

Village of Itasca

550 W. Irving Park Rd., Itasca, Illinois 60143-2018

Village Board Meeting Agenda

September 20, 2016

7:00 p.m.

President: Jeffery J. Pruyn

Trustees: Jeff Aiani

Marty Hower

Michael J. Latoria

Ellen Leahy

Frank J. Madaras

Lucy Santorsola

Clerk: Melody J. Craven

Administrator: Evan Teich

Phone: 630.773.0835

FAX: 630.773.2505

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Village Board Meeting minutes of September 6th, 2016

Documents:

[20160906 VLG BD MTG MINUTES.PDF](#)

5. President's Comments

- a. Retirement of Mr. Robert O'Connor from the Chief of Police Position
- b. Discussion and possible action concerning the Appointment of Mr. Robert O'Connor to the Position of Director of Police
- c. Presentation of "National Planning Month" Proclamation

Documents:

[PROCLAMATION- COMMUNITY PLANNING MONTH OCTOBER 2016.PDF](#)

- d. Recap of Oktoberfest Special Event
 - e. Reminder of the 5th Annual Charity Craft Beer Tasting on October 7th from 6-9PM at the Itasca Holiday Inn
- ### 6. Community Development Committee
- Trustee Latoria, Chairperson
- a. Discussion and possible action concerning Ordinance #1814-16, "An Ordinance Granting Variances for 900 N. Arlington Heights Road (Arlington Thorndale, LLC)"

Documents:

[ORD NO 1814-16.PDF](#)

- b. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22075 to MJ & B Contractors for New Construction of a Single Family Home at 723 Maxwell Ct. as recommended by the Community Development Department
 - c. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #21789 to Nina Lill for Residential Remodel & Addition at 909 Greenview as recommended by the Community Development Department
 - d. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22211 to G.A. Johnson & Son for Commercial Interior Alterations at 100 Park Blvd. as recommended by the Community Development Department
 - e. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22277 to Canon USA for a Parking Lot Expansion at 100 Park Blvd. as recommended by the Community Development Department
 - f. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #22949 to Nitti Development for New Construction of a Single Family Home at 403 W. North St. as recommended by the Community Development Department
 - g. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23282 to MJ & B Contractors for New Construction of a Single Family Home at 721 Maxwell Ct. as recommended by the Community Development Department
 - h. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23290 to JK Remodeling & Painting for Residential Remodel & Addition at 806 E. Irving Park Rd. as recommended by the Community Development Department
 - i. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23329 to Buchanan Energy for Commercial New Construction at 1400 N. Arlington Heights Rd. as recommended by the Community Development Department
 - j. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #23853 to Buchanan Energy for Commercial New Construction at 1400 N. Arlington Heights Rd. as recommended by the Community Development Department
 - k. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #24181 to Cindy DiSilvestro for New Construction of a Single Family Home at 530 Country Club Ln. as recommended by the Community Development Department
 - l. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #24824 to Franklin Properties for New Construction of a Single Family Home at 240 S. Oak St. as recommended by the Community Development Department
7. Administration Committee
Trustee Santorsola, Chairperson
8. Environmental Committee
Trustee Leahy, Chairperson
9. Finance Committee

Trustee Hower, Chairperson

10. Public Safety Committee

Trustee Madaras, Chairperson

- a. Discussion and possible action concerning Ordinance #1817-16, "An Ordinance Amending Chapter 33 of the Itasca Code of Ordinances to Add Director of Police Position"

Documents:

[DIRECTOR OF POLICE MEMO.PDF](#)
[ORD 1817-16.PDF](#)

11. Public Works/Infrastructure Committee

Trustee Aiani, Chairperson

- a. Discussion and possible action concerning Resolution #904-16, "A Resolution Accepting the Low Bid from Select Construction of Elgin for the 2016 Downtown Brick Paver Maintenance Project"

Documents:

[2016 DOWNTOWN BRICK PAVER MAINTENANE PROJECT MEMO.PDF](#)
[RES 904-16.PDF](#)

- b. Discussion and possible action concerning Resolution #906-16, "A Resolution Accepting the Low Bid from Triggie Construction, Inc. for the Pierce Road Sidewalk Project"

Documents:

[AWARD.PDF](#)
[16-R0460 BIDTAB.PDF](#)
[RES 905-16.PDF](#)

12. Consent Agenda

- a. Approval of a New Business License Application for Millennia Products Group, a metal products producer, at 1428 Norwood Avenue, as recommended by the Community Development Department

Documents:

[NEW BUSINESS LICENSE - MILLENNIA PRODUCTS GROUP.PDF](#)

- b. Approval of a New Business License Application for Relay Express, Inc., a local delivery/courier service, at 1550 W. Bryn Mawr Avenue, as recommended by the Community Development Department

Documents:

[NEW BUSINESS LICENSE - RELAY EXPRESS.PDF](#)

- c. Approval of Ordinance #1815-16, "An Ordinance Amending Chapter 54 of the Itasca Municipal Code to Establish Water and Sewer Rates for Non-Resident Users"

Documents:

[ORD NO 1815-16.PDF](#)

- d. Approval of Resolution #895-16, "A Resolution Authorizing Execution of an Intergovernmental Agreement between the City of Wood Dale and the Village of Itasca regarding Reconstruction and Maintenance of Mill Road"

Documents:

[RES NO 895-16.PDF](#)

- e. Approval of Resolution #896-16, "A Resolution Creating the Position of Director of Police"

Documents:

[RES NO 896-16.PDF](#)

- f. Approval of Resolution #897-16, "A Resolution Accepting the Low Bid from United Septic for Sanitary Sewer Closed Circuit Televising Inspection and Cleaning"

Documents:

[RES NO 897-16.PDF](#)

- g. Approval of Resolution #901-16, "A Resolution Authorizing Execution of the Acknowledgement and Consent of the Expiration of Facility Agreements between the Village of Itasca and H.P. - Itasca Land, L.L.C. (270 Windsor Drive)"

Documents:

[RES NO 901-16.PDF](#)

- h. Approval of Resolution #902-16, "A Resolution Adopting a New Police Department Organizational Chart"

Documents:

[RES NO 902.PDF](#)

- i. Approval of Resolution #903-16, "A Resolution Waiving the Formal Bidding Requirements for Office Furniture for the Police Department from Business Office Systems"

Documents:

[RES NO 903-16.PDF](#)

- j. Approval of the Appointment of Dino Gavanese to the Police Pension Board for a 2-Year Term

