

Village of Itasca

550 W. Irving Park Rd., Itasca, Illinois 60143-2018

Village Board Meeting Agenda

July 19, 2016

7:00 p.m.

President: Jeffery J. Pruyn
Trustees: Jeff Aiani
Marty Hower
Michael J. Latoria
Ellen Leahy
Frank J. Madaras
Lucy Santorsola
Clerk: Melody J. Craven
Administrator: Evan Teich

Phone: 630.773.0835
FAX: 630.773.2505

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Village Board Meeting Minutes of June 7th, 2016

Documents:

[20160607 VLG BD MTG MINUTES.PDF](#)

5. Presentation of Village Board Meeting Minutes of June 21st, 2016

Documents:

[20160621 VLG BD MTG MINUTES.PDF](#)

6. Presentation of Village Board Meeting Minutes of July 5th, 2016

Documents:

[20160705 VLG BD MTG MINUTES.PDF](#)

7. President's Comments

- a. Discussion on the State of Illinois' Beverage Alcohol Sellers and Servers Education and Training (BASSET) program
- b. Reminder: Itasca National Night Out is on August 2nd, Village Board Meeting starts at 7:30PM

8. Community Development Committee
Trustee Latoria, Chairperson

9. Administration Committee
Trustee Santorsola, Chairperson

10. Environmental Committee
Trustee Leahy, Chairperson

11. Finance Committee
Trustee Hower, Chairperson

- a. Discussion and possible action concerning Ordinance #1809-16, "Annual Appropriation Ordinance for the Village of Itasca"

Documents:

[APPROPRIATIONS ORDINANCE MEMO.PDF](#)
[ORD 1809-16 APPROPRIATION BUDGET 2016-2017 SUBMITTED 071916 FOR APPROVAL.PDF](#)

- b. Discussion and possible action concerning Resolution #883-16, "A Resolution Authorizing Acceptance of a Proposal of Insurance for Underground Storage Tank Liability from Arthur J. Gallagher & Co."

Documents:

[RESOLUTION NO 883-16.PDF](#)
[STORAGE TANK LIABILITY RENEWAL AUGUST 1 2016.PDF](#)

12. Public Safety Committee
Trustee Madaras, Chairperson

13. Public Works/Infrastructure Committee
Trustee Aiani, Chairperson

14. Consent Agenda

- a. Approval of Resolution #881-16, "A Resolution Authorizing Approval of an Agreement for Cost Participation for Tollway Contract I-13-4629, Illinois Route 390 from Park Boulevard to Arlington Heights Road"

Documents:

[RESOLUTION NO 881-16.PDF](#)
[RECOMMENDATION FOR COST PARTICIPATION LETTER APPROVAL CONSIDERATION 071916.PDF](#)
[MAYOR LETTER RESPONSE TO 4629 COST SHARING REQUEST 71916.PDF](#)
[TOLLWAY COST SHARING LETTER REQUEST 20160503.PDF](#)

- b. Approval of Resolution #885-16, "A Resolution Authorizing Execution of an Engineering Agreement for Pavement Maintenance"

Documents:

[RESOLUTION NO 885-16.PDF](#)
[MEMO AND SERVICES.PDF](#)

- c. Approval of Resolution #887-16, "A Resolution Authorizing Task Order 16-RO460 between the Village of Itasca and Robinson Engineering for Services related to Pierce Road Sidewalk Extension"

Documents:

RESOLUTION NO 887-16.PDF
MEMO AND TASK ORDER.PDF

- d. Approval of Resolution #886-16, "A Resolution Authorizing Task Order 16-RO459 between the Village of Itasca and Robinson Engineering for Services related to Arlington Heights Road Improvements"

Documents:

RESOLUTION NO 886-16.PDF
MEMO AND SERVICES AGREEMENT.PDF

- e. Approval of Resolution #882-16, "A Resolution Accepting a Proposal from Midwest Meter for Water System Leak Detection Equipment"

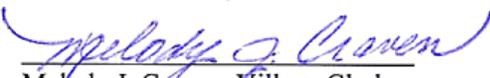
Documents:

RESOLUTION NO 882-16.PDF
MEMO AND BID.PDF

15. Voucher dated July 19th, 2016
16. Department Head Reports
17. Executive Session
18. Adjournment



Evan Teich, Village Administrator



Melody J. Craven, Village Clerk

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

June 7, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:10 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Ellen Leahy, Lucy Santorsola, Mike Latoria, Frank Madaras; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Village Engineering Consultant – Aaron Fundich; Community Development Intern – Chris Strom.
- Absent: Director of Public Works – Ross Hitchcock
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** None.
- President’s Comments:** Mayor Pruyn presented discussion and possible action concerning liquor licenses for the following special events: Highland Games, Itascafest, Oktoberfest, Craft Beer Show, 4th of July, and NFL Kickoff. Hearing no objections, Trustee Santorsola made a motion to approve the various liquor licenses. Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.
(Various liquor licenses)
- (Recap of Coffee with the Mayor) Mayor Pruyn provided a recap of the Coffee with the Mayor event on Saturday, June 4, 2016. There were up to twelve Itasca residents in audience. Topics included O’Hare noise, IDOT’s access fence, and ComEd concerns.
- Community Development Committee:** Trustee Latoria presented discussion and possible action concerning Ordinance #1803-16, "An Ordinance Granting Approval for a Class 1 Site Plan, a Special Use Permit and Variances for 100 South Walnut Street (Itasca Tap House)." Trustee Madaras recused himself from the discussion and the vote. At the May 17, 2016 regular Village Board Meeting, staff was concerned about an easement that turned up on the property. Staff recommends the Board take action to approve Ordinance #1803-16 with the noted scrivener’s error. Hearing no objections, Trustee Latoria made a motion to approve the ordinance. Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, and Santorsola; Nays – None; Absent – None; Abstain – Madaras. Motion carried.
Trustee Madaras returned to the meeting after the vote.

(New Business License Application, AmLED Technologies)

Trustee Latoria presented discussion and possible action concerning a New Business License Application for AmLED Technologies, Inc, a LED light fixtures company, to be located at 1035 Hilltop Drive. Hearing no objections, Trustee Latoria made a motion to approve the New Business License Application. Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.

Administration Committee:
Trustee Santorsola, Chairperson
(Recap of Intergovernmental Committee)

Trustee Santorsola issued a recap of the Intergovernmental Committee meeting on Monday, May 23rd, 2016. Itasca Community Library Director Tuki Suthaye discussed one of the library's new programs. She also reported the library will soon be an agency licensed to issue out passports. In addition, she reported her organization is facing staffing difficulties due to the recent FLSA law changes. Superintendent of Parks and Recreation Doug Sieder discussed the upcoming events for the Itasca Park District. Doug reported the pool opens on May 28th and the various improvements they have done at the pool area, including fixing trip hazards and repaving the brick dedication area. Monday, May 30th at 9AM is the Memorial Day Parade. In addition, H2O night will be on June 12th.

The next Intergovernmental Committee meeting will be Monday, August 22, 2016 at 5:45PM.

Environmental Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report.

Finance Committee:
Trustee Hower, Chairperson
(Resolution #868-16)

Trustee Hower presented discussion and possible action concerning Resolution #868-16, "A Resolution Authorizing Execution of a Letter of Intent with Paylocity." Hearing no objections, Trustee Hower made a motion to approve the resolution. Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

(Ordinance #1805-16)

Trustee Hower presented discussion and possible action concerning Ordinance #1805-16, "An Ordinance Amending Ordinance No. 1784-15 and Chapter 54, Combined Water and Sewer System, of the Itasca Municipal Code to Establish Water and Sewer Rate Changes for 2016 to 2018." Village Attorney Chuck Hervas provided a synopsis for the origins of this ordinance. In sum, IEPA requirements triggered a revision in Ordinance #1784-15. The change this new ordinance and amendment will invoke will be if a resident is shut off after Public Works closes, the resident can opt to pay an additional fee to have their water turned back on. Hearing no further objections, Trustee Hower made a motion to approve the ordinance. Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras; Nays – Santorsola; Absent – None; Abstain – None. Motion carried.

(ONCC Updates) Trustee Hower reported that the O'Hare Noise Compatibility Commission had a meeting on Friday, June 3rd, 2016 regarding the runway rotation plan. The updated rotation plan will start later in the summer due to construction and maintenance. As part of the Fly Quiet program, they will have a survey online to document their comments or complaints. There is an Ad Hoc Committee on Tuesday, June 14th, 2016 to go over the survey.

Public Safety Committee: Trustee Madaras had no report.
Trustee Madaras, Chairperson

Public Works/Infrastructure Committee: Trustee Aiani presented discussion and possible action concerning Resolution #873-16, "A Resolution Authorizing Acceptance and Execution of an Agreement Supplement No. 1 for Wastewater Treatment Plant SCADA System." Hearing no objections, Trustee Aiani made a motion to approve the resolution. Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #874-16) Trustee Aiani presented discussion and possible action concerning Resolution #874-16, "A Resolution Authorizing Agreement with BN Controls, Inc. for SCADA System Updates at the WWTP." Hearing no objections, Trustee Aiani made a motion to approve the resolution. Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Consent Agenda: Trustee Latoria made a motion to approve items "a" and "b" on the consent agenda. Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

- a) Approval of Resolution #869-16, "A Resolution Authorizing Suburban O'Hare Commission (SOC) Funding"
- b) Approval of Resolution #870-16, "A Resolution Authorizing Approval of an Agreement between the Village of Itasca and the Illinois Department of Transportation for Construction of Pedestrian Improvements on a Portion of Arlington Heights Road and Irving Park Road"

Voucher: Trustee Hower made a motion to approve the voucher dated June 7, 2016 in the amount of \$582,550.28; Trustee Leahy seconded. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

- Department Heads:** Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.
- Other:** Mayor Pruyn stated he would be appointed Finance Director Julie Ciesla as the IMRF section for the Village.
- Adjournment:** Trustee Madaras made a motion to adjourn the Village Board meeting at 7:43 PM; Trustee Latoria seconded the motion.
Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

June 21, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:05 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Ellen Leahy, Lucy Santorsola, Mike Latoria, Frank Madaras; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Public Works Director – Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Village Engineering Consultant – Aaron Fundich.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** David Schultz, 405 E Center Street, wanted to address the Board as a resident and an architect regarding a project that’s in submission. He suggested implementing administrative variances for small-scale building projects.
- President’s Comments:** Mayor Pruyn presented the Environmental Committee.
- Environmental Committee:** Trustee Leahy presented Maryfran Leno, Executive Director of the Itasca Park District regarding the Northern Illinois Raptor Center’s new agreement with the Itasca Nature Center. Maryfran Leno explained that the agreement states the Northern Illinois Raptor Center would supply various raptors, or birds, to the Itasca Nature Center’s mews, or habitat. The Raptor Center would manage, feed, and clean up after the birds. The Park District would allow the Raptor Center to do programming in the Nature Center. She assured the Village Board that this would not cost the Village any additional costs and that the Itasca Park District would take full responsibility of the project.
- Community Development Committee:** Trustee Latoria presented discussion and possible action concerning a New Business License Application for Dr. John A. Guerrieri DDS, a dental practice, to be located at 421 W. Irving Park Road. Hearing no objections, Trustee Latoria made a motion to approve the New Business License Application. Trustee Aiani seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.
- President’s Comments:** Mayor Pruyn presented “Draft” Resolution #877-16, “A Resolution Concerning Health Insurance Benefits for Elected Officials.” Hearing no objections, Trustee Hower made a motion

to approve "Draft" Resolution #877-16; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Administration Committee:
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

Finance Committee:
Trustee Hower, Chairperson
(Resolution #875-16)

Trustee Hower presented discussion and possible action concerning Resolution #875-16, "A Resolution the Joint Prevailing Wage Resolution as Prepared by Itasca School District No. 10." Hearing no objections, Trustee Hower made a motion to approve the resolution; Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #876-16)

Trustee Hower presented discussion and possible action concerning Resolution #876-16, "A Resolution Appointing an Authorizing Agent with Respect to the Illinois Municipal Retirement Fund." Hearing no further objections, Trustee Hower made a motion to approve the ordinance; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, Latoria, Madaras; Nays – Santorsola; Absent – None; Abstain – None. Motion carried.

(April & May 2016)

Trustee Hower reported the clerk's reports for April and May 2016.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras had no report.

Public Works/Infrastructure Committee:
Trustee Aiani, Chairperson
(Resolution #871-16)

Trustee Aiani presented discussion and possible action concerning Resolution #871-16, "A Resolution Authorizing Acceptance and Execution of an Agreement Supplement No. 1 for Wastewater Treatment Plant Pre-Design Engineering." Trustee Aiani noted Stanley Consultants have kept their rates consistent from the previous year. Hearing no objections, Trustee Aiani made a motion to approve the resolution; Trustee Madaras seconded the motion. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

(Resolution #872-16)

Trustee Aiani presented discussion and possible action concerning Resolution #872-16, "A Resolution Authorizing Acceptance and Execution of an Agreement Supplement No. 2 for Final Design Engineering Services." Hearing no objections, Trustee Aiani made a motion to approve the resolution. Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Consent Agenda: Trustee Leahy made a motion to approve items “a” on the consent agenda; Trustee Leahy seconded the motion. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

a) Approval of Ordinance #1804-16, "An Ordinance Granting Variances for 300 S. Walnut (Bhagat)"

Voucher: Trustee Hower made a motion to approve the voucher dated June 21, 2016 in the amount of \$579,117.15; Trustee Leahy seconded. Roll Call Vote: Ayes – Trustees Latoria, Madaras, Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – None; Abstain – None. Motion carried.

