>
Per Application	N/A	\$775.00

****This only covers designated areas**

Yes, I accept this de-icing service _____ Date _____

No, I decline this de-icing service _____ Date _____

- E. Contractor will not assume responsibility for damage caused by ice melting compounds that are used in conjunction with the terms of the contract or by the Owner/Representative's request.
- F. Damage of turf areas due to plowing by Contractor will be handled as follows: Contractor will repair damaged areas through the use of soil, seed, and pellet type mulch. (blanket will only be used where necessary at the Contractors discretion)
- G. In the event of de-icing/salt material shortages, there is no guarantee of product availability. Due to de-icing/ salt products being a commodity and material shortages, prices are subject to change accordingly for the remaining term of this agreement by an amount reasonably equivalent to Contractor's cost increase for supplies and materials.
- H. Scrapes and marks to paved areas are to be expected and may be unavoidable during snow clearing operations. Contractor is not responsible for damages to concrete, pavers, asphalt, or seal-coating resulting from snow plowing operations. Any other damages must be reported within 24 hours of occurrence to be considered. Any damages reported after April 30th will not be accepted by Contractor.
- I. The Contractor will not be responsible for landscape lighting, electrical cords, landscape ornaments or any other items (permanent or temporary) located along the perimeter or pavement areas to be plowed, shoveled, or blown. These items are in the direct path of where snow will be relocated and can be hidden by blowing or drifting snow. Contractor will assume no responsibility for these items if they are in the direct path of where snow will be relocated during removal operations.
- J. Due to the unknown timing and nature of snow and ice, Contractor will not assume responsibility of any pedestrian injuries caused by slipping or falling on property. Owner/Representative understands that contractor is not responsible for any such claims, and Owner/Representative indemnifies and holds contractor harmless as to any such claims and all expenses resulting therefrom.

Owner/Representative _____ / Contractor _____

- K. The Contractor will not be responsible for plowing driveways and parking areas if they are blocked with parked cars. In cases where there is a parked car in the driveway, the Contractor will make reasonable attempts to clear other individual drives where there are no parked cars. The Contractor will make a final pass through the entire development to see if previously parked cars have been moved. If a call back is necessary due to these circumstances (parked cars) these services will be performed upon request of Owner/Representative on a time and material basis as listed under “**ADDITIONAL SNOW CLEARING SERVICES.**” There will be a dispatch fee of \$75.00 per truck or machine in addition to the per hour rates specified above for any call backs after the final pass has been completed.
- L. Prior to beginning of season, Contractor will inspect premises and note location on map of all fire hydrants, parking lots and sewers. After each snowfall operation has been completed, Contractor will inspect to insure that these areas are all clear.
- M. The Contractor shall use published compiled meteorological data for the site or surrounding geographic areas to determine snowfall accumulations.
- N. If upon inspection of the premises, the owner/representative finds certain areas not completed in accordance to this agreement, the owner/representative shall notify the Contractor of this situation in writing. Contractor shall then have twenty-four (24) hours to correct the problem, excluding blizzard or inhumane weather conditions
- O. Any additional services will be accomplished upon request of Owner/Representative on a time and materials basis as listed under “**ADDITIONAL SNOW CLEARING SERVICES.**” There will be a dispatch fee of \$75.00 per unit in addition to the per hour rates listed below for any call backs after the final pass has been completed.
- P. Loss of parking spaces due to snow accumulation will not be the responsibility of Contractor. Any removal or relocation services performed in these areas upon request of Owner/Representative will be billed as specified under “ **ADDITIONAL SNOW CLEARING SERVICES**”

ADDITIONAL SNOW CLEARING SERVICES

<u>Scope of Work</u>	<u>Per Hour Rates</u>
Truck with Plow	\$ 95.00 (1 hr. minimum)
Skid steer loader (1 yard bucket)	\$ 145.00 (1 hr. minimum)
Front end loader (2 yard bucket)	\$ 275.00 (2 hr. minimum)
Semi dump truck (for hauling purpose)	\$ 175.00 (1 hr. minimum)
Labor with hand shovel or snow blower	\$ 62.00 (1 hr. minimum)
Bulk Rock Salt (Spread)	\$ *175.00/ ton (1 ton minimum)
Calcium Chloride (spread)	\$ *38.00/bag
Rock Salt (spread)	\$ *25.00/bag
Calcium (5 gallon bucket, delivered)	\$ 55.00/bucket
Fire Hydrant Flags (installed)	\$ 60.00/flag

*Due to salt being a commodity and material shortages prices are subject to change.