13. Voucher dated September 20th, 2016

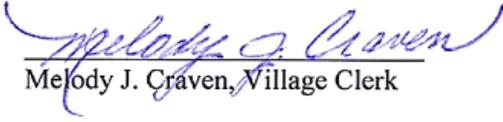
14. Department Head Reports

15. Executive Session

16. Adjournment



Evan Teich, Village Administrator



Melody J. Craven, Village Clerk

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

September 6, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:00PM.
- Roll Call:** Present: Trustees – Frank Madaras, Marty Hower, Jeff Aiani, Lucy Santorsola, Michael Latoria, Ellen Leahy.
- Also present: Village Administrator – Evan Teich; Village Attorney – Charles Hervas; Community Development Director – Nancy Hill; Village Engineering Consultant – Aaron Fundich; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; Chief of Police – Robert O’Connor; Deputy Village Clerk – Jacob Lawrence; Community Development Intern – Chris Strom.
- Absent: Village Clerk – Melody Craven.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** Ken Patel of Frontier Liquors asked if the Board would be open to a proposed bar adjacent to his business. The proposed bar would be approximately 1400 square feet, would have multiple video gambling machines, and would be open until only 10 or 11pm. There was Board consensus that they would be open to the idea.
- Minutes:**
(August 9, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Special Village Board Meeting minutes of August 9, 2016 as presented. Hearing none, Trustee Latoria made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- Minutes:**
(August 16, 2016) Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of August 16, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.
- President’s Comments:**
(Appointment of Dino Gavanese to the Police Pension Board) Mayor Pruyn presented discussion and possible action concerning the appointment of Dino Gavanese to the Police Pension Board for a 2-year term expiring on September 6th, 2018. Trustee Santorsola made a motion for the stated; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.
- (Oath of Office - Dino Gavanese) Mayor Pruyn administered the Oath of Office for Dino Gavanese to the Police Pension Board.

(Proclamation for Zachery Ziemek)

Mayor Pruyn read the Proclamation for Zachery Ziemek, lifelong Itasca resident and award-winning athlete. The Proclamation recognized Zachery Ziemek for his athletic accomplishments and for competing in the 2016 Rio de Janeiro World Olympic Games. Zachery Ziemek and his family were in attendance.

(Reminder for Oktoberfest and NFL Kickoff)

Mayor Pruyn reminded the audience that Itasca's Oktoberfest Business Appreciation Night was scheduled for Thursday, September 8th. Oktoberfest would be open to the public on Friday and Saturday, September 9th and 10th. The NFL Kick-Off (a/k/a Itasca's Largest Tailgate) was scheduled for Sunday, September 11th; food and beer would be sold by Itasca Lions Club.

Recess:

Mayor Pruyn called for a recess at 7:22PM to celebrate the appointment of Dino Gavanis and the accomplishments of Zachery Ziemek.

Reconvene:

The Village Board reconvened at 7:32PM.

Community Development Committee:

Trustee Latoria, Chairperson
(New Business License Application – Millennia Products Group)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for Millennia Products Group, a metal products producer, at 1428 Norwood Avenue, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion for the stated; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

(New Business License Application – Relay Express Inc.)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for Relay Express Inc., a local delivery/courier service, at 1550 W. Bryn Mawr Avenue, as recommended by the Community Development Department. Hearing no objections, Trustee Latoria made a motion for the stated; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

Administration Committee:

Trustee Santorsola, Chairperson
(Recap of Intergovernmental Committee Meeting)

Trustee Santorsola reported on the last Intergovernmental Committee meeting on August 22nd, 2016. The Itasca Park District reported Governor released funding for two projects: the bird sanctuary and dog park. However, one restriction for the dog park project is that it must be built within two years. The Park District also reported the waterpark closed on September 5th. Trustee Santorsola reported on various upcoming events, including the Springbrook celebration on September 24th, a living history event at the Historic Train Depot on October 24th, and the Kelly Miller Circus event on September 14th. The Itasca School District 10 reported on the ratification of a three-year teacher contract in June. The Superintendent is sticking with a CPI contract, creating positive adjustments for younger teachers in order to be more competitive with surrounding communities. School District 10 also reported that the new website is progressing and will be available this fall, the budget is balanced and healthy, there is a

new bussing company, and a more robust special education program. The Fire District reported on possible restructuring. In addition, the Fire District reported that they will be going to referendum in Spring; they need additional funds for operations. Trustee Santorsola reported that the next Intergovernmental Committee meeting will be on October 17th at 5:45PM.

Environmental Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:
Trustee Hower, Chairperson
(Ordinance #1815-16)

Trustee Hower presented discussion and possible action concerning Ordinance #1815-16, "An Ordinance Amending Chapter 54 of the Itasca Municipal Code to Establish Water and Sewer Rates for Non-Resident Users." Village Administrator Evan Teich noted that during the water rate ordinances earlier in the year, staff removed the out-of-district rate from 200% to 100%, but it was the Board's intent to move it to 150%. This rate increase does not apply to anyone currently, but several circumstances may exist where residential or commercial units may tap in and have this applied to them. Hearing no objections, Trustee Hower made a motion to approve Ordinance #1815-16; Trustee Aiani seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Clerk's Report for July 2016)

Trustee Hower presented the Clerk's Report for July 2016. The grand total for all funds totaled \$2,104,159.50.

Public Safety Committee:
Trustee Madaras, Chairperson
(Resolution #896-16)

Trustee Madaras presented discussion and possible action concerning Resolution #896-16, "A Resolution Creating the Position of Director of Police." Hearing no objections, Trustee Madaras made a motion to approve Resolution #896-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #902-16)

Trustee Madaras presented discussion and possible action concerning Resolution #902-16, "A Resolution Adopting a New Police Department Organizational Chart." Hearing no objections, Trustee Madaras made a motion to approve Resolution #902-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #903-16)

Trustee Madaras presented discussion and possible action concerning Resolution #903-16, "A Resolution Waiving the Formal Bidding Requirements for Office Furniture for the Police Department from Business Office Systems." Chief Robert O'Connor noted the Police Department would like to go with the BOS bid and not pursue further bids because we have done business with BOS before and their quote is significantly the

cheaper of the two obtained already for comparable and matching furniture line to what is already in the police station. Hearing no objections, Trustee Madaras made a motion to approve Resolution #903-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Public Works/Infrastructure Committee:

Trustee Aiani, Chairperson
(Resolution #895-16)

Trustee Aiani presented discussion and possible action concerning Resolution #895-16, "A Resolution Authorizing Execution of an Intergovernmental Agreement between the City of Wood Dale and the Village of Itasca regarding Reconstruction and Maintenance of Mill Road." Hearing no objections, Trustee Aiani made a motion to approve Resolution #895-16; Trustee Hower seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #897-16)

Trustee Aiani presented discussion and possible action concerning Resolution #897-16, "A Resolution Accepting the Low Bid from United Septic for Sanitary Sewer Closed Circuit Televising Inspection and Cleaning." Director of Public Works Ross Hitchcock commended Superintendent Mike Subers on his work with this project and the Intergovernmental Agreement with the City of Wood Dale. Hearing no objections, Trustee Aiani made a motion to approve Resolution #897-16; Trustee Leahy seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Consent Agenda:

Trustee Leahy made a motion to approve items "a" through "c" on the Consent Agenda as follows; Trustee Santorsola seconded the motion. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