Department Heads: Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment: Trustee Leahy made a motion to adjourn the Village Board meeting at 7:48 PM; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk

VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

July 5, 2016 – 7:00PM

- Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:12 PM.
- Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Ellen Leahy, Lucy Santorsola; Village Clerk – Melody Craven.
- Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Director of Public Works – Ross Hitchcock; Community Development Director – Nancy Hill; Finance Director – Julie Ciesla; Village Engineering Consultant – Aaron Fundich; Village Engineering Consultant – Scott Marquardt.
- Absent: Trustees Mike Latoria and Frank Madaras.
- Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.
- Audience Participation:** Itasca resident Joe Gatto complimented the Village on the Fourth of July fireworks display. The Board further discussed the event noting the lack of garbage cans. Mayor Pruyn noted that Channel 7 opened the 10:00PM news slot with the Itasca fireworks. Mayor Pruyn also thanked Hamilton Partners and Village Staff, notably the Police Department, Public Works, and specifically Dan Kompanowski, Dan Corcoran, Evan Teich, Chief O’Connor, Dave Sloan, Mike Subers, and Ross Hitchcock. He also thanked Dave Adler from DuPage Emergency Management who was very helpful during the ops meetings. The Command Center was very well run with cooperation with the Itasca Fire Protection District. Overall, the Mayor added, no real issues persisted at the event save for some arrests afterward. The traffic control handled by Rosemont Auxiliary Police Department went smoothly.
- Public Hearing:** (Appropriation Ordinance #1809-16) Mayor Pruyn presented the public hearing concerning Ordinance #1809-16, “Annual Appropriation Ordinance for the Village of Itasca.” Trustee Hower made a motion to open the aforementioned Public Hearing; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote. The Public Hearing was called to order at 7:19PM.
- There was no Board, staff, or public comments regarding the Public Hearing.
- Trustee Santorsola made a motion to close the Public Hearing; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote. The Public Hearing was called to close at 7:21PM.

Minutes:
(May 10, 2016)

Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of May 10, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Minutes:
(May 17, 2016)

Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of May 17, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

Minutes:
(May 31, 2016)

Mayor Pruyn asked if there were any questions or corrections regarding to the Special Village Board Meeting minutes of May 31, 2016 as presented. Hearing none, Trustee Santorsola made a motion to approve the minutes; Trustee Hower seconded the motion. Motion carried by a unanimous voice vote.

President's Comments:
(Ordinance #1807-16)

Mayor Pruyn presented discussion and possible action concerning Ordinance #1807-16, "An Ordinance Amending Chapter 112 of the Itasca Municipal Code: Alcoholic Beverages." The Mayor described how the State's Liquor Control department held up its licensing of Itasca Brewing at 400 E. Orchard. Itasca Brewing Company, Inc. previously obtained a B-1 license from the Village of Itasca to sell beer at the property. The B-1 license regulation is silent on the issue of brewing beer. The State did not wish to issue a broader license than Itasca intended. The Mayor described that the Ordinances #1806, 1807, and #1808 deal with this request to consider adopting the new category of Liquor License C-1 that addresses the manufacture, sale, and consumption of alcohol at a place of business; decreasing the number of B-1 liquor licenses from six to five; and to increase the number of C-1 liquor licenses from zero to one.

Hearing no objections, Trustee Leahy made a motion to approve Ordinance #1807-16, "An Ordinance Amending Chapter 112 of the Itasca Municipal Code: Alcoholic Beverages." Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

(Ordinance #1806-16)

Hearing no objections, Trustee Leahy made a motion to approve Ordinance #1806-16, "An Ordinance Decreasing the Number of Class B-1 Liquor Licenses from Six to Five." Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

(Ordinance #1808-16)

Hearing no objections, Trustee Leahy made a motion to approve Ordinance #1808-16, "An Ordinance Increasing the Number of Class C-1 Liquor Licenses from Zero to One (Itasca

Brewing Company, Inc.)” Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

Executive Session:
(Threatened or probable litigation)

Trustee Leahy called for an executive session to discuss threatened or probable litigation. Trustee Aiani seconded the motion. Motion carried by a unanimous voice vote.

Reconvene:

The Board reconvened in Regular Session at 7:53PM.

President’s Comments:
(Resolution #878-16)

Mayor Pruyn presented discussion and possible action concerning Resolution #878-16, "A Resolution Authorizing Execution of a Letter of Understanding with the American Academy of Pediatrics." Hearing no objections, Trustee Santorsola made a motion to approve the resolution. Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

Community Development Committee:

Trustee Latoria, Chairperson

Trustee Latoria was absent.

Administration Committee:
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

Environmental Committee:
Trustee Leahy, Chairperson

Trustee Leahy had no report, but shared that the FAA approved the runway rotational plan. The SOC newsletter went out Friday, July 1, 2016.

Finance Committee:
Trustee Hower, Chairperson

Trustee Hower had no report.

Public Safety Committee:
Trustee Madaras, Chairperson

Trustee Madaras was absent. Mayor Pruyn presented discussion and possible action concerning Resolution #879-16, "A Resolution Authorizing Execution of a Letter of Intent to Participate in the DuPage Justice Information System (DuJIS)." Chief O’Connor provided a synopsis of the issue. Mr. Teich remarked that this is the system all other agencies are entering into and that the old system will be obsolete in 2018. The process will take up to 18 months to complete. Discussion ensued on the benefits of the new system; primarily, the benefits are shared services, enhanced collaboration, and faster information-gathering.

Hearing no further objections, Trustee Aiani made a motion to approve the resolution. Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

**Public Works/Infrastructure
Committee:**

Trustee Aiani, Chairperson
(Resolution #880-16)

Trustee Aiani presented discussion and possible action concerning Resolution #880-16, "A Resolution Authorizing Execution of a Resubmittal of the Engineering Services Agreement for Federal Participation." Scott Marquardt of HR Green discussed the particulars of the item. Specifically, this resolution is a replacement of a former resolution but IDOT changed their forms and need to reapprove the agreement with the correct form.

Hearing no objections, Trustee Aiani made a motion to approve the resolution. Trustee Hower seconded the motion. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

Consent Agenda:

There were no consent agenda items for this Village Board meeting.

Voucher:

Trustee Hower made a motion to approve the voucher dated July 5, 2016 in the amount of \$1,139,689.70; Trustee Leahy seconded. Roll Call Vote: Ayes – Trustees Hower, Leahy, Aiani, and Santorsola; Nays – None; Absent – Latoria, Madaras; Abstain – None. Motion carried.

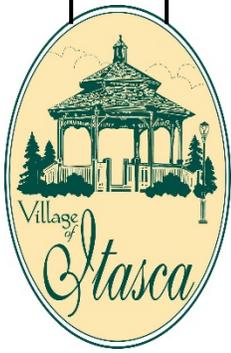
Department Heads:

Mayor Pruyn stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.

Adjournment:

Trustee Leahy made a motion to adjourn the Village Board meeting at 8:12 PM; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

Minutes by: Melody J. Craven, Village Clerk



Village of Itasca

550 W. Irving Park Rd. Itasca, IL 60143
630.773-0835 • Fax 630.773.2505 • www.itasca.com

MEMORANDUM

TO: Mayor Pruyn and Village Trustees
FROM: Julie Ciesla, Finance Director
DATE: July 14, 2016
SUBJECT: Appropriations Ordinance

At the Village Board meeting on July 5th, 2016, there was a public hearing for the Appropriations Ordinance for Fiscal Year (FY) 2016/17. The amounts reflected in the Appropriations Ordinance match the budget that was passed by the Village Board in May 2016 with the exception to the following two items.

Police Pension Levy: The FY 16/17 budget passed by the Village Board in May reflects the Police Pension Annual Required Contribution (ARC) levied for FY 2015/16 in the amount of \$906,688 which will be expected to be received in FY 2016/17. This amount is anticipated to be lower than the ARC to be levied for FY16/17. Appropriations Ordinance #1809-16 for the Police Pension expense has been increased to \$1,300,000 to reflect a higher amount for the Police Pension expense than what was budgeted. This allows the Village Board the legal authority to levy what the Annual Required Contribution will be for FY 2016/17. The ARC in the past year was increased over and above what was expected due to required changes in actuarial assumptions. It is not known at this time that the Village will experience the same scenario two years in a row, however, the appropriated amount in the ordinance reflects an increase in anticipation of a modest to extreme increase in the ARC. The 2016 tax levy ARC will be calculated in the last quarter of 2016 based on audited financial data for FY15/16.

Contingency: The Village Board passed a balanced budget for FY 16/17. In past history of the Village of Itasca, along with the practice of surrounding communities, the Appropriations Ordinance reflects a contingency amount for unknown expenses. The total amount added in for contingency is \$50,000 and the deletion of the negative budgeted line for salary adjustments resulted in a total contingency for FY16/17 of \$60,217. The Village has an insurance policy that covers claims after a \$50,000 deductible has been paid. These deductibles were not budgeted, but are probable to be incurred during a given budget year based on risk exposure according to the Village's insurance policy. The Village currently has outstanding unsettled claims that could result in a deductible payment of up to \$50,000 for each. This contingency amount is also built in to account for unforeseen items, such as storm sewer repairs, that are not currently reflected in the budget. It was discussed with Mayor Pruyn and we agreed to appropriate a nominal amount above what was budgeted to account for these potential unknown financial exposures. Staff is still responsible to spend within the budget that was passed, and these appropriated amounts are specifically for insurance claims or emergency repairs of Village property.

If you have any questions, please contact me directly. Thank you.

ORDINANCE # 1809-16

ANNUAL APPROPRIATION ORDINANCE

VILLAGE OF ITASCA

DUPAGE COUNTY, ILLINOIS

AN ORDINANCE MAKING APPROPRIATION OF SUMS OF MONEY FOR CORPORATE PURPOSES FOR THE CURRENT FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2016 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2017 FOR THE VILLAGE OF ITASCA, DUPAGE COUNTY ILLINOIS

BE IT ORDAINED, by the President and Board of Trustees of the Village of Itasca as follows:

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby appropriated for the Village of Itasca, DuPage County, Illinois, for the objects and purposes hereinafter specified, for the municipal fiscal year beginning May 1, 2016 and ending April 30,2017; that the sums of money hereinafter set forth are deemed necessary to defray all necessary expenses and liabilities for said period for the following objects and purposes:

I.		Appropriated
	General Corporate Fund	
	A. Corporate Department Expenditures:	
	ADMINISTRATOR	\$ 61,133
	TREASURER/FINANCE	48,352
	CLERICAL	120,826
	FACILITIES MAINTENANCE	22,901
	HUMAN RESOURCES	49,000
	ADMINISTRATION INTERN	10,240
	FICA	23,059
	UNEMPLOYMENT TAX	833
	IMRF	35,739
	GROUP INSURANCE	52,273
	EMPLOYEE ASSISTANCE PROGRAM	4,500
	UNIFORMS	500
	EDUCATION	3,000
	GAS HEATING	16,000
	ELECTRICITY	14,100
	TELEPHONE	14,400
	POSTAGE	5,480

PUBLICATION LEGAL NOTICES	3,200
CODIFICATION/LASER FICHE	5,000
OPERATING SUPPLIES-GENERAL	5,500
OFFICE SUPPLIES	6,700
MOTOR FUEL/LUBE	500
CONFERENCE	8,000
DUES	2,823
SUBSCRIPTIONS	500
LOCAL MEETINGS	1,500
TRAINING	9,000
DUPAGE MAYORS & MANAGERS	7,680
RENTALS	8,460
PHYSICALS	5,500
WELLNESS	4,000
EMPLOYEE RECRUITMENT	2,500
NEWSLETTER	15,600
SAFETY PROGRAM	12,310
OPERATING SOFTWARE	1,000
OTHER CORPORATE DEPT. CONTINGENCY	2,478
VEHICLES	1,000
BUILDING MAINTENANCE	15,000
BUILDING EQUIPMENT MAINTENANCE	12,000
LEGAL	150,000
ACCOUNTING	27,000
PAYROLL SERVICES	13,200
AZAVAR SERVICES	2,028
CREDIT CARD FEES	12,000
AUDIT	28,416
JANITORIAL	38,500
CONSULTING	14,000
VILLAGE SHARE GARBAGE	843,651
SENIORS	8,000
LIABILITY INSURANCE	21,716
WORKER'S COMPENSATION	687
CONTINGENCY	10,000
TRANSFER TO WATER & SEWER FUND	1,230,000
Corporate Department Total	\$ 3,011,785

B. Public Works Department Expenditures:

CLERICAL	\$ 29,984
PUBLIC WORKS DIRECTOR/SUPV	130,852
OPERATION STAFF	370,885

OVERTIME	43,611
FICA	43,174
UNEMPLOYMENT TAX	1,858
IMRF	68,225
GROUP INSURANCE	100,728
UNIFORMS	2,400
GAS HEATING	16,000
ELECTRICITY	52,500
TELEPHONE	10,000
POSTAGE	400
OPERATING SUPPLIES GENERAL	6,500
OFFICE SUPPLIES	1,500
MOTOR FUEL/LUBE	18,000
CONFERENCE EXPENSES	1,000
DUES	1,200
LOCAL MEETINGS	200
TRAINING	1,500
RENTALS	1,500
EMPLOYEE PHYSICALS	1,000
RUBBISH & SPOILS REMOVAL	1,000
BULK MATERIAL	12,000
VEHICLES	30,000
GENERAL FLEET/SHOP SUPPLIES	3,000
OFF ROAD, POWER DRIVEN EQUIPMENT	12,000
HAND HELD EQUIPMENT	1,000
OFFICE EQUIPMENT	1,000
BUILDING MAINTENANCE	12,500
REPAIR/MAINT. BLDG EQUIP MAINTENANCE	15,000
PARKING LOTS	10,000
STREET LIGHTS	65,000
STORM SEWERS	17,500
PARKWAYS & PARKS	35,000
STREET SIGNS	10,000
ADDITIONAL LANDSCAPING SERVICE	30,000
NON CAP.PROGRM-ENG'G-INCL RT1	5,000
JANITORIAL	8,000
VETERINARY & ANIMAL CONTROL	2,500
MOSQUITO ABATEMENT	60,350
SNOW REMOVAL & SALT	75,000
TREE REMOVAL AND TRIMMING	25,000
BRANCH REMOVAL	34,000
TREE TRIM CONTRACT	29,500