MISCELLANEOUS

FUEL SURCHARGE: In the event that the average price of fuel meets or exceeds \$4.25/Gallon, an additional 5% charge will be added to the invoice. This will be determined in good faith by the Contractor using published data for the surrounding geographic area.

Owner/Representative _____ / Contractor _____

HOLIDAY SURCHARGE: A "holiday surcharge" of \$25.00 per man hour will be charged for any services performed on the job during a holiday. The holiday surcharge will apply to all snow clearing operations occurring on Thanksgiving, Christmas Day, New Year's Days, and Easter Sunday.

PER EVENT PRICING

Owner/Representative agrees to pay as follows:

<u>Per Event</u>	<u>Lots</u>	<u>Walks</u>
1.0" – 3.99"	N/A	\$1,100.00
4.0" – 5.99"	N/A	\$1,525.00
6.0" – 7.99"	N/A	\$1,950.00
8.0" & Over	"ADDITIONAL SNOW CLEARING SERVICES"	

TERMS: Owner/Representative agrees to pay Contractor within ten (10) days of date invoiced and also agrees to pay interest at the rate of 1.5% per month for overdue invoices. If the Owner/Representative's account is past due, the Contractor may without notice suspend its obligation to perform Services until the Contractor receives all amounts past due and owing. During the period of such suspension, the Contractor will not be liable for any costs or damages that may arise from or be related to such a suspension of services.

***In order to avoid service interruption account must remain current.**

SEASON EXTENSION: This contract ends March 15th, 2017. In the event snow plowing services are required after this date, services will be automatically performed at rates listed under "ADDITIONAL SNOW CLEARING SERVICES" Unless declined in writing before the end of the contract.

COST OF COLLECTION: Owner/Representative shall pay and discharge all costs and expenses of collection, including attorney's fees, which shall be incurred or expended by Contractor due to the breach of this contract by Owner/Representative.

CANCELLATION CLAUSE: Written notice shall be given based upon dissatisfaction with the Contractor's failure to perform any of its obligations under this agreement. If contractor does not rectify any contractual failures on its part within a reasonable period of time, not less than 30 days, then owner can cancel this agreement by serving on Contractor a thirty (30) day written notice by registered mail. Contractor may cancel this agreement with a thirty day written notice by registered mail. Upon cancellation of this contract a final billing shall be prepared by Contractor for services provided to date.

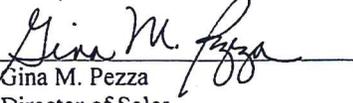
OWNER/REPRESENTATIVE:

Village of Itasca
411 N. Prospect Avenue
Itasca, IL 60143

Attention: Dave Sloan

CONTRACTOR:

Ground Pros, Inc.
P. O. Box 477
Itasca, IL 60143



Gina M. Pezza
Director of Sales

Date:

Note: This proposal may be withdrawn if not accepted within 21 days of proposal date. If accepted, please sign original and return to us.