- a. Approval of Resolution #898-16, "A Resolution Authorizing Execution of an Agreement between the Village of Itasca and Zagster, Inc. concerning a Bicycle Rental Program"
- b. Approval of Resolution #899-16, "A Resolution Adopting a New Community Development Organizational Chart"
- c. Approval of Resolution #900-16, "A Resolution Changing the Title of Human Resources/Risk Management Coordinator to Human Resources Manager"

Voucher:

Trustee Hower made a motion to approve the voucher dated September 6, 2016 in the amount of \$566,945.22; Trustee Leahy seconded. **Roll Call Vote:** Ayes- Trustee Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

Department Heads: Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment: Trustee Hower made a motion to adjourn the Village Board meeting at 8:00 PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Jacob A. Lawrence, Deputy Village Clerk

VILLAGE OF ITASCA
COMMUNITY PLANNING MONTH
PROCLAMATION

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, the American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions that sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of the Plan Commission and other citizen planners who have contributed their time and expertise to the improvement of the Village of Itasca; and

WHEREAS, we recognize the many valuable contributions made by professional planners within the Village of Itasca and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED THAT, the month of October in 2016 is hereby designated as **Community Planning Month** in the The Village of Itasca in conjunction with the celebration of National Community Planning Month.

Adopted this 20th Day of September, 2016.

Village President

Village Clerk

ORDINANCE NO. 1814 -16

**AN ORDINANCE GRANTING VARIANCES FOR
900 N. ARLINGTON HEIGHTS ROAD (Arlington Thorndale, LLC)**

WHEREAS, Arlington Thorndale, LLC managed by Quadrangle Development (hereinafter “Petitioner”) has filed a petition for variance from Sections 13.03(2)(b)(2) and 13.03(2)(b)(6) of the Itasca Zoning Ordinance for 900 N. Arlington Heights Road, Itasca, Illinois (hereinafter referred to as the “Subject Property”), which is located in the Village’s B-2 Community Business District; and

WHEREAS, Petitioner seeks a variance in order to allow two new wall signs measuring 5 feet tall by 16 feet wide for a total area of 80 square feet per sign (160 square feet in new signs), one on the north facing wall above the third floor window and one on the east facing wall above the third floor window, and both placed so the top of the signs measures approximately 45 feet from grade; and

WHEREAS, Petitioner has submitted an application for the variance, attached hereto as Exhibit A; and

WHEREAS, a public hearing was held by the Itasca Plan Commission on August 17, 2016, pursuant to public notice as required by law, with respect to Petitioner’s application; and

WHEREAS, the Itasca Plan Commission voted to recommend that the Village authorities approve the requested variances from Sections 13.03(2)(b)(2) and 13.03(2)(b)(6) of the Itasca Zoning Ordinance to allow two new wall signs measuring 80 square feet each for a total of 160 square feet both at a height of approximately 45 feet from grade, as described in Exhibit A, subject to the following conditions:

1. The variance will become void if the permit has not been applied for within one year following the date of Village Board approval.
2. The variance is the square feet and location of the signs submitted herein, under the Master Sign Plan, and will be reviewed by staff at the issuance of permits.
3. Permit documents must be in substantial compliance with Plan Commission/Village Board submittal.
4. Must comply with all Village ordinances and building codes.
5. Signs, as submitted, may be illuminated so long as Village Codes regarding lighting at lot lines are met.

WHEREAS, the Plan Commission made the following findings of fact with respect to the recommended variance:

1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located.
2. The plight of the owner is due to unique circumstances.
3. The variation, if granted, will not alter the essential character of the locality.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities hereby make the following findings of fact:

1. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located.
2. The plight of the owner is due to unique circumstances.
3. The variation, if granted, will not alter the essential character of the locality.

SECTION TWO: The corporate authorities hereby grant variances from Sections 13.03(2)(b)(2) and 13.03(2)(b)(6) of the Itasca Zoning Ordinance to allow two new wall signs measuring 80 square feet each for a total of 160 square feet both at a height of approximately 45 feet from grade, as described in Exhibit A, subject to the following conditions:

1. The variance will become void if the permit has not been applied for within one year following the date of Village Board approval.
2. The variance is the square feet and location of the signs submitted herein, under the Master Sign Plan, and will be reviewed by staff at the issuance of permits.
3. Permit documents must be in substantial compliance with Plan Commission/Village Board submittal.
4. Must comply with all Village ordinances and building codes.
5. Signs, as submitted, may be illuminated so long as Village Codes regarding lighting at lot lines are met.

SECTION THREE: All other aspects of the Subject Property are to be in compliance with all Village ordinances, including but not limited to the Itasca Zoning Ordinance, unless otherwise modified by ordinance.

SECTION FOUR: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any

Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FIVE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



Village of Itasca

550 W. Irving Park Rd. Itasca, IL 60143
630.773-0835. Fax 630.773.2505 • www.itasca.com

MEMORANDUM

TO: Jeffery Pruyn, Village President
Village Board of Trustees

FROM: Evan Teich, Village Administrator

DATE: September 16, 2016

SUBJECT: Ordinance #1817-16- Adding the Position of Director of Police

In the Packet there is Ordinance # 1817-16. This Ordinance amends the Village's Code of Ordinances, Chapter 33 adding the position of Director of Police. The Ordinance does state in section 33.03 (c) that the Mayor may appoint with the consent of the Village Board of Trustees either a Chief of Police or a director of Police but not both concurrently.

The organizational chart will be updated to reflect the creation of this position per Resolution 902-16.

ORDINANCE NO. 1817 -16

AN ORDINANCE AMENDING CHAPTER 33 OF THE ITASCA CODE OF ORDINANCES TO ADD DIRECTOR OF POLICE POSITION

WHEREAS, the corporate authorities of the Village of Itasca (hereinafter “Village”) believe that the functions of municipal government can be performed more economically and efficiently by creating a new position in the Police Department and by revising the organization of the Police Department; and

WHEREAS, the Village wishes to create the position of “Director of Police” and revise Chapter 33 of the Itasca Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: Chapter 33, Section 33.03 of the Itasca Code of Ordinances is hereby amended as follows:

§ 33.03 OFFICE OF CHIEF **AND DIRECTOR OF POLICE CREATED.**

- (A) There is hereby created the office of Chief of Police. The Chief shall be appointed by the President by and with the consent of the Board of Trustees. The Chief shall be the chief executive officer of the Police Department. The position of Chief of Police shall be exempt from Civil Service jurisdiction.
- (B) There is hereby created the office of the Director of Police. The Director shall be appointed by the President by and with the consent of the Board of Trustees. The Director shall be responsible for the oversight of all Police Department functions, being the final department authority on all matters of policy and discipline. The Director of Police shall have the same powers, duties, responsibilities and authority as the Chief of Police, as outlined in this Chapter, the Village Code of Ordinances, and the Village’s Ordinances and Resolutions, except that the Director shall not be a sworn officer and shall not have the power of arrest.
- (C) The President may appoint and with the consent of the Board of Trustees either a Chief of Police or a Director of Police but not both concurrently.