STREET SWEEPING CONTRACT	58,000
EMERALD ASH BORE	35,000
VILLAGE PROPERTIES-LAWN MAINT	50,000
TRAFFIC SIGNALS	25,000
LAWN APPLICATION	9,000
LIABILITY INSURANCE	16,029
WORKER'S COMPENSATION	38,621
EQUIPMENT	6,000
CHRISTMAS DECORATING	5,000
MAPLE STREET BRIDGE	12,000
CONTINGENCY	20,000
Public Works Department Total	\$ 1,672,017

C. Community Development Expenditures:

CLERICAL	\$ 76,658
COMMUNITY DEVELOPMENT DIR.	91,085
BUILDING INSPECTORS	179,674
PLANNER	68,777
INTERN	15,600
FICA	33,495
UNEMPLOYMENT TAX	1,965
IMRF	47,834
GROUP INSURANCE	49,568
UNIFORMS	3,500
TELEPHONE	14,000
POSTAGE	3,000
PUBLICATION LEGAL NOTICES	1,000
SUPPLIES GENERAL	4,000
OFFICE SUPPLIES	5,000
MOTOR FUEL/LUBE	3,000
CONFERENCE	12,600
DUES	3,000
SUBSCRIPTIONS	2,500
LOCAL MEETINGS	6,000
TRAINING	4,000
EMPLOYEE PHYSICALS	300
VEHICLES	2,000
OFFICE EQUIPMENT	6,000
BUILDING MAINTENANCE	4,000
BUILDING EQUIPMENT MAINTENANC	2,000
ENGINEERING	100,000
GIS MAPPING	5,000

INSPECTIONS	60,000
ECONOMIC DEVELOPMENT	30,000
CONSULTING SERVICES	10,000
OTHER - COMMUNITY DEVELOPMENT CONTINGENCY	1,500
PLANNING	20,000
LIABILITY INSURANCE	10,096
WORKER'S COMPENSATION	19,368
CONTINGENCY	10,000
Community Development Department Total	\$ 906,520

D. Police Department Expenditures:

POLICE CHIEF	\$ 116,581
POLICE OFFICERS	2,271,690
CLERK/DISPATCHERS	179,670
POLICE OVERTIME	161,316
POLICE COURT TIME	22,500
FICA	210,318
UNEMPLOYMENT TAX	6,649
IMRF	22,412
GROUP INSURANCE	522,219
UNIFORMS	19,500
TELEPHONE	18,036
POSTAGE	3,000
LEGAL PUBLICATIONS AND ADV.	500
SUPPLIES GENERAL	1,980
OFFICE SUPPLIES	8,500
CRIME PREVENTION	5,300
MOTOR FUEL/LUBE	35,000
CONFERENCE EXPENSES	4,000
COURT, MEETINGS, LOCAL & MISC	3,500
DUES	6,850
SUBSCRIPTIONS	500
LOCAL MEETINGS	1,000
TRAINING	24,260
ADDISON DISPATCH CENTER	201,220
EMPLOYEE PHYSICALS	1,000
SHOOTING EXPENSE	13,500
EVIDENCE EXPENSE	4,000
VOLUNTEER/CITIZEN CORPS	1,225
SAFETY PROGRAM	3,365
DUMEG/DARE	18,110
COMPUTER HARDWARE	700

OTHER - POLICE DEPT. CONTINGENCY	1,000
VEHICLES	45,000
HAND HELD EQUIPMENT MAINTENANCE	3,500
OFFICE EQUIPMENT MAINTENANCE	59,800
BUILDING MAINTENANCE	38,000
BUILDING EQUIPMENT MAINTENANCE	17,900
PROSECUTION COSTS	68,000
POLICE SOCIAL SERVICE	7,200
DUPAGE CHILD ABUSE CENTER	2,500
SOFTWARE-PROFESSIONAL SERVICE	15,400
LIABILITY INSURANCE	39,692
WORKER'S COMPENSATION	62,497
EQUIPMENT	2,550
COMPUTER/COPIERS	8,000
TOBACCO GRANT	1,540
DUI TECHNOLOGY GRANT	12,500
CONTINGENCY	10,000
Police Department Total	\$ 4,283,480

E. Legislative Department Expenditures:

PRESIDENT	\$ 13,600
TRUSTEES	15,600
VILLAGE CLERK	2,500
TREASURER/FINANCE	6,000
FICA	2,425
IMRF	3,804
GROUP INSURANCE	25,018
COMMUNITY RELATIONS	13,000
PLANNING COMMISSION	10,000
POLICE COMMISSION	10,000
HISTORICAL COMMISSION	10,000
COMED POWER LINE ELGIN O'HARE	50,000
SUBURBAN O'HARE COMMISSION	50,000
ITASCA YOUTH COUNSEL	7,350
Legislative Department Total	\$ 219,297

F. Information Technology Expenditures:

I T ADMINISTRATION	\$ 43,051
FICA	3,335
UNEMPLOYMENT TAX	222
IMRF	5,231
GROUP INSURANCE	10,947

OPERATING SOFTWARE	14,363
SUPPORT AGREEMENTS - I T	31,651
CONSULTING - I T	28,500
TECHNOLOGY UPGRADE CORPORATE	63,000
TECNOLOGY UPGRADE PUBLIC WORKS	3,000
TECHNOLOGY UPGRADE COMMUNITY DEVELOPMENT	2,000
TECHNOLOGY UPGRADE POLICE DEPARTMENT	8,800
Information Technology Department Total	\$ 214,100

G. Capital Projects

BUILDING ADDITIONS AND REMODE	\$ 12,000
SIDEWALKS	140,000
ENGINEERING	478,000
STREET MAINTENANCE	340,000
COMED POWER LINE ELGIN O'HARE	50,000
VEHICLES	137,500
EQUIPMENT	61,644
STORM SEWERS	60,000
MUNICIPAL BUILDING CONSTRCTION	60,000
MAPLE STREET BRIDGET	22,000
ELGIN O'HARE UPGRADES	58,625
OTHER CAP REQUESTS-PATHS	250,000
Capital Projects Total	\$ 1,669,769

Total General Corporate \$ **11,976,968**

II. Combined Water & Sewer Enterprise Fund

A. Water Department Expenditures:

PRESIDENT	\$ 4,080
TRUSTEES	4,680
ADMINSTRATOR	27,170
I T ADMINISTRATION	19,373
TREASURER	21,490
CLERICAL	81,586
HUMAN RESOURCES	11,100
FACILITIES MAINTENANCE	5,725
PUBLIC UTILITIES SUPT.	116,615
OPERATIONS STAFF	342,609
OVERTIME	50,116
FICA	50,380
UNEMPLOYMENT	2,220

IMRF	73,677
GROUP HEALTH INSURANCE	135,960
UNIFORMS	2,800
GAS HEATING	3,500
ELECTRICITY	46,000
TELEPHONE	7,000
POSTAGE	8,000
LEGAL PUBLICATIONS/ADVERTISING	500
SUPPLIES-GENERAL	4,500
SUPPLIES-WATER TREATMENT	5,000
SUPPLIES-OFFICE	2,500
MOTOR FUEL/LUBE	22,500
CONFERENCES	2,500
DUES	750
LOCAL MEETINGS	1,500
TRAINING	1,000
RENTALS	6,000
EMPLOYEE PHYSICALS	700
SPOILS REMOVAL	10,000
WATER METERS	5,000
SAFETY PROGRAM	3,000
DUPAGE WATER COMMISSION	1,913,659
OPERATING SOFTWARE	5,298
COMPUTER HARDWARE	2,000
BULK MATERIAL	12,000
VEHICLES	6,500
OFF ROAD, POWER DRIVEN EQUIPMENT	2,500
HAND HELD EQUIPMENT	2,500
OFFICE EQUIPMENT	1,000
BUILDING MAINTENANCE	5,000
BUILDING REMODELING	12,000
BUILDING EQUIP. MAINTENANCE	8,000
WELLS	6,000
WATER SYSTEMS	75,000
METER REPAIR	7,000
LEGAL	7,500
NON-CAPITAL PROGRAM ENGINEERG	20,000
GIS MAPPING	10,000
ACCOUNTING	15,000
PAYROLL SERVICES	1,200
AUDIT	14,000
JANITORIAL	8,750

SOFTWARE-PROFESSIONAL SERVICE	1,500
COMPUTER HARDWARE-PROFESSIONAL SERVICES	2,000
CONSULTING SERVICES	26,000
LIABILITY INSURANCE	14,829
WORKER'S COMPENSATION	19,802
EQUIPMENT	6,000
TECHNOLOGY UPGRADE WTR	11,500
TRANSFER TO WTR & SWR CAPITAL	469,366
Water Department Total	\$ 3,765,435

B. Sewer Department Expenditures:

PRESIDENT	\$ 4,080
TRUSTEES	4,680
ADMINISTRATOR	27,170
IT ADMINISTRATION	19,373
TREASURER	21,490
CLERICAL	68,593
HUMAN RESOURCES	11,100
FACILITIES MAINTENANCE	5,725
PUBLIC UTILITIES DIRECTOR	116,145
OPERATION STAFF	366,890
OVERTIME	54,883
FICA	52,568
UNEMPLOYMENT	2,220
IMRF	76,600
GROUP HEALTH INSURANCE	134,210
UNIFORMS	2,800
GAS HEATING	2,500
ELECTRICITY	270,000
TELEPHONE	7,000
POSTAGE	7,500
SUPPLIES-GENERAL	7,000
SUPPLIES-SEWER TREATMENT	150,000
SUPPLIES-OFFICE	2,500
MOTOR FUEL/LUBE	3,000
CONFERENCE	2,000
COURT, MEETINGS, LOCAL & MISC	1,000
DUES	1,000
SUBSCRIPTIONS	300
LOCAL MEETINGS	500
TRAINING	2,500
RENTALS	1,200

EMPLOYEE PHYSICALS	500
RUBBISH & SPOILS REMOVAL	10,000
WATER METERS	5,000
LAB PRE-TREATMENT	7,000
SAFETY PROGRAM	1,000
OPERATING SOFTWARE	3,298
COMPUTER HARDWARE	1,800
VEHICLES	6,000
OFFICE EQUIPMENT	1,000
OFF ROAD, POWER DRIVEN EQUIP.	5,000
HAND HELD EQUIPMENT	2,000
OFFICE EQUIPMENT	1,000
BUILDING MAINTENANCE	5,000
BUILDING ADDITIONS & REMODEL	12,000
BUILDING EQUIP. MAINTENANCE	100,000
TREATMENT PLANT	50,000
LIFT STATIONS	50,000
SANITARY SEWERS	50,000
METER REPAIR	6,250
NON-CAPITAL PROGRM ENGINEERIN	30,000
ACCOUNTING	15,000
PAYROLL SERVICES	1,600
NPDES PERMIT	40,000
AUDIT	14,000
JANITORIAL	8,500
CONSULTING SERVICES	3,500
SLUDGE REMOVAL	80,000
INDUSTRIAL PRE-TREATMENT	100,000
LIABILITY INSURANCE	40,514
WORKER'S COMPENSATION	15,990
TECHNOLOGY UPGRADE SW	11,500
BOND INTEREST EXPENSE	1,364,740
ILLINOIS IEPA BONDS	750,000
AGENT FEES	803
2009 BOND PAYMENT	370,000
TRANSFER TO WTR & SWR CAPITAL	250,000
Sewer Department Total:	\$ 4,839,522

C. Water Department Capital

VEHICLES	\$ 155,000
EQUIPMENT	30,000
TECHNOLOGY UPGRADE WTR	25,000

WELLS/PUMPHOUSE/TOWER	200,000
ELGIN O'HARE UPGRADES	99,912
Water Department Capital Total:	\$ 509,912

D. Sewer Department Capital

VEHICLES	\$ 50,000
TECHNOLOGY UPGRADE SWR	25,000
WASTE WATER TREATMENT PLANT	2,980,000
LIFT STATION REHABILITATION	50,000
I/I SEWER INVEST. & REHAB.	175,000
Sewer Department Capital Total:	\$ 3,280,000

Total Water & Sewer Enterprise Fund	\$ 12,394,869
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III. FROM SPECIAL TAX LEVIES:

A. Playground & Recreation, Parks:

(Special playground & recreation tax to be levied in addition to all other taxes of the Village)

OPERATION STAFF	\$ 87,480
FICA	2,378
UNEMPLOYMENT TAX	222
GROUP INSURANCE	15,707
UNIFORMS	100
TRAINING	500
GAS HEAT	3,300
TELEPHONE	5,000
POSTAGE	100
SUPPLIES GENERAL	2,500
OFFICE SUPPLIES	600
CONFERENCE	500
COURT, MEETINGS, LOCAL & MISC	600
DUES	750
LOCAL MEETINGS	450
RENTALS	500
PROGRAM SUPPLIES	5,000
BUILDING MAINTENANCE	3,000
BUILDING ADDITIONS & REMODELING	2,000
BUILDING EQUIPMENT MAINTENANCE	1,500
NON CAP PROGRAM ENGINEERING	7,500
JANITORIAL	7,500
GRAPHICS	2,000

VETERINARY & ANIMAL CONTROL	700
OTHER	8,000
LIABILITY INSURANCE	1,934
WORKER'S COMPENSATION	1,752
BEAUTIFICATION	6,000
Total Playground & Recreation	\$ 167,573
(Nature Center Department)	

B. CMD SPECIAL SERVICE AREA FUND

(From a special tax to be paid from the properties in the Special Service Areas)