GP/ar Snowperinch 10.Vil06.16

Owner/Representative _____ / Contractor _____

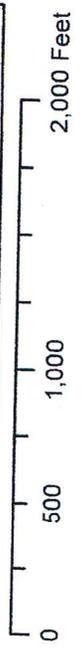
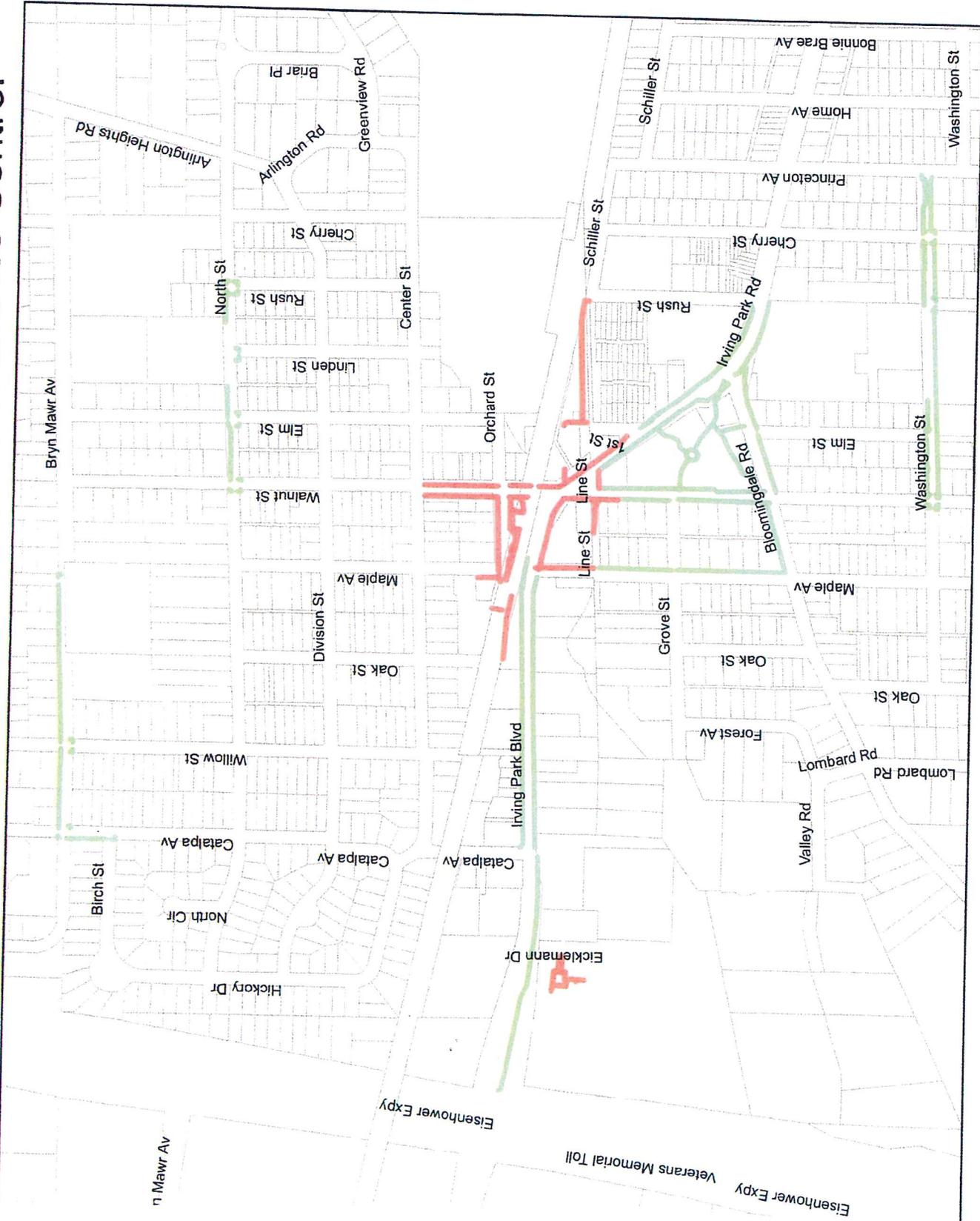
Itasca Sidewalk Snow Removal and Ice Control



Legend

- Salted
- Unsalted

Salted = 1.14 mi
 Unsalted = 3.17 mi



RESOLUTION NO. 914-16

**A RESOLUTION WAIVING THE FORMAL BIDDING
REQUIREMENTS AND ACCEPTING A PROPOSAL FROM GROUND PROS INC.
FOR SNOW PLOWING SERVICES FROM CERTAIN SIDEWALKS**