SECTION TWO: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



PUBLIC WORKS

411 N Prospect Ave
Itasca, Illinois 60143-1795
Tel: 630-773-2455 Fax: 630-773-9856
www.itasca.com

MEMORANDUM

Date: September 14, 2016

To: Village President
Board of Trustees
Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*

RE: 2016 Downtown Brick Paver Maintenance Project

We opened bids for the Downtown Brick Paver Maintenance Project on September 7th, 2016. We had two qualified bidders participate. The low bidder was Select Construction of Elgin at \$9.00 per square foot.

The project scope consists of removing, rebasing, and replacing the brick pavers on Orchard and Walnut Streets north of the RR tracks (approximately 6,000 square feet). This is a budgeted item and everything appears to be in order.

I recommend accepting Select Construction's low bid of \$9.00 per square foot for the 2016 Downtown Brick Paver Maintenance Project.

The other bid was \$11.00 per square foot, provided by Copenhaver Construction.

RESOLUTION NO. 904 -16

A RESOLUTION ACCEPTING THE LOW BID FROM SELECT CONSTRUCTION OF ELGIN FOR THE 2016 DOWNTOWN BRICK PAVER MAINTENANCE PROJECT

WHEREAS, the Village of Itasca (hereinafter “Village”) advertised for bids for the 2016 Downtown Brick Paver Maintenance Project, which consists of removing, rebasing, and replacing the brick pavers on Orchard and Walnut Streets north of the railroad tracks (approximately 6,000 square feet); and

WHEREAS, the Village now wishes to accept the lowest qualified bid from Select Construction of Elgin at the amounts of \$9.00 per square foot of brick pavers.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the bid from Select Construction of Elgin at the amounts of \$9.00 per square foot of brick pavers.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the bid from Select Construction of Elgin.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



Municipal Expertise. Community Commitment.

Mark A. Wesolowski, P.E.
Direct Line: (815) 412-2710
Email: mwesolowski@reltd.com

September 15, 2016

Project #16-R0460

Village of Itasca
550 W. Irving Park Road
Itasca, IL 60143

Attention: Mr. Ross Hitchcock
Public Works Director

RE: Pierce Road Sidewalk

Dear Mr. Hitchcock:

We have reviewed the bids received September 15, 2016 at the Village Hall, and find them to be correct and in order as follows:

| | |
|-----------------------------------|--------------|
| Triggie Construction, Inc. | \$126,800.00 |
| Schroeder & Schroeder, Inc. | \$172,852.00 |
| A Lamp Concrete Contractors, Inc. | \$193,665.00 |

As seen on the enclosed bid tabulation, the low bid is approximately 40% below the estimate of \$212,925.00.

We, therefore, recommend award of the contract to the low bidder, Triggie Construction, Inc. in the amount of One Hundred Twenty-six Thousand Eight Hundred Dollars and Zero Cents (\$126,800.00). If you have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

ROBINSON ENGINEERING, LTD.


Mark A. Wesolowski, P.E., CFM
Senior Project Manager
MAW/vp

R:\2015-2019\2016\16-R0460.ITVAward.docx

Encl:

Tabulation of Bids

County DuPage
Municipality VILLAGE OF ITASCA
Section

Bid Letting
Date: 09/15/16 Estimate: 212,925.00
Time: 10:01 am Appropriated:
Attested by: Mark W.

Location and brief description
PIERCE ROAD SIDEWALK

Bidder #1 & Address:

Trigg Construction, Inc.
1975 Powis Rd.
West Chicago, IL 60186

Bidder #2 & Address:

Schroeder & Schroeder Inc.
7306 Central Park
Skokie, IL 60076

Bidder #3 & Address:

A-Lamp Concrete Contractors
1900 Wright Blvd.
Schaumburg, IL 60193

LOW BIDDER

| Item No. | Items | Unit | Quantity | Unit Price | Estimate | Unit Price | Total BID | Unit Price | Total BID | Unit Price | Total BID |
|----------|---|-------|----------|------------|------------|---------------------|-----------|---------------------|------------|--------------------------|------------|
| 1 | TREE ROOT PRUNING | EACH | 13 | 200.00 | 2,600.00 | 100.00 | 1,300.00 | 50.00 | 650.00 | 50.00 | 650.00 |
| 2 | TREE PRUNING (1 TO 10 INCH DIAMETER) | EACH | 9 | 130.00 | 1,170.00 | 100.00 | 900.00 | 50.00 | 450.00 | 50.00 | 450.00 |
| 3 | TREE PRUNING (OVER 10 INCH DIAMETER) | EACH | 4 | 175.00 | 700.00 | 300.00 | 1,200.00 | 100.00 | 400.00 | 50.00 | 200.00 |
| 4 | EARTH EXCAVATION (SPECIAL) | L SUM | 1 | 31000.00 | 31,000.00 | 20750.00 | 20,750.00 | 17250.00 | 17,250.00 | 34000.00 | 34,000.00 |
| 5 | REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL | CU YD | 50 | 60.00 | 3,000.00 | 25.00 | 1,250.00 | 45.00 | 2,250.00 | 10.00 | 500.00 |
| 6 | REMOVE AND RELOCATE LAWN SPRINKLER SYSTEM | FOOT | 50 | 50.00 | 2,500.00 | 25.00 | 1,250.00 | 25.00 | 1,250.00 | 25.00 | 1,250.00 |
| 7 | REMOVE AND REPLANT TREE | EACH | 4 | 250.00 | 1,000.00 | 500.00 | 2,000.00 | 500.00 | 2,000.00 | 200.00 | 800.00 |
| 8 | COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT | FOOT | 15 | 35.00 | 525.00 | 75.00 | 1,125.00 | 50.00 | 750.00 | 65.00 | 975.00 |
| 9 | STRUCTURES TO BE ADJUSTED | EACH | 4 | 250.00 | 1,000.00 | 300.00 | 1,200.00 | 350.00 | 1,400.00 | 350.00 | 1,400.00 |
| 10 | STEEL ADJUSTING RINGS | EACH | 3 | 100.00 | 300.00 | 100.00 | 300.00 | 200.00 | 600.00 | 300.00 | 900.00 |
| 11 | EXPOSED PEA GRAVEL AGGREGATE CONCRETE | SQ FT | 12600 | 12.00 | 151,200.00 | 6.75 | 85,050.00 | 10.50 | 132,300.00 | 11.35 | 143,010.00 |
| 12 | DETECTABLE WARNINGS | SQ FT | 16 | 30.00 | 480.00 | 25.00 | 400.00 | 47.00 | 752.00 | 45.00 | 720.00 |
| 13 | TOPSOIL FURNISH AND PLACE, 4" | SQ YD | 1250 | 5.00 | 6,250.00 | 0.10 | 125.00 | 5.00 | 6,250.00 | 3.00 | 3,750.00 |
| 14 | SEEDING, SPECIAL | SQ YD | 1250 | 3.00 | 3,750.00 | 5.00 | 6,250.00 | 2.00 | 2,500.00 | 2.00 | 2,500.00 |
| 15 | EROSION CONTROL BLANKET | SQ YD | 1250 | 5.00 | 6,250.00 | 2.00 | 2,500.00 | 2.00 | 2,500.00 | 2.00 | 2,500.00 |
| 16 | INLET FILTERS | EACH | 6 | 200.00 | 1,200.00 | 200.00 | 1,200.00 | 150.00 | 900.00 | 10.00 | 60.00 |
| | | | | | | \$126,800.00 | | \$172,852.00 | | \$193,665.00 (1A) | |
| | | | | | | \$212,925.00 | | | | | |