Street Construction	\$ 142,365
Total CMD Special Service Area Fund	\$ 142,365

C. HAMILTON LAKES SPECIAL SERVICE AREA FUND

(From a special tax to be paid from the properties in the Special Service Areas)

Bond Payment	\$ 115,000
Interest Payment	139,500
Agent Fees	535
Elgin O'hare Engineering	27,000
Capital Maintenance	440,000
	\$ 722,035

D. OLD THORNDALE SPECIAL SERVICE AREA

(From a special tax to be paid from the properties in the Special Service Areas)

Street Construction	\$ 379,283
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E. POLICE PENSION FUND

(From a special tax in addition to all other taxes, per Illinois Pension Code)

	\$ 1,300,000
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F. SPRINGLAKE SPECIAL SERVICE AREA FUND

(From a special tax to be paid from the properties in the Special Service Area)

Bond and interest payments	\$ 86,672
Street Construction	51,000
Total Springlake Special Service Area Fund	\$ 137,672

G. <u>G.O. DEBT SERVICE</u>	
Bond, Interest and fees	759,603
H. <u>MUNICIPAL COMPLEX</u>	
Bond, Interest & Fees	\$ 692,203
I. <u>MOTOR FUEL TAX</u>	
RT.19 PED CROSSING/SAFE ROUTE	\$ 371,179
Motor Fuel Tax Fund Total	\$ 371,179
J. <u>HOTEL TAX FUND</u>	
OPERATION STAFF	\$ 234,126
POLICE OVERTIME	45,000
PUBLIC WORKS OVERTIME	52,500
PUBLIC RELATIONS	318,190
OTHER OPERATIONAL EXPENSES VILLAGE PROMOTION	70,544
HOTEL MARKETING	320,365
BEAUTIFICATION	23,500
VEHICLES	35,500
RENTAL BIKE PROGRAM	30,000
HAPPY ACRES PATH	80,000
NATURE CENTER IMPROVEMENTS	300,000
NATURE CENTER	153,344
Total Hotel Tax Fund	\$ 1,663,069
Total Special Tax Village	\$ 6,334,982
IV. <u>PUBLIC LIBRARY</u>	
(Special Library Tax for maintenance of the Public Library in addition to all other taxes)	
SALARIES	\$ 2,205,574
EMPLOYEE HEALTH INS & OTHER BENEFITS	251,051
BOOKS AND PERIODICALS	403,294
ELECTRONIC & MEDIA MATERIALS	94,828
FURNITURE & AUTOMATION EQUIP.	45,000
COPIERS & SUPPLIES	11,000
TELEPHONES	27,990
POSTAGE AND FREIGHT	10,127
OFFICE SUPPLIES	50,549
HEATING	45,954
JANITORIAL SERVICE & SUPPLIES	89,605
ASSOCIATION DUES, TRAINING	16,910

LEGAL	20,679
PUBLIC RELATIONS AND PROMOTION	70,592
SITE MAINTENANCE	22,976
CONTRACTUAL SERVICES	100,255
CONTINGENCY FUND	4,594
TOTAL PUBLIC LIBRARY FUND	\$ 3,470,978
B. <u>BOND PRINCIPAL AND INTEREST</u>	\$ 203,625
2008A Bonds	
C. <u>LIABILITY INSURANCE:</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 15,000
D. <u>PUBLIC LIBRARY - AUDIT:</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 10,000
E. <u>PUBLIC LIBRARY - F.I.C.A. and MEDICARE</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 65,000
F. <u>PUBLIC LIBRARY - I.M.R.F.</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 100,000
G. <u>LIBRARY BUILDING AND MAINTENANCE FUND TAX:</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 300,000
H <u>UNEMPLOYMENT</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 10,000
I <u>WORKER'S COMPENSATION INS:</u>	
(From a special tax to be levied in addition to all other taxes.)	\$ 10,000
TOTAL SPECIAL TAX (LIBRARY)	\$ 4,184,603
<u>SUMMARY:</u>	
TOTAL GENERAL CORPORATE:	\$ 11,976,968

TOTAL WATER AND SEWER:	12,394,869
TOTAL SPECIAL TAX(VILLAGE):	6,334,982
TOTAL SPECIAL TAX(LIBRARY):	4,184,603

GRAND TOTAL	\$ 34,891,422
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SECTION 2: All unexpended salaries and appropriations for the fiscal year ending April 30, 2016 and prior years are hereby specifically reappropriated for the same purpose for which they were originally made and may be expended in making up any insufficiency on any other items provided in this Appropriation Ordinance.

Section 3: All ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified or repealed, and if any item or portion thereof of this appropriation is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 4: This ordinance shall be in full force and effect from and after passage, approval and publication as required by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Itasca, Illinois this ____ day of _____, 2016.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED:

Jeffery J. Pruyn, Village President

ATTEST:

Melody J. Craven, Village Clerk

RESOLUTION NO. 883 -16

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A
PROPOSAL OF INSURANCE FOR UNDERGROUND STORAGE
TANK LIABILITY FROM ARTHUR J. GALLAGHER & CO.**

WHEREAS, the corporate authorities of the Village of Itasca wish to accept and approve a Proposal of Insurance for Underground Storage Tank Liability from Arthur J. Gallagher & Co. and further authorize the Village President to execute any necessary documents on the Village of Itasca's behalf to formalize said acceptance.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve and accept the Proposal of Insurance for Underground Storage Tank Liability from Arthur J. Gallagher & Co, attached hereto as Group Exhibit A and incorporated herein by reference.

SECTION TWO: The Village President is hereby authorized to sign and execute, on behalf of the Village of Itasca, any necessary documents on the Village of Itasca's behalf to formalize the acceptance of the Proposal of Insurance, Exhibit A.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

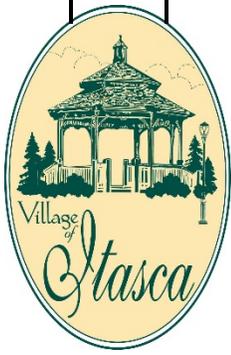
APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of July, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



Village of Itasca

550 W. Irving Park Rd. Itasca, IL 60143
630.773-0835 • Fax 630.773.2505 • www.itasca.com

MEMORANDUM

TO: Mayor Pruyn and Village Trustees
FROM: Julie Ciesla, Finance Director
DATE: July 13, 2016
SUBJECT: Storage Tank Liability Coverage

Please find the attached proposal, quote, and resolution for the 2016 Insurance Policy Renewal for twelve (12) storage tanks. The premium for the storage tanks increased by \$102.00 or 1.875% over last year's premiums due to additional aging of the storage tanks. The renewal date for the policy is August 1st.

If you have any questions regarding the storage tank policy, please contact me at (630) 228-5629.



July 8, 2016

Ms. Julie Ciesla
Village of Itasca
550 W. Irving Park Road
Itasca, IL 60143

Re: Underground Storage Tank Liability
8/1/2016 TO 8/1/2017

Dear Julie:

Your Underground Storage Tank Liability policy will be renewing shortly. Attached is our quotation for coverage.

We are not aware of any changes in your exposures to loss, nor are we aware of any changes in your business operations that would necessitate additional coverage options. Please notify us immediately if you are planning any new business operations.

We would like to outline the following notable points for your consideration: Any entity not named above, may not be an insured entity. This may include partnerships and joint ventures.

- The insurance carrier is ACE American Insurance Company.
- The renewal premium is \$2,542.
- The premium is based upon the number of tanks, and is not subject to audit.
- Defense costs are limited and included within the policy limits.
- Significant policy exclusions include but are not limited to the following: Fines and penalties, Nuclear Hazard, and War
- The values and schedules are per the expiring policy. It is your responsibility to notify us of all necessary changes to your schedules.
- The policy is claims-made and contains the following restrictions and claims reporting requirements:
 1. Retroactive Date: 08/01/2009 and 08/01/2014
 2. Definition of claim: means the written assertion of a legal right received by the "insured" from a third-party, including, but not limited to, suits or other actions alleging responsibility or liability on the part of the "insured" for "bodily injury" or "property damage" arising out of a "storage tank incident".
- 1. Incident or Claim Reporting Provision: Environmental Risk Claims Manager, ACE USA Claims, P.O. Box 510, Scranton, PC 18505-0510; Fax: (800)951-4119; Email: CasualtyRiskEnvironmentalFirstNotice@acegroup.com
- 2. Extended Reporting Period Option Details:
 - ERP Premium Amount: not more than 200% of full policy premium
 - ERP Premium Due Date: 60 days following cancellation
 - ERP Length: Up to 30 months
 - If client request to purchase ERP is required to be in writing to the carrier.
 - Significant Restrictions to the ERP availability: Premium payment when due
- Gallagher is responsible for the placement of the following lines of coverage:
 - Underground Storage Tank Liability, Workers Compensation, Automobile Liability, General Liability, Excess Liability, Property, Cyber Liability

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

To renew/bind this policy, please refer to the "Client Authorization to Bind Coverage" page attached.

1. Note any changes you desire to be made.
2. Date and sign.
3. Return prior to the effective date of coverage.

We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,



Donald R. Smolinski
Account Manager

Compensation Disclosure Schedule

Coverage(s)	Carrier Name(s)	Wholesaler, MGA, or Intermediary Name 1	Estimated Annual Premium 2	Comm % or Fee 3	Wholesaler, MGA or Intermediar y % 4	AJG Owned? Yes or No
Underground Storage Tank Liability	ACE American Insurance Company	N/A	\$2,542	0%	N/A	N/A

Some carriers pay Gallagher supplemental or contingent commissions in addition to the policy commission. Contingent commissions are typically contingent upon performance factors such as growth, profit, volume or retention, while supplemental commissions are not. These supplemental or contingent commissions may range from less than 1% up to 10 % of the policy premium. Please refer to the Compensation Disclosure or contact your Gallagher representative for additional information.

1. We were able to obtain more advantageous terms and conditions for you through an intermediary/wholesaler.
2. If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.
3. The commission rate is a percentage of annual premium excluding taxes & fees.
* Gallagher is receiving 0% commission on this policy. The fee due Gallagher will be reduced by the amount of the commissions received.
4. * The non-Gallagher intermediary/wholesaler did not provide their compensation information for this proposal. The usual and customary compensation to a wholesaler/ intermediary ranges from 5% to 12%, but we cannot verify that range is applicable in connection with this proposal.

Important Disclosures

The quotation(s) attached are an outline of certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. It does not include all the terms, coverages, exclusions, limitations and/or conditions of the actual policy contract language. The insurance policies themselves must be read for those details. Policy forms for your reference will be made available upon request.

We will not be operating in a fiduciary capacity, but only as your broker, obtaining a variety of coverage terms and conditions to protect the risks of your enterprise. We will seek to bind those coverages based upon your authorization; however, we can make no warranties in respect to policy limits or coverage considerations of the carrier. Actual coverage is determined by policy language, so read all policies carefully. Contact us with questions on these or any other issues of concern.

The information contained in this proposal is based on the historical loss experience and exposures provided to Arthur J. Gallagher Risk Management Services, Inc. This proposal is not an actuarial study. Should you wish to have this proposal reviewed by an independent actuary, we will be pleased to provide you with a listing of actuaries for your use.

TRIA/TRIPRA Disclaimer – If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a \$100 billion cap on insurers' aggregate liability.

The TRIPRA program increases the amount needed in total losses by \$20 million each calendar year before the TRIPRA program responds from the 2015 trigger of \$100 million to \$200 million by the year 2020.

TRIPRA is set to expire on December 31, 2020. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2020. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate "Stand Alone" terrorism policy be purchased to satisfy those obligations.

Compensation Disclosure

One of the core values highlighted in The Gallagher Way states, "We are an Open Society," and our open society extends to the compensation Gallagher receives. In general, Gallagher may be compensated as follows:

1. Gallagher Companies are primarily compensated from the usual and customary commissions or fees received from the brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary from company to company and insurance coverage to insurance coverage. As permitted by law, Gallagher companies occasionally receive both commissions and fees.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher Companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies. Contingent commissions provide for additional contingent compensation if underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company and/or through the intermediary, not on an individual policy basis. Some insurance markets, including Gallagher-owned intermediaries, have modified their commission schedule with Gallagher, resulting in an increase in some commission rates. These additional commissions, commonly referred to as "supplemental commissions" are known as of the effective date, but some insurance companies are paying this commission later and apart from when commission is normally paid at policy issuance. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. Note: Upon request, your Gallagher representative can provide more specific market information regarding contingent and supplemental commission related to your insurance coverage.
3. Gallagher Companies may also receive investment income on fiduciary funds temporarily held by them, such as premiums or return premiums.
4. Gallagher Companies may access other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace. Gallagher Companies may own some of these facilities, in whole or in part. If such a facility was utilized in the placement of a client's account, the facility may have earned and retained customary brokerage commission or fees for its work.
5. Gallagher assists its customers in procuring premium finance quotes and unless prohibited by law may earn compensation for this value added service.
6. From time to time, Gallagher may participate in insurance company promotional events or training and development that insurers provide for Gallagher employees.
7. Gallagher strives to find appropriate coverage at a competitive price for our customers. In order to achieve these goals, we gather and analyze data about our customers and their insurance coverage. This data and the resulting analytical tools help us better understand the current marketplace, more accurately predict future trends and offer tailored solutions to our customers. The data may also be provided to insurers pursuant to consulting service agreements from which we earn fees.

If you have specific questions about the compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

In the event you wish to register a formal complaint regarding compensation Gallagher receives from insurers or third parties, please send an e-mail to Compensation_Complaints@ajg.com or send a letter to:

Compliance Officer
Arthur J. Gallagher & Co.
Two Pierce Place, 20th Floor
Itasca, IL 60143

Carrier Ratings and Admitted Status

Proposed Carriers	A.M. Best's Rating	Admitted/Non-Admitted
ACE American Insurance Company	A++ XV	Admitted

If the above indicates coverage is placed with a non-admitted carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

The above A.M. Best Rating was verified on the date the proposal document was created.