WHEREAS, between November 15, 2016, and March 15, 2017, the Village of Itasca (hereinafter "Village") expects to experience snow events throughout the Village; and

WHEREAS, one mile of sidewalk in the Village is considered a Safety Sensitive Area which requires snow and ice removal and salting, as marked in red on the map attached hereto as Exhibit A; and

WHEREAS, the Village's Public Works Department has researched the manner in which to best have snow and ice removed and the sidewalk salted in this area and sought proposals from four qualified vendors; and

WHEREAS, the Village received one proposal from Ground Pros Inc. for clearing snow and ice from the Safety Sensitive Area sidewalks, attached hereto as Exhibit B; and

WHEREAS, Ground Pros Inc. is a well-regarded landscape management contractor located in Itasca, Illinois; and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$20,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of Ground Pros Inc.'s location in Itasca and its availability and willingness to perform services at a reasonable amount, the corporate authorities of the Village of Itasca have determined that it would be in the best interests of the Village to waive formal bidding for the removal of snow and ice from the Safety Sensitive Area sidewalks for the Village of Itasca; and

WHEREAS, the corporate authorities of the Village of Itasca hereby accept and approve Ground Pro Inc.'s proposal for snow and ice removal services for the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby waive formal bidding for the removal of snow and ice on the Safety Sensitive Area sidewalks within the Village.

SECTION TWO: The corporate authorities of the Village of Itasca hereby accept Ground Pro Inc.'s proposal, attached hereto as Exhibit B and incorporated herein by reference.

SECTION THREE: The Village President or his designee is hereby authorized to sign and execute any necessary documents to accept the proposal from Ground Pro Inc. on behalf of the Village of Itasca.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of November, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 915-16

**A RESOLUTION ACCEPTING LOW BID FROM ANDRITZ SEPARATION, INC.
FOR THE PROCUREMENT OF CENTRIFUGES FOR THE WWTP**

WHEREAS, the Village of Itasca (hereinafter “Village”) invited three prequalified vendors to bid for centrifuges for the Village’s Wastewater Treatment Plant (WWTP); and

WHEREAS, the Village now wishes to accept the lowest responsive bid from Andritz Separation, Inc. (hereinafter “Andritz”) \$342,600 for two centrifuges.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the bid from Andritz for \$342,600 for two centrifuges.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the bid from Andritz.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of November, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



550 W. Irving Park Road, Itasca, Illinois 60143-2018
630-773-0835 • Fax 630-773-2505 • www.itasca.com

Memorandum

To: Village President and Board of Trustees
CC: Evan Teich, Village Administrator; Melody Craven, Village Clerk; Charles Hervas, Village Attorney
From: Jake Lawrence, Deputy Village Clerk
Date: For the November 3rd Village Board Meeting
Re: Approval for Releasing Executive Session Minutes

The following minutes **were approved** for release at the Executive Session meeting of October 4th, 2016:

- March 1st, 2011
- February 14th, 2012
- June 19th, 2012
- September 4th, 2012 #2 of 2
- September 25th, 2012
- October 2nd, 2012
- October 16th, 2012
- January 8th, 2013
- January 22nd, 2013
- January 29th, 2013
- February 5th, 2013 #1 of 2
- February 5th, 2013 #2 of 2
- February 12th, 2013
- April 23rd, 2013
- May 7th, 2013
- October 22nd, 2013
- November 13th, 2014 #1 of 2
- November 13th, 2014 #2 of 2

The following minutes **were not approved** for release at the Executive Session meeting of October 4th, 2016:

- March 6th, 2012
- August 14th, 2012
- September 4th, 2012 #1 of 2
- September 18th, 2012
- November 20th, 2012
- May 14th, 2013
- July 2nd, 2013
- August 20th, 2013
- October 8th, 2013

The set of minutes approved for release on October 4th, 2016 were found to no longer need confidentiality. As such, these minutes will be made available to the public on our online agenda center, www.itasca.com/agendacenter under the category for “Executive Session” and will be found at the bottom of the other active categories.