RESOLUTION NO. 905 -16

A RESOLUTION ACCEPTING THE LOW BID FROM TRIGGIE CONSTRUCTION, INC. FOR THE PIERCE ROAD SIDEWALK PROJECT

WHEREAS, the Village of Itasca (hereinafter “Village”) advertised for bids for the construction of new sidewalks along the north side of Pierce Road from Hamilton Lakes Drive to Ketter Drive; and

WHEREAS, the Village now wishes to accept the lowest qualified bid from Triggie Construction, Inc. at the amount of \$126,800.00.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the bid from Triggie Construction, Inc. at the amount of \$126,800.00.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the bid from Triggie Construction, Inc.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this _____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



Village of Itasca Community Development Department

550 WEST IRVING PARK RD. ITASCA, IL 60143
PHONE: 630/773-5568 FAX: 630/773-0852
e-mail: smalik@itasca.com
www.itasca.com

MEMORANDUM

TO: President Jeff Pruyn
Village Board of Trustees

RE: Zoning Certificate Request
Millenia Products Group Inc.
1428 Norwood Avenue

FROM: Chris Strom
Community Development

VB DATE: September 6, 2016

CC: Melody Craven, Village Clerk
Nancy Hill, Director
File

ENCL: Business License Application

I recommend approval of the following Zoning Certificate Request:

Company Name: Mellenia Products Group Inc.

Address: 1428 Norwood Avenue

Zoning: Manufacturing

Millenia Products Group Inc. produces stainless and aluminum sinks, counter tops, toolboxes and various other metal products. Millenia's production takes place at their original Itasca location at 1345 Norwood Avenue. The second location will be used primarily for storage. This proposed use is permitted in the M- Limited Manufacturing District and parking appears to be adequate for this use.

1/12/08



VILLAGE OF ITASCA NEW BUSINESS APPLICATION

Please Note: The business name, address, phone, fax, e-mail, website, and description will be listed in the Itasca Online Business Directory.

General Information

Today's Date: 8/29/16 Move-In Date: 7/29/16 Date you assume(d) control of property through lease or purchase: 7/29/16

Business Name: Millenia Products Group Inc.

Current Address: 1428 Norwood Ave. Itasca IL 60143

Proposed Itasca Address: _____

Mailing Address (if different from Itasca Address): 345 Norwood Ave. Itasca IL 60143

Phone: 630-458-0401 Fax: 630-543-6045 Illinois Business Tax Number: 4167-8389

Email: mcurney@milleniapg.com Website: millenmetals.com

Does your business collect retail sales tax? Yes No

Description of Business: Storage

Owner/Principal/Site Manager Information

Contact Information (if different from owner/principal/site manager)

Name: Frank San Roman

Name: John Klein

Title: Pres / CEO

Title: Maintenance Manager

Phone: 630-458-0401

Phone: 630-458-0401

E-mail: FSanroman@milleniapg.com

E-mail: JKlein@elginmetalproducts.com

Site Information

Sq. Ft. of Retail Space: —

Number of Company Vehicles Parked On-Site: 0

Sq. Ft. of Office Space: —

Number of Vending Machines On-Site: 0

Sq. Ft. of Warehousing / Industrial Space: 14,080

Total # of Parking Spaces Assigned to Your Business: _____

Sq. Ft. of Other Space: —

Total # of Employees at Location: 0

Total Sq. Ft. of Facility: —

Number of Shifts: 0

Number of Employees On-Site During Peak Shift: 0

Tenants

Do or will you lease space to another company at the proposed Itasca location? Yes No

If yes, please provide the name and phone number of each company. Please attach additional sheets if necessary.

| Tenant Name | Phone Number |
|-------------|--------------|
| 1. _____ | _____ |
| 2. _____ | _____ |

Other Itasca Sites (if applicable)

Do you occupy more than one location in Itasca? Yes No

If yes, please list the other addresses and square footage. Please attach additional sheets if necessary.

| Address | Square Feet |
|-----------------------------|----------------|
| 1. <u>1345 Norwood Ave.</u> | <u>112,646</u> |
| 2. _____ | _____ |

Fee Calculator

Please use the below table to calculate the inspection and licensing fees for your new business. Please note: Additional fees may be required if the facility requires reinspection(s) and/or requests a Temporary Occupancy Certificate.

| | | | | |
|------------------------------|---|---|---|---------------|
| New Tenant Inspection | 1 | Using the table included on page 9, please enter the New Tenant Inspection Fee . This fee is paid to the Village of Itasca, Community Development Department. | 1 | <u>180.00</u> |
| Licensing | 2 | Business License: Using the table included on page 9, please enter the Business License Fee for the business. | 2 | <u>100.00</u> |
| | 3 | Live Entertainment License: If the business will have live entertainment, please enter \$40 for an annual single-performer license or \$600 for an annual multiple performer license. | 3 | <u>0</u> |
| | 4 | Tobacco Seller's License: If the business will sell tobacco, please enter \$100. Additionally, please complete and submit a Tobacco Seller's License Application (available on-line at www.itasca.com/newbusiness and at the Itasca Village Hall). | 4 | <u>0</u> |
| | 5 | Vending Machine License: If the facility will have vending machines on-site, enter \$25 per machine. | 5 | <u>0</u> |
| | 6 | Commercial Vehicle License(s): If the business owns, operates, and/or keeps vehicles in Itasca, please complete the attached Commercial Vehicle form and enter in the applicable fee. | 6 | <u>0</u> |
| | 7 | Please add lines 2 through 7, this is your Total Licensing Fee . This fee is paid to the Village of Itasca. | 7 | <u>100.0</u> |

NOTE: IF PAYING BY CHECK, PLEASE PROVIDE TWO CHECKS: ONE FOR THE NEW TENANT INSPECTION FEE AND ONE FOR THE TOTAL LICENSING FEE.

Certification

By signing below, the applicant certifies or affirms that:

- the information provided in the New Business Application is true and accurate to the best of his or her knowledge, and
- the proposed use(s) is/are in full compliance with Section 11.02 of the Itasca Zoning Ordinance. A copy of Section 11.02 is available online at www.itasca.com/comdev.

