

# Village of Itasca

550 W. Irving Park Rd., Itasca, Illinois 60143-2018

## Village Board Meeting Agenda

April 19, 2016

7:00 p.m.

President: Jeffery J. Pruyn  
Trustees: Jeff Aiani  
Marty Hower  
Michael J. Latoria  
Ellen Leahy  
Frank J. Madaras  
Lucy Santorsola  
Clerk: Melody J. Craven  
Administrator: Evan Teich

Phone: 630.773.0835  
FAX: 630.773.2505

1. Call to Order; Roll Call
2. Pledge of Allegiance
3. Audience Participation
4. Presentation of Village Board Meeting Minutes of April 5, 2016

Documents: [20160405 VLG BD MTG MINUTES.PDF](#)

5. President's Comments

- a. Presentation of 2016 Arbor Day Proclamation

Documents: [ARBOR DAY PROCLAMATION.PDF](#)

- b. Presentation of 2016 Building Safety Month Proclamation

Documents: [BUILDING SAFETY MONTH PROCLAMATION.PDF](#)

- c. Presentation of 2016 DuPage County River Sweep Proclamation

Documents: [RIVER SWEEP PROCLAMATION.PDF](#)

- d. The Shape of Itasca event on May 9th, 7PM at the Itasca Holiday Inn

6. Community Development Committee

Trustee Latoria, Chairperson

- a. Discussion and possible action concerning Refund Order of Cash Performance/Road Bond for Permit #12865 to Robert Jurewicz for a residential room addition at 315 Bonnie Brae as recommended by the Community Development Department.

- b. Discussion and possible action concerning a New Business License Application for Zippy Shell Storage Operations, LLC, a portable storage and moving company, to be located at 751 North Rohlwing Road.

Documents: [BUSINESS LICENSE APP - ZIPPY SHELL1.PDF](#)

- c. Discussion and possible action concerning a New Business License Application for Family Entertainment Group, LLC, to be located at 1625 Hamilton Parkway.

Documents: [BUSINESS LICENSE APP - FAMILY ENTERTAINMENT1.PDF](#)

- d. Discussion and possible action concerning a New Business Application Request for Baron Manufacturing Company, LLC, a wholesale hardware fastener distributor to be located at 730 Baker Street.

Documents: [BUSINESS LICENSE APP - BARON MANUFACTURING1.PDF](#)

7. Administration Committee  
Trustee Santorsola, Chairperson

8. Environmental Committee  
Trustee Leahy, Chairperson

- a. GREEN Day event on May 7th.

9. Finance Committee  
Trustee Hower, Chairperson

- a. Discussion and possible action concerning Ordinance 1798-16, "An Ordinance to Dispose of Surplus Village Property."

Documents: [ORD NO 1798-16.PDF](#)

10. Public Safety Committee  
Trustee Madaras, Chairperson

11. Public Works/Infrastructure Committee  
Trustee Aiani, Chairperson

- a. Discussion and possible action concerning Payment Estimate #2 due to Martam Construction Inc. in the amount of \$125,121.60 for Happy Acres.

Documents: [PAYMENT ESTIMATE 2 - HAPPY ACRES.PDF](#)

- b. Discussion and possible action concerning a recommendation to accept a quote from Neslund & Associates for Storm Sewer Structure Repairs in the Commercial Manufacturing District (CMD) SSA.

Documents: [CMD STORM SEWER STRUCTURE REPAIR.PDF](#)

12. Consent Agenda

- a. Approval of Ordinance #1799-16, "An Ordinance Increasing the Number of Class D Liquor Licenses from Five to Six (Bucky's 1400 N. Arlington Heights Road)

Documents: [ORD NO 1799-16.PDF](#)

- b. Approval of Resolution #854-16, "A Resolution Authorizing Acceptance of a Proposal of Insurance from Arthur J. Gallagher & Co."

Documents: [RES NO 854.PDF](#), [MEMO AND PROPOSAL1.PDF](#)

- c. Approval of Resolution #855-16, "A Resolution Adopting a New Village of Itasca

Personnel Policies and Procedure Manual."

Documents: [RES NO 855.PDF](#)

- d. Approval of Resolution #856-16, "A Resolution Waiving the Bidding Requirements and Extending a Contract for Lawn Mowing Services from Classic Landscaping Limited."

Documents: [RES NO 856.PDF](#)

- e. Approval of Resolution #857-16, "A Resolution Waiving the Formal Bidding Requirements and Extending a Contract for Street Sweeping Services form Hoving Clean Sweep, LLC."

Documents: [RES NO 857.PDF](#)

- f. Approval of Resolution #858-16, "A Resolution Waiving the Formal Bidding Requirements and Extending a Contract for Tree Trimming Services from Ciosek Tree Services."

Documents: [RES NO 858.PDF](#)

13. Voucher dated April 19, 2016
14. Department Head Reports
15. Executive Session
16. Adjournment

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Evan Teich, Village Administrator

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Melody J. Craven, Village Clerk

## VILLAGE OF ITASCA BOARD OF TRUSTEES MEETING MINUTES

April 5, 2016 – 7:00PM

**Call to Order:** Mayor Jeff Pruyn called the Village Board Meeting to order at 7:08PM.

**Roll Call:** Present: Trustees – Marty Hower, Jeff Aiani, Mike Latoria, Frank Madaras, Ellen Leahy, Lucy Santorsola; Deputy Village Clerk – Jacob Lawrence.

Also present: Village Administrator – Evan Teich; Village Attorney – Chuck Hervas; Chief of Police – Robert O’Connor; Community Development Director – Nancy Hill; Director of Public Works – Ross Hitchcock; Finance Director – Julie Ciesla; HR/Risk Management Coordinator – Cristina White; Village Engineering Consultant – Aaron Fundich.

Absent: Village Clerk – Melody Craven.

**Pledge of Allegiance:** Mayor Pruyn led everyone in saying the Pledge of Allegiance.

**Audience Participation:** None.

**Minutes:** Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of March 15, 2016 as presented. Hearing none, Trustee Hower made a motion to approve the minutes; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

(March 15, 2016)

Mayor Pruyn asked if there were any questions or corrections regarding or corrections to the Village Board Meeting minutes of March 15, 2016 as presented. Mayor Pruyn noted the misspelling of a resident’s name. With corrections, Trustee Leahy made a motion to approve the minutes; Trustee Santorsola seconded the motion. Motion carried by a unanimous voice vote.

(March 16, 2016)

Mayor Pruyn asked if there were any questions or corrections regarding to the Village Board Meeting minutes of March 22, 2016 as presented. Hearing none, Trustee Aiani made a motion to approve the minutes; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

**President’s Comments:** Mayor Pruyn reported on the oath of office for Deputy Chief of Administration John Matuga. Deputy Chief Matuga and family were present in the audience. Mayor Pruyn administered the oath of office to Deputy Chief Matuga. Family and group pictures proceeded.

(Oath of Office for Deputy Chief John Matuga)

(Oath of Office for Sergeant Mike Walker) Mayor Pruyn reported on the oath of office for Sergeant Mike Walker. Sergeant Walker and family were present in the audience. Mayor Pruyn administered the oath of office to

Sergeant Walker. Family and group pictures proceeded.

(Swearing in of Mr. William Kolf to Police Pension Board)

Mayor Pruyn reported on the swearing in of Mr. William Kolf to the Police Pension Board for a 2-year term (will expire April 30, 2018). Mr. Kolf and family were present in the audience. Mayor Pruyn administered the swearing in of Mr. Kolf.

(Swearing in of Mrs. Jody Conidi to Police Commission)

Mayor Pruyn reported on the swearing in of Mrs. Jody Conidi to the Police Commission to fill an unexpired 3-year term (will expire April 30, 2017). Mrs. Conidi and family were present in the audience. Mayor Pruyn administered the swearing in of Mrs. Conidi. Mayor Pruyn asked the Board for a short recess in order for celebration.

(Recap of March 16<sup>th</sup> Joint Village Board and Plan Commission Meeting)

The Mayor provided a recap of the joint Village Board and Plan Commission session held on March 16<sup>th</sup>. The minutes to this meeting can be found [here](#). The Mayor suggested having more meetings like this in the future. Trustee Leahy thought it was very informative.

(Recap of March 22<sup>nd</sup> Special Village Board Meeting)

The Mayor provided a recap of the Special Village Board session held on March 22<sup>nd</sup> regarding ComEd's proposed West Central Reliability Project. The minutes to this meeting can be found [here](#). The Mayor thanked the hundred Itasca residents who attended the meeting and said that the Village received many great recommendations. He thanked staff for putting together the meeting. There will be a six month reprieve and then another meeting like this will be held. Discussion ensued over the next steps for the Village in regards to this issue.

(Resolution #849-16)

The Mayor presented discussion and possible action concerning Resolution #849-16, "A Resolution to Adopt the Municipal Legislative Priorities of the DuPage Mayors and Managers Conference for the 2016 Legislative Session." Hearing no objections, Trustee Hower made a motion to approve said resolution; Trustee Aiani seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

**Community Development Committee:**  
Trustee Latoria, Chairperson

Trustee Latoria presented items "a" through "c" and made a motion to move to consent agenda; Trustee Madaras seconded the motion. Motion carried by a unanimous voice vote.

(Resolution #850-16)

Trustee Latoria presented discussion and possible action concerning Resolution #850-16, "Authorization of the Mayor's Signature on a Highway Authority Agreement related to 102 E. Irving Park Road." Trustee Latoria clarified with Ms. Nancy Hill that this resolution only affects the aforementioned property; Ms. Hill replied in the affirmative. Hearing no other objections. Trustee Latoria made a motion to approve Resolution #850-16; Trustee Santorsola seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

**Administration Committee:**  
Trustee Santorsola, Chairperson

Trustee Santorsola had no report.

**Environmental Committee:**  
Trustee Leahy, Chairperson  
(Green Day recycling event –  
May 7, 2016)

Trustee Leahy reported that the Green Day recycling event will still occur on May 7<sup>th</sup>. All information on this event can be found [here](#).

**Finance Committee:**  
Trustee Hower, Chairperson  
(Resolution #851-16)

Trustee Hower presented discussion and possible action concerning Resolution #851-16, “A Resolution Authorizing Execution of an Engagement Letter with Sikich, LLL for Professional Auditing Services.” Village Attorney Chuck Hervas stated that this resolution was the result of a renegotiation with Sikich, LLC for changes in the indemnification clause language. Both Mr. Hervas and Ms. Ciesla, Finance Director, agreed it was the best deal they could negotiate. Trustee Latoria asked if it was the same price, same duration of time; Ms. Ciesla replied in the affirmative. Discussion ensued over the merit of a one-year or a three-year contract. Hearing no further objections, Trustee Hower made a motion to approve Resolution #851-16; Trustee Aiani seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

(Call for Finance Committee Meetings)

Trustee Hower called for Finance Committee meetings on Monday, April 11<sup>th</sup> at 6PM and on Monday, April 18<sup>th</sup> at 6PM. Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

**Public Safety Committee:**  
Trustee Madaras, Chairperson

Trustee Madaras had no report.

**Public Works/Infrastructure Committee:**  
Trustee Aiani, Chairperson

Trustee Aiani had no report.

**Consent Agenda:**

Trustee Aiani made a motion to approve items “a” through “e” on the Consent Agenda as follows; Trustee Latoria seconded the motion. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.

- a. Approval of Resolution #852-16, “Task Order for Sanitary Sewer Flow Monitoring.”
- b. Approval of Resolution No. #853-16, “A Resolution Accepting a Low Bid from TruGreen for Emerald Ash Borer Treatment and Authorization to Execute an Agreement between TruGreen and the Village of Itasca.”
- c. Approval of a Refund Order ff Cash Performance/Road Bond For Permit No. 21733 to Warner Cruz for Residential Remodel and Additions at 232 W George St in the Amount Of \$550.00 as Recommended

- by the Community Development Department.
- d. Approval of a Refund Order of Cash Performance/Road Bond for Permit No. 22722 to Nitti Development for Single Family Construction at 399 Wall St, Suite N Glendale Heights, IL in the Amount of \$1350 as Recommended by the Community Development Department.
  - e. Approval of a Refund Order of Cash Performance/Road Bond for Permit No. 22733 to Greenscape Homes for Single Family Construction S at 4355 Weaver Pkwy, Warrenville, IL in the Amount of \$1350.00 as Recommended by the Community Development Department.