**Guide to Best Ratings
Rating Levels and Categories**

Level	Category	Level	Category	Level	Category
A++, A+Superior	B, B- Fair	D Poor
A, A- Excellent	C++, C+ Marginal	E Under Regulatory Supervision
B++, B+ Good	C, C- Weak	F In Liquidation
				S Suspended

Financial Size Categories

(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)

FSC I	Up to 1,000	FSC IX	250,000 to 500,000
FSC II	1,000 to 2,000	FSC X	500,000 to 750,000
FSC III	2,000 to 5,000	FSC XI	750,000 to 1,000,000
FSC IV	5,000 to 10,000	FSC XII	1,000,000 to 1,250,000
FSC V	10,000 to 25,000	FSC XIII	1,250,000 to 1,500,000
FSC VI	25,000 to 50,000	FSC XIV	1,500,000 to 2,000,000
FSC VII	50,000 to 100,000	FSC XV	2,000,000 or more
FSC VIII	100,000 to 250,000		

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

A Best's Financial Strength Rating opinion addresses the relative ability of an insurer to meet its ongoing insurance obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. View the A.M. Best Important Notice: Best's Credit Ratings for a disclaimer notice and complete details at <http://www.ambest.com/ratings/notice>.

Best's Credit Ratings are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings and Best Credit Reports (which include Best Ratings), visit the A.M. Best website at <http://www.ambest.com>. See Guide to Best's Credit Ratings for explanation of use and charges. Copies of the Best's Insurance Reports for carriers listed above are also available upon request of your Gallagher representative.

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Gallagher companies use A.M. Best Company's rating services to evaluate the financial condition of insurers whose policies we propose to deliver. Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

GUIDE TO BEST'S FINANCIAL STRENGTH RATINGS

A Best's Financial Strength Rating is an independent opinion of an Insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. The rating is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile.

Best's Financial Strength Ratings

	Rating	Descriptor	Definition
Secure	A++, A+	Superior	Assigned to companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
	A, A-	Excellent	Assigned to companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
	B++, B+	Good	Assigned to companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Vulnerable	B, B-	Fair	Assigned to companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C++, C+	Marginal	Assigned to companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C, C-	Weak	Assigned to companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
	D	Poor	Assigned to companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.
	E	Under Regulatory Supervision	Assigned to companies (and possibly their subsidiaries/affiliates) placed under a significant form of regulatory supervision, control or restraint - including cease and desist orders, conservatorship or rehabilitation, but not liquidation - that prevents conduct of normal, ongoing insurance operations.
	F	In Liquidation	Assigned to companies placed in liquidation by a court of law or by a forced liquidation.
	S	Suspended	Assigned to rated companies when sudden and significant events impact operations and rating implications cannot be evaluated due to a lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.

Rating Modifiers

Modifier	Descriptor	Definition
u	Under Review	Indicates the rating may change in the near term, typically within six months. Generally is event driven, with positive, negative or developing implications.
pd	Public Data	Indicates rating assigned to insurer that chose not to participate in A.M. Best's interactive rating process. (Discontinued in 2010)
s	Syndicate	Indicates rating assigned to a Lloyd's syndicate.

Rating Outlooks

Indicates potential direction of a Best's Financial Strength Rating over an intermediate term, generally defined as 12 to 36 months.

Positive	Indicates possible rating upgrade due to favorable financial/market trends relative to the current rating level.
Negative	Indicates possible rating downgrade due to unfavorable financial/market trends relative to the current rating level.
Stable	Indicates low likelihood of a rating change due to stable financial/market trends.

Under Review Implications

Indicates the potential direction of a Best's Financial Strength Rating that is in Under Review status based on information currently available.

Positive	Indicates there is a reasonable likelihood the company's rating will be raised as a result of A.M. Best's analysis of a recent event.
Negative	Indicates there is a reasonable likelihood the company's rating will be lowered as a result of A.M. Best's analysis of a recent event.
Developing	Indicates there is uncertainty as to the final rating outcome, but there is a reasonable likelihood the company's rating will change as a result of A.M. Best's analysis of a recent event.

Not Rated Designation

NR: Assigned to companies that are not rated by A.M. Best.

Rating Disclosure

A Best's Financial Strength Rating opinion addresses the relative ability of an insurer to meet its ongoing insurance obligations. The ratings are not assigned to specific insurance policies or contracts and do not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. A Best's Financial Strength Rating is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an Insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In arriving at a rating decision, A.M. Best relies on third-party audited financial data and/or other information provided to it. While this information is believed to be reliable, A.M. Best does not independently verify the accuracy or reliability of the information. For additional details, see A.M. Best's *Terms of Use* at www.ambest.com.

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**Client Authorization to Bind Coverage
Village of Itasca**

After careful consideration of your proposal dated July 8, 2016, we accept your insurance program subject to the following exceptions/changes:

POLICY OPTIONS:

YES	NO	OPTION DESCRIPTION
		Bind Underground Storage Tank Liability As Shown Herein Except As Listed Below:
		Bind TRIA Terrorism Coverage As Quoted Except For the Following Policies
		Provide Quotations or Additional Information on the following Coverage Considerations

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

It is understood this proposal provides only a summary of the details; the policies will contain the actual coverages.

We confirm the values, schedules, and other data contained in the proposal are from our records and acknowledge it is our responsibility to see that they are maintained accurately.

We agree that your liability to us arising from your negligent acts or omissions, whether related to the insurance or surety placed pursuant to these binding instructions or not, shall not exceed \$20 million, in the aggregate. Further, without limiting the foregoing, we agree that in the event you breach your obligations, you shall only be liable for actual damages we incur and that you shall not be liable for any indirect, consequential or punitive damages.

Client Signature

Dated



ACE American Insurance Company
 436 Walnut Street
 Philadelphia, PA 19106

**ACE TankSafe®
 Storage Tank Liability
 Insurance Policy
 Quotation**

ACE ENVIRONMENTAL RISK

QUOTE NO: Q117071
A.M. BEST RATING: A++ XV

DATE: 07/08/2016
TO: Arthur J. Gallagher Risk Management Services, Inc.

NAMED INSURED: Village of Itasca

INCEPTION DATE: 08/01/2016

EXPIRATION DATE: 08/01/2017

RETROACTIVE DATE: See attached Schedule of Covered Storage Tanks

POLICY LIMITS: \$1,000,000 Per Storage Tank Incident Limit of Liability (Claims and Remediation Costs)
 \$1,000,000 Aggregate Limit of Limit of Liability (Claims and Remediation Costs) for all Storage Tank Incidents
 \$1,000,000 Aggregate Limit of Liability for all Legal Defense Expenses for all Storage Tank Incidents
 \$2,000,000 Total Policy Aggregate Limit of Liability for all Storage Tank Incidents

DEDUCTIBLE: \$5,000 Per Storage Tank Incident

PREMIUM*: \$2,542.00

This premium shall be 0% minimum-earned as of the inception date of the policy identified above.

The premium in this quote includes commission in an amount equal to 0.00 % of such premium.

COMMISSION: 0.00 %

NUMBER OF COVERED STORAGE TANKS: See attached Schedule of Covered Storage Tanks

Terms & Exclusions: This quotation contemplates the use of ACE USA forms, issued on the paper indicated below. All terms and conditions are per those forms and endorsements unless otherwise noted herein.

PF-31181 (10/10) ACE TankSafe® Storage Tank Liability Insurance Policy

Endorsements: See Attachment A

Subjectivities: See Attachment B

OFAC NOTICE: The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency." OFAC has identified and listed numerous Foreign agents, Front organizations, Terrorists, Terrorist organizations, and Narcotics traffickers as "Specially Designated Nationals and Blocked Persons." This list can be located on the United States Treasury's web site – <http://www.treas.gov/ofac>. In accordance with OFAC regulations, if it is determined that you or any other proposed named insured has violated U.S. sanctions law or is a Specially Designated National or Blocked Person, as identified by OFAC, we reserve the right to withdraw this quote at any time prior to binding.

The U.S. Foreign Account Tax Compliance Act, commonly known as "FATCA", became the law in the U.S. in March of 2010 and becomes effective July 1, 2014. Pursuant to FATCA, brokers, producers, agents and/or clients may need to obtain withholding certificates from insurance companies. For information on how to obtain the applicable withholding certificate from ACE U.S. insurance companies, please go to <http://www.acegroup.com/us-en/businesses/foreign-account-tax-compliance-act-fatca.aspx>.

Please read this quotation carefully, as the limits, coverage and other terms and conditions may vary significantly from those requested in your submission and/or from the expiring policy. Terms and conditions that are not specifically mentioned in this quotation are not included. The terms and conditions of this quotation supersede the submitted insurance specifications and all prior quotations. Actual coverage will be provided by and in accordance with the policy as issued.

The insurer is not bound by any statements made in the submission purporting to bind the insurer unless such statement is reflected in the policy or in an agreement signed by someone authorized to bind the insurer.

This quotation has been constructed on reliance of the data provided in the submission. A material change or misrepresentation of that data voids this quotation.

THIS BINDABLE QUOTATION SHALL EXPIRE SEVENTYFIVE (75) DAYS FROM THE DATE INDICATED AT THE TOP OF THIS DOCUMENT OR NO LATER THAN THE INCEPTION DATE OF COVERAGE.

THE PREMIUM INDICATED ABOVE MUST BE REMITTED TO US WITHIN THIRTY (30) DAYS OF THE INCEPTION DATE.

Thank you for the opportunity to quote on this risk. For underwriting questions or concerns, please contact Carlos Mora at 2156405212 (phone) or Carlos.Mora@Chubb.com (email).

***POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism. *As defined in Section 102(1) of the Act:* The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury---in consultation with the Secretary of Homeland Security, and the Attorney General of the United States---to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% THROUGH 2015, 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017, 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 and 80% BEGINNING ON JANUARY 1, 2020, OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

Terrorism Risk Insurance Act premium: \$0

SCHEDULE OF COVERED STORAGE TANKS

Insured Facility Name and Address	Tank ID No.	Tank Size (gal.)	Tank Type (UST or AST)	Retroactive Date
Holiday Inn Pumping Station 801 W Irving Park Road Itasca Illinois 60143	2	500	AST	08/01/2009
West Pump House 650 S Rohlwing Road Itasca Illinois 60143	3	250	AST	08/01/2009
PAS 25-A 1433 E Industrial Drive Itasca Illinois 60143	4	250	AST	08/01/2009
Itasca Public Works Itasca Public Works Itasca Illinois 60143	unleaded	2,500	AST	08/01/2009
Itasca Public Works Itasca Public Works Itasca Illinois 60143	diesel	2,500	AST	08/01/2009
Itasca Public Works Itasca Public Works Itasca Illinois 60143	used oil	500	AST	08/01/2009
Spring Lake 991 Springlake Itasca Illinois 60143	5	100	AST	08/01/2014
Admin/PW Garage 411 N. Prospect Itasca Illinois 60143	9	300	AST	08/01/2014
W.W.T.P 421 N. Prospect Itasca Illinois 60143	10	1,700	AST	08/01/2014

R.P.S 150 S. Prospect Itasca Illinois 60143	8	450	AST	08/01/2014
Sony 1180 Arlington Heights Road Itasca Illinois 60143	7	130	AST	08/01/2014
Park Place 332 W. Pierce Itasca Illinois 60143	6	140	AST	08/01/2014

ATTACHMENT A

ENDORSEMENTS

1	PF-31164	Schedule Of Covered Storage Tanks Endorsement
2	PF-31650	Basic Extended Reporting Period Amendatory (60 Days – Illinois Specific) Endorsement
3	PF-31651	Fines And Penalties Amendatory (Punitive Damages By Law – Illinois Specific) Endorsement
4	PF-31652	Schedule Of Named Insureds (Broad) Endorsement
5	PF-31653	Financial Responsibility Condition Endorsement
6	PF-34075	Closure, Removal or Replacement Amendatory Endorsement
7	CC-1K11h	Signatures
8	PF-23728a	Terrorism Risk Insurance Act Endorsement
9	TRIA11c	Disclosure Pursuant To Terrorism Risk Insurance Act
10	ALL-20887	Producer Compensation Practices-Policies Policyholder Notice
11	ALL-18653d	Questions about your Insurance - IL
12	PF-31834	Illinois Amendatory Endorsement
13	ALL-21101	Trade or Economic Sanctions Endorsement
14	ILP0010104	OFAC Advisory Notice to Policyholders

ATTACHMENT B

SUBJECTIVITIES

ALL TERMS, CONDITIONS, AND PRICING ARE SUBJECT TO RECEIPT, REVIEW AND APPROVAL OF THE FOLLOWING ITEMS **PRIOR TO BINDING**

RESOLUTION NO. 881-16

A RESOLUTION AUTHORIZING APPROVAL OF AN AGREEMENT FOR COST PARTICIPATION FOR ILLINOIS TOLLWAY CONTRACT I-13-4629, ILLINOIS ROUTE 390 FROM PARK BOULEVARD TO ARLINGTON HEIGHTS ROAD

WHEREAS, the Illinois Tollway (hereinafter "Tollway") opened bids for Contract I-13-4629, Illinois Route 390 from Park Boulevard to Arlington Heights Road and awarded a contract on May 28, 2016; and,

WHEREAS, the Tollway contract included improvements requested by the Village of Itasca (hereinafter "Village") to benefit the Village by improving the safety and expediency of travel through and within the Village; and,

WHEREAS, the Village wishes to enter an agreement with the Tollway whereby the Village agrees to participate in the costs of the requested improvements in the Contract I-13-4629, with the exception of the work associated with the access control fencing located south of Illinois Route 390; and,

WHEREAS, the Tollway has prepared a Cost Participation Letter, attached hereto as Exhibit A and incorporated herein by reference, containing terms acceptable to both parties, except in regards to the access control fencing, that details the improvements requested by the Village and cost participation associated with the desired improvements, and,

WHEREAS, the Village has prepared a Response Letter, attached hereto as Exhibit B, detailing its objection to the location and extent of the access control fencing south of Illinois Route 390.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve the Cost Participation Letter, attached as Exhibit A, with the exception of the work associated with the access control fencing located on the south of Illinois Route 390.

SECTION TWO: The corporate authorities of the Village of Itasca hereby approve the Response Letter, attached as Exhibit B, which details its objection to the location and extent of the access control fencing located on the south of Illinois Route 390.

SECTION THREE: The Village President and the Village Clerk are hereby authorized to sign and execute the Cost Participate Letter and the Response Letter on behalf of the Village.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of July, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



MEMO

To: Village of Itasca Mayor and Village Board

From: Scott Marquardt, Project Manager

Subject: Village of Itasca/Illinois Tollway/IDOT/DuPage County/Township of Addison
Intergovernmental Agreement (IGA)
Illinois Route 390 Hamilton Lakes Drive to Arlington Heights Road
Recommendation for Execution of Cost Participation Letter (with conditions)

Date: July 19, 2016

Mayor Pruyne and Village Board,

BACKGROUND

As you are well aware, the Tollway has previously provided opportunities for the Village to include various additional work within their construction contracts, for items desired by the Village such as pedestrian improvements and bridge aesthetic enhancements. The enhancements which are the subject of this memo and Tollway letter are associated with the Illinois Route 390 contract from Hamilton Lakes Drive to Arlington Heights Road, also including Arlington Heights Road Improvements.

The Village and the Tollway have already entered into several Intergovernmental Agreements (IGA's) and will continue to enter into additional IGA's for the remaining construction contracts, and these IGA's will define the maintenance and cost participation terms between the two parties. Review of the last two IGA's is ongoing, but they are not yet finalized and ready to bring to Village Board for approval.

The Tollway issued the Notice to Proceed to the Contractor for this contract on July 6, 2015, and construction is well underway.

REQUESTED ACTION

Due to the dollar value of Village-desired enhancements which are included in this project and since the final IGA is not yet approved, the Tollway is requesting that the Village approve the attached letter stating their concurrence with the bid costs associated with these desired enhancements and also confirming the Village's continued desire to include the requested enhancements.

HISTORY

At previous Village meetings, the Village board has expressed their desire to include various enhancements within the Tollway contracts. In the case of this project, only minor intersection pedestrian improvements are being included in this contract, as additional sidewalk and bikepaths will be completed as part of a future Village/ITEP contract. Other project enhancements do include the final section of enhanced noise wall panels (leaf liners), "VILLAGE OF ITASCA" naming inserts on the bridges over Hamilton Lakes Drive and Arlington Heights Road, a complete roadway lighting system along the South Frontage Road from Hamilton Lakes Drive to Arlington Heights Road, a new 12" watermain connection along Hamilton Lakes Drive, a new 8" watermain connection along Parkside Avenue, and black access control fencing at various location.

At the July 5, 2016 Committee of the Whole meeting, the board members present discussed the cost participation letter, and also discussed the separate letter the Mayor was sending to the Tollway regarding desired access control fencing changes along Clover Ridge Lane and along the south frontage road. There is concurrence by the Village on all items, with the exception of the limits and location of access control fencing.

The direction was provided to submit the Mayors letter to the Tollway, and also to bring the cost participation letter to Village Board for final approval, with the condition that the access control fencing along Clover Ridge Lane and the south frontage road be revised as requested, and the cost participation amounts adjusted accordingly to reflect the requested reduced length of upgraded fencing.

FUNDING

The attached Tollway letter states that the final estimated expenses to the Village for these improvements will be \$248,771.45, and that these costs are based upon actual contract bid prices. The Village previously conveyed Parcel EO01B-12-905 (a permanent easement over Arlington Heights Road, and received land acquisition credits in the amount of \$47,000 for this conveyance. Once the value of these land credits is deducted the expense to the Village for all of the associated contract enhancements would be \$201,771.45. 50% of this amount would be due to the Illinois Tollway in FY 16/17, with the balance due to the Illinois Tollway in FY 18/19. We have coordinated with the Finance Department so the necessary funding is already contained within the FY 16/17 budget.

I estimate that the requested access control fencing redesign will reduce these costs to the Village by about \$5,000 to \$6,000.

All of these expenses are included within the most recent overall expenditure thermometer for the Elgin O'Hare Tollway project cost previously provided to the Village.

ANALYSIS

We are in agreement with the items and terms contained within the letter, with the exception of the limits and location of the access control fence along Clover Ridge Lane and the South Frontage Road.

The location and limits of access control fencing were discussed at the July 5, 2016 COW Meeting, and the Mayors' letter and attached exhibit of proposed fencing design changes were submitted to the Tollway last week.

SUMMARY AND RECOMMENDATION

- **I recommend that the Village Board consider providing direction to the Mayor to sign the attached cost participation letter which the Illinois Tollway has submitted. This response should also include sending the attached letter from the Mayor that the Village is in agreement with the items of the Tollway letter, except the limits and expense of the access control fencing, due to the requested redesign.**

I will be in attendance at the July 19, 2016 Village Board meeting and will be available to answer questions.



Village of Itasca

550 W. Irving Park Rd. Itasca, IL 60143
630.773-0835 • Fax 630.773.2505 • www.itasca.com

July 13, 2016

Manar Nashif
Senior Project Engineer
Illinois Tollway
2700 Ogden Avenue
Downers Grove, IL 60515

RE: Contract 4629 cost sharing agreement letter
Village response

Dear Mr. Nashif,

We are in receipt of the IGA cost sharing letter last dated May 3, 2016.

After discussion by our Village Board at their July 19, 2016 meeting, the Village is in agreement with including the requested work items within the 4629 contract, and is in agreement with the cost participation, with the exception of the work associated with the upgraded ROW fencing.

As stated in my letter dated July 13, 2016, it is our opinion that the location and extents of the access control fencing south of Illinois Route 390 should be redesigned from west of Hamilton Lakes Drive to Arlington Heights Road. This redesign as requested will reduce the length of access control fencing, and therefore reduce the cost of the enhancement work. The Village would still like the access control fencing to be upgraded at the revised locations, and would request that the cost spreadsheet be revised to reflect the reduced limits of access control fencing.

On behalf of the Village of Itasca, I have signed the cost sharing letter, which is attached. Please revise the design plans and cost sharing spreadsheet as requested, and resubmit revised information to our plan review consultant, HR Green.

Sincerely,

Mayor Jeff Pruyn

Village of Itasca

CC: Village Board of Trustees
Evan Teich, Village Manager

Enclosures

Move Illinois: *The Illinois Tollway Driving the Future*



May 3, 2016

Jeff Pruyn
Mayor
Village of Itasca
550 W. Irving Park Road
Itasca, IL 60143-1795

Attention: Evan Teich

Re: Illinois Tollway Contract I-13-4629, Illinois Route 390 from Park Boulevard to
Arlington Heights Road
Final Bid Cost Participation Transmittal

Dear Mr. Teich:

A letter regarding the final bid prices of the Village of Itasca's requested improvements requiring cost participation for the above referenced project (Contract I-13-4629) is attached along with associated final bid cost participation back-up documentation. In the letter, the Illinois Tollway requests that the Village of Itasca review the costs and confirm the continued request of the improvements.

The Village's concurrence is requested via a signed form to be mailed back to the Illinois Tollway. We would like to extend the requested response deadline to May 17, 2016. If you have any other questions or need further information, please contact me at (630) 241-6800 ext. 3841 or via email at mnashif@getipass.com. We appreciate your cooperation and look forward to working with you as we move forward with the project.

Sincerely,

A handwritten signature in black ink that reads 'Manar Nashif'.

Manar Nashif, P.E.
Senior Project Engineer
cc: Rocco Zuccherro, Scott Marquardt – HR Green, Brian Connor – CH2M

02.4629.07.03 LT_Tollway_MN_4629-ItascaCostParticipationTrans_05032016



April 6, 2016

Jeff Pruyn
Mayor
Village of Itasca
550 W. Irving Park Road
Itasca, IL 60143-1795

Attention: Evan Teich

Re: Illinois Tollway Contract I-13-4629, Illinois Route 390 from Park Boulevard to Arlington Heights Road
Final Bid Cost Participation Transmittal

Dear Mr. Teich,

The Illinois Tollway (Tollway) opened the bids for above referenced project (Contract I-13-4629) on May 12, 2015 and the contract was awarded on May 28, 2015. The contract includes the Village of Itasca (Village) requested improvements that require cost participation. Enclosed are the final quantities and bid prices for the requested elements for the Village's review and concurrence.

The requested enhancements include bicycle and pedestrian accommodations, special formliners, decorative lighting, watermain installation, and black access control fencing. The bicycle and pedestrian accommodations include a sidewalk along Clover Ridge Lane from Millers Crossing to the south frontage road intersection and pedestrian ramps at all signalized and non-signalized intersections. The special formliners include a leaf pattern on the noisewall located along the south side of Illinois Route 390 and special signage ("Village of Itasca") on the north parapet of the westbound Illinois Route 390 Bridge at Hamilton Lakes Drive and on the north parapet of the westbound Illinois Route 390 Bridge and the south parapet of the eastbound Illinois Route 390 Bridge at Arlington Heights Road. Other enhancement responsibilities include decorative lighting along the south side of the south frontage road between Hamilton Lakes Drive and Arlington Heights Road, new watermain installation along Hamilton Lakes Drive and Parkside Avenue, and black access control fencing within local driver viewsheds.

The final as bid costs for the Village's requested improvements included as part of this contract is \$216,323.00 for construction, \$10,816.15 (5% of construction costs) for preliminary and design engineering and \$21,632.30 (10% of construction costs) for construction engineering for a total cost of \$248,771.45. The Village's cost participation for the decorative lighting is limited to the incremental difference between the cost to install Illinois Department of Transportation (IDOT) standard lighting along the frontage road and the upgraded lighting requested by the Village. Similarly, the Village's cost participation for the black access control fencing is limited to the incremental cost difference between the Illinois Tollway's standard bridge fencing and the requested black fencing.

The terms of the requested improvements are included in the draft Intergovernmental Agreement (IGA) between the Tollway, the Village, IDOT, DuPage County, and the Township of Addison. Construction of the requested improvements is subject to the execution of the IGA and subsequent approval by the Illinois Tollway Board of Directors.

As part of the contract, the Village has conveyed Parcel EO-1B-12-905 required for the contract improvements to the Tollway. The approved market value for this parcel (\$47,000) will be used to offset the cost responsibilities associated with the Village's requested improvements.

Pending execution of the IGA, the Illinois Tollway respectfully requests that the Village concur with the as bid costs described above, as well as confirming the continued request for the associated items. At the end of this letter is an area the Village can indicate concurrence. Please confirm concurrence by returning an original signed copy of this letter in the enclosed self-addressed envelope.

With construction already underway, we would appreciate receiving your response by April 22, 2016. If you have any questions or need further information, please contact the Illinois Tollway's Senior Project Engineer, Manar Nashif, at (630) 241-6800 ext. 3841 or via email at mnashif@getipass.com. We appreciate your cooperation and look forward to continuing to work with you as we move forward with the project.

Sincerely,



Paul D. Kovacs, P.E.
Chief Engineer

PDK/mon

Enclosure: Final Bid Cost Participation Back-up Documentation

cc: Rocco Zucchero, Manar Nashif, Larry Hatton

File: 02.4629.07.03
LT_Tollway_PDK_4629-ItascaCostParticipationTrans_04062016

Concur with Village of Itasca cost participation and requested items for Contract I-13-4629

_____ YES

_____ NO

Name: _____

Signature: _____

Title: _____

Date: _____

Comments:

The Village does not consent to the work associated with the access control

fencing located south of Illinois Route 390. The fencing should be redesigned

as described in the enclosed letter dated July 19, 2016 and incorporated therein.