Name: Marlon Carney Title: CFO
 Signature: [Signature] Date: 8/24/16

OFFICE USE ONLY

| Fee | Amount Paid | Date | Received By |
|-----------------|-----------------|----------------|--------------------|
| New Tenant | <u>\$180 CC</u> | <u>8-24-16</u> | <u>[Signature]</u> |
| Total Licensing | <u>\$100 CC</u> | <u>8-24-16</u> | <u>[Signature]</u> |



Village of Itasca Community Development Department

550 WEST IRVING PARK RD. ITASCA, IL 60143
PHONE: 630/773-5568 FAX: 630/773-0852
e-mail: smalik@itasca.com
www.itasca.com

MEMORANDUM

TO: President Jeff Pruyn
Village Board of Trustees

RE: Zoning Certificate Request
Relay Express, Inc.
1550 W. Bryn Mawr Ave.

FROM: Chris Strom
Community Development

VB DATE: September 6, 2016

CC: Melody Craven, Village Clerk
Nancy Hill, Director
File

ENCL: Business License Application

I recommend approval of the following Zoning Certificate Request:

Company Name: Relay Express, Inc.
Address: 1550 W. Bryn Mawr Avenue
Zoning: Manufacturing

Relay Express is a Midwest local delivery/courier service. 1550 W. Bryn Mawr Avenue is a multi-tenant building with other businesses similar to Relay Express. The proposed location will be shared with Cycle Logistics and it is the first Itasca location for this company. The proposed use is permitted in the M- Limited Manufacturing District and parking appears to be adequate for this use as Relay Express plans to use delivery vehicles already on site through its partner Cycle Logistics.



VILLAGE OF ITASCA NEW BUSINESS APPLICATION

Please Note: The business name, address, phone, fax, e-mail, website, and description will be listed in the Itasca Online Business Directory.

General Information

Today's Date: 8/19/16 Move-In Date: 5/16/16 Date you assume(d) control of property through lease or purchase: 5/16/16

Business Name: Relay Express, Inc

Current Address: 1550 W. Bryn Mawr Ave Itasca, IL 60143

Proposed Itasca Address: _____

Mailing Address (if different from Itasca Address): _____

Phone: 630-285-0052 Fax: _____ Illinois Business Tax Number: _____

Email: senviskys@relayexpress.com Website: www.relayexpress.com

Does your business collect retail sales tax? Yes No

Description of Business: local delivery/courier service

Owner/Principal/Site Manager Information

Name: Matthew Seiter

Title: CEO

Phone: 513.860.2555

E-mail: matte@relayexpress.com

Contact Information (if different from owner/principal/site manager)

Name: Dan Fink

Title: SSL Coordinator

Phone: 630-285-0052

E-mail: fink.d@relayexpress.com

Site Information

Sq. Ft. of Retail Space: —

Sq. Ft. of Office Space: —

Sq. Ft. of Warehousing / Industrial Space: 13,000

Sq. Ft. of Other Space: —

Total Sq. Ft. of Facility: 13,000

Number of Company Vehicles Parked On-Site: 0

Number of Vending Machines On-Site: 0

Total # of Parking Spaces Assigned to Your Business: 4

Total # of Employees at Location: 4

Number of Shifts: 2

Number of Employees On-Site During Peak Shift: 2

Tenants

Do or will you lease space to another company at the proposed Itasca location? Yes No

If yes, please provide the name and phone number of each company. Please attach additional sheets if necessary.

| Tenant Name | Phone Number |
|-------------|--------------|
| 1. _____ | _____ |
| 2. _____ | _____ |

Other Itasca Sites (if applicable)

Do you occupy more than one location in Itasca? Yes No

If yes, please list the other addresses and square footage. Please attach additional sheets if necessary.

| Address | Square Feet |
|----------|-------------|
| 1. _____ | _____ |
| 2. _____ | _____ |

Fee Calculator

Please use the below table to calculate the inspection and licensing fees for your new business. Please note: Additional fees may be required if the facility requires reinspection(s) and/or requests a Temporary Occupancy Certificate.

| | | | | |
|--|---|---|---|-----|
| New Tenant Inspection Licensing | 1 | Using the table included on page 9, please enter the New Tenant Inspection Fee . This fee is paid to the Village of Itasca, Community Development Department. | 1 | 180 |
| | 2 | Business License: Using the table included on page 9, please enter the Business License Fee for the business. | 2 | 100 |
| | 3 | Live Entertainment License: If the business will have live entertainment, please enter \$40 for an annual single-performer license or \$600 for an annual multiple performer license. | 3 | — |
| | 4 | Tobacco Seller's License: If the business will sell tobacco, please enter \$100. Additionally, please complete and submit a Tobacco Seller's License Application (available on-line at www.itasca.com/newbusiness and at the Itasca Village Hall). | 4 | — |
| | 5 | Vending Machine License: If the facility will have vending machines on-site, enter \$25 per machine. | 5 | — |
| | 6 | Please add lines 2 through 6, this is your Total Licensing Fee . This fee is paid to the Village of Itasca. | 7 | 280 |

NOTE: IF PAYING BY CHECK, PLEASE PROVIDE TWO CHECKS: ONE FOR THE NEW TENANT INSPECTION FEE AND ONE FOR THE TOTAL LICENSING FEE.

Certification

By signing below, the applicant certifies or affirms that:

- the information provided in the New Business Application is true and accurate to the best of his or her knowledge, and
- the proposed use(s) is/are in full compliance with Section 11.02 of the Itasca Zoning Ordinance. A copy of Section 11.02 is available online at www.itasca.com/comdev.

Name: Stephen J. Senvisky Title: VP Finance

Signature: [Signature] Date: 8/19/16

OFFICE USE ONLY

| Fee | Amount Paid | Date | Received By |
|-----------------------|-------------|------|-------------|
| New Tenant Inspection | | | |
| Licensing | | | |

NTI \$180 CK 163730 8-25-16 [Signature]

Business License \$100 CK 163730 8-25-16 [Signature] 8 | Page

ORDINANCE NO. 1815 -16

AN ORDINANCE AMENDING CHAPTER 54 OF THE ITASCA MUNICIPAL CODE TO ESTABLISH WATER AND SEWER RATES FOR NON-RESIDENT USERS

WHEREAS, on December 15, 2015, the Village of Itasca Board of Trustees adopted Ordinance 1784-15 entitled “An Ordinance Establishing Water and Sewer Rate Changes for 2016-2018;” and

WHEREAS, on June 7, 2016, the Village of Itasca Board of Trustees adopted Ordinance 1805-16 entitled “An Ordinance Amending Ordinance No. 1784-15 And Chapter 54, Combined Water and Sewer System, of the Itasca Municipal Code To Establish Water And Sewer Rate Changes For 2016 to 2018;” and

WHEREAS, since June 7, 2016, the Village of Itasca has investigated the expenses and costs related to providing water and sewer to non-resident users outside Village limits and determined that such expenses and costs were higher for non-resident users than resident users given the location and necessary infrastructure, including but not limited to the new Wastewater Treatment Plant and lift stations; and

WHEREAS, the Village of Itasca recently built a new Wastewater Treatment Plant with excess capacity to enable the Village to service non-resident users; and

WHEREAS, the Village of Itasca is in the process of remodeling its lift stations, including the Holiday Inn lift station, to handle excess capacity expected to be caused by non-resident users.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: Chapter 54, Section 03 and Section 04 of the Itasca Municipal Code are hereby amended as follows:

§54.03 WATER USER SERVICE CHARGES.