- Voucher:** Trustee Hower made a motion to approve the voucher dated April 5, 2016 in the amount of \$271,372.61; Trustee Aiani seconded. Roll Call Vote: Ayes – Trustees Santorsola, Latoria, Madaras, Aiani, Leahy, Hower; Nays – None; Absent – None; Abstain – None. Motion carried.
- Department Heads:** Mayor Pruyin stated he would hear Department Head reports at the Committee of the Whole Meeting following the Village Board Meeting.
- Adjournment:** Trustee Madaras made a motion to adjourn the Village Board meeting at 8:10PM; Trustee Leahy seconded the motion. Motion carried by a unanimous voice vote.

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Minutes by: Jacob A. Lawrence, Deputy Village Clerk

# PROCLAMATION

- WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and
- WHEREAS, this holiday, called **Arbor Day**, was first observed with the planting of more than a million trees in Nebraska; and
- WHEREAS, **Arbor Day** is now observed throughout the nation and the world; and
- WHEREAS, **Arbor Day** will be observed in Itasca on **Saturday, April 30<sup>th</sup>, 2016**; and
- WHEREAS, trees can reduce erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, sequester carbon and provide habitat for wildlife; and
- WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fruit and nuts for our tables, fuel for our fires and countless other wood products; and
- WHEREAS, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and
- WHEREAS, the Village of Itasca has been recognized as a **Tree City USA** by the **National Arbor Day Foundation** for over twenty five consecutive years and desires to continue its tree-planting practices.

NOW, THEREFORE, I, **Jeffery J. Pruyn, President** of the **Village of Itasca**, do hereby proclaim **April 30<sup>th</sup>, 2016** as

## “ARBOR DAY”

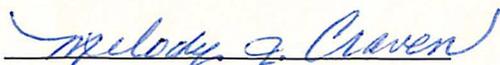
in the **Village of Itasca**, and I urge all citizens to celebrate **Arbor Day** and to support efforts to protect our trees and woodlands, and to support our Village’s community forestry program; and

**FURTHER**, I urge all citizens to plant trees to gladden the hearts and promote the well-being of this and future generations.

Dated this 19th day of April, 2016.

\_\_\_\_\_  
Jeffery J. Pruyn, Village President

ATTEST:

  
\_\_\_\_\_  
Melody J. Craven, Village Clerk



# PROCLAMATION

**WHEREAS,** the Village of Itasca's continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affects our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound. Our confidence is achieved through the devotion of vigilant guardians – building safety and fire officials, architects, engineers, builders, tradespeople, laborers, and others in the construction industry who work year-round to ensure the safe construction of buildings; and

**WHEREAS,** these dedicated members of the International Code Council use a governmental consensus process that brings together local, state and federal officials with expertise to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, and play; and

**WHEREAS,** the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most municipalities, counties and states. These modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

**WHEREAS,** Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our local code officials, who assure use of safe, efficient and livable buildings; and

**WHEREAS,** “Building Codes: Driving Growth through Innovation, Resilience, and Safety” is the theme for Building Safety Month 2016, which encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

**WHEREAS,** each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community and to acknowledge the essential service provided to us all by local and state building departments, fire preventions bureaus, and federal agencies in protecting live and property.

**NOW, THEREFORE,** I, Jeffery J. Pruyn, President of the VILLAGE OF ITASCA, do hereby proclaim that the month of May is declared

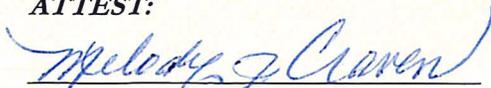
## “Building Safety Month”

in the VILLAGE OF ITASCA, Illinois.

DATED this 19th day of April, 2016.

\_\_\_\_\_  
Jeffery J. Pruyn, President

ATTEST:

  
\_\_\_\_\_  
Melody J. Craven, Village Clerk



# PROCLAMATION

- WHEREAS,** the County of DuPage, through the Department of Stormwater Management and municipalities and park districts, recognizes ongoing stream cleaning and restoration as essential for the preservation of waterways throughout DuPage County and northeastern Illinois; and
- WHEREAS,** **DuPage County River Sweep** is a county-side stream cleanup and restoration event organized by the Conservation Foundation and held in cooperation with American Rivers National River Clean-Up; and
- WHEREAS,** the President and Board of Trustees of the Village of Itasca believe in and encourage partnerships with the Conservation Foundation; and
- WHEREAS,** the purpose of the River Sweep is to encourage citizens and volunteer groups to help “sweep our rivers clean” by picking up debris in and along our waterways, and by participating in stream restoration projects; and
- WHEREAS,** stream cleaning efforts have been highly successful with more than 8,800 volunteers removing over 220 tons of solid waste from DuPage County streams since 1991; and
- WHEREAS,** the mission statement of the Village of Itasca includes environmental preservation as a primary core value regarding the preservation of open space, sensitivity towards environmental issues, efficient management of natural resources, aesthetic enhancement, and leadership in environmental education.

**NOW, THEREFORE, BE IT PROCLAIMED,** that all residents of the **Village of Itasca**, DuPage County, Illinois are encouraged to learn about the environmental importance of clean waterways, and are further urged to support and participate in

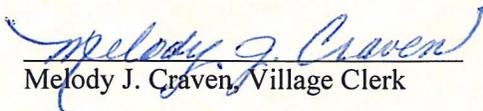
## “RIVER SWEEP 2016”

in the Village of Itasca on **Saturday, May 21st, 2016.**

DATED this 19th day of April, 2016.

\_\_\_\_\_  
Jeffery J. Pruyn, Village President

ATTEST:

  
Melody J. Craven, Village Clerk





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## Village of Itasca Community Development Department

550 WEST IRVING PARK RD. ITASCA, IL 60143  
PHONE: 630/773-5568 FAX: 630/773-0852  
e-mail: cstrom@itasca.com  
www.itasca.com

### MEMORANDUM

**TO:** President Jeff Pruyn  
Village Board of Trustees

**RE:** Zoning Certificate Request  
Zippy Shell Storage Operations, LLC  
751 North Rohlwing Road

**FROM:** Chris Strom  
Community Development

**VB DATE:** April 19, 2016

**CC:** Jake Lawrence, Deputy Village Clerk  
Nancy Hill, Director  
Shannon Malik, Planner III  
File

**ENCL:** Business License Application

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I recommend approval of the following Zoning Certificate Request:

**Company Name:** Zippy Shell Storage Operations, LLC  
**Address:** 751 North Rohlwing Road  
**Zoning:** Manufacturing District

Zippy Shell Storage Operations, LLC is a portable storage and moving company, based out of Georgetown, Washington, D.C. The Village Board will recall approving a special use for this business earlier this year. The proposed new location will be used general storage and warehousing. The proposed use is permitted in the M-Limited Manufacturing District and parking appears to be adequate for this use.



# VILLAGE OF ITASCA NEW BUSINESS APPLICATION

Please Note: The business name, address, phone, fax, e-mail, website, and description will be listed in the Itasca Online Business Directory.

## General Information

Today's Date: 3/28/2016 Move-In Date: 03/01/16 Date you assume(d) control of property through lease or purchase: 03/01/16

Business Name: Zippy Shell Storage Operations, LLC

Current Address: 4300 West Lake Street, Chicago, Illinois 60624

Proposed Itasca Address: 751 North Rohlwing Road, Itasca, Illinois

Mailing Address (if different from Itasca Address): 3050 K St. NW Suite 170 Washington, DC 20007

Phone: 202-999-4822 Fax: \_\_\_\_\_ Illinois Business Tax Number: 07800-31168 - income tax  
4183-9676 - sales/use tax

Email: Operations@zippyshell.com Website: www.zippyshell.com

Does your business collect retail sales tax?  Yes  No

Description of Business: General Storage and warehousing

## Owner/Principal/Site Manager Information

## Contact Information (if different from owner/principal/site manager)

Name: <u>George Coalson</u>	Name: <u>Sheri Tretina</u>
Title: <u>Warehouseman</u>	Title: <u>Market Manager</u>
Phone: <u>224-323-1475</u>	Phone: <u>847-903-9654</u>
E-mail: <u>G.Coalson@zippyshell.com</u>	E-mail: <u>Stretina@zippyshell.com</u>

## Site Information

Sq. Ft. of Retail Space: <u>0</u>	Number of Company Vehicles Parked On-Site: <u>17</u>
Sq. Ft. of Office Space: <u>0</u>	Number of Vending Machines On-Site: <u>0</u>
Sq. Ft. of Warehousing / Industrial Space: <u>30,000 ft</u>	Total # of Parking Spaces Assigned to Your Business: <u>24</u>
Sq. Ft. of Other Space: <u>0</u>	Total # of Employees at Location: <u>2</u>
Total Sq. Ft. of Facility: <u>30,000 sq ft</u>	Number of Shifts: <u>1.5 8am - 8pm</u>
	Number of Employees On-Site During Peak Shift: <u>2</u>

**Tenants**

Do or will you lease space to another company at the proposed Itasca location?  Yes  No

If yes, please provide the name and phone number of each company. Please attach additional sheets if necessary.

Tenant Name

Phone Number

1. \_\_\_\_\_
2. \_\_\_\_\_

**Other Itasca Sites (if applicable)**

Do you occupy more than one location in Itasca?  Yes  No

If yes, please list the other addresses and square footage. Please attach additional sheets if necessary.

Address

Square Feet

1. \_\_\_\_\_
2. \_\_\_\_\_

**Fee Calculator**

Please use the below table to calculate the inspection and licensing fees for your new business. Please note: Additional fees may be required if the facility requires reinspection(s) and/or requests a Temporary Occupancy Certificate.

<b>New Tenant Inspection</b>	1	Using the table included on page 9, please enter the <b>New Tenant Inspection Fee</b> . This fee is paid to the Village of Itasca, Community Development Department.	1	230.00	
	<b>Licensing</b>	2	<b>Business License:</b> Using the table included on page 9, please enter the Business License Fee for the business.	2	200.00
		3	<b>Live Entertainment License:</b> If the business will have live entertainment, please enter \$40 for an annual single-performer license or \$600 for an annual multiple performer license.	3	/
		4	<b>Tobacco Seller's License:</b> If the business will sell tobacco, please enter \$100. Additionally, please complete and submit a Tobacco Seller's License Application (available on-line at <a href="http://www.itasca.com/newbusiness">www.itasca.com/newbusiness</a> and at the Itasca Village Hall).	4	/
		5	<b>Vending Machine License:</b> If the facility will have vending machines on-site, enter \$25 per machine.	5	/
		6	Please add lines 2 through 6, this is your <b>Total Licensing Fee</b> . This fee is paid to the Village of Itasca.	7	200.00

**NOTE: IF PAYING BY CHECK, PLEASE PROVIDE TWO CHECKS: ONE FOR THE NEW TENANT INSPECTION FEE AND ONE FOR THE TOTAL LICENSING FEE.**

**Certification**

By signing below, the applicant certifies or affirms that:

1. the information provided in the New Business Application is true and accurate to the best of his or her knowledge, and
2. the proposed use(s) is/are in full compliance with Section 11.02 of the Itasca Zoning Ordinance. A copy of Section 11.02 is available online at [www.itasca.com/comdev](http://www.itasca.com/comdev).