Elgin O'Hare Western Access
Final Bid Cost Estimate for the Village of Itasca Requested Improvements as part of Contract 4629

VILLAGE OF ITASCA COST RESPONSIBILITIES (4629)

	STANDARD COST						UPGRADE COST										
	Item	Description	Unit	Quantity	Unit Price	Cost	Item	Description	Unit	Quantity	Unit Price	Construction Cost	Unit Cost Differential	Village Construction Cost	Village Design Eng (5%)	Village Const Eng (10%)	Total Village Cost Participation
Bicycle/Pedestrian Accomodations	n/a	n/a	n/a	n/a	n/a	n/a	31101200	SUBBASE GRANULAR MATERIAL, TYPE B, 4"	SQ YD	321	\$ 6.70	\$ 2,150.70	n/a	\$ 2,150.70	\$ 107.54	\$ 215.07	\$ 2,473.31
							42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5"	SQ FT	2,871	\$ 5.75	\$ 16,505.38	n/a	\$ 16,505.38	\$ 825.27	\$ 1,650.54	\$ 18,981.18
							42400800	DETECTABLE WARNINGS	SQ FT	192	\$ 32.00	\$ 6,144.00	n/a	\$ 6,144.00	\$ 307.20	\$ 614.40	\$ 7,065.60
TOTAL ADD'L COST ESTIMATE FOR BICYCLE AND PEDESTRIAN ACCOMODATIONS													\$ 24,801.00	\$ 1,240.05	\$ 2,480.10	\$ 28,521.15	
Leaf Formliner (Noise Walls)	n/a	n/a	n/a	n/a	n/a	n/a	JT599036	ARCHITECTURAL FORM LINER LEAF	SQ FT	1,100	\$ 10.00	\$ 11,000.00	n/a	\$ 11,000.00	\$ 550.00	\$ 1,100.00	\$ 12,650.00
TOTAL ADD'L COST ESTIMATE FOR LEAF PATTERN ON NOISE WALLS													\$ 11,000.00	\$ 550.00	\$ 1,100.00	\$ 12,650.00	
Special Formliner Signage	n/a	n/a	n/a	n/a	n/a	n/a	J1599021	FORM LINER TEXTURED SURFACE, LOCATION 1	EACH	1	\$ 2,000.00	\$ 2,000.00	n/a	\$ 2,000.00	\$ 100.00	\$ 200.00	\$ 2,300.00
							J1599022	FORM LINER TEXTURED SURFACE, LOCATION 2	EACH	1	\$ 2,000.00	\$ 2,000.00	n/a	\$ 2,000.00	\$ 100.00	\$ 200.00	\$ 2,300.00
							J1599023	FORM LINER TEXTURED SURFACE, LOCATION 3	EACH	1	\$ 2,000.00	\$ 2,000.00	n/a	\$ 2,000.00	\$ 100.00	\$ 200.00	\$ 2,300.00
TOTAL ADD'L COST ESTIMATE FOR SPECIAL FORMLINER SIGNAGE													\$ 6,000.00	\$ 300.00	\$ 600.00	\$ 6,900.00	
Decorative Lighting	81028240	UNDERGROUND CONDUIT, GALVANIZED STEEL, 4" DIA.	FOOT	350	\$35.70	\$ 12,495.00	81028240	UNDERGROUND CONDUIT, GALVANIZED STEEL, 4" DIA.	FOOT	350	\$ 35.70	\$ 12,495.00	\$ -	\$ -	\$ -	\$ -	\$ -
	81028320	UNDERGROUND CONDUIT, PVC, 1" DIA.	FOOT	540	\$3.80	\$ 2,052.00	81028320	UNDERGROUND CONDUIT, PVC, 1" DIA.	FOOT	540	\$ 3.80	\$ 2,052.00	\$ -	\$ -	\$ -	\$ -	\$ -
	81603081	UNIT DUCT, 600V, 3-1C NO.2, 1/C NO.4 GROUND, (XLP-TYPE USE), 1 1/2" DIA. POLYETHYLENE	FOOT	3250	\$19.90	\$ 64,675.00	81603090	UNIT DUCT, 600V, 3-1C NO.4, 1/C NO.6 GROUND, (XLP-TYPE USE), 1 1/4" DIA. POLYETHYLENE	FOOT	3,250	\$ 8.40	\$ 27,300.00	\$ (11.50)	\$ (37,375.00)	\$ (1,868.75)	\$ (3,737.50)	\$ (42,981.25)
	82102400	LUMINAIRE, SODIUM VAPOR, HORIZONTAL MOUNT, 400 WATT	EACH	12	\$560.30	\$ 6,723.60	X8250500	LIGHTING UNIT COMPLETE, SPECIAL	EACH	30	\$ 3,505.80	\$ 105,174.00	n/a	\$ 43,477.20	\$ 2,173.86	\$ 4,347.72	\$ 49,998.78
	83050825	LIGHT POLE, ALUMINUM, 47.5 FT. M.H., 15 FT. DAVIT ARM	EACH	12	\$2,682.40	\$ 32,188.80											
	83600365	LIGHT POLE FOUNDATION, METAL, 15" BOLT CIRCLE, 10" X 8"	EACH	12	\$1,350.00	\$ 16,200.00											
	83800205	BREAKAWAY DEVICE, TRANSFORMER BASE, 15 INCH BOLT CIRCLE	EACH	12	\$427.00	\$ 5,124.00											
	Z0033020	LUMINAIRE SAFETY CABLE ASSEMBLY	EACH	12	\$121.70	\$ 1,460.40											
Total Cost of IDOT Lighting						\$ 140,918.80	Total Construction Cost of Upgraded Lighting						\$ 147,021.00				
TOTAL ADD'L COST ESTIMATE FOR LIGHTING													\$ 6,103.00	\$ 305.15	\$ 610.30	\$ 7,018.45	
Hamilton Lakes Drive Water Main	n/a	n/a	n/a	n/a	n/a	n/a	20800150	TRENCH BACKFILL	CU YD	158	\$ 37.30	\$ 5,893.40	n/a	\$ 5,893.40	\$ 294.67	\$ 589.34	\$ 6,777.41
							56103000	DUCTILE IRON WATER MAIN, 6"	FOOT	19	\$ 92.80	\$ 1,763.20	n/a	\$ 1,763.20	\$ 88.16	\$ 176.32	\$ 2,027.68
							56103300	DUCTILE IRON WATER MAIN, 12"	FOOT	479	\$ 109.30	\$ 52,354.70	n/a	\$ 52,354.70	\$ 2,617.74	\$ 5,235.47	\$ 60,207.91
							56105200	WATER VALVES, 12"	EACH	1	\$ 2,160.00	\$ 2,160.00	n/a	\$ 2,160.00	\$ 108.00	\$ 216.00	\$ 2,484.00
							56400600	FIRE HYDRANTS	EACH	1	\$ 4,191.30	\$ 4,191.30	n/a	\$ 4,191.30	\$ 209.57	\$ 419.13	\$ 4,820.00
							60248900	VALVE VAULTS, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	1	\$ 2,665.10	\$ 2,665.10	n/a	\$ 2,665.10	\$ 133.26	\$ 266.51	\$ 3,064.87
							X5610748	WATER MAIN LINE STOP, 8"	EACH	2	\$ 5,186.25	\$ 10,372.50	n/a	\$ 10,372.50	\$ 518.63	\$ 1,037.25	\$ 11,928.38
							X5630708	CONNECTION TO EXISTING WATER MAIN 8"	EACH	3	\$ 2,711.65	\$ 8,134.95	n/a	\$ 8,134.95	\$ 406.75	\$ 813.50	\$ 9,355.19
X5630712	CONNECTION TO EXISTING WATER MAIN 12"	EACH	1	\$ 2,696.90	\$ 2,696.90	n/a	\$ 2,696.90	\$ 134.85	\$ 269.69	\$ 3,101.44							
TOTAL ADD'L COST ESTIMATE FOR HAMILTON LAKES DRIVE WATER MAIN													\$ 90,233.00	\$ 4,511.65	\$ 9,023.30	\$ 103,767.95	

Elgin O'Hare Western Access
 Final Bid Cost Estimate for the Village of Itasca Requested Improvements as part of Contract 4629

VILLAGE OF ITASCA COST RESPONSIBILITIES (4629)

	STANDARD COST						UPGRADE COST										
	Item	Description	Unit	Quantity	Unit Price	Cost	Item	Description	Unit	Quantity	Unit Price	Construction Cost	Unit Cost Differential	Village Construction Cost	Village Design Eng (5%)	Village Const Eng (10%)	Total Village Cost Participation
Parkside Avenue Water Main	n/a	n/a	n/a	n/a	n/a	n/a	20800150	TRENCH BACKFILL	CU YD	14.3	\$ 37.30	\$ 533.39	n/a	\$ 533.39	\$ 26.67	\$ 53.34	\$ 613.40
							56103000	DUCTILE IRON WATER MAIN, 6"	FOOT	5	\$ 92.80	\$ 464.00	n/a	\$ 464.00	\$ 23.20	\$ 46.40	\$ 533.60
							56103100	DUCTILE IRON WATER MAIN, 8"	FOOT	527	\$ 78.15	\$ 41,185.05	n/a	\$ 41,185.05	\$ 2,059.25	\$ 4,118.51	\$ 47,362.81
							56105000	WATER VALVES, 8"	EACH	1	\$ 1,105.00	\$ 1,105.00	n/a	\$ 1,105.00	\$ 55.25	\$ 110.50	\$ 1,270.75
							56400600	FIRE HYDRANTS	EACH	1	\$ 4,191.30	\$ 4,191.30	n/a	\$ 4,191.30	\$ 209.57	\$ 419.13	\$ 4,820.00
							60248900	VALVE VAULTS, TYPE A, 5'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	1	\$ 2,665.10	\$ 2,665.10	n/a	\$ 2,665.10	\$ 133.26	\$ 266.51	\$ 3,064.87
							X5610748	WATER MAIN LINE STOP, 8"	EACH	1	\$ 5,186.25	\$ 5,186.25	n/a	\$ 5,186.25	\$ 259.31	\$ 518.63	\$ 5,964.19
TOTAL ADD'L COST ESTIMATE FOR PARKSIDE AVENUE WATER MAIN													\$ 55,331.00	\$ 2,766.55	\$ 5,533.10	\$ 63,630.65	
ROW Fencing	J1664305	RIGHT-OR-WAY FENCE, TYPE 1, 6'	FOOT	6443	\$ 14.53	\$ 93,616.79	J1664390	RIGHT-OF-WAY FENCE, TYPE 1, FUSED-BONDED VINYL COATING	FOOT	6,443	\$ 17.84	\$ 114,943.12	\$3.31	\$ 21,326.33	\$ 1,066.32	\$ 2,132.63	\$ 24,525.28
	J1664330	SINGLE VEHICLE GATE, RIGHT-OF-WAY FENCE, TYPE 1	EACH	1	\$ 1,500.00	\$ 1,500.00	J1664398	SINGLE VEHICLE GATE, RIGHT-OF-WAY FENCE, TYPE 1, FUSED-BONDED VINYL COATING	EACH	1	\$ 1,690.00	\$ 1,690.00	\$190.00	\$ 190.00	\$ 9.50	\$ 19.00	\$ 218.50
	J1664335	DOUBLE VEHICLE GATE, RIGHT-OF-WAY FENCE, TYPE 1	EACH	3	\$ 1,500.00	\$ 4,500.00	J1664399	DOUBLE VEHICLE GATE, RIGHT-OF-WAY FENCE, TYPE 1, FUSED-BONDED VINYL COATING	EACH	3	\$ 1,946.00	\$ 5,838.00	\$446.00	\$ 1,338.00	\$ 66.90	\$ 133.80	\$ 1,538.70
TOTAL ADD'L COST ESTIMATE FOR ROW FENCING													\$ 22,855.00	\$ 1,142.75	\$ 2,285.50	\$ 26,283.25	
TOTAL VILLAGE RESPONSIBILITY													\$ 216,323.00	\$ 10,816.15	\$ 21,632.30	\$ 248,771.45	

RESOLUTION NO. 885-16

**A RESOLUTION AUTHORIZING EXECUTION OF AN
ENGINEERING AGREEMENT FOR PAVEMENT MAINTENANCE**

WHEREAS, the Village of Itasca (hereinafter "Village") now wishes to enter into a maintenance engineering agreement with Robinson Engineering for design and construction services for the 2016 Pavement Maintenance Program.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve the Maintenance Engineering Agreement, attached hereto as Exhibit A and incorporated herein by reference, between Robinson Engineering and the Village of Itasca, in an amount not-to-exceed 11% or \$33,000.

SECTION TWO: The Village President, or his designee, is hereby authorized to sign and execute Exhibit A on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of July, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



PUBLIC WORKS

411 N Prospect Ave
Itasca, Illinois 60143-1795
Tel: 630-773-2455 Fax: 630-773-9856
www.itasca.com

MEMORANDUM

Date: July 1, 2016

To: Village President
Board of Trustees
Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*.

RE: Design & Construction Engineering Services for 2016 Pavement Maintenance Program

I have received the requested task order for Design & Construction Engineering regarding the 2016 Pavement Maintenance Program with a not-to-exceed amount of \$33,000 from Robinson Engineering.

Please note this Task Order follows the IDOT MFT format and is a combined 11 % engineering cost based on a \$300,000 project estimate.

Everything appears to be in order, I recommend accepting Robinson's proposal for Design & Construction Engineering for the 2016 Pavement Maintenance Program with the not-to-exceed amount of \$33,000.



Maintenance Engineering to be Performed by a Consulting Engineer
(to be attached to BLR 14231 or BLR 14221)

Local Agency VILLAGE OF ITASCA
Section Number 2016 Street Maintenance

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of maintenance operations (BLR 14231 or BLR 14221), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program: preparation of the maintenance resolution, maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract and/or acceptance of BLR 12330 form. The maintenance expenditure statement must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection, as opposed to those routine maintenance operations as described in Chapter 14-2.04 of BLRS Manual, which may or may not require engineering inspection.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. For furnishing engineering inspection the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each group shall be applied to the total final cost of that group for the items which required engineering inspection. In no case shall this be construed to include supervision of contractor operations.

SCHEDULE OF FEES

Total of the Maintenance Operation	Base Fee
<input checked="" type="checkbox"/> > \$20,000	\$1,250.00
<input type="checkbox"/> ≤ \$20,000 (Negotiated: \$1,250 Max.)	

PLUS

Group	Preliminary Engineering		Engineering Inspection		Operation to be Inspected
	Acceptable Fee %	Negotiated Fee %	Acceptable Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%		1%		
IIB	3%		3%		
III	4%		4%		
IV	5%	5%	6%	6%	IV

By: _____
Local Agency Official Signature

Jeffery J. Pruyn, Village President
Title

7/5/2016
Date

By: _____
Consulting Engineer Signature

Aaron E. Fundich, PE, Exec. VP
Title
P.E. Seal

7/15/2016
Date
P.E. License Expiration Date

RESOLUTION NO. 887-16

A RESOLUTION AUTHORIZING TASK ORDER 16-RO460 BETWEEN THE VILLAGE OF ITASCA AND ROBINSON ENGINEERING, LTD. FOR SERVICES RELATED TO PIERCE ROAD SIDEWALK EXTENSION

WHEREAS, the Village of Itasca (hereinafter “Village”) has previously entered into a General Professional Services Agreement with Robinson Engineering, Ltd.; and

WHEREAS, the Village now desires to approve Task Order 16-RO460, attached hereto as Exhibit A and incorporated herein by reference, so as to allow for Robinson Engineering to perform Phase 1 Design Engineering services related the Pierce Road sidewalk extension.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve Task Order 16- RO460, Exhibit A, between Robinson Engineering, Ltd. and the Village of Itasca.