Rates and charges for the use of and for the service supplied by the Village waterworks, are based on water meter readings of the amount of water consumed and the size of the service pipe providing water to the user. The rates and charges are as follows:

| WATER RATES & CHARGES Calendar Year | 2016 | 2017 | 2018 |
|--|-----------|-----------|-----------|
| up to 1" service | \$ 11.50 | \$ 12.36 | \$ 13.29 |
| 1.25-1.5" service | \$ 14.38 | \$ 17.00 | \$ 19.94 |
| 2" service | \$ 17.25 | \$ 21.63 | \$ 26.58 |
| 3" service | \$ 31.05 | \$ 35.23 | \$ 39.87 |
| 4" service | \$ 40.83 | \$ 46.66 | \$ 53.16 |
| 6" service | \$ 60.38 | \$ 69.53 | \$ 79.74 |
| 8" service | \$ 79.93 | \$ 92.39 | \$ 106.32 |
| 10" service | \$ 99.48 | \$ 115.26 | \$ 132.90 |
| 12" service | \$ 119.03 | \$ 138.12 | \$ 159.48 |
| Combined Water Usage Rate (per 1,000 gallons) | \$ 9.41 | \$ 10.13 | \$ 10.90 |

- (A) The rates listed above take effect on January 1 of each respective year and are effective until December 31 of each respective year. Effective January 1, 2019, rates will be charged at an amount 5% greater than the rates charged for 2018, and rates will continue to increase 5% effective January 1 of each subsequent year.
- (B) The user shall pay the listed monthly minimum charge for the service diameter specified plus the product of the water used during that month at the rate per 1,000 gallons.
- (C) Non-residents. Wherever any facility, dwelling or building uses either sewer or water, or both, and such facility, dwelling or building is located outside the Village limits, then the user or same shall pay a rate 150% of the residential ~~the same~~ rates and charges provided in this chapter.

§54.03 SEWER USER SERVICE CHARGES.

Rates and charges for the use of the Village sewer system are based on water meter readings of the amount of water consumed by a user. The rates and charges are as follows:

| SEWER RATES & CHARGES Calendar Year | 2016 | 2017 | 2018 |
|--|-----------|-----------|-----------|
| up to 1" service | \$ 13.50 | \$ 14.51 | \$ 15.60 |
| 1.25-1.5" service | \$ 16.88 | \$ 19.95 | \$ 23.40 |
| 2" service | \$ 20.25 | \$ 25.39 | \$ 31.20 |
| 3" service | \$ 36.45 | \$ 41.35 | \$ 46.80 |
| 4" service | \$ 47.93 | \$ 54.78 | \$ 62.40 |
| 6" service | \$ 70.88 | \$ 81.62 | \$ 93.60 |
| 8" service | \$ 93.83 | \$ 108.46 | \$ 124.80 |
| 10" service | \$ 116.78 | \$ 135.31 | \$ 156.00 |
| 12" service | \$ 139.73 | \$ 162.15 | \$ 187.20 |
| Combined Sewer Usage Rate (per 1,000 gallons) | \$ 8.99 | \$ 9.68 | \$ 10.42 |

- (A) The rates listed above take effect on January 1 of each respective year and are effective until December 31 of each respective year. Effective January 1, 2019, rates will be charged at an amount 5% greater than the rates charged for 2018, and rates will continue to increase 5% effective January 1 of each subsequent year.
- (B) The User shall pay the listed monthly minimum charge plus the product of the water used during that month at the specified rate per 1,000 gallons. Charges are applicable in the fiscal year which the water was consumed.
- (C) Non-residents. Wherever any facility, dwelling, or building uses either sewer or water, or both, and such facility, dwelling, or building is located outside the village limits, then the User or same shall pay a rate of 150% of the residential ~~the same~~ rates and charges provided in this chapter.
- (D) The sewer rates and charges are based on the water usage as recorded by approved water meters and/or sewage meters for waste-water having concentrations of 250 mg/l of BOD and 300 mg/l of total suspended solids.
- (1) Metered usage shall be read to the lowest even increment of 100 gallons.
 - (2) Sewer users who obtain any portion of their water service from other than the Village water supply shall install and maintain, at no expense to the Village, water meters of a type approved by the Superintendent for the purpose of metering the water usage obtained from such other sources.

- (3) Wherever required by the Superintendent, sewage metering devices shall be installed and maintained, at no expense to the Village, when the volume of wastewater discharged to the public sewer cannot be otherwise determined by use of water meters.
 - (4) Metering devices shall not be removed without the consent of the Superintendent unless sewer use service is cancelled.
- (E) The sewer rates and charges to be paid by all non-metered sewer users shall be equal to consumption of 10,000 gallons per month.
- (F) Whenever the Superintendent determines that a non-metered sewer User is discharging more than 10,000 gallons per month, the Superintendent may require such non-metered User to install metering devices on the building water supply or building sewer to measure the volume of wastewater discharged to the public sewer.
- (G) Surcharge program.
- (1) A treatment service surcharge shall be levied to all Non-Residential Users whose wastewater contains a concentration of a pollutant which exceeds a surcharge pollutant concentration threshold listed in the Village of Itasca Surcharge Policy (Surcharge Policy). Surchargeable pollutants include, but are not limited to:
 - (a) Ammonia-nitrogen;
 - (b) Biochemical oxygen demand (BOD);
 - (c) Fats, oils, and grease (FOG);
 - (d) Phosphorus; and/or
 - (e) Total suspended solids (TSS).
 - (2) A surcharge is applicable to the mass of pollutant discharged above the surcharge pollutant concentration threshold.
 - (3) The Village retains the ability to waive the surcharge fee for one or more pollutants.
 - (4) Pollutant concentrations in a Non-Residential User's wastewater shall be determined by wastewater sampling performed in accordance with techniques prescribed in the Code of Federal Regulations Title 40 Part 136. Sampling and analysis shall be conducted as often as deemed

necessary by the Superintendent and shall be binding as the basis for calculating the surcharge.