Name: Rick Del Soutro Title: CEO  
 Signature: [Signature] Date: 3/28/16

**OFFICE USE ONLY**

Fee	Amount Paid	Date	Received By
New Tenant	\$230.00 CK 5069	3-28-16	[Signature]
Total Licensing	\$200 CK 5070	3-28-16	[Signature]



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## Village of Itasca Community Development Department

550 WEST IRVING PARK RD. ITASCA, IL 60143  
PHONE: 630/773-5568 FAX: 630/773-0852  
e-mail: [cstrom@itasca.com](mailto:cstrom@itasca.com)  
[www.itasca.com](http://www.itasca.com)

### MEMORANDUM

**TO:** President Jeff Pruyn  
Village Board of Trustees

**RE:** Zoning Certificate Request  
Family Entertainment Group, LLC  
1265 Hamilton Parkway

**FROM:** Chris Strom  
Community Development

**VB DATE:** April 19, 2016

**CC:** Jake Lawrence, Deputy Village Clerk  
Nancy Hill, Director  
Shannon Malik, Planner III  
File

**ENCL:** Business License Application

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I recommend approval of the following Zoning Certificate Request:

**Company Name:** Family Entertainment Group, LLC  
**Address:** 1265 Hamilton Parkway  
**Zoning:** Manufacturing District

Family Entertainment Group, LLC operate and own amusement games at Family Entertainment Centers throughout the nation. The proposed location will be the main site for this company and the office will hold accounting, human resources, and technical support employees. The existing location at 800 Hart Road #375 in Barrington, Illinois will be closed. The proposed use is permitted in the M-Limited Manufacturing District and parking appears to be adequate for this use.



# VILLAGE OF ITASCA NEW BUSINESS APPLICATION

Please Note: The business name, address, phone, fax, e-mail, website, and description will be listed in the Itasca Online Business Directory.

### General Information

Today's Date: 4/7/16 Move-In Date: 4/29/16 Date you assume(d) control of property through lease or purchase: 5/1/16

Business Name: Family Entertainment Group, LLC

Current Address: 800 Hart Rd #375 Barrington, IL 60010

Proposed Itasca Address: 1265 Hamilton Parkway Itasca, IL 60143

Mailing Address (if different from Itasca Address): \_\_\_\_\_

Phone: 847-842-6310 Fax: 847-842-6311 Illinois Business Tax Number: 3720-1018

Email: Mary.majko@fegllc.com Website: www.fegllc.com

Does your business collect retail sales tax?  Yes  No

Description of Business: operate + own amusement games at Family Entertainment Centers

(Accounting, HR, tech support office only)

### Owner/Principal/Site Manager Information

Name: George Smith

Title: President

Phone: 847 842-6310

E-mail: George.smith@fegllc.com  
jacosmith4756@aol.com

### Contact Information (if different from owner/principal/site manager)

Name: Jim Connolly

Title: CFO

Phone: 847-842-6310

E-mail: Jim.Connolly@fegllc.com

### Site Information

Sq. Ft. of Retail Space: 0

Sq. Ft. of Office Space: 5585

Sq. Ft. of Warehousing / Industrial Space: 1100

Sq. Ft. of Other Space: \_\_\_\_\_

Total Sq. Ft. of Facility: 6685

Number of Company Vehicles Parked On-Site: 0

Number of Vending Machines On-Site: 0

Total # of Parking Spaces Assigned to Your Business: Shared parking

Total # of Employees at Location: 13

Number of Shifts: 1

Number of Employees On-Site During Peak Shift: 13

**Tenants**

Do or will you lease space to another company at the proposed Itasca location?  Yes  No

If yes, please provide the name and phone number of each company. Please attach additional sheets if necessary.

Tenant Name

Phone Number

1. \_\_\_\_\_
2. \_\_\_\_\_

**Other Itasca Sites (if applicable)**

Do you occupy more than one location in Itasca?  Yes  No

If yes, please list the other addresses and square footage. Please attach additional sheets if necessary.

Address

Square Feet

1. \_\_\_\_\_
2. \_\_\_\_\_

**Fee Calculator**

Please use the below table to calculate the inspection and licensing fees for your new business. Please note: Additional fees may be required if the facility requires reinspection(s) and/or requests a Temporary Occupancy Certificate.

<b>New Tenant Inspection</b>	1	Using the table included on page 9, please enter the <b>New Tenant Inspection Fee</b> . This fee is paid to the Village of Itasca, Community Development Department.	1	130.00	
	<b>Licensing</b>	2	<b>Business License:</b> Using the table included on page 9, please enter the Business License Fee for the business.	2	90.00
		3	<b>Live Entertainment License:</b> If the business will have live entertainment, please enter \$40 for an annual single-performer license or \$600 for an annual multiple performer license.	3	0
		4	<b>Tobacco Seller's License:</b> If the business will sell tobacco, please enter \$100. Additionally, please complete and submit a Tobacco Seller's License Application (available on-line at <a href="http://www.itasca.com/newbusiness">www.itasca.com/newbusiness</a> and at the Itasca Village Hall).	4	0
		5	<b>Vending Machine License:</b> If the facility will have vending machines on-site, enter \$25 per machine.	5	0
	6	Please add lines 2 through 6, this is your <b>Total Licensing Fee</b> . This fee is paid to the Village of Itasca.	7	220.00	

**NOTE: IF PAYING BY CHECK, PLEASE PROVIDE TWO CHECKS: ONE FOR THE NEW TENANT INSPECTION FEE AND ONE FOR THE TOTAL LICENSING FEE.**

**Certification**

By signing below, the applicant certifies or affirms that:

1. the information provided in the New Business Application is true and accurate to the best of his or her knowledge, and
2. the proposed use(s) is/are in full compliance with Section 11.02 of the Itasca Zoning Ordinance. A copy of Section 11.02 is available online at [www.itasca.com/comdev](http://www.itasca.com/comdev).

Name: Jim Conolly

Title: CEO

Signature: [Handwritten Signature]

Date: 4/7/16

**OFFICE USE ONLY**

Fee	Amount Paid	Date	Received By
New Tenant			
Total Licensing			



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## Village of Itasca Community Development Department

550 WEST IRVING PARK RD. ITASCA, IL 60143  
PHONE: 630/773-5568 FAX: 630/773-0852  
e-mail: [cstrom@itasca.com](mailto:cstrom@itasca.com)  
[www.itasca.com](http://www.itasca.com)

### MEMORANDUM

**TO:** President Jeff Pruyn  
Village Board of Trustees

**RE:** Zoning Certificate Request  
Baron Manufacturing Company, LLC  
730 Baker Street

**FROM:** Chris Strom  
Community Development

**VB DATE:** April 19, 2016

**CC:** Jake Lawrence, Deputy Village Clerk  
Nancy Hill, Director  
Shannon Malik, Planner III  
File

**ENCL:** Business License Application

---

I recommend approval of the following Zoning Certificate Request:

**Company Name:** Baron Manufacturing Company, LLC  
**Address:** 730 Baker Street  
**Zoning:** Manufacturing District

Baron Manufacturing Company, LLC is a wholesale hardware fastener distributor that imports containers of fasteners, repackages them, and distributes to hardware retailers throughout the nation. The proposed location will be the main site for this company, as they will be selling 1200 Capitol Drive in Addison, Illinois. The proposed use is permitted in the M-Limited Manufacturing District and parking appears to be adequate for this use.



# VILLAGE OF ITASCA NEW BUSINESS APPLICATION

Please Note: The business name, address, phone, fax, e-mail, website, and description will be listed in the Itasca Online Business Directory.

### General Information

Today's Date: 3-31-16 Move-In Date: Tentatively 5-18-16 Date you assume(d) control of property through lease or purchase: 05-2016

Business Name: BARON MFG. CO. LLC

Current Address: 1200 CAPITOL DRIVE, ADDISON-IL 60101

Proposed Itasca Address: 730 BAKER STREET

Mailing Address (if different from Itasca Address): \_\_\_\_\_

Phone: 630-628-9110 Fax: 630-628-9144 Illinois Business Tax Number: \_\_\_\_\_

Email: bmckinney@baronsnaps.com Website: Baron Mfg Co. L.L.C.

Does your business collect retail sales tax?  Yes  No

Description of Business: Wholesale Distribution

### Owner/Principal/Site Manager Information

### Contact Information (if different from owner/principal/site manager)

Name: Laura L. McKinney Name: Bob McKinney

Title: OWNER Title: C.E.O.

Phone: 630-973-3981 Phone: 630-946-4727

E-mail: lmckinney@baronsnaps.com E-mail: bmckinney@baronsnaps.com

### Site Information

Sq. Ft. of Retail Space: 36,000

Sq. Ft. of Office Space: 2,500

Sq. Ft. of Warehousing / Industrial Space: \_\_\_\_\_

Sq. Ft. of Other Space: \_\_\_\_\_

Total Sq. Ft. of Facility: \_\_\_\_\_

Number of Company Vehicles Parked On-Site: \_\_\_\_\_

Number of Vending Machines On-Site: 0

Total # of Parking Spaces Assigned to Your Business: 35

Total # of Employees at Location: 25

Number of Shifts: 1

Number of Employees On-Site During Peak Shift: 25

**Tenants**

Do or will you lease space to another company at the proposed Itasca location?  Yes  No

If yes, please provide the name and phone number of each company. Please attach additional sheets if necessary.

	<u>Tenant Name</u>	<u>Phone Number</u>
1.	_____	_____
2.	_____	_____

**Other Itasca Sites (if applicable)**

Do you occupy more than one location in Itasca?  Yes  No

If yes, please list the other addresses and square footage. Please attach additional sheets if necessary.

	<u>Address</u>	<u>Square Feet</u>
1.	_____	_____
2.	_____	_____

**Fee Calculator**

Please use the below table to calculate the inspection and licensing fees for your new business. Please note: Additional fees may be required if the facility requires reinspection(s) and/or requests a Temporary Occupancy Certificate.

<b>New Tenant Inspection</b>	1	Using the table included on page 9, please enter the <b>New Tenant Inspection Fee</b> . This fee is paid to the Village of Itasca, Community Development Department.	1	280
<b>Licensing</b>	2	<b>Business License:</b> Using the table included on page 9, please enter the Business License Fee for the business.	2	200
	3	<b>Live Entertainment License:</b> If the business will have live entertainment, please enter \$40 for an annual single-performer license or \$600 for an annual multiple performer license.	3	
	4	<b>Tobacco Seller's License:</b> If the business will sell tobacco, please enter \$100. Additionally, please complete and submit a Tobacco Seller's License Application (available on-line at <a href="http://www.itasca.com/newbusiness">www.itasca.com/newbusiness</a> and at the Itasca Village Hall).	4	
	5	<b>Vending Machine License:</b> If the facility will have vending machines on-site, enter \$25 per machine.	5	
	6	Please add lines 2 through 6, this is your <b>Total Licensing Fee</b> . This fee is paid to the Village of Itasca.	7	480

**NOTE: IF PAYING BY CHECK, PLEASE PROVIDE TWO CHECKS: ONE FOR THE NEW TENANT INSPECTION FEE AND ONE FOR THE TOTAL LICENSING FEE.**

**Certification**

By signing below, the applicant certifies or affirms that:

- the information provided in the New Business Application is true and accurate to the best of his or her knowledge, and
- the proposed use(s) is/are in full compliance with Section 11.02 of the Itasca Zoning Ordinance. A copy of Section 11.02 is available online at [www.itasca.com/comdev](http://www.itasca.com/comdev).

Name: Robert McKinney Title: CEO  
 Signature: [Signature] Date: 3/31/16

**OFFICE USE ONLY**

Fee	Amount Paid	Date	Received By
New Tenant			
Total Licensing			

**ORDINANCE NO. 1798-16**

**AN ORDINANCE TO DISPOSE OF SURPLUS  
VILLAGE PROPERTY (Public Works Vehicles and Equipment)**

WHEREAS, the corporate authorities of the Village of Itasca have determined that certain vehicles and equipment used by the Public Works Department (collectively, “Surplus Property”) are now obsolete and of no useful value to the Village; and,

WHEREAS, the corporate authorities of the Village of Itasca desire to dispose of the Surplus Property owned by the Village pursuant to 65 ILCS 5/11-76-4, which governs the sale of personal property owned by a village with a population less than 500,000; and,

WHEREAS, the Surplus Property has residual value and may be sold at a nominal price or turned in as partial payment for a similar article of property;

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The following property owned by the Village of Itasca is obsolete and of no practical use to the Village of Itasca:

- 2000 GMC Sierra SLE, VIN # 2GTEC19T3Y1117703;
- Emglo Air Compressor SSOR, Model # MK5HGA-8P, Serial# 8030598209;
- Homelite Air Vent, Model # 111B-1B, Serial # 1E0330082;
- Homelite 2” Trash Pump, Model # 121TP2-1B, Serial # HP2380037, Honda 5.5 HP GX160;
- Homelite 3” Trash Pump, Model # 120TP31C, Serial # H126700, Briggs & Stratton 8 HP; and,
- Rod-O-Matic by Spartan, Sewer Rodder.

SECTION TWO: The Director of Public Works is hereby authorized to dispose of or direct the disposal of the aforementioned property by sale or as partial payment for a similar article of property pursuant to 65 ILCS 5/11-76-4 on behalf of the Village of Itasca.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the  
Village of Itasca this \_\_\_\_ day of April, 2016.

APPROVED:

\_\_\_\_\_  
Village President Jeffery J. Pruyne

ATTEST:

\_\_\_\_\_  
Village Clerk Melody J. Craven



## **PUBLIC WORKS**

411 N Prospect Ave  
Itasca, Illinois 60143-1795  
Tel: 630-773-2455 Fax: 630-773-9856  
www.itasca.com

### **MEMORANDUM**

Date: April 7, 2016

To: Village President  
Board of Trustees  
Village Administrator

From: Ross Hitchcock, Director of Public Works *RH*

RE: 2015 Happy Acres Improvement Project – Payment Estimate #2

I have received a recommendation from Robinson Engineering for Payment Estimate #2 due to Martam Construction Inc. for work performed on the 2015 Happy Acres Improvement Project in the amount of \$125,121.60. Everything appears to be in order.

I recommend accepting Robinson Engineering's recommendation for Payment Estimate #2 due to Martam Construction Inc. in the amount of \$125,121.60.



Municipal Expertise. Community Commitment.

Aaron E. Fundich, P.E.  
Direct Line: (815) 412-2701  
Email: afundich@reltd.com

April 6, 2016

Project 13-250

Mr. Ross Hitchcock, Director of Public Works  
Village of Itasca Public Works  
411 N. Prospect  
Itasca, Illinois 60143

**RE: Happy Acres Improvements  
Payment Estimate #2**

Dear Mr. Hitchcock:

Enclosed herewith please find the Pay Request for the period ending March 31<sup>st</sup>, 2016, for the work completed on the above referenced project. We have reviewed the work and find that, in our best judgement, it is in substantial compliance with the plans and specifications.

We, therefore, recommend that Martam Construction, Inc., is entitled to payment of One Hundred Twenty Five Thousand One Hundred Twenty One Dollars and Sixty Cents (\$125,121.60) as summarized below:

Total Earned to Date .....	\$	249,786.00
Less 10% Retention .....	\$	<u>24,978.60</u>
Subtotal .....	\$	224,807.40
Partial Payment No. 1.....	\$	99,685.80
<b>Total Due – Partial Payment No. 2 .....</b>	<b>\$</b>	<b>125,121.60</b>
 Remaining Contract Balance (including retainage).....	 \$	 24,978.60

If you have any questions, please feel free to contact me at your convenience.

Very truly yours,

**ROBINSON ENGINEERING, LTD.**

Aaron E. Fundich, P.E.  
Village Engineer

R:\2010-2014\2013\13-250 IT\Improvements Design\Construction\Payouts\13-250\_Payout#2.docx

Encl: Pay Request #2



General Contractors & Engineers

1200 Gasket Drive Elgin IL 60120

Phone: (847) 608-6800

Fax: (847) 608-6804

Invoice No. 11918

March 31, 2016

Village of Itasca  
550 W. Irving Park Road  
Itasca, Illinois 60143

REMIT TO: Martam Construction, Inc.  
1200 Gasket Drive  
Elgin, IL 60120

RE: Happy Acres Improvements

Customer No. 9500

Village of Itasca

Pay Estimate No. 2

Martam Job No. 1097

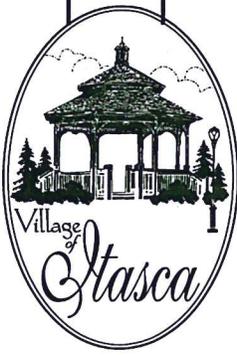
WORK COMPLETED TO DATE	\$ 249,786.00
LESS 10% RETENTION	\$ (24,978.60)
LESS PREVIOUS ESTIMATES	\$ (99,685.80)
TOTAL DUE THIS ESTIMATE	\$ 125,121.60

As a condition of our financing agreement with several lending institutions, we are REQUIRED TO PLACE LIENS on all property covered by invoices unpaid sixty (60) days from the invoice date. A service charge of 2% per month will be added to accounts over 30 days old. This is an annual percentage rate of 24%

Pay Item	Item Description	U of M	Orig. Qty.	Add/Delete	Current Qty.	Unit Price	Base Contract	Current Contract	OWNER C-T-D	OWNER PAID	% COMPLETE
1	EARTH EXCAVATION	CY	400	35	435	\$ 57.00	\$ 22,800.00	\$ 24,795.00	435	\$ 24,795.00	100%
2	PCC SIDEWALK 5"	SF	9008	-10	8998	\$ 12.00	\$ 108,096.00	\$ 107,976.00	8998	\$ 107,976.00	100%
3	EMERGENCY CALL BOX	EA	1		1	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	1	\$ 9,000.00	100%
4	FISHING PIER BY CONTRACTOR	EA	1		1	\$ 31,000.00	\$ 31,000.00	\$ 31,000.00	1	\$ 31,000.00	100%
5	RETAINING WALL	SF	725	-50	675	\$ 45.00	\$ 32,625.00	\$ 30,375.00	675	\$ 30,375.00	100%
6	SILT FENCE	FT	2360		2360	\$ 4.00	\$ 9,440.00	\$ 9,440.00	2360	\$ 9,440.00	100%
7	FLOATING PERMEABLE TURBIDITY / SILT CURTAIN	FT	150		150	\$ 20.00	\$ 3,000.00	\$ 3,000.00	150	\$ 3,000.00	100%
8	INLET FILTERS	EA	11		11	\$ 250.00	\$ 2,750.00	\$ 2,750.00	11	\$ 2,750.00	100%
9	TOPSOIL, SEEDING CLASS 1A AND BLANKET	SY	1900	470	2370	\$ 10.00	\$ 19,000.00	\$ 23,700.00	2370	\$ 23,700.00	100%
10	CONSTRUCTION ENTRANCE	EA	2		2	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00	2	\$ 7,000.00	100%
11	TREE PRUNING (OVER 10 IN. DIA)	EA	2	1	3	\$ 250.00	\$ 500.00	\$ 750.00	3	\$ 750.00	100%
12	TREE REMOVAL (OVER 15 IN. DIA.)	EA	37	-37	0	\$ 50.00	\$ 1,850.00	\$ -	0	\$ -	100%

Base Contract \$ 227,170.00  
 Change Orders \$ 22,616.00  
 Current Contract \$ 249,786.00

Total CTD \$ 249,786.00  
 Less Retention \$ (24,978.60)  
 Less Previous \$ (99,685.80)  
 Total Due \$ 125,121.60



## **PUBLIC WORKS**

411 N Prospect Ave  
Itasca, Illinois 60143-1795  
Tel: 630-773-2455 Fax: 630-773-9856  
www.itasca.com

### **MEMORANDUM**

Date: April 13, 2016

To: Village President  
Board of Trustees  
Village Administrator

From: Ross Hitchcock, Director of Public Works *RD*

RE: CMD Storm Sewer Structure Repair

Public Works has identified 22 storm sewer structures in need of repair ranging from tuck pointing to total replacement within the CMD SSA. In order to maximize costs Public Works will purchase the materials and complete the restoration with the contractor providing the equipment and labor.

Attached please find three quotes from qualified contractors to assist in these replacement/repairs. Neslund & Associates has provided the low quote of \$17,890.00. The funding of these repairs will come from the CMD SSA and are budgeted.

I recommend accepting Neslund & Associates low quote of \$17,890.00.

# Neslund & Associates

115 S. River St  
North Aurora, IL 60542  
USA

Phone: 630-896-8880  
Fax: 630-896-7381

*Engineers & Contractors working together since 1979*

<b>To:</b> Village Of Itasca	<b>Contact:</b>
<b>Address:</b> 550 W. Irving Park Rd Itasca, IL	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Itasca Storm Structure Repair Baker & District Dr. 2016	<b>Bid Number:</b>
<b>Project Location:</b>	<b>Bid Date:</b>

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Storm</b>					
	Mobilization	1.00	LS	\$300.00	\$300.00
	Remove And Replace 24" Storm Structure	2.00	EACH	\$1,650.00	\$3,300.00
	Remove And Replace Existing 48" Catch Basin	3.00	EACH	\$2,750.00	\$8,250.00
	Storm Structure Grout With Hydraulic Cement	17.00	EACH	\$350.00	\$5,950.00
<b>Total Price for above Storm Items:</b>					<b>\$17,800.00</b>

**Total Price for above Items: \$17,800.00**

**Alternate  
Trucking**

	Trucking	1.00	HR	\$90.00	\$90.00
<b>Total Price for above Trucking Items:</b>					<b>\$90.00</b>

**Total Price for above Alternate Items: \$90.00**

**Total Bid Price: \$17,890.00**

**Notes:**

- This bid is based on field inspection on 3/17/16.
- No landscaping, curb, pavement or sidewalk restoration is included.
- No trucking of extra dirt, broken concrete or asphalt off-site is figured. An alternate hourly price for trucking to designated spot in town is provided.
- This bid does not include rectifying any conflicts of horizontal or vertical alignment with any type of existing utility, which may obstruct line, or grade of the new sewer and water.
- All material is provided by Village. In the case, that Neslund & Associates must provide any material that price will be agreed upon and approved prior to delivery. Tax will not be figured for that material. The owner is responsible for furnishing Neslund & Associates, Inc. with all non-taxable documents required.
- No special insurance, permits, or bonds are figured.
- No cleaning or testing of any existing utilities is figured in our unit prices
- Our unit prices do not reflect any unusual overtime costs
- These qualifications are an integral part of our contract.
- No traffic control or barricading is included in our prices.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Neslund &amp; Associates</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> _____</p>
---	---



**JOHN NERI CONSTRUCTION CO., INC.**

*Sewer & Water Contractors*

770 Factory Road \*Addison, IL 60101

Tel: 630 629-8384\* Fax: 630 629-7001

www.johnnericonstruction.com

April 11, 2016

Mr. Mike Subers  
Village of Itasca  
411 N. Prospect Ave.  
Itasca, IL 60143

Re: Miscellaneous Structure Repairs  
411 Prospect Ave.  
Itasca, Illinois 60143

Dear Mr. Subers,

We, the John Neri Construction Co., Inc. propose to furnish labor, material and equipment for replacing and patching various structures throughout village (per schedule attached) for the lump sum amount of **\$24,800.00**.

**Note:**

All permits and permit fees by others.

All permanent surface restoration by others

Any contaminated spoils encountered shall be addressed by change order.

The JNC Co. shall not be responsible for severed utilities not marked through JULIE.

Sincerely,

Nicholas Neri, President  
**John Neri Construction Co., Inc.**

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

**LINO & POLI PLUMBING, INC.**  
**1555 INDUSTRIAL DRIVE, ITASCA, ILLINOIS 60143**  
**16301250-8500 PHONE / 16301250-8505 FAX**

March 28, 2016

**SITE UTILITY PROPOSAL**

Village of Itasca  
 550 W. Irving Park Rd.  
 Itasca, IL. 60143  
 Attn. Mike Subers

We propose to furnish the necessary labor and equipment to perform the exterior site utility work as listed below for the sum of     \$22,490    

Scope of work:

Labor and equipment ONLY to repair assorted MH's and inlets. All materials to be supplied by Village of Itasca. All stone and dirt disposal shall be taken from / to Village of Itasca's yard.

- Qty. 2 800 Baker
- Qty. 1 750 Baker
- Qty. 1 749 Baker
- Qty. 1 730 Baker
- Qty. 1 725 Baker
- Qty. 2 680 Baker

- Qty. 2 1320 District
- Qty. 2 750 District
- Qty. 3 731 District
- Qty. 2 625 District

Exclusions:

*No fees. No permits. No saw cutting of blacktop / concrete. No patching of blacktop / concrete. No overtime work. No materials – all materials supplied by the Village of Itasca (catch basins, rings, barrels, brick, mortar, stone, mastic, no shear couplings, pipe, etc). No set construction schedule. All work to be used as fill in, during the summer construction season.*

Sincerely,  
  
 Charles Kostomiris  
 Lino & Poli Plumbing, Inc.

Accepted by \_\_\_\_\_

Date \_\_\_\_\_

**ORDINANCE NO. 1799-16**

**AN ORDINANCE INCREASING THE NUMBER OF CLASS D LIQUOR LICENSES  
FROM FIVE TO SIX (Bucky's 1400 N. Arlington Heights Road)**

WHEREAS, the Village of Itasca, pursuant to state statute, retains authority and control over the issuance of liquor licenses within the Village of Itasca; and

WHEREAS, the Village of Itasca currently allows for five (5) Class D liquor licenses; and

WHEREAS, the corporate authorities of the Village of Itasca believe it is in the best interest of its citizens that there be six (6) Class D liquor licenses.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The number of Class D liquor licenses within the Village of Itasca is hereby increased from five (5) to six (6).

SECTION TWO: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and approval.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the  
Village of Itasca this \_\_\_\_ day of April, 2016.

APPROVED:

---

Village President Jeffrey J. Pruyn

ATTEST:

---

Village Clerk Melody J. Craven

**RESOLUTION NO. 854-16**

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A  
PROPOSAL OF INSURANCE FROM ARTHUR J. GALLAGHER & CO.**

WHEREAS, the corporate authorities of the Village of Itasca wish to accept and approve a Proposal of Insurance from Arthur J. Gallagher & Co. and further authorize the Village President to execute any necessary documents on the Village of Itasca's behalf to formalize said acceptance.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve and accept the Proposal of Insurance from Arthur J. Gallagher & Co., attached hereto as Exhibit A and incorporated herein by reference.

SECTION TWO: The Village President is hereby authorized to sign and execute, on behalf of the Village of Itasca, any necessary documents on the Village of Itasca's behalf to formalize the acceptance of the Proposal of Insurance, Exhibit A.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this \_\_\_\_ day of April, 2016.

APPROVED:

---

Village President Jeffery J. Pruyn

ATTEST:

---

Village Clerk Melody J. Craven



## Village of Itasca - Memorandum Administration Department

Date: March 31, 2016

To: President Jeff Pruyn  
Board of Trustees

From: Cristina White, HR/Risk Management Coordinator

Subject: Liability and Property Renewal

---

The Village's property and liability insurance renews on May 1<sup>st</sup>. Our renewal for the upcoming fiscal year is as follows:

Year over year, our property insurance with CHUBB has remained flat meaning no increase. Our liability insurance with Trident has increased slightly due to various factors such as changes to vehicles/equipment, claims experience, operations, etc. We have several claims that are currently in litigation. At renewal time last April, the Village Board, under the advisement of staff, chose to add a cyber liability policy to protect the Village in the event our systems were ever compromised. The renewal for cyber liability has also remained flat. Therefore the only increase over the current fiscal year on these insurance lines is in our liability coverage.

Staff has also requested a quote to add tax interruption coverage. This coverage would protect the Village in the event there was a significant interruption in service which resulted in a loss of tax revenue for the Village up to \$2,500,000. This type of loss could negatively impact the Village's ability to continue operations. Staff believes it is worth the nominal increase in premium of \$1530 to obtain this additional coverage.

Therefore staff is recommending renewal of the Village's general liability, property, and cyber liability insurance with the additional sales tax interruption coverage for a total of \$148,503.

Please feel free to contact me prior to the meeting if you have any questions.

## Village of Itasca

Attn: Village Clerk  
550 W Irving Park Road  
Itasca, IL 60143

# Proposal of Insurance

Presented: March 31, 2016

Effective: May 1, 2016 to May 1, 2017

PUBLIC SECTOR PRACTICE



Arthur J. Gallagher & Co.

Miles Shepp ARM, Area Senior Vice President  
Donald Smolinski, Client Service Manager Senior  
Arthur J. Gallagher Risk Management Services, Inc.  
Public Sector  
Two Pierce Place, 22nd Floor  
Itasca, IL 60143  
Miles\_Shepp@ajg.com  
Donald\_Smolinski@ajg.com  
www.ajg.com

# Village of Itasca

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## Executive Summary

Dear Evan, Cristina and Julie,

Thank you for the opportunity to present our proposal for the Village's Property and Casualty renewal effective May 1, 2016. As a valued client and partner, we truly appreciate the opportunity to be of continued service and look forward to helping the Village with its risk management and insurance needs.

### Renewal Discussion Points Include:

- Recommended Incumbent Carriers
- Change in Exposures/ Premium
- 2016 Planned Events
- Excess Liability Limits of Liability

We have continued to work with the carriers proposed and have negotiated revised terms that are favorable to the Village. We also have our claims advocacy and loss prevention services should the Village ever be in need of such assistance. Based on the loss history of the Village to date, these services have not been needed. However, should the need arise, these services are available for any claim that would benefit from this service in the future. Knowing that claims advocacy along with our public entity knowledge is just a phone call away is always reassuring to all our municipal clients.

We look forward to and thank you for the opportunity to work through this renewal with the Village and maintain our long-term relationship, which we truly value.

Sincerely,



Eric Pan  
Area President



Don Smolinski  
Account Manager



Miles Shepp  
Area Senior Vice President

# Village of Itasca

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Your Program

# Village of Itasca

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## Named Insured

LINE OF COVERAGE	NAMED INSURED
All Lines of Coverage included in this proposal	Village of Itasca

## OMNIBUS WORDING –

Broad Form Named Insured – Public Officials Liability, Law Enforcement Liability

**Note:** Any entity not named in this proposal may not be an insured entity. This may include partnerships and joint ventures.

# Village of Itasca

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## Marketplace Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

INSURANCE COMPANY	LINE OF COVERAGE	RESPONSE	PREMIUM
<b>Federal Insurance Company</b>	Property/Equipment Breakdown	Recommended Quote	\$45,989
<b>Argonaut Great Central Insurance Company</b>	Casualty Package including Crime and Umbrella	Recommended Quote	\$65,571
<b>BCS Insurance Company</b>	Cyber Liability	Recommended Quote	\$4,528
<b>Fireman's Fund</b>	Property/Equipment Breakdown	Declined	Expiring rate too thin

# Village of Itasca

## Program Details

**Coverage:** Property  
**Carrier:** Federal Insurance Company  
**Form Type:** Per Occurrence  
**Policy Period:** 5/1/2016 to 5/1/2017

The following is a general summary of the Insuring Agreement. Refer to actual policy form for complete terms and conditions.

### Coinsurance or Agreed Amount:

DESCRIPTION	AGREED AMOUNT	COINSURANCE %
All Covered Property	Yes	N/A

COVERAGE SUMMARY	LIMIT	VALUATION TYPE	PREMIUM
Building – Blanket	\$71,915,087	Replacement Cost	\$45,989
Personal Property – Blanket	Included	Replacement Cost	Included
EDP Property on Premises	Included		Included
Valuable Papers on Premises	\$150,000		Included
Accounts Receivable on Premises	\$150,000		Included
Mobile Equipment	\$700,000	Replacement Cost	Included
Extra Expense – Loss of Utilities – Blanket	\$1,000,000		Included
Machinery Breakdown – Property Damage	Included	Replacement Cost	Included
Machinery Breakdown – Extra Expense	Included	Replacement Cost	Included
Machinery Breakdown – Hazardous Substances	\$500,000	Replacement Cost	Included
<b>Additional Coverages – Specific Limits</b>			
EDP Property in Transit	\$250,000		Included
Personal Property in Transit	\$250,000		Included
Building Under Construction	\$1,000,000		Included
Newly Acquired Building (Non – Reporting)	\$1,000,000		Included
Newly Acquired Personal Property (Non-Reporting)	\$1,000,000		Included
<b>Earthquake and Flood</b>			
Earthquake:			
Policy Annual Aggregate Limit	\$5,000,000		Included
Annual Aggregate Limit	\$5,000,000		Included
Per Occurrence Limit	\$5,000,000		Included
Waiting Period – Time Element	24 Hours		

# Village of Itasca

## Program Details (Cont.)

COVERAGE SUMMARY	LIMIT	VALUATION TYPE	PREMIUM
Flood: Policy Annual Aggregate Limit Annual Aggregate Limit Per Occurrence Limit Waiting Period Time Element- Schedule 1 Waiting Period Time Element- Schedule 2	\$2,500,000 \$2,500,000 \$2,500,000 24 Hours 48 Hours		Included Included Included
Inundation, Backup and Mud Flow Included	Excluding Flood Zone A, V, and Shaded X	Per Policy	Included
The Following Locations are considered Flood Zone A locations and are excluded:	Grove and Forest- Nature Center 100 North Walnut Valley Road 630 S. Rohlwing 400A Rush St.		

## Deductibles:

COVERAGE	AMOUNT
Building – Blanket	\$25,000
Personal Property – Blanket	\$25,000
EDP Property on Premises	\$25,000
Valuable Papers on Premises	\$25,000
Accounts Receivable on Premises	\$25,000
Mobile Equipment	\$1,000
Extra Expense – Loss of Utilities – Blanket	\$50,000
Machinery Breakdown – Property Damage	\$5,000
Machinery Breakdown – Extra Expense	\$5,000
Machinery Breakdown – Hazardous Substances	\$5,000
EDP Property in Transit	\$25,000
Personal Property in Transit	\$25,000
Building Under Construction	\$25,000
Newly Acquired Building (Non – Reporting)	\$25,000
Newly Acquired Personal Property (Non-Reporting)	\$25,000
Earthquake- Property Damage Deductible	\$50,000
Flood- Property Damage Deductible Schedule 1	\$50,000
Flood- Property Damage Deductible Schedule 2	\$100,000

COVERAGES INCLUDED, BUT ARE NOT LIMITED TO:	AMOUNT
Prohibition of Access	

# Village of Itasca

## Program Details (Cont.)

COVERAGES INCLUDED, BUT ARE NOT LIMITED TO:	AMOUNT
- Per Occurrence Limit	\$50,000
- Annual Aggregate Limit	\$100,000
Automatic blanket limit applies to: Accounts Receivable Electronic Data Processing Property Fine Arts Leasehold Interest – Bonus Payment, Prepaid Rent, Sublease Profit, Tenants' Lease Interest Leasehold Interest – Undamaged Tenants' Improvements & Betterments Non-Owned Detached Trailers Outdoor Trees, Shrubs, Plants or Lawns Pair and Set Personal Property of Employees Public Safety Service Charges Research and Development Property Valuable Papers	\$500,000
<b>Additional Property Coverages:</b> The following Additional Coverages apply separately at each of your premises. In this proposal, any additional limits for these coverages that you have purchased are stated under Coverage Summary or are indicated at the described premises to which the increased limits apply. A policy level deductible applies to each of the Additional Coverages, unless otherwise indicated at the described premises.	
Any other location for:	
Accounts Receivable	\$75,000
Building Components	\$75,000
EDP Property	\$75,000
Fine Arts	\$75,000
Personal Property	\$75,000
R&D Property	\$75,000
Valuable Papers	\$75,000
Debris Removal 25% of direct damage loss plus:	
- Premises Shown in the Declarations	\$500,000
- Any Other Location	\$50,000
- In Transit	\$50,000
Deferred Payments	\$50,000
Exhibition, Fair or Trade Show:	
- EDP Property	\$75,000
- Fine Arts	\$75,000
- Personal Property	\$75,000
- Extra Expense	\$250,000
Fungus Clean-Up or Removal	\$50,000
Impairment of Computer Services – Malicious Programming:	
- Inside Attack	\$100,000
- Outside Attack – Per Occurrence	\$10,000

# Village of Itasca

## Program Details (Cont.)

COVERAGES INCLUDED, BUT ARE NOT LIMITED TO:	AMOUNT
– Outside Attack – Annual Aggregate	\$50,000
Installation:	
– Any Job Site	\$50,000
– In Transit	\$50,000
In Transit for:	
– Accounts Receivable	\$50,000
– Building Components	\$50,000
– EDP Property	\$50,000
– Fine Arts	\$50,000
– Personal Property	\$50,000
– Valuable Papers	\$50,000
Loss of Master Key	\$25,000
Loss Prevention Expenses	\$25,000
Mobile Communication Property	\$25,000
Money & Securities:	
– Premises	\$25,000
– Off Premises	\$25,000
Pollutant Cleanup or Removal	\$50,000
Processing Water	\$25,000
Preparation of Loss Fees	\$25,000
Newly Acquired Premises Or Newly Acquired Or Constructed Property for 180 days	
– Building	\$5,000,000
– Personal Property	\$2,500,000
– Personal Property at Existing Premises	\$100,000
– EDP Equipment	\$2,500,000
– Electronic Data	\$250,000
– Communication Property	\$250,000
– Fine Arts	\$50,000

### Perils Covered:

TYPE	DESCRIPTION
Special Form Perils	All-risk

# Village of Itasca

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## Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
Building And Personal Property – 80-02-1000 – 06-05
Electronic Data Processing Property – 80-02-1017 – 07-03
Extra Expense – 80-02-1018 – 07-03
Additional Peril – Earthquake Limit/Deductible Or Waiting Period – 80-02-1303 – 10-06
Additional Peril – Flood Limit/ Deductible Or Waiting Period – 80-02-1428 – 10-06
Illinois Mandatory Amended Conditions – 80-02-1776 – 09-05
Ordinance Or Law & Existing Green Standards LPB – 80-02-5250 – 06-08

Exclusions include, but are not limited to:

DESCRIPTION
Flood Zones A, V, and Shaded X
Auto Physical Damage
War
Nuclear

Binding Requirements:

DESCRIPTION
Subject to Receipt of Signed TRIA Form

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
The main premium includes the Machinery Breakdown premium of Included in Property.
The main premium includes the TRIA premium of \$1,568, *Ensuing Fire of \$270 and Machinery Breakdown premium of Included in Property.
The 2016 renewal is based on the values submitted per your 02/3/2016 email Please note that we have revised the values to include \$515,000 for 120 N. Arlington Heights Rd as there were no values indicated on the SOV.

Premium	<b>\$45,989</b>
<hr/>	
<b>ESTIMATED PROGRAM COST</b>	<b>\$45,989</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

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## Program Details

**Coverage:** General Liability, Employee Benefits Liability

**Carrier:** Argonaut Great Central Insurance Company

**Form Type:** Per Occurrence

**Policy Period:** 5/1/2016 to 5/1/2017

COVERAGE	LIMIT	DEDUCTIBLE	PREMIUM
General Liability			\$15,310
– Bodily Injury/Property Damage	\$1,000,000	\$50,000	Included
– Personal Injury/Advertising Injury	\$1,000,000	\$50,000	Included
– Damages to premises rented to you	\$1,000,000	\$50,000	Included
– General Aggregate	\$3,000,000	\$50,000	Included
– Products/Completed Operations Aggregate	\$3,000,000	\$50,000	Included
Employee Benefits Liability	Included	\$1,000	Included

COVERAGES INCLUDE, BUT ARE NOT LIMITED TO	AMOUNT	DEDUCTIBLES
General Liability:– Miscellaneous:		
– Limited Pollution Liability Coverage (Chemical, Sewer & Water)	Included	\$50,000
– Exclusion – (Limited) – Failure to Supply	Included	\$50,000
General Liability P.E. 2		
– Firework Display or Exhibition	Included	\$50,000
– Public Water Utility	Included	\$50,000
– Sewer System	Included	\$50,000

DEFENSE COSTS
In addition to Policy Limit, and if so:
– Limited – until policy limit exhausted

INSURING AGREEMENT
Pay on Behalf of

# Village of Itasca

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## Exclusions include, but are not limited to:

COVERAGE TYPE
<b>General Liability:</b> Losses arising from the ownership maintenance or use of aircraft, autos, or watercraft, with some minor exceptions including certain contractual obligations Employment Related Practices Exclusion Liquor Liability Exclusion Aircraft Products Exclusion Professional Liability Exclusion Real Property in Your Care, Custody, and Control Exclusion Absolute Asbestos Exclusion Absolute Lead Exclusion War and Nuclear Hazard Date Related Losses Mold / Fungus
<b>EBL:</b> Dishonest, fraudulent, criminal or malicious act or omission Bodily Injury or Property Damage or Personal Injury Failure of performance of contract Failure of any investment to perform as represented by you Failure to comply with mandatory provisions of any law concerning Workers Compensation, unemployment insurance, social security or disability benefits Wrongful termination of an employee Coercion, demotion, reassignment, discipline or harassment of an employee Discrimination against an employee

## Endorsements include, but are not limited to:

DESCRIPTION
<b>General Liability Features and Benefits:</b> Additional Insureds by Written Agreement, Contract or Permit Broad Form Named Insured Chartered Aircraft Liability Contractual Liability Defense Costs in Addition to the Limit of Liability Extended Property Damage Host Liquor Liability Independent Contractors Liability Limited Pollution Liability Coverage Premises / Operations Products / Completed Operations Special Events (subject to company approval) Supplementary Payments – Bail Bonds Supplementary Payments – Daily Loss of Earnings Watercraft Liability Worldwide Coverage Territory Sovereign Immunity Non-Waiver Endorsement

# Village of Itasca

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**Binding Requirements:**

DESCRIPTION
Subject to Sign TRIA Form Signed Authorization to Bind Updated Exposures Most recent Water Quality Report Confirmation of dwelling on vacant land C

<b>Premium</b>	<b>\$15,310</b>
<hr/>	
<b>ESTIMATED PROGRAM COST</b>	<b>\$15,310</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

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**Coverage:** Law Enforcement Liability  
**Carrier:** Argonaut Great Central Insurance Company  
**Form #:** Specimen upon request  
**Form Type:** Per Occurrence  
**Policy Period:** 5/1/2016 to 5/1/2017

COVERAGE	LIMIT	DEDUCTIBLE	PREMIUM
Per Wrongful Act	\$1,000,000	\$50,000	\$8,832
Annual Aggregate	\$3,000,000		

DEFENSE COSTS
In addition to Policy Limit, and if so: - Limited – until policy limit exhausted

INSURING AGREEMENT
Pay on Behalf of

**Exclusions include, but are not limited to:**

COVERAGE TYPE
Pollution Exclusion Absolute Exclusion Building –Related Illness Exclusion Nuclear Energy Liability Exclusion

**Endorsements include, but are not limited to:**

DESCRIPTION
"Pay On Behalf" Form Broad Form Named Insured Canine and Equine Exposures Civil Rights Violations False Arrest/Wrongful Imprisonment False or Improper Service or Process Non Auditable Policy Property Damage

**Binding Requirements:**

DESCRIPTION
Signed Authorization to Bind

# Village of Itasca

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<b>Premium</b>	<b>\$8,832</b>
<b>ESTIMATED PROGRAM COST</b>	<b>\$8,832</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

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## Program Details

**Coverage:** Crime  
**Carrier:** Argonaut Great Central Insurance Company  
**Policy Period:** 5/1/2016 to 5/1/2017

**Coverage:**

DESCRIPTION	LIMIT	DEDUCIBLE	PREMIUM
Computer Fraud	\$250,000	\$2,500	\$834
Forgery and Alteration	\$250,000	\$2,500	Included
Public Employees Dishonesty	\$250,000	\$1,000	Included
Theft, Disappearance, and Destruction Inside Limit	\$50,000	\$1,000	Included
Theft, Disappearance, and Destruction Outside Limit	\$50,000	\$1,000	Included

**Endorsements include, but are not limited to:**

DESCRIPTION
ERISA

**Exclusions include, but are not limited to:**

DESCRIPTION
Third Party Employee Dishonesty
Government Action Exclusion
Accounting or Arithmetic Errors
Voluntary Parting of Property
Loss in which the existence of such loss is only proved by a profit and loss comparison or inventory records
Any theft or criminal act committed by a partner of the insured
Loss Due to Employee Dishonesty
Date Related Losses

**Binding Requirements:**

DESCRIPTION
Subject to Sign TRIA Form – TRIA Premium Show in General Liability

<b>Premium</b>	<b>\$834</b>
<b>ESTIMATED PROGRAM COST</b>	<b>\$834</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

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## Program Details

**Coverage:** Public Officials Liability/Employment Practices Liability  
**Carrier:** Argonaut Great Central Insurance Company  
**Form Type:** Claims-Made 5/1/2005 – Retroactive Date  
**Policy Period:** 5/1/2016 to 5/1/2017

### Coverage:

DESCRIPTION	PER WRONGFUL ACT ANNUAL AGGREGATE	DEDUCTIBLE	PREMIUM
Public Officials Liability	\$1,000,000/\$3,000,000	\$50,000	\$2,957
Employment Practices Liability <ul style="list-style-type: none"> <li>• Employee Back Wages</li> </ul>	\$1,000,000/\$3,000,000 \$50,000 Annual Aggregate	\$50,000 \$10,000	\$5,777

COVERAGES INCLUDE, BUT ARE NOT LIMITED TO	AMOUNT	DEDUCTIBLES
Public Officials Liability		
– Non-Monetary Defense Limit	\$50,000/\$50,000	\$50,000
Public Officials Liability P.E. 2		
– Firework Display or Exhibition	Included	\$50,000
– Public Water Utility	Included	\$50,000
– Sewer System	Included	\$50,000

### Exclusions include, but are not limited to:

COVERAGE TYPE
Nuclear Energy Liability Exclusion Pollution Exclusion Absolute Exclusion Employee-Related Wrongful Acts Building –Related Illness Exclusion

### Endorsements include, but are not limited to:

DESCRIPTION
Sovereign Immunity Non-Waiver Endorsement

# Village of Itasca

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## Program Details (Cont.)

### Statement of Defense Costs:

DESCRIPTION
In addition to Policy Limit, and if so: <ul style="list-style-type: none"><li>Limited – until Policy Limits Exhausted</li></ul>

### Insuring Agreement:

DESCRIPTION
Pay on Behalf

### Definition of Claim:

DESCRIPTION
We will pay those sums that the insured becomes legally obligated to pay as "damages" resulting from a "wrongful act" to which this insurance applies. This insurance DOES NOT apply to any claim resulting from a "wrongful act" which occurred in whole or in part prior to the Retroactive Date shown in the declarations or subsequent to the termination of this policy.

# Village of Itasca

## Program Details (Cont.)

### Extended Reporting Period (ERP) Options\*:

DESCRIPTION
<ul style="list-style-type: none"><li>• We will provide one or more Extended Reporting Periods, as described below, if:<ul style="list-style-type: none"><li>➢ This Coverage Part is cancelled or not renewed; or</li><li>➢ We renew or replace this Coverage Part with insurance that:<ul style="list-style-type: none"><li>◆ Has a Retroactive Date later than the date shown in the Declarations of this Coverage Part; or</li><li>◆ Does not apply to "wrongful acts" on a Claims-Made basis.</li></ul></li></ul></li><li>• Extended Reporting Periods do not extend the policy period or change the scope of coverage provided. They apply only to claims for:<ul style="list-style-type: none"><li>➢ "Wrongful Acts" that occur before the end of the policy period but not before the Retroactive Date, if any, shown in the Declarations.</li></ul></li><li>• Once in effect Extended Reporting Periods may not be cancelled.</li><li>• A Basic Extended Reporting Period is automatically provided without additional charge. This period starts with the end of the policy period and lasts for sixty days. During this period, you will have the right, subject to part 2. of this section, to report claims made and consistent and in accordance with paragraph 2.a. of PART IV – CONDITIONS, any "wrongful act" which may later result in a claim.<p>The Basic Extended Reporting Period does not apply to claims that are covered under any subsequent insurance you purchase, or that would be covered but for exhaustion of the amount of insurance applicable to such claims.</p></li><li>• The Basic Extended Reporting Period does not reinstate or increase the Limits of Insurance.</li><li>• A Supplemental Extended Reporting Period of two years duration is available, but only by an endorsement and for an extra charge. This supplemental period starts when the Basic Extended Reporting Period, set forth in paragraph 3. above, ends.<p>You must give us a written request for the endorsement within 60 days after the end of the policy period. The Supplemental Extended Reporting Period will not go into effect unless you pay the additional premium promptly when due.</p><p>We will determine the additional premium in accordance with our rules and rates. In doing so, we may take into account the following:</p><ul style="list-style-type: none"><li>➢ The exposures insured;</li><li>➢ Previous types and amounts of insurance;</li><li>➢ Limits of Insurance available under this Coverage Part for future payment of "damages", and</li><li>➢ Other related factors.</li></ul><p>The additional premium will not exceed 200% of the annual premium for this Coverage Part.</p><p>This endorsement shall set forth the terms, not inconsistent with this Section, applicable to the Supplemental Extended Reporting Period, including a provision to the effect that the insurance afforded for claims first received during such period is excess over any other valid and collectible insurance available under policies in force after the Supplemental Extended Reporting Period starts.</p></li><li>• If the Supplemental Extended Reporting Period is in effect we will provide the supplemental aggregate limits of insurance described below, but only for claims first received and recorded during the Supplemental Extended Reporting Period.<p>The supplemental aggregate limits of insurance will be equal to the dollar amount shown in the Declarations in effect at the end of the policy period for such of the following limits of insurance for which a dollar amount has been entered:</p><ul style="list-style-type: none"><li>Each Wrongful Act</li><li>Annual Aggregate</li></ul><p>The LIMITS OF INSURANCE (Section III) provisions of this coverage part will be amended accordingly.</p></li></ul>

# Village of Itasca

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## Program Details (Cont.)

### Binding Requirements:

DESCRIPTION
Subject to Sign TRIA Form – TRIA Premium Show in General Liability

<b>Premium</b>	<b>\$8,752</b>
<b>ESTIMATED PROGRAM COST</b>	<b>\$8,752</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

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## Program Details

**Coverage:** Automobile and Auto Physical Damage  
**Carrier:** Argonaut Great Central Insurance Company  
**Form #:** Specimen upon request  
**Form Type:** Per Occurrence  
**Policy Period:** 5/1/2016 to 5/1/2017

### Coverage:

DESCRIPTION	SYMBOL	LIMIT	DEDUCTIBLES	PREMIUM
Liability Limit	1	\$1,000,000	\$50,000	\$12,005
Garagekeepers Liability		\$100,000	\$1,000	Included
Automobile Medical Payments	2	\$10,000		Included
Uninsured Motorist	2	\$100,000		Included
Underinsured Motorist	2	\$100,000		Included
Automobile Physical Damage – Owned Private Passenger & Commercial Autos	10	TBD		Included
Comprehensive	10	Actual Cash Value	\$1,000	\$11,645
Collision	10	Actual Cash Value	\$2,500	Included

### Coverages include, but are not limited to:

DESCRIPTION	AMOUNT
Transportation And Loss Of Use Expenses	\$15 per day /\$450 maximum to \$20 per day/\$600 maximum
Revision To Audio, Visual Or Data Electronic Equipment Coverage	Up to a limit of \$1,000

### Auditable Exposures and Audit Frequency:

DESCRIPTION
Auditable

# Village of Itasca

## Program Details (Cont.)

### Covered Autos:

SYMBOL	SYMBOL NAME	DESCRIPTION OF COVERED DESIGNATION SYMBOLS
1	Any Auto	Can only be used for Liability insurance. Its use provides coverage for any auto with which the insured has contact, including owned and non-owned, hired vehicles, and newly acquired vehicles. It includes coverage for non-owned auto, no-fault insurance, uninsured motorists, or physical damage insurance
2	Owned Autos Only	Only those autos you own (and for Liability Coverage any trailers you don't own while attached to power units you own). This includes those autos you acquire ownership of after the policy begins.
3	Owned Private Passenger Autos Only	Only the private passenger autos you own. This includes those private passenger autos you acquire ownership of after the policy begins.
4	Owned Autos Other Than Private Passenger Autos Only	Only those autos you own that are not of the private passenger type (and for Liability Coverage any trailers you don't own while attached to power units you own). This includes those autos not of the private passenger type you acquire ownership of after the policy begins.
5	Owned Autos Subject To No-Fault	Only those autos you own that are required to have No-Fault benefits in the state where they are licensed or principally garaged. This includes those autos you acquire ownership of after the policy begins provided they are required to have No-Fault benefits in the state where they are licensed or principally garaged.
6	Owned Autos Subject To A Compulsory Uninsured Motorists Law	Only those autos you own that because of the law in the state where they are licensed or principally garaged are required to have and cannot reject Uninsured Motorists Coverage. This includes those autos you acquire ownership of after the policy begins provided they are subject to the same state uninsured motorists' requirement.
7	Specifically Described Autos	Only those autos described in Item Three of the Declarations for which a premium charge is shown (and for Liability Coverage any trailers you don't own while attached to any power unit described in Item Three).
8	Hired Autos Only	Only those autos you lease, hire, rent or borrow. This does not include any auto you lease, hire, rent, or borrow from any of your employees, partners (if you are a partnership), members (if you are a limited liability company) or members of their households.
9	Nonowned Autos Only	Only those autos you do not own, lease, hire, rent or borrow that are used in connection with your business. This includes autos owned by your employees, partners (if you are a partnership), members (if you are a limited liability company), or members of their households but only while used in your business or your personal affairs.
19	Mobile Equipment Subject To Compulsory Or Financial Responsibility Or Other Motor Vehicle Insurance Law Only	Only those autos that are land vehicles and that would qualify under the definition of mobile equipment under this policy if they were not subject to a compulsory or financial responsibility law or other motor vehicle insurance law where they are licensed or principally garaged.

# Village of Itasca

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## Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
Illinois Changes

Exclusions include, but are not limited to:

DESCRIPTION
Nuclear Energy Liability Exclusion
Emergency Vehicles – Volunteer Firefighters and Workers Injuries Excluded
War

Binding Requirements:

DESCRIPTION
Subject to Sign TRIA Form

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
Coverage is automatically provided for <b>any auto</b> the entity owns or acquires during the policy period
Symbol 10 – Coverage is provided on a "Fleet Automatic" basis. This means that any auto the entity acquires during the term of the policy will be covered automatically, provided it is an additional new auto or replaces an auto the entity previously owned which had physical damage coverage. The entity must inform Trident that they desire physical damage coverage for the autos within 30 days after the entity acquires the autos. The entity must submit a request for coverage for any auto which does not meet the conditions outlined above. Coverage for these autos will be added by endorsement.
Total Units Quoted: 48
<b>Option 2:</b> Auto Physical Damage: \$5,000 Deductible, Comprehensive/Collision \$10,561

### Auto Disclaimer:

Commercial Auto policies utilize a set of coverage symbols to stipulate a category of covered autos. One or more symbols are assigned to each coverage purchased indicating which autos that coverage applies to. Please refer to your policy and make certain that you read and understand the various auto symbols and associated descriptions. Specific symbols may apply to either a particular kind of vehicle or the vehicle's ownership status. The symbols could also differ depending upon whether the coverage is for liability or physical damage. Also, in certain circumstances, an insurance company may agree to provide coverage for an auto scenario that is not described in the auto symbols. When this occurs, a unique symbol and related description is used. If you have any questions regarding the auto symbols or associated descriptions contained in your policy, please contact us.

<b>Premium</b>	<b>\$23,650</b>
<b>ESTIMATED PROGRAM COST</b>	<b>\$23,650</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

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## Program Details

**Coverage:** Excess Liability  
**Carrier:** Argonaut Great Central Insurance Company  
**Form Type:** Per Occurrence  
                   Claims-Made     5/1/2005 – Retroactive Date (Public Officials, Employment Practiced Only)  
**Policy Period:** 5/1/2016 to 5/1/2017

### Coverage:

DESCRIPTION	LIMIT	UNDERLYING LIMIT	PREMIUM
Excess Liability/Aggregate	\$10,000,000/\$10,000,000	Primary \$1,000,000	\$14,596

### Exclusions include, but are not limited to:

DESCRIPTION
Absolute Pollution (with Hostile Fire Exception)
Asbestos
Care, Custody, and Control – Real and Personal
Employment Practices (except to the extent EPLI is provided in the underlying D&O policy (if scheduled))
Underinsured/Uninsured Motorists
Real Estate E&O
ERISA
Aircraft and Airports
Foreign Liability
New Entities
Terrorism (unless the insured elects to purchase "Follow Form" Certified Acts of Terrorism Liability coverage)
Preexisting Conditions
Employers Liability in Unlimited EL States (NY and MA)
Lead Liability (Lead Paint Liability)
Maritime Employers Liability
Marine Operations
Punitive Damages
Riot, Civil Commotion, or Mob Acts
Professional Liability
Landfills

### Endorsements include, but are not limited to:

DESCRIPTION
Per Schedule within policy

# Village of Itasca

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## Program Details (Cont.)

### Binding Requirements:

DESCRIPTION
Subject to Sign TRIA Form – TRIA Premium Show in General Liability Signed Client Authorization to Bind

### Claims-Made – Claim Definition and Claim Reporting Provisions:

DESCRIPTION
Refer to the attached policy form for the definition of a claim and incident or claims reporting provisions

### Extended Reporting Period Criteria:

DESCRIPTION
Follows the Extended Reporting Period Criteria of the underlying form

<b>Premium</b>	<b>\$14,596</b>
<b>ESTIMATED PROGRAM COST</b>	<b>\$14,596</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>INCLUDED</b>

# Village of Itasca

## Program Details (Cont.)

**Coverage:** Cyber Liability  
**Carrier:** BCS Insurance Company  
**Form Type:** Claims-Made  
**Form Number:** Cyber and Privacy Liability Insurance Policy 94.111 (01/15)  
**Policy Period:** 6/2/2016 to 5/1/2017

COVERAGE	LIMIT	RETENTION	PREMIUM
Policy Aggregate Limit of Liability	\$1,000,000	\$5,000	\$4,528
Privacy Liability (including Employee Privacy)	\$1,000,000	\$5,000	Included
Regulatory Claims (Where insurable by law)	\$1,000,000	\$5,000	Included
Security Liability	\$1,000,000	\$5,000	Included
Multimedia Liability	\$1,000,000	\$5,000	Included
PCI DSS Assessment	\$100,000	\$5,000	Included
Security Breach Response Coverage, includes the following: - Legal Advisory - Forensics Investigations - Public relations - Notification Services - Credit Monitoring	\$1,000,000	\$5,000	Included
Business Income and Digital Restoration	\$1,000,000	\$5,000	Included
Cyber Extortion	\$1,000,000	\$5,000 each claim / 12-hr. waiting period	Included

### Definition of Claim:

DESCRIPTION
<p>Claim means:</p> <ol style="list-style-type: none"> <li>1. A written demand received by "You" for money or services, including the service of a civil suit or institution of arbitration proceedings;</li> <li>2. Initiation of a civil suit against "You" seeking injunctive relief (meaning a temporary restraining order or a preliminary or permanent injunction);</li> <li>3. Solely with respect to Coverage B., a "Regulatory Claim" made against "You";</li> <li>4. A "PCI DSS Assessment"; or</li> <li>5. Solely with respect to Coverage F., a "Cyber Extortion Threat" made against "You".</li> </ol> <p>Multiple "Claims" arising from the same or a series of related or repeated acts, errors, or omissions or from any continuing acts, errors, or omissions shall be considered a single "Claim" for the purposes of this Policy, irrespective of the number of claimants or "You" involved in the "Claim". All such "Claims" shall be deemed to have been made at the time of the first such "Claim" was made or deemed made under Section IX.A.</p>

# Village of Itasca

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## Program Details (Cont.)

### Incident or Claim Reporting Provision:

DESCRIPTION
<p><b>Notice of Claim:</b>  joan.dambrosio@clydeco.us  Clyde &amp; Co. US LLP  101 Second Street, 24th Floor  San Francisco CA 94105</p> <p><b>24-hour Security Breach Hotline</b>  <b>1-855-217-5204</b>  Baker &amp; Hostetler LLP  45 Rockefeller Plaza  New York, NY 10111-0100</p>

### Extended Reporting Period (ERP) Options:

DESCRIPTION	PREMIUM AMOUNT	LENGTH
Optional ERP	100%	One Year (12 months)

\*If ERP coverage is desired, then that request must be in writing to the carrier.

### Exclusions include, but are not limited to:

COVERAGE TYPE
Prior and Pending "Claims" and Circumstances
"Bodily Injury" or "Property Damage"
Intentional acts of any current principal, partner, director or officer of "Your" Organization
Employment Practices
Insured vs Insured with exception of Privacy Liability coverage for "Claims" made by a current or former employee of "Your" Organization
Satellite failure/malfunction, electrical, mechanical infrastructure failure with carveout
Failure of telephone lines, data transmission lines or wireless communications connection
ERISA violations
Terrorism – except carve-back for acts perpetrated electronically
Pollution
Costs of upgrading/remediating computer system or digital assets – except "Restoration Costs" otherwise covered under Coverage G.2
Product Recall
Seizure, confiscation, destruction, damage or loss of use of digital assets by order of any governmental authority
Electrical Failure or Electromagnetic Discharge
Ordinary wear and tear gradual deterioration or failure to maintain digital assets or "Computer Systems" on which digital assets are processed or stored, whether owned by you or others

# Village of Itasca

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## Program Details (Cont.)

Endorsements include, but are not limited to:

DESCRIPTION
94.102 (01 15) Nuclear Incident Exclusion
94.103 (01 15) Radioactive Contamination Exclusion
94.801 (01 15) ILLINOIS Amendatory
94.551 (01 15) Coverage for Certified Acts of Terrorism (Included only if Terrorism coverage is elected at 1% additional premium)
94.552 IL (04 15) War and Terrorism Endorsement
BCSI-X010 IL (01 15) IL Notice

## Binding Requirements:

DESCRIPTION
Currently Signed and Dated Application

<b>Premium</b>	<b>\$4,528</b>
<b>ESTIMATED PROGRAM COST</b>	<b>\$4,528</b>
TRIA/TRIPRA PREMIUM (+ Additional Surcharges, Taxes and Fees as applicable)	<b>\$45</b>

# Village of Itasca

## Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE	EXPIRING PROGRAM		PROPOSED PROGRAM	
	CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Property	Federal Insurance Company	\$45,989	Federal Insurance Company	\$45,989
Casualty Package including Crime and Umbrella	Argonaut Great Central Insurance Company	\$65,571	Argonaut Great Central Insurance Company	\$71,956
Cyber Liability	Lloyd's of London	\$4,528	BCS Insurance Company	\$4,528
Arthur J. Gallagher Service Fee		\$24,500		\$24,500
<b>Total Estimated Program Cost</b>		<b>\$140,588</b>		<b>\$146,973</b>

Quote From Federal Insurance Company (Chubb Group of Insurance Companies) is valid until 4/3/2016  
 Quote From Argonaut Great Central Insurance Company (Argo Group) is valid until 5/1/2016  
 Quote From BCS Insurance Company is valid until 5/1/2016

Gallagher is responsible for the placement of the following lines of coverage:  
 Property  
 General Liability  
 Law Enforcement Liability  
 Crime  
 Public Officials Liability  
 Employment Practices Liability  
 Auto Liability & Auto Physical Damage  
 Excess Liability  
 Cyber Liability

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

# Village of Itasca

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## Payment Plans

CARRIER	LINE OF COVERAGE	PAYMENT SCHEDULE
Federal Insurance Company	Property	Due at inception
Argonaut Great Central Insurance Company	Casualty Package including Crime and Umbrella	Due at inception
BCS Insurance Company	Cyber Liability	Due at inception

# Village of Itasca

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## Changes / Developments

It is important that we be advised of any changes in your operations that may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

1. Changes in any operation such as expansion to other states or new products.
2. Mergers and/or acquisition of new companies.
3. Any newly assumed contractual liability, granting of indemnities, or hold harmless agreements.
4. Circumstances which may require increased liability insurance limits.
5. Any changes in fire or theft protection, such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to same.
6. Immediate advice of any changes to scheduled equipment such as contractors' equipment, electronic data processing, etc.
7. Property of yours that is in transit, unless we have previously arranged for the insurance.
8. Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed, or occupied.

No Changes and/or Developments

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION NO. 855-16**

**A RESOLUTION ADOPTING A NEW VILLAGE OF ITASCA  
PERSONNEL POLICIES AND PROCEDURE MANUAL**

WHEREAS, the Village currently has a Personnel Policies and Procedures Manual; and

WHEREAS, a new Personnel Policies and Procedures Manual, attached hereto as Exhibit A, has been prepared to replace the current policy.

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby approve and adopt the new Personnel Policies and Procedures Manual, Exhibit A, which shall replace the Village's current Personnel Policies and Procedures Manual.

SECTION TWO: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this \_\_\_\_ day of April, 2016.

APPROVED:

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Village President Jeffery J. Pruyn

ATTEST:

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Village Clerk Melody J. Craven

**RESOLUTION NO. 856-16**

**A RESOLUTION WAIVING THE FORMAL BIDDING REQUIREMENTS  
AND EXTENDING A CONTRACT FOR LAWN MOWING SERVICES  
FROM CLASSIC LANDSCAPE LIMITED**

WHEREAS, on April 7<sup>th</sup>, 2015, the corporate authorities of the Village of Itasca passed Resolution No. 777-15, which authorized the Village to enter into a contract with Classic Landscape Limited for the provision of lawn mowing services in the Village (Resolution and Contract attached hereto as Exhibit A); and

WHEREAS, pursuant to the contract, the Village had the option to renew the contract for a second year at a pre-negotiated rate; and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$20,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of Classic Landscape Limited's current relationship and contract with the Village, the corporate authorities of the Village of Itasca have determined that it would be in the best interests of the Village to waive formal bidding for lawn mowing services for the Village of Itasca; and

WHEREAS, the corporate authorities of the Village of Itasca hereby accept and approve a one-year extension for the year 2016 for Classic Landscape Limited to continue to perform lawn mowing services for the Village.

NOW, THEREFORE, BE IT RESOLVED by the Village Mayor and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby waive formal bidding for the provision of lawn mowing services for the Village.

SECTION TWO: The corporate authorities of the Village of Itasca hereby accept and approve a one-year extension of its contract with Classic Landscape Limited as provided for in Exhibit A.

SECTION THREE: The Village President is hereby authorized to formally sign the contract with Classic Landscape Limited for the year 2016 on behalf of the Village of Itasca.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this \_\_\_\_ day of April, 2016.

APPROVED:

\_\_\_\_\_  
Village President Jeffery J. Pruyn

ATTEST:

\_\_\_\_\_  
Village Clerk Melody J. Craven

**RESOLUTION NO. 857-16**

**A RESOLUTION WAIVING THE FORMAL BIDDING REQUIREMENTS  
AND EXTENDING A CONTRACT FOR STREET SWEEPING SERVICES  
FROM HOVING CLEAN SWEEP, LLC**

WHEREAS, on March 17<sup>th</sup>, 2015, the corporate authorities of the Village of Itasca passed Resolution No. 770-15, which authorized the Village to enter into a contract with Hoving Clean Sweep, LLC for the provision of street sweeping services in the Village (Resolution and Contract, attached hereto as Exhibit A); and

WHEREAS, pursuant to the contract, the Village had the option to renew the contract for a second year at a pre-negotiated rate; and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$20,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of Hoving Clean Sweep, LLC's current relationship and contract with the Village, the corporate authorities of the Village of Itasca have determined that it would be in the best interests of the Village to waive formal bidding for street sweeping services for the Village of Itasca; and

WHEREAS, the corporate authorities of the Village of Itasca hereby accept and approve a one-year extension for the year 2016 for Hoving Clean Sweep, LLC to continue to perform street sweeping services for the Village.

NOW, THEREFORE, BE IT RESOLVED by the Village Mayor and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby waive formal bidding for the provision of street sweeping services for the Village.

SECTION TWO: The corporate authorities of the Village of Itasca hereby accept and approve a one-year extension of its contract with Hoving Clean Sweep, LLC as provided for in Exhibit A.

SECTION THREE: The Village President is hereby authorized to formally sign the contract with Hoving Clean Sweep, LLC for the year 2016 on behalf of the Village of Itasca.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this \_\_\_\_ day of April, 2016

APPROVED:

\_\_\_\_\_  
Village President Jeffery J. Pruyn

ATTEST:

\_\_\_\_\_  
Village Clerk Melody J. Craven

**RESOLUTION NO. 858-16**

**A RESOLUTION WAIVING THE FORMAL BIDDING REQUIREMENTS  
AND EXTENDING A CONTRACT FOR TREE TRIMMING SERVICES  
FROM CIOSEK TREE SERVICES**

WHEREAS, on November 17<sup>th</sup>, 2015, the corporate authorities of the Village of Itasca passed Resolution No. 829-15, which authorized the Village to enter into a contract with Ciosek Tree Services for the provision of tree trimming services in the Village (Resolution and Contract, attached hereto as Exhibit A); and

WHEREAS, pursuant to the contract, the Village had the option to renew the contract for a second year at a pre-negotiated rate; and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$20,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of Ciosek Tree Services' current relationship and contract with the Village, the corporate authorities of the Village of Itasca have determined that it would be in the best interests of the Village to waive formal bidding for tree trimming services for the Village of Itasca; and

WHEREAS, the corporate authorities of the Village of Itasca hereby accept and approve a one-year extension for the year 2016 for Ciosek Tree Services to continue to perform tree trimming services for the Village.

NOW, THEREFORE, BE IT RESOLVED by the Village Mayor and the Board of Trustees of the Village of Itasca, DuPage County, Illinois, as follows:

SECTION ONE: The corporate authorities of the Village of Itasca hereby waive formal bidding for the provision of tree trimming services for the Village.

SECTION TWO: The corporate authorities of the Village of Itasca hereby accept and approve a one-year extension of its contract with Ciosek Tree Services as provided for in Exhibit A.

SECTION THREE: The Village President is hereby authorized to formally sign the contract with Ciosek Tree Services for the year 2016 on behalf of the Village of Itasca.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED and ADOPTED by the Village President and Board of Trustees of the Village of Itasca this \_\_\_\_ day of April, 2016.

APPROVED:

\_\_\_\_\_  
Village President Jeffery J. Pruyn

ATTEST:

\_\_\_\_\_  
Village Clerk Melody J. Craven