SECTION TWO: The Village President, or his designee, is hereby authorized to sign and execute Task Order 16- RO460, Exhibit A, on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of July, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



PUBLIC WORKS

411 N Prospect Ave
Itasca, Illinois 60143-1795
Tel: 630-773-2455 Fax: 630-773-9856
www.itasca.com

MEMORANDUM

Date: July 1, 2016

To: Village President
Board of Trustees
Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*

RE: Task Order 16-RO460 Design Pierce Road Sidewalk Extension

I have received the requested task order for Phase I Design Engineering regarding the sidewalk extension on Pierce Road from Hamilton Lakes Drive to 1200 Arlington Heights Road.

Everything appears to be in order, I recommend accepting Task Order 16-RO460 with the not-to-exceed amount of \$14,436.00.

TASK ORDER 16-R0460

In accordance with Paragraph 1.01 of the Agreement between the Village of Itasca ("Owner") and Robinson Engineering, Ltd. ("Engineer") for General Professional Services dated January 2013 ("Agreement"), Owner and Engineer agree to as follows:

1. **Specific Project Data:**

- A. Title: Pierce Road Sidewalk Extension
- B. Description: Design Engineering for multi-use path in Hamilton Lakes Business Park along Pierce Road from Hamilton Lakes Drive to existing sidewalk at 1200 Arlington Heights Road.

2. **Services of Engineer:**

Initial consultation with Village staff; site visits and project meetings; field topography and data processing; preliminary and final engineering design; coordination with Hamilton Partners; preparation of plans, specifications, contract documents and cost estimates; assistance with bidding and contract award.

Estimated man-hours - design:

Principal Engineer	8 HR @	\$190/HR	=	\$ 1,520
Senior Project Manager	16 HR @	\$160/HR	=	\$ 2,560
Senior Engineer (QC/QA)	2 HR @	\$155/HR	=	\$ 310
Project Engineer	30 HR @	\$110/HR	=	\$ 3,300
CADD Manager	2 HR @	\$123/HR	=	\$ 246
CADD Technologist	40 HR @	\$ 97/HR	=	\$ 3,880
Field Superintendent	2 HR @	\$140/HR	=	\$ 280
Field Topo Crew	12 HR @	\$170/HR	=	\$ 2,040
Administrative Support	4 HR @	\$75/HR	=	\$ 300

Total Not to Exceed Cost: \$14,436

VILLAGE OF ITASCA

ROBINSON ENGINEERING, LTD.

By: _____

By: _____

Title: _____

Title: Aaron E. Fundich, PE, Exec. Vice President

Date Signed: _____

Date Signed: _____

RESOLUTION NO. 886-16

**A RESOLUTION AUTHORIZING TASK ORDER 16-RO459 BETWEEN
THE VILLAGE OF ITASCA AND ROBINSON ENGINEERING, LTD.
FOR SERVICES RELATED TO ARLINGTON HEIGHTS ROAD IMPROVEMENTS**

WHEREAS, the Village of Itasca (hereinafter “Village”) has previously entered into a General Professional Services Agreement with Robinson Engineering, Ltd.; and

WHEREAS, the Village now desires to approve Task Order 16-RO459, attached hereto as Exhibit A and incorporated herein by reference, so as to allow for Robinson Engineering to perform design engineering services related the Arlington Heights Road Improvements.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve Task Order 16-RO459, Exhibit A, between Robinson Engineering, Ltd. and the Village of Itasca.

SECTION TWO: The Village President, or his designee, is hereby authorized to sign and execute Task Order 16-RO459, Exhibit A, on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this ____ day of July, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



PUBLIC WORKS

411 N Prospect Ave
Itasca, Illinois 60143-1795
Tel: 630-773-2455 Fax: 630-773-9856
www.itasca.com

MEMORANDUM

Date: July 1, 2016

To: Village President
Board of Trustees
Village Administrator

From: Ross Hitchcock, Director of Public Works *R.H.*

RE: Task Order 16-RO459 Phase I Design Engineer Services Arlington Heights Road Improvements

I have received the requested task order for Phase I Design Engineering for Arlington Heights Road from North limits of I-390 to Bryn Mawr from Robinson Engineering.

Everything appears to be in order, I recommend accepting Task Order 16-RO459 with the not-to-exceed amount of \$49,945.00.

TASK ORDER 16-R0459

In accordance with Paragraph 1.01 of the Agreement between the Village of Itasca ("Owner") and Robinson Engineering, Ltd. ("Engineer") for General Professional Services dated January 2013 ("Agreement"), Owner and Engineer agree to as follows:

1. Specific Project Data:

- A. Title: Arlington Heights Road Improvements
- B. Description: Phase I Engineering for Arlington Heights Road from northern limit of I-390 improvement to Prospect Avenue intersection approach; study limit to also include Arlington Heights Road from
from
southern limit of I-390 improvement to Bryn Mawr Avenue intersection if approved by IDOT/FHWA.

2. Services of Engineer:

Initial consultation with Village staff; site visits and project meetings; field topography and data processing; preliminary engineering design; coordination with IDOT/FHWA/ISTHA & Hamilton Partners; preparation of traffic capacity analyses, accident report analysis, and environmental survey processing; preparation of Project Development Report with related project exhibits and cost estimates; public information meeting attendance and documentation; as required to approve Phase I Design Approval.

Estimated man-hours - design:

Principal Engineer	28 HR	@	\$190/HR	=	\$ 5,320
Senior Project Manager	80 HR	@	\$160/HR	=	\$12,800
Senior Engineer (QC/QA)	4 HR	@	\$155/HR	=	\$ 620
Project Engineer	120 HR	@	\$110/HR	=	\$13,200
CADD Manager	4 HR	@	\$123/HR	=	\$ 492
CADD Technologist	124 HR	@	\$ 97/HR	=	\$12,028
Field Superintendent	2 HR	@	\$140/HR	=	\$ 280
Field Topo Crew	24 HR	@	\$170/HR	=	\$ 4,080
Administrative Support	15 HR	@	\$75/HR	=	\$ 1,125

Total Not to Exceed Cost: \$49,945

VILLAGE OF ITASCA

ROBINSON ENGINEERING, LTD.

By: _____

By: _____

Title: _____

Title: Aaron E. Fundich, PE, Exec. Vice President

Date Signed: _____

Date Signed: _____

RESOLUTION NO. 882-16

**A RESOLUTION ACCEPTING A PROPOSAL FROM MIDWEST METER
FOR WATER SYSTEM LEAK DETECTION EQUIPMENT**

WHEREAS, the Village of Itasca (hereinafter “Village”) advertised for bids for TriCorr Touch Pro Correlator (water system leak detection equipment); and

WHEREAS, sealed bids were received by the Village and the Village accepts the low bid from Midwest Meter of Edinburg II in the amount of \$28,950; and

WHEREAS, the Village now wishes to enter into an agreement with Midwest Meter of Edinburg II for the TriCorr Touch Pro Correlator.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby accept the proposal of \$28,950 from Midwest Meter of Edinburg II for the TriCorr Touch Pro Correlator.

SECTION TWO: The Village President, or his designee, is hereby authorized to execute any necessary documents to accept the proposal from Midwest Meter of Edinburg II.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately upon its passage and approval.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and ADOPTED by the Village President and Board of Trustees of the
Village of Itasca this _____ day of July, 2016.

APPROVED:

Village President Jeffery J. Pruyn

ATTEST:

Village Clerk Melody J. Craven



PUBLIC WORKS

411 N Prospect Ave
Itasca, Illinois 60143-1795
Tel: 630-773-2455 Fax: 630-773-9856
www.itasca.com

MEMORANDUM

Date: June 29, 2016

To: Village President
Board of Trustees
Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*

RE: Water System Leak Detection Equipment

We opened bids for the TriCorr Touch Pro Correlator (leak detection equipment) on Wednesday, June 29. We had one bid in the amount of \$28,950 from Midwest Meter of Edinburg Il. This equipment will allow Public Works to identify and improve respond time for water leaks in our system and is a budgeted item.

I recommend accepting Midwest Meter's bid of \$28,950.



Village of Itasca Public Works Department
411 Prospect Ave., Itasca, Illinois 60143-1795
Phone: (630)773-2455 Fax: (630) 773-9856

Village of Itasca

Invitation to Bid

Bid Opening: June 29, 2016

The Village of Itasca is seeking bid proposals from qualified suppliers for the purchase of a new Fluids Conservation Systems (FCS) TriCorr Touch Pro Correlator and a FCS S-30 listening device with carrying case.

Interested suppliers may obtain bid specifications, general terms and conditions from Melody Craven, Village Clerk, Village of Itasca, 550 W. Irving Park Road 60143, Monday - Friday, 8:00 a.m. - 4:30 p.m.

Questions regarding the bid specifications should be directed to Michael Subers, Utilities Superintendent, (630) 773-2455, Monday - Friday, 7:00 a.m. - 3:30 p.m.

The bid opening will be held at 10:00 a.m., June 29, 2016 at the Itasca Village Hall, 550 W. Irving Park Rd., Itasca, IL 60143. All bids must be presented prior to the bid opening in order to be considered.

The President and Board of Trustees have the right to reject any or all bids submitted.

Michael Subers
Utilities Superintendent

TriCorr Touch Leak Noise Correlator

Sensor Specification

- 1 Accelerometer sensitivity 25V/g
- 2 Accelerometer frequency response 1Hz – 5000 Hz
- 3 Water proof to international standard IP68
- 4 Sensor assembly fully encased to prevent dirt ingress
- 5 Rubber shroud to provide shock protection
- 6 Military Spec Connections
- 7 Optional cable lengths with strain relief
- 8 Replaceable cable
- 9 Lifting Hook

Outstation Specification

- 1 500mW FM radio transmitter utilizing UHF frequency band
- 2 Externally mounted antenna
- 3 Single sensor connector compatible for either analogue or hydrophone sensors
- 4 Headphones facility
- 5 Rechargeable Lithium-ion batteries (field-replaceable)
- 6 4 hours charging cycle
- 7 Battery charge life of at least 12 hours
- 8 Tri Color LED to indicate current charge status
- 9 PC Supporting software available
- 10 USB compatible PC communications
- 11 No dedicated USB software drivers required
- 12 Field upgradeable via USB
- 13 Military Spec. Connectors
- 14 Water proof housing to international IP65 standards
- 15 Housing made from high impact PC/ABS Plastic for shock protection
- 16 Magnetic base for placing upright on metal access covers
- 17 Weight 0.87kg

Correlator Control Unit

- 1 High Visibility Full Color 6.5" VGA Touch Screen TFT Display
- 2 Replaceable touch screen scratch-resistant protector
- 3 Touch Screen coated with antiglare screen protection for use in sunlight
- 4 Touch screen correlation software displaying 16 bit color graphics running on a Windows CE embedded operating system
- 5 Large screen icons designed for finger touch operation
- 6 Basic operational use designed for little or no operator training
- 7 Direct sensor input (Compatible with Analogue or Hydrophone)
- 8 One or two outstation correlation selectable
- 9 Internal pipe material database storing both predefined and user defined pipe material data
- 10 Leak noise recording feature storing up to 60 second noise recordings for replaying correlations off site (audio format windows compatible .wav files)
- 11 Memory capacity of up to 30 stored correlations each with recorded audio
- 12 Manual / Automatic filter selection, pipe material based, coherence graph based automatic filter options
- 13 Filter adjustments available whilst correlations are running
- 14 USB interface to PC, compatible with windows active sync

- 15 Firmware and software field upgradeable via USB
- 16 Standard HWM-Water correlator tools included:-
 - Survey Mode (Configuration options available)
 - Listening screen via headphones including filter options
 - Frequency / Coherence graph analysis
 - Peak suppression
 - Graph zoom in/out
 - Auto peak find
- 17 Multi-graph correlation screen allowing correlations to be performed at different filter settings simultaneously
- 18 Correlation Snapshot Feature (Graph Hold)
- 19 Sound Velocity Calculator
- 20 Sound Velocity measurement
- 21 Compute mode feature (Regression Analysis)
- 22 Correlation Measurement accuracy to +/-0.1M
- 23 Imperial or Metric units selectable
- 24 Selectable Frequency or Time Domain based correlations
- 25 Rechargeable Lithium-ion batteries (field-replaceable)
- 26 Continuous battery life 8 hours
- 27 Multi-language software selectable via menu
- 28 Supporting Windows Compatible PC Software for storing/printing correlation files
- 29 Analogue FM Radio Receiver utilizing UHF Band
- 30 External antenna connection
- 31 Military Spec. connectors
- 32 High impact PC/ABS Plastic body for shock protection
- 33 Size Height 90mm; Width 250mm; Depth 180mm
- 34 Weight 1.9Kg

Carry Case

- 1 Robust light aluminum framed flight case
- 2 Complete system in case charging facility from single 12V DC connector
- 3 LED Indicator panel giving individual unit charge status
- 4 Military spec. connector

FCS S-30 complete with Carrying Case

Including the following:

David Clark Headphones
 Console with Sensor Cable Assembly
 Ground Plate
 Carrying Belt
 Probe rod



Village of Itasca Public Works Department
411 Prospect Ave., Itasca, Illinois 60143-1795
Phone: (630)773-2455 Fax: (630) 773-9856

**Village Of Itasca
Bidder's Response
Midwest Meter
200 East Franklin Street
Edinburg, IL 62531
630-397-8559**

TriCorr Touch Pro Correlator	\$24,500
FCS S-30	\$4,450
	\$
Shipping	ADD
	\$
TOTAL	\$28,950