- (5) The appropriate flow measurement devices and methods consistent with approved scientific practices shall be selected and used to ensure the accuracy and reliability of measurements of the volume of monitored discharges. The devices used to monitor flow are subject to the approval of the Village and shall be installed, calibrated, and maintained to ensure that the accuracy of the measurements is consistent with the accepted capability of that type of device. Devices selected shall be capable of measuring flows with a maximum deviation of less than ten percent from true discharge rates throughout the range of expected discharge volumes.
- (6) The surcharge rates are contained in the Surcharge Policy and shall be reviewed at the discretion of the Village. Proposed modifications to surcharge rates shall be approved by the Director, Superintendent, and the Village Finance Director.
- (7) The Village shall make a written or digital copy of the current version of the Surcharge Policy available, within a reasonable amount of time, upon the request of a Non-Residential User of the Village water supply and POTW who is, or in the opinion of the Village has the possibility to be, subject to the surcharge program. A user desiring a copy of the Surcharge Policy should contact Village Hall.

SECTION TWO: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect on May 1, 2016 and after its passage, approval and publication in pamphlet form.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the
Village of Itasca this _____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 895 -16

A RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WOOD DALE AND THE VILLAGE OF ITASCA REGARDING RECONSTRUCTION AND MAINTENANCE OF MILL ROAD

WHEREAS, the Village of Itasca (hereinafter “Village”) and the City of Wood Dale (hereinafter “City”) are Illinois municipal corporations; and

WHEREAS, Article 7, Section 10 of the Illinois Constitution of 1971 and the Illinois Intergovernmental Cooperation Act 5 ILCS 220/1 et seq. allows municipal corporations to enter into intergovernmental agreements in the furtherance of their governmental purposes; and

WHEREAS, the Village and City wish to enter into an Intergovernmental Agreement, which is attached hereto as Exhibit A and incorporated herein by reference, for concerning the reconstruction and maintenance of Mill Road, as more fully described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve the Intergovernmental Agreement, Exhibit A, between the Village of Itasca and City of Wood Dale.

SECTION TWO: The Village President, or his designee, is hereby authorized to sign and execute the Intergovernmental Agreement, Exhibit A, on behalf of the Village of Itasca.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the
Village of Itasca this _____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 896-16

A RESOLUTION CREATING THE POSITION OF DIRECTOR OF POLICE

WHEREAS, the corporate authorities of the Village of Itasca (hereinafter "Village") believe that the functions of municipal government can be performed more economically and efficiently by creating a new position in the Police Department entitled "Director of Police;" and

WHEREAS, the Village wishes to create a position entitled "Director of Police" with the responsibilities and duties outlined in the Job Description, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby create a position entitled "Director of Police" with the responsibilities and duties outlined in the Job Description, Exhibit A.

SECTION TWO: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 897-16

A RESOLUTION ACCEPTING THE LOW BID FROM UNITED SEPTIC FOR SANITARY SEWER CLOSED CIRCUIT TELEVISIONING INSPECTION AND CLEANING

WHEREAS, the Village of Itasca (hereinafter “Village”) wishes to engage in a 8-year program to inspect and clean its sanitary sewers via closed circuit televising (hereinafter “CCTV”); and

WHEREAS, the Village participated in a joint request for bids in April 2016 for CCTV inspection and cleaning with four other communities, and the low bidder from that joint request was Pipe View LLC, who priced the Village’s portion (33,327 linear foot) at approximately \$80,000; and

WHEREAS, the Village never accepted the bid from Pipe View LLC as allowed under the joint request for bids and does not wish to accept Pipe View LLC’s bid offer; and

WHEREAS, the Village requested its own bids for sanitary sewer CCTV inspection and cleaning on August 16, 2016; and

WHEREAS, the Village now wishes to accept the lowest qualified bid obtained from its own request for bids on August 16, 2016, from United Septic of \$50,327.05.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the bid from United Septic at the amounts of \$50,327.05.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the bid from United Septic.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the
Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 901-16

A RESOLUTION AUTHORIZING EXECUTION OF THE ACKNOWLEDGEMENT AND CONSENT OF THE EXPIRATION OF FACILITY AGREEMENTS BETWEEN THE VILLAGE OF ITASCA AND H.P. – ITASCA LAND, L.L.C. (270 Windsor Drive)

WHEREAS, the sale of 270 Windsor Drive by Hamilton Partners requires the Village of Itasca (hereinafter “Village”) to acknowledge consent to the expiration of Facility Agreements recorded on the property of 270 Windsor Drive.

WHEREAS, the Facility Agreements involved the operation of a wastewater treatment facility in the Hamilton Lakes Business Park.

WHEREAS, the Village and Hamilton Partners have entered a new Agreement by which the Village shall treat the wastewater generated by the Hamilton Lakes Business Park.

WHEREAS, the old Facility Agreements referenced in the sale of 270 Windsor Drive are expired and the Village acknowledges and consents to title documents evidencing the expiration.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities acknowledge and consent that the recorded Facility Agreements for 270 Windsor Drive are expired and no longer applicable.

SECTION TWO: The Itasca Village President is hereby authorized to sign and execute the Acknowledgement and Consent Form on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph, clause or provision of this Resolution is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the
Village of Itasca this _____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 902-16

**A RESOLUTION ADOPTING A NEW
POLICE DEPARTMENT ORGANIZATIONAL CHART**

WHEREAS, the corporate authorities of the Village of Itasca (hereinafter “Village”) believe that the functions of municipal government can be performed more economically and efficiently by revising the organizational chart of the Police Department; and

WHEREAS, the Village wishes to structure the Police Department and positions as outlined in the revised Organizational Chart, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve and adopt the new Police Department Organizational Chart, Exhibit A, which shall replace the Village’s current Police Department Organizational Chart.

SECTION TWO: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven

RESOLUTION NO. 903 -16

**A RESOLUTION WAIVING THE FORMAL BIDDING REQUIREMENTS
FOR OFFICE FURNITURE FOR THE POLICE DEPARTMENT
FROM BUSINESS OFFICE SYSTEMS (BOS)**

WHEREAS, the Village of Itasca (hereinafter “Village”) budgeted funds for new office furniture for the Police Department for 2016; and

WHEREAS, the Village investigated the cost for new office furniture and received proposals from two different vendors; and

WHEREAS, Business Office Systems (hereinafter “BOS”) submitted the lowest offer of \$23,554.04; and

WHEREAS, the Village has worked with BOS in the past to purchase furniture for the Police Department; and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$20,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of the offer received from BOS the corporate authorities of the Village Itasca have determined that it would be in the best interests of the Village to waive formal bidding for new office furniture for the Police Department for the Village of Itasca; and

WHEREAS, the corporate authorities of the Village of Itasca hereby accept and approve the original proposal from BOS, attached hereto as Exhibit A, for new office furniture for the Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby waive formal bidding for new office furniture for the Police Department.

SECTION TWO: The corporate authorities of the Village of Itasca hereby accept and approve Exhibit A, the original proposal submitted by BOS.

SECTION THREE: The Village President is hereby authorized to formally sign the contract with BOS on behalf of the Village of Itasca.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining

provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of September